



Sussex County Council Public/Media Packet

**MEETING:
May 23, 2017**

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**Sussex County Council
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Georgetown, DE 19947
(302) 855-7743**

MICHAEL H. VINCENT, PRESIDENT
GEORGE B. COLE, VICE PRESIDENT
ROBERT B. ARLETT
IRWIN G. BURTON III
SAMUEL R. WILSON JR.



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ROBIN GRIFFITH
CLERK

Sussex County Council

AGENDA

MAY 23, 2017

10:00 A.M.

Call to Order

Approval of Agenda

Approval of Minutes

Reading of Correspondence

Public Comments

American Legion Post 28 Auxiliary – Presentation of Memorial Poppy

Presentation by Housing Alliance Delaware regarding the Delaware Challenge to End Veteran Homelessness

Todd Lawson, County Administrator

1. Wastewater Agreement No. 891-1
Sussex County Project No. 81-04
Tidewater Landing (aka Love Creek Landing) – Phase 1
(Plan Review and Construction Record)
West Rehoboth Expansion – North Planning Area
2. Administrator's Report

Janelle Cornwell, Planning and Zoning Director

1. Discussion and Possible Introduction of a Proposed Commercial Zoning Expansion Ordinance



Hans Medlarz, County Engineer

1. **Sussex County Landfills - 2017 Site Maintenance, Project 17-13**
 - A. **Change Order No. 1**

John Ashman, Director of Utility Planning

1. **Request to Prepare and Post Notices for Middle Creek Preserve Annexation, Angola Neck Area of the Sussex County Unified Sanitary Sewer District**

Grant Requests

1. **American Legion Post 28 Auxiliary for poppy fund**
2. **Seaford Historical Society for Western Sussex Tourism Project**
3. **Home of the Brave Foundation for Capital Campaign**
4. **Town of Greenwood for Police Department's Night Out Against Crime**
5. **Bethany Beach Volunteer Fire Company for additional staff**

Introduction of Proposed Zoning Ordinances

Council Members' Comments

1:30 p.m. Public Hearings

Change of Zone No. 1818 filed on behalf of Ocean Highway, LLC

“AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT TO A CR-1 COMMERCIAL RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN LEWES AND REHOBOTH HUNDRED, SUSSEX COUNTY, CONTAINING 1.18 ACRES, MORE OR LESS” (located at the west side of Coastal Highway (Route 1) and the north side of Dartmouth Drive) (Tax I.D. No. 334-6.00-497.08 (portion of)) (911 Address: 34130 Citizens Drive, Lewes)

Conditional Use No. 2072 filed on behalf of KMH Ventures DE, LLC

“AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN A GR GENERAL RESIDENTIAL DISTRICT FOR MULTI-FAMILY DWELLING STRUCTURES (20 UNITS) TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN LEWES AND REHOBOTH HUNDRED, SUSSEX COUNTY, CONTAINING 5.1 ACRES, MORE OR LESS” (located on the north side of Munchy Branch Road, approximately 1,064± feet southwest of Field Lane) (Tax I.D. No. 334-13.00-27.00) (911 Address: 18834 Munchy Branch Road, Rehoboth Beach)

Conditional Use No. 2074 filed on behalf of Quail Valley 1525, LLC

“AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR A COMMERCIAL USE AS A THERAPY AND FITNESS CENTER TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN LEWES AND REHOBOTH HUNDRED, SUSSEX COUNTY, CONTAINING 6.113 ACRES, MORE OR LESS” (located on the north side of Savannah Road, approximately 2,150 feet west of Dove Drive) (Tax I.D. No. 335-12.06-1.00) (911 Address: 1523 Savannah Road, Lewes)

Adjourn

Sussex County Council meetings can be monitored on the internet at www.sussexcountyde.gov.

In accordance with 29 Del. C. §10004(e)(2), this Agenda was posted on May 16, 2017, at 4:50 p.m., and at least seven (7) days in advance of the meeting.

This Agenda was prepared by the County Administrator and is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting.

Agenda items listed may be considered out of sequence.

###

BRANDY BENNETT NAUMAN
HOUSING COORDINATOR &
FAIR HOUSING COMPLIANCE OFFICER
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Sussex County
DELAWARE
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MEMORANDUM

TO: Sussex County Council
The Honorable Michael H. Vincent, President
The Honorable George B. Cole, Vice President
The Honorable Samuel R. Wilson, Jr.
The Honorable Irwin G. Burton, III
The Honorable Robert B. Arlett
Todd Lawson, County Administrator

FROM: Brandy Nauman, Housing Coordinator

RE: **Mayors Challenge to End Veteran Homelessness update**

DATE: May 17, 2017

During Tuesday's County Council meeting, Rachel Stucker from Housing Alliance Delaware (the agency formed by the merger of Homeless Planning Council and Delaware Housing Coalition) will provide you with an update of Delaware's efforts related to the national initiative known as the Mayors Challenge to End Veterans Homelessness. In 2015, former Gov. Jack Markell signed on to the initiative on behalf of the State of Delaware. Leaders from several local jurisdictions throughout the state quickly followed suit, including Sussex County, Blades, Bridgeville, Georgetown, Greenwood, and Seaford.

A statement from HUD summarizes the initiative, "Through the Mayors Challenge, mayors and other state and local leaders across the country will marshal Federal, local, and nonprofit efforts to end Veteran homelessness in their communities. Ending Veteran homelessness means reaching the point where there are no Veterans sleeping on our streets and every Veteran has access to permanent housing. Should Veterans become homeless or be at-risk of becoming homeless, communities will have the capacity to quickly connect them to the help they need to achieve housing stability. When those things are accomplished, our nation will achieve its goal."

Ms. Stucker will offer an overview of the state's accomplishments, lessons learned, and the path forward.

Thank you.

Attachments





The Mayors Challenge to End Veteran Homelessness

The [Mayors Challenge to End Veteran Homelessness](#) is a way to solidify partnerships and secure commitments to end veteran homelessness from mayors across the U.S. The call to action was first announced by First Lady Michelle Obama and echoed by the Secretaries of the Department of Housing and Urban Development (HUD) and the Department of Veterans Affairs, the United States Interagency Council on Homelessness (USICH), and by the National League of Cities. The original Challenge was to end Veteran Homelessness by the end of 2015, but efforts are still underway across the nation to achieve this goal. 883 leaders have signed the Challenge, including 702 mayors, 9 Governors and 172 County and City officials. Delaware was the eighth state to join the Challenge and is the third state to reach the goal. 29 communities have also achieved the goal.

The Delaware Challenge

In January 2015, Governor Markell announced his intention to join the [national Challenge](#) to End Veteran Homelessness in his [State of the State Address](#). He charged Delaware State Housing Authority (DSHA) Director Anas Ben Addi and Department of Health and Social Services (DHSS) Secretary Rita Landgraf with developing a plan to achieve this goal, then [unveiled the State's plan](#) and formally signed on to the Challenge in May 2015.

A state working group convened to lead the effort at the state level, and local teams formed in each County to bring together local players. The state group, using methodology developed by the VA, estimated that 277 veterans experience homelessness over the course of a year in Delaware. Since January 2015, over 500 homeless veterans have been placed in permanent housing in Delaware. On October 20, 2016, Delaware was notified by the U.S. Interagency Council on Homelessness (USICH), HUD, and VA that it had met the criteria to confirm it has effectively ended veteran homelessness.

Effectively Ending Veteran Homelessness

When we say we have “effectively ended” veteran homelessness, that means that we have reached a point where we are housing more veterans than those who are being identified as homeless. Effectively ending veteran homelessness does not mean that no veteran will ever experience a housing crisis again, but that every community has a sustainable, systematic response in place that ensures homelessness is prevented whenever possible, or is otherwise a rare, brief, and non-recurring experience.

Delaware Partners

Federal Partners: US Interagency Council on Homelessness (USICH), US Department of Veterans Affairs (VA), US Department of Housing and Urban Development (HUD), National League of Cities



Communities Signed on in Delaware: State of Delaware, New Castle, Kent, and Sussex Counties; Cities of Wilmington, Newark, Dover and Seaford; Towns of Georgetown, Bridgeville, Blades and Greenwood

State: Commission for Veterans Affairs, Delaware State Housing Authority, Department of Health and Social Services – Divisions of State Service Centers, Substance Abuse and Mental Health (DSAMH), and Services for Aging and Adults with Physical Disabilities (DSAAPD),

Community: Homeless Planning Council of Delaware, Delaware Continuum of Care, including non-profit and faith based homeless service providers, local governments, Supportive Services for Veterans Families providers (Connections CSP and Veterans Multi-Service Center), Public Housing Authorities, Wilmington Housing Authority, Veterans Services Organizations, human service non-profits, landlords, and businesses

Strategies in Delaware

- Developed team of SSVF providers, VA, and Continuum of Care to meet biweekly to review master list of homeless veterans, ensure new additions are assigned for outreach, and case conference.
- Increase targeting of the most intensive resources to homeless veterans with the greatest needs for those services; and improve connections and coordination between veteran-specific and mainstream resources for homelessness prevention and rapid re-housing.
- DSHA and DHSS worked together to set aside 20 state-funded rental assistance vouchers for homeless veterans with long-term care or service needs through State Rental Assistance Program (SRAP) in 2015. These flexible vouchers could reach veterans not eligible for VA services or housing supports, and DSHA is opening up application pipeline for another 20 vouchers in November 2016.
- Worked to be sure all homeless veterans are being identified and connected to services: engaged in data-sharing with the VA and Continuum of Care to maintain a master list; expanded outreach efforts; and held a special Veterans Count outreach event on Veterans Day 2015. On November 10, 11 and 12, volunteers statewide canvassed the state at 4:00 AM to seek and identify unsheltered veterans.
- Landlord outreach efforts and partnerships with Delaware Apartment Association. Changes to delawarehousingsearch.org to highlight housing for veterans, and launch of landing page destatehousing.com/vets as a first point of contact for landlords who want to help.
- New 50-unit rental project, the Pearl Center, under development in Wilmington by Delaware Center for Homeless Veterans with anticipated federal and state financing. The project will bring 40 project-based VASH vouchers to Delaware – and bring a long-vacant building back to active use downtown.
- Many unique community partnerships – like students at [Salesianum, Ursuline and Padua Academy](#) raising over \$100,000 for Delaware Center for Homeless Veterans, and conducting several donation drives to collect household and personal items for veterans moving into their new homes.

Achieving an End to Veteran Homelessness in Delaware

A Report from the State Working Group



I. Introduction

On Veterans Day, November 11, 2016, Governor Markell, alongside Vice President Joe Biden and Secretary of the U.S. Department of Housing and Urban Development (HUD) Julián Castro, announced that Delaware was one of three states to successfully and effectively end veteran homelessness. This accomplishment was achieved by dedicated and thoughtful leaders at the local, regional, and state levels all working with one another, across institutions and systems of care, to ensure that every veteran in Delaware has a safe place to call home.

In January 2015, Governor Markell announced his intention to join the national Challenge to End Veteran Homelessness in his State of the State address. He charged Delaware State Housing Authority (DSHA) Director Anas Ben Addi and Department of Health and Social Services (DHSS) Secretary Rita Landgraf with developing a plan to achieve this goal, then unveiled the State's plan and formally signed on to the Challenge in May 2015.

"It has been a great inspiration to me to see so many good people work so hard to bring federal, state, local and private resources together to ensure that in Delaware no homeless veteran has to remain homeless for very long ever again."

-Bill Farley-
Chairman, Delaware Commission of
Veterans Affairs

A state working group was convened to lead the effort at the state level, and local teams formed in each County to bring together local players.

From January 2015 – January 2017 453 homeless veterans in Delaware moved from homelessness to permanent housing.

On October 20, 2016, Delaware was notified by the U.S. Interagency Council on Homelessness (USICH), HUD, and the VA that it had effectively ended veteran homelessness.

Effectively ending veteran homelessness does not mean that no veteran will ever experience homelessness again. Rather, this means that our community has a sustainable and systematic response in place that ensures homelessness among veterans is prevented whenever possible, or is otherwise a rare, brief, and non-recurring experience.

II. Primary Activities

1. State and Local Team Work

Throughout Delaware steering committees and working groups were formed to take on the challenge to end homelessness among veterans. In Dover, Mayor Christiansen told community members that "failure is not an option," and he charged local leaders with doing whatever needed to be done to meet the challenge for our heroes at home. A "Welcome Home Team" quickly formed in Dover to make sure that all homeless veterans in Dover were known by name and connected to services and permanent housing quickly.

In Sussex County a steering committee formed to raise awareness of the issue and to help recruit local landlords to participate in the challenge by renting housing units to homeless veterans. New Castle County also formed a steering committee that included representation from both the New Castle County government and City of Wilmington government. This committee performed landlord outreach through the Delaware Apartment Association, coordinated with Salesianum School to collect and distribute “Welcome Home” supplies for homeless veterans moving into housing, and monitored progress locally towards the goal.

A Statewide Working Group met bi-monthly during 2015 and 2016. This group included representation from Veteran service organizations, state-level departments (like the Delaware State Housing Authority and Department of Health and Social Services), the CoC Lead Agency (Homeless Planning Council), HUD regional representatives, local housing authorities, the Wilmington VA Medical Center (WVAMC), Delaware Commission of Veterans Affairs, and others. This group focused on using data to monitor statewide progress towards ending veteran homelessness, identifying new strategies and opportunities, reviewing best practice from other communities, and developing statewide policy initiatives to help local service providers house veterans more quickly. There was not a community in the state that was not actively working towards the same goal.

State Working Group Members

Connections CSP, Inc.
Delaware Commission of Veterans Affairs
Delaware State Housing Authority
Delaware Department of Health and Social Services
Division of Substance Abuse and Mental Health (DSAMH)
Division of State Service Centers
Division of Services for Aging and Adults with Physical Disabilities (DSAAPD)
Housing Alliance Delaware (Homeless Planning Council)
New Castle County
Sussex County
U.S. Department of Housing and Urban Development (HUD)
Veterans Multi-Service Center
Wilmington Housing Authority
Wilmington VA Medical Center

2. Statewide Master List of Veterans Experiencing Homelessness

Delaware is committed to knowing every homeless veteran by name, and ensuring that the veteran and his or her family are connected quickly to an available housing resource. Following best practices, Delaware developed a master list that includes all veterans experiencing homelessness. This information is gathered through the use of Delaware’s coordinated entry system (Centralized Intake), data from the Community Management Information System (CMIS), the WVAMC, and local outreach workers and service providers. The Homeless Planning Council manages the master list of homeless veterans in Delaware.

Veterans who become newly homeless are immediately added to the list – by name – and referred to a local SSVF program (Supportive Service for Veteran Families) for housing location and case management services. When a homeless veteran moves into permanent housing, the veteran is considered a housing success and is removed from the master list of homeless veterans. Progress towards housing all veterans is tracked and reported to community partners on a monthly basis.

I was homeless for approximately 2 years. I did not find the program, but was recruited by Gary [an SSVF outreach worker for Connections Community Support Programs] in the parking lot of Redner's Supermarket as a few snowflakes fell. I was already convinced that I couldn't find housing, it would take years if ever, and if I did find it I couldn't afford it. I had given up looking. After being skillfully approached by Gary he was able to convince me that all was not lost and there really was help for me if I was willing to make an effort. After an appointment at Gary's office I was introduced to Beth and she told exactly what I had to do and by when. After doing what they told me, within an unbelievably short amount of time I had a beautiful apartment that I could afford and a line on a possible job, which I got later. Beth stepped in and set up appointments to check on my progress and give me any assistance I needed. All this was done without ever making me feel ashamed or demeaned in any way. I will be forever grateful. Thanks Gary and Beth.

3. Statewide Veteran Housing Provider Meetings

Providers of permanent housing for homeless veterans meet twice per month. At these meetings the statewide master list is reviewed by name. Providers share updates on their cases, discuss housing and service challenges, and brainstorm solutions to ensure that each person is able to be successful in housing. These meeting included Delaware's two SSVF providers – Connections Community Support Programs and Veterans Multiservice Center – who provide rapid re-housing assistance and homeless prevention to veterans and their families - the WVAMC, and the CoC Lead.

The system in place focuses on 3 main strategies:

- a) Quickly identifying every homeless veteran and veteran family in Delaware by name,
- b) Assessing the needs of each veteran and immediately offering them permanent housing, and
- c) Quickly connecting them to permanent housing and appropriate services.

III. Major Accomplishments & Local Initiatives

From January 2015 – January 2017 **453 homeless veterans moved from homelessness to permanent housing** – 80% of all veterans who experienced homelessness during this time. Furthermore, 50 chronically homeless¹ veterans were permanently housed during this time. This was possible due to unprecedented interagency coordination, the adoption best practices, and the creation of a housing first system that works to quickly re-house each person regardless of their needs, histories, or perceived housing barriers. During this time, Delaware implemented a number of strategic initiatives that helped us to achieve this level of success.

1. Vets Count Delaware

In November, 2015 Delaware conducted Vets Count Delaware – a 3-day and 3-night statewide effort to ensure that all homeless veterans in Delaware were identified. Teams of volunteers canvassed locations throughout the state where people are known or likely to sleep outdoors, as well as shelters and service sites where data is not regularly collected. As a result of this coordinated outreach effort, homeless veterans who were not on the statewide master list were identified and connected to services and housing.

¹ A chronically homeless individual (or head of household) that has been living in emergency shelters or on the streets for 12 months continuously or 12 months cumulatively during 4 or more homeless episodes of homelessness in 3 years, and who has a disabling condition that is expected to be of long or indefinite duration and impacts their ability to live independently.

2. Data Sharing Across Systems

A major accomplishment and component of our local success was our ability to develop methods of data sharing across systems, particularly across the Continuum of Care and the Department of Veterans Affairs. A data sharing agreement that complies with the confidentiality requirements of each system was developed and continues to be implemented. Data regarding the VA eligibility status of homeless veterans and their housing needs are shared on a bi-weekly basis to ensure that veterans are accessing the housing and services for which they are eligible in the VA and the Continuum of Care systems.

3. Data-driven Decision Making

Achieving an effective end to veteran homelessness in Delaware would not have been possible without the ability to measure the need, set specific goals, track progress, and report success. Throughout Delaware providers of homeless services, local working groups, and the Continuum of Care adopted a data driven approach to the work. Local and statewide goals were set, called “100 day challenges.” These challenges set housing targets based on the number of homeless veterans in the community. For example, the Dover Welcome Home Team kicked off the challenge in 2015 by setting the goal of permanently housing 40 homeless veterans in Kent County in 100 days. The team achieved, and exceeded, this target.

No veteran should be left without a place to turn, and our systems are working together to make sure they can get help quickly and effectively. It's been an honor and a pleasure to work with so many of the veterans and groups serving veterans in Delaware. With the right strategies, resources and collaboration, we can have a real impact on homelessness.

Anas Ben Addi, Director
Delaware State Housing Authority

4. SRAP Vets Set Aside

The Delaware State Housing Authority (DSHA) and the Department of Health and Social Services (DHSS) administer SRAP, the State Rental Assistance Program. This is a state-funded rental voucher program targeted to particularly vulnerable populations, including people with diagnosed mental illnesses and disabilities. DSHA administers the housing voucher, and DHSS provides access to case management and services and screens for eligibility.

As a contribution toward the challenge, DSHA and DHSS set aside 20 SRAP vouchers to provide housing subsidies to homeless veterans in need, particularly those who were ineligible for other housing programs. The SRAP Vets program successfully housed 19 homeless veterans in 2016, and 20 vouchers have been set aside for homeless veterans in 2017.

5. Maximizing and Expanding Housing Resources

HUD-VASH Graduation Program

HUD-VASH is a rental assistance program funded by HUD and the VA at the federal level. HUD provides the housing subsidy, and the VA provides access to case management and services. The vouchers and services are administered locally by the WVAMC and Wilmington Housing Authority. HUD-VASH is intended to serve homeless veterans who need access to ongoing intensive services to remain stably housed.

Some veterans who enter the VASH program may stabilize in housing and no longer need the intensive services provided by the VA. In an effort to free up more HUD-VASH resources for homeless veterans in need, the VA identified 20 veterans in the HUD-VASH program who no longer needed intensive services. In a partnership with the New Castle County Housing Authority, these veterans were moved on to a Housing Choice Voucher (HCV), and HUD-VASH was used

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to house 20 more homeless veterans in need. All of the Public Housing Authorities in Delaware have agreed to participate in the VASH Move-On program. This program ensures the effective use of our most costly resources by targeting the most intensive assistance to those who need it most.

Prioritizing Homeless Veterans

The Dover Housing Authority set a priority for veterans on their Housing Choice Voucher waiting list, and housed a homeless veteran through their HCV program. Seven more homeless veterans were housed by the Dover Housing Authority in tax credit or public housing units. Other housing authorities in Delaware also implemented a veteran priority for their Housing Choice Vouchers.

Permanent supportive housing (PSH) resources are dedicated to serving people in Delaware experiencing chronic homelessness, and include a permanent housing subsidy paired with intensive and flexible support services. The Delaware Continuum of Care (CoC) revised Delaware's PSH standards to include a priority for chronically homeless veterans. As a result, 10 chronically homeless veterans who were ineligible for other permanent supportive housing interventions through the VA were housed by CoC PSH providers.

Maximizing Federal and State Resources

Delaware has two SSVF providers, Connections Community Support Programs and the Veterans Multiservice Center, that implement homeless prevention and rapid re-housing for veterans who are homeless and at-risk of homelessness. Rapid re-housing provides homeless veterans with assistance locating affordable housing in the community, financial assistance (such as security deposit and short-term rental assistance), and case management to help them increase their incomes and stabilize in housing. These programs are funded by the U.S. Department of Veterans Affairs. From Nov. 2015 – Oct. 2016 Delaware leveraged \$1,874,540.00 in federal SSVF funds to assist homeless and at-risk veterans with rapid re-housing and homeless prevention.

The Delaware Center for Homeless Veterans (DCHV) applied for and was awarded 40 project-based HUD-VASH vouchers to permanently house 40 high-need homeless veterans at the new Pearl Center in Wilmington, DE. This project is currently under development, and is also leveraging funding through other federal and state resources such as the Low-Income Housing Tax Credit program and the Downtown Development District program.

6. Mobilizing the Community

Working groups throughout Delaware made sure that community partners were engaged in the effort by getting the word out. Senator Carper and Governor Markell published Public Service Announcements, and other PSAs were run for free on radio stations in Sussex County. The New Castle County TV station held sessions on public television about the challenge and how local landlords could help. Informational cards were developed, printed, and handed out to homeless veterans across the state as a quick guide to homeless assistance resources.

**24/7 HOUSING HELP
FOR VETERANS
(877) 424-3838**

Leave No Veteran Behind!

April 2017

Delaware Housing Search (www.delawarehousingsearch.org) was updated to promote affordable rentals for homeless veterans. These changes made it possible for private landlords in Delaware to sign up as interested in renting to homeless veterans in need of housing, and for homeless veterans in need of housing to be able to contact those landlords directly. Direct outreach was also conducted to private landlords through the Delaware Apartment Association.

The Sussex County working group came up with the idea for a business card to hand out to homeless veterans throughout Delaware that included 1 phone number that they could call for assistance. This card was distributed to homeless veterans throughout the state, both on the streets and in homeless service provider shelters and programs.

IV. What We Have Learned

Implementing an effective end to homelessness among veterans was not easy work, but here in Delaware we rose to the occasion. In the process we learned many lessons about what works to successfully resolve homelessness and how we can better implement solutions.

We learned that:

- Successfully ending homelessness requires policy level leadership and on-the-ground direct service providers working collaboratively to achieve shared goals across sectors, including the non-profit sector, elected officials, faith-based organizations, and grassroots volunteers.
- Coordination and information-sharing across agencies and across systems of care are essential to ensuring that our processes are consistent, effective, and prevent people from falling through cracks.
- Essential to our success is our ability to know – at the community level – each homeless veteran in Delaware on a by-name basis and regularly track their progress towards housing. We used by-name as well as high-level data to track progress at both the individual and community levels, and to regularly share and discuss this progress among key stakeholders. Using a data-driven approach made it possible for us to plan for, and measure, our successes.
- We need to set lofty goals and move towards those goals with a sense of urgency. We do not have the time to take our time when it comes to ending homelessness. People are in living in crisis now, and it is possible to help each one of them be successful in permanent housing.
- Leadership by top local, state and federal government officials helped to bring visibility, motivation, and a sense of urgency to the issue. Buy in and support from public leadership is an essential component to local success.
- Active participation from landlords in the private housing market have made all of this possible. Partnerships with landlords in the private housing market will continue to be central the work of ending homelessness.

V. Where do we go from here?

We have developed a system that can more quickly and effectively respond to veteran homelessness. However, there are still approximately 100 veterans experiencing homelessness in Delaware on any given day. It is estimated that approximately 3,500 people – including children – will sleep on the streets or in shelters in Delaware each year.

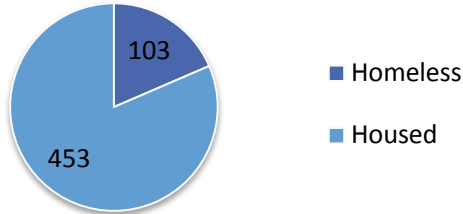
We cannot afford to stop this work, or even to slow down. Maintaining momentum is essential to sustaining our successes in addressing veteran homelessness and move forward towards effectively ending homelessness for all people in Delaware. Working groups throughout the state should continue to meet regularly and work hard. Specifically, the state working group should continue to have quarterly or bi-annual meetings to ensure that the state keeps focused veteran homelessness.

Going forward, Delaware should:

- Take what we have learned in ending veteran homelessness and bring those strategies to bear on ending homelessness for all Delawareans.
- Ensure that homeless assistance providers have the information and support that they need continue to provide low barrier services using a housing first approach.
- Actively work to expand the network of participating landlords.
- Determine strategies for improving street outreach to ensure that all homeless veterans are identified and quickly offered housing.
- Continue to maintain a by-name master list of homeless veterans in Delaware and utilize data to ensure continued progress.

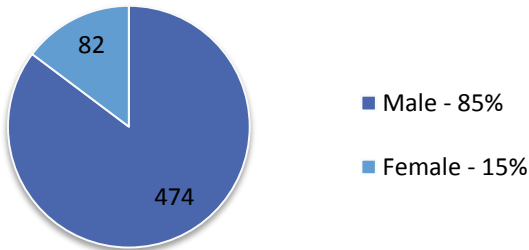
APPENDIX: Data about Veteran Homelessness in Delaware

1. Homeless Veterans in Delaware: January 2015-January 2017



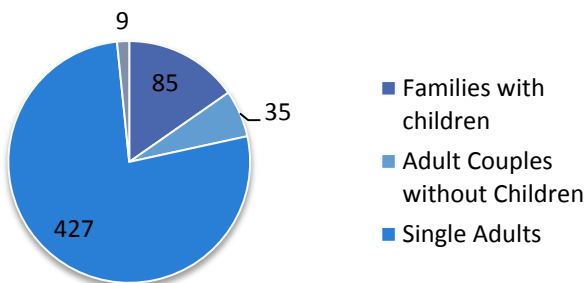
From January 2015 to January 2017 a total of 556 veterans experienced homelessness in Delaware. Of this number, 453 homeless veterans moved into permanent housing and 103 veterans are currently experiencing homelessness. Three people are chronically homeless and are in the process of moving into permanent housing. Since January 2015, Delaware has successfully housed 80% of all veterans experiencing homelessness.

2. Homeless Veterans by Gender



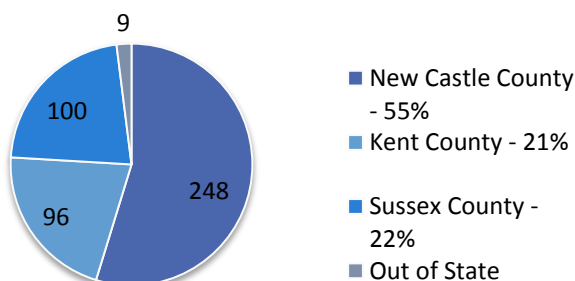
Of the 556 veterans in Delaware that experienced homelessness from January 2015 – January 2017, 85% were male and 15% were female.

3. Homeless Veterans by Household Type



77% of veterans that experienced homelessness from January 2015 – January 2017 were single adults, while 15% were members of a family with children. Just over 6% were adult couples without children.

4. Number of Veterans Housed by County



All 3 counties in Delaware continue to work diligently to identify and permanently house homeless veterans as quickly as possible. 55% of the 453 homeless veterans that moved into permanent housing were housed by New Castle County, 21% by Kent County, and 22% by Sussex County. A few veterans left Delaware for permanent housing opportunities elsewhere.

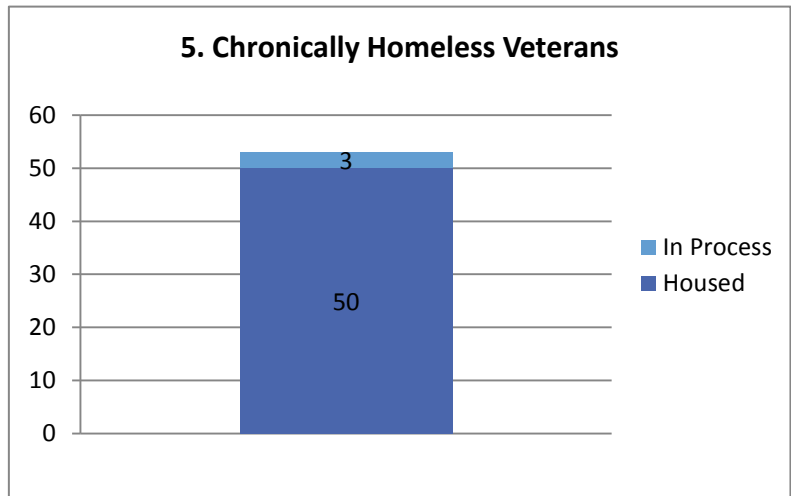
April 2017

In January 2016, 37 homeless veterans were experiencing chronic homelessness in Delaware.

Since January 2016, 53 chronically homeless veterans have been identified.

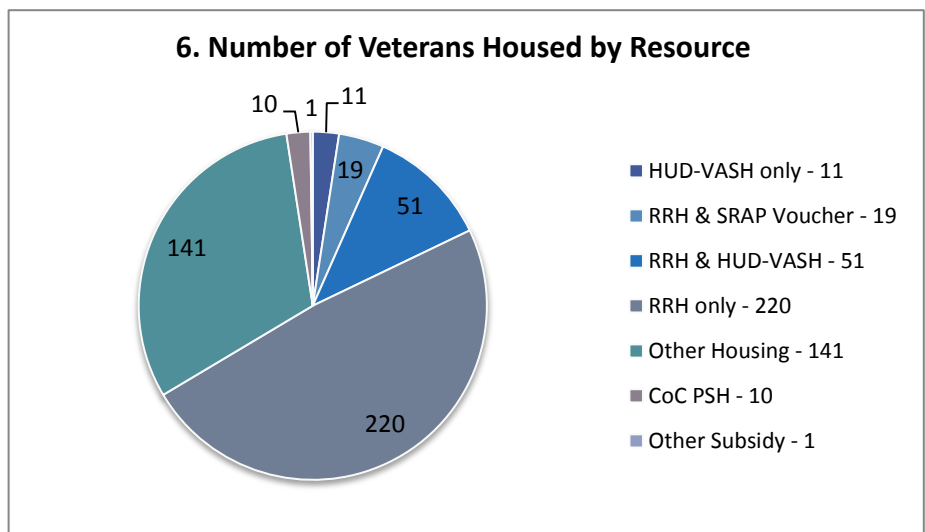
To date, all except 3 have been permanently housed.

The 3 remaining chronically homeless veterans have been connected to a permanent housing resource for which they are eligible, and are in the process of being permanently housed.



A variety of permanent housing resources and interventions were utilized during this time to assist homeless veterans. The chart below shows the number of veterans permanently housed with each housing intervention or housing subsidy.

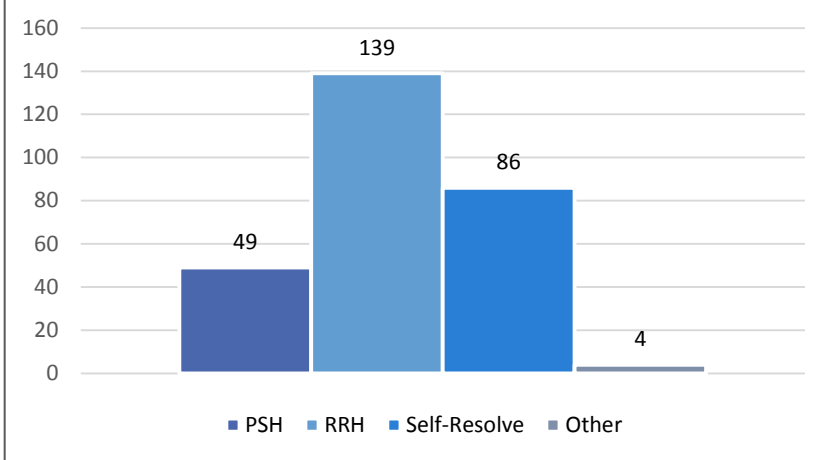
220 homeless veterans (48%) were housed by rapid re-housing (RRH) through the Supportive Services for Veteran Families (SSVF) program. These veterans benefited from short-term rental assistance and case management to be able to get quickly back on their feet.



10 homeless veterans (2%) were permanently housed with Continuum of Care permanent supportive housing (CoC PSH) resources and 51 homeless veterans, or 11%, received move-in assistance from SSVF RRH and a permanent housing subsidy through the HUD-VASH program. 11 more were housed with HUD-VASH only, without any additional SSVF move-in assistance. Lastly, 19 veterans were housed with an SRAP (State Rental Assistance Program) voucher. All 80 (17.6%) of these veterans needed a permanent housing subsidy and access to ongoing in-home support services in order to remain stably housed.

141 homeless veterans (31%) accessed permanent housing without a formal housing intervention provided by the homeless assistance system. They may have moved in with family or friends permanently, found a rental unit they could afford, gained employment and moved into their own place, identified a roommate to share living costs with, or made other living arrangements. In other words, almost 1/3 of all homeless veterans were able to “self-resolve” their homelessness. We can use this information to estimate the types of resources we will need in the future to maintain an effective end to veteran homelessness.

7. Housing Resources Needed Annually



We can estimate that approximately 278 veterans will experience homelessness in Delaware annually. Half – or 139 – will need short term case management and financial supports (rapid re-housing) to move from homelessness to permanent housing.

Many – approximately 30%– will self-resolve their homelessness.

49 (18%) will need some type of permanent supportive housing that includes access to intensive services.

ENGINEERING DEPARTMENT

ADMINISTRATION	(302) 855-7718
AIRPORT & INDUSTRIAL PARK	(302) 855-7774
ENVIRONMENTAL SERVICES	(302) 855-7730
PUBLIC WORKS	(302) 855-7703
RECORDS MANAGEMENT	(302) 854-5033
UTILITY ENGINEERING	(302) 855-7717
UTILITY PERMITS	(302) 855-7719
UTILITY PLANNING	(302) 855-1299
FAX	(302) 855-7799



Sussex County

DELAWARE

sussexcountyde.gov

HANS M. MEDLARZ, P.E.
COUNTY ENGINEER

BRAD HAWKES
DIRECTOR OF UTILITY ENGINEERING

May 10, 2017

FACT SHEET

SUSSEX COUNTY PROJECT 81-04
TIDEWATER LANDING (AKA LOVE CREEK LANDING) - PHASE 1 (PLAN REVIEW AND
CONSTRUCTION RECORD)
AGREEMENT NO. 891 - 1

DEVELOPER:

Mr. Rich Rishel
CMF Tidewater Landing LLC
38017 Fenwick Shoals Blvd.
Selbyville, DE 19975

LOCATION:

CR 277 next to Love Creek

SANITARY SEWER DISTRICT:

West Rehoboth Expansion North Planning Area

TYPE AND SIZE DEVELOPMENT:

29 single family lots and the clubhouse in this phase.

SYSTEM CONNECTION CHARGES:

\$173,250

SANITARY SEWER APPROVAL:

Sussex County Engineering Department Plan Approval
06/28/16

Department Of Natural Resources Plan Approval
05/05/17

SANITARY SEWER CONSTRUCTION DATA:

Construction Days – 140

Construction Admin And Construction Inspection Cost – \$128,158.37

Proposed Construction Cost – \$854,389.16



ENGINEERING DEPARTMENT

ADMINISTRATION (302) 855-7718
AIRPORT & INDUSTRIAL PARK (302) 855-7774
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Sussex County

DELAWARE
sussexcountyde.gov
HANS M. MEDLARZ, P.E.
COUNTY ENGINEER
JOSEPH WRIGHT, P.E.
ASSISTANT COUNTY ENGINEER

Memorandum

TO: Sussex County Council
The Honorable Michael H. Vincent, President
The Honorable George B. Cole, Vice President
The Honorable I.G. Burton, III
The Honorable Robert B. Arlett
The Honorable Samuel R. Wilson, Jr.

FROM: Hans Medlarz, P.E., County Engineer

RE: ***Sussex County Landfills Site Maintenance Contract 17-13
Change Order No. 1***

DATE: May 23, 2017

A request for proposals for a five (5) year landfill maintenance agreement covering all County owned legacy landfills was approved by Council on March 7, 2017. The selected contractor was William F. Betts II, with a base bid of \$18,900.00 for 2017 work, which will decrease to \$18,200.00 for the subsequent years. An alternate bid for the provision of crusher run, topping stone and filter fabric, as necessary was also awarded.

Sussex County acquired the King Farm property and the maintenance associated with the property in April 2017. The first phase of construction performed by the original owner, included the installation of a stormwater retention pond system and two landscape berms, as required for a buffer to the adjoining property owners. Both are located at the entrance to the Park, located off Park Avenue. These improvements are in need of grounds maintenance beyond the current capabilities of the in-house forces. The Department solicited a change order proposal from Mr. Betts to perform the needed maintenance under his contract for this growing season only unless further extended by Council.

Therefore, the Sussex County Engineering Department requests approval of Change Order No. 1 in the amount of \$3,600.00, for the landscape maintenance, excluding watering at the park entrance and the stormwater facilities for this growing season only. If approved, it would increase the total contract amount to \$41,490.00.





SUSSEX COUNTY CHANGE ORDER REQUEST

A. ADMINISTRATIVE:

1. Project Name: **FY 17 LANDFILL SITE MAINTENANCE**
2. Sussex County Contract No. 17-13
3. Change Order No. 1
4. Date Change Order Initiated - 5/16/17
5.
 - a. Original Contract Sum \$ 37,890.00
 - b. Net Change by Previous Change Orders \$ 0
 - c. Contract Sum Prior to Change Order \$ 0
 - d. Requested Change \$ 3,600.00
 - e. Net Change (No. of days) \$ 0
 - f. New Contract Amount \$ 41,490.00
6. Contact Person: Hans Medlarz, P.E.
Telephone No. (302) 855-7718

B. REASON FOR CHANGE ORDER (CHECK ONE)

- 1. Differing Site Conditions
- 2. Errors and Omissions in Construction Drawings and Specifications
- 3. Changes Instituted by Regulatory Requirements
- 4. Design Change

- 5. Overrun/Underrun in Quantity
- 6. Factors Affecting Time of Completion
- 7. Other (explain below):

C. BRIEF DESCRIPTION OF CHANGE ORDER:

Work budgeted for the King Farm Project, to be completed through the Landfill Maintenance Project. Please see attachments.

D. JUSTIFICATION FOR CHANGE ORDER INCLUDED?

Yes No

E. APPROVALS

1. William F. Betts, II, Project General Contractor

Signature Date

Representative's Name in Block Letters

2. Hans Medlarz, P.E., Sussex County Engineer

Signature Date



3. Michael H. Vincent, Sussex County Council President

Signature Date

Middle Creek Preserve
FACT SHEET

- Request for permission to prepare and post notices for an expansion of the Sussex County Unified Sanitary Sewer District (Angola Neck Area).
- Project known as Middle Creek Preserve.
- Expansion was requested by Solutions IPEM, LLC for their client BDRP, LLC.
- Parcels 234-11.00-51.00 & 234-12.00-14.00.
- The project consists of (6) parcels the remaining (4) are already part of the sewer district.
- Project is proposing 314 single family lots and a pool house
- The project will be responsible for System Connection Charges in place at the time of connection.
- A Public Hearing is tentatively scheduled for June 20, 2017 10:15am at the regular County Council meeting.

Proposed Middle Creek Preserve Expansion of the Sussex County Unified Sanitary Sewer District

 Proposed Annexation  Existing SSD



0 250 500 1,000 Feet



The proposed annexation is scheduled to be discussed May 23, 2017, in Sussex County Council Chambers, 2 The Circle, Georgetown, DE 19947
For more information please visit: <https://www.sussexcountyde.gov/legal-notices/sewer-water>. Or call Sussex County Utility Planning at 302-855-1299



SUSSEX COUNTY GOVERNMENT

GRANT APPLICATION

SECTION 1 APPLICANT INFORMATION

ORGANIZATION NAME: American Legion Auxiliary Unit #28

PROJECT NAME: Poppy Fund

FEDERAL TAX ID: EIN 91-1922671 NON-PROFIT: YES NO

DOES YOUR ORGANIZATION OR ITS PARENT ORGANIZATION HAVE A RELIGIOUS AFFILIATION?

YES NO *IF YES, FILL OUT SECTION 3B.

ORGANIZATION'S MISSION:

ADDRESS: 31768 Legion Rd
Millsboro DE 19966

(CITY) (STATE) (ZIP)

CONTACT PERSON: Karen Merry

TITLE: Poppy Chairman

PHONE: 240-475-1598 EMAIL: bemerry43@verizon.net

TOTAL FUNDING REQUEST:

Has your organization received other grant funds from Sussex County Government in the last year? YES NO

If YES, how much was received in the last 12 months? _____

If you are asking for funding for building or building improvements, do you own the building in which the funding will be used for? YES NO

Are you seeking other sources of funding other than Sussex County Council? YES NO

If YES, approximately what percentage of the project's funding does the Council grant represent? _____

SECTION 2: PROGRAM DESCRIPTION

PROGRAM CATEGORY (choose all that apply)

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> Fair Housing | <input type="checkbox"/> Health and Human Services | <input type="checkbox"/> Cultural |
| <input type="checkbox"/> Infrastructure ¹ | <input checked="" type="checkbox"/> Other <u>Veteran Rehab</u> | <input type="checkbox"/> Educational |

BENEFICIARY CATEGORY

- | | | |
|---|--|-----------------------------------|
| <input type="checkbox"/> Disability & Special Needs | <input type="checkbox"/> Victims of Domestic Violence | <input type="checkbox"/> Homeless |
| <input type="checkbox"/> Elderly Persons | <input type="checkbox"/> Low to Moderate Income ² | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Minority | <input checked="" type="checkbox"/> Other <u>Veteran</u> | |

BENEFICIARY NUMBER

Approximately the total number of Sussex County Beneficiaries served annually by this program:

200

SECTION 3: PROGRAM SCOPE

- A. Briefly describe the program for which funds are being requested. The narrative should include the need or problem to be addressed in relation to the population to be served or the area to benefit.

Poppy funds are used locally to assist hospitalized and disabled veterans.

Veterans in the VA Home in Milford and Veterans in our local Nursing Homes are supported by Unit 28's Poppy program.

The 200 Veterans served annually does not include assistance provided to their families when needed which increases the number of Sussex Countians being served.

B. IF RELIGIOUS AFFILIATION WAS CONFIRMED ABOVE IN SECTION 1, PLEASE FILL OUT THE FOLLOWING SECTION. IF RELIGIOUS AFFILIATION WAS NOT CHECKED IN SECTION 1, THIS SECTION MAY BE LEFT BLANK.

A faith-based nonprofit organization is eligible to receive and apply for a grant on the same basis as other nonprofit organizations, with respect to programs which are eligible. In the selection of grantees, the County will not discriminate for or against an organization on the basis of the organization's religious characterization or affiliation. However, certain requests to utilize funding for programs with religious purposes may not be eligible due to constitutional principles of the United States and/or the State of Delaware.

Briefly describe the components of the program that involve religious purposes and the components that involve secular purposes, or non-religious purposes. If both non-religious and religious purposes are involved in the program, this narrative must include the specific actions that will be implemented in order to ensure that the funding is solely used for non-religious purposes and will not be used to advance or inhibit religious or faith-based activities.

After the awarded funds have been made, receipts of the non-religious purchases shall be submitted in accordance with Section 5 below before funds will be disbursed.

SECTION 4: BUDGET

REVENUE	<i>unknown-income for Poppy fund is</i>
Please enter the current support your organization receives for this project (not entire organization revenue if not applicable to request)	<i>by donation only from distributing poppies in May</i>
TOTAL REVENUES	
EXPENDITURES	
Please enter the total projected budget for the project (not entire organization expense if not applicable to request). Example of expenditure items: PERSONNEL-one lump sum that would include benefits, OPERATING COSTS-supplies, equipment, rent/lease, insurance, printing telephone, CONSTRUCTION/ACQUISITION-acquisition, development, rehab hard cost, physical inspections, architectural engineering, permits and fees, insurance, appraisal. (Put amounts in as a negative)	
<i>no budget for Poppy program</i>	
<i>funds are distributed when</i>	
<i>needed for assisting hospitalized</i>	
<i>& disabled vets.</i>	
TOTAL EXPENDITURES	\$ 0.00
TOTAL DEFICIT FOR PROJECT OR ORGANIZATION	\$ 0.00

SECTION 5: STATEMENT OF ASSURANCES

If this grant application is awarded funding, the American Legion Aux. #28 agrees that:
(Name of Organization)

- 1) For non-religious organizations, all expenditures must have adequate documentation and must be expended within one (1) year of receipt of award funds. The funding awarded to the organization must be used in substantial conformity with the anticipated expenditures set forth in the submitted application. All accounting records and supporting documentation shall be available for inspection by Sussex County within thirty (30) days after the organization's expenditure of the awarded funding, or within one year after the receipt of the awarded funds, whichever first occurs.
- 2) For religious organizations, all accounting records and supporting documentation shall be provided for inspection by Sussex County after the award has been made by County Council but before the funding is released.
- 3) No person, on the basis of race, color, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funded in whole or in part by these Grant funds.

SECTION 5: STATEMENT OF ASSURANCES (continued)

- 4) All information and statements in this application are accurate and complete to the best of my information and belief.
- 5) All funding will benefit only Sussex County residents.
- 6) All documents submitted by the applicant are defined as public documents and available for review under the Freedom of Information Act of the State of Delaware.
- 7) All funding will be used exclusively for secular purposes, i.e., non-religious purposes and shall not be used to advance or inhibit religious purposes.
- 8) **In the event that the awarded funding is used in violation of the requirements of this grant, the awarded funding shall be reimbursed to Sussex County within a timeframe designated by Sussex County by written notice.**

Karen S. Merry
Applicant/Authorized Official

4/28/17
Date

Cynthia H. Phillips
Witness

4/28/17
Date

Completed application can be submitted by:

Email: gjennings@sussexcountyde.gov

Mail: Sussex County Government
Attention: Gina Jennings
PO Box 589
Georgetown, DE 19947

SUSSEX COUNTY COUNCIL NON-PROFIT GRANT PROGRAM
GUIDELINES FOR SUBMITTAL AND AFFIDAVIT OF UNDERSTANDING

The Sussex County Council makes available a limited amount of funding to non-profit organizations that serve the citizens of Sussex County. Each application for funding shall be evaluated by Sussex County administrative staff and shall be subject to final approval from Sussex County Council.

In the attached application, each organization must outline its intended uses for the awarded funding and provide a detailed breakdown of the expenses and costs for such uses. Any funding awarded to the organization must be used in substantial conformity with anticipated expenditures of the submitted application.

All expenditures must have adequate documentation and must be expended within one (1) year of award of funds.

For non-religious organizations, all accounting records and supporting documentation shall be available for inspection by Sussex County within thirty (30) days after the organization's expenditure of the awarded funding, or within one year after the receipt of the awarded funds, whichever first occurs.

For religious organizations, all accounting records and supporting documentation shall be provided for inspection by Sussex County after the award has been made by County Council but before funding is released. Grant is relinquished if supporting documentation is not provided within one year of County Council award.

Certain programs are not eligible for funding pursuant to United States Constitution and State of Delaware Constitution. Those constitutional principles prohibit the use of funding to advance or inhibit religious activities. By signing below, the organization acknowledges that the funding shall be used exclusively for secular purposes, i.e., non-religious purposes and shall not be used to advance or inhibit religious activities.

In the event that such funding is used in violation of the requirements and assurances contained in this grant application, the awarded funding shall be reimbursed to Sussex County within a timeframe designated by Sussex County by written notice.

I acknowledge and represent on behalf of the applicant organization that I have read and understand the above statements.

Karen S. Merry
Applicant/Authorized Official

4/28/17
Title

Cynthia N. Phillips
Witness

4/28/17
Date

Arlett
5/05/17



SUSSEX COUNTY GOVERNMENT

GRANT APPLICATION

SECTION 1 APPLICANT INFORMATION

ORGANIZATION NAME: Seaford Historical Society
PROJECT NAME: Western Sussex Tourism Project
FEDERAL TAX ID: 51-0200-225 NON-PROFIT: YES NO

DOES YOUR ORGANIZATION OR ITS PARENT ORGANIZATION HAVE A RELIGIOUS AFFILIATION?

YES NO *IF YES, FILL OUT SECTION 3B.

ORGANIZATION'S MISSION: To Preserve, Protect and Present Seaford Area History

ADDRESS: Seaford Historical Society
203 High St.
Seaford DE 19973
(CITY) (STATE) (ZIP)

CONTACT PERSON: Jim Blackwell
TITLE: Acting Grants Administrator
PHONE: 302 629 8806 EMAIL: blackwell629@comcast.net

TOTAL FUNDING REQUEST: \$1400

Has your organization received other grant funds from Sussex County Government in the last year? YES NO

If YES, how much was received in the last 12 months? \$500

If you are asking for funding for building or building improvements, do you own the building in which the funding will be used for? YES NO

Are you seeking other sources of funding other than Sussex County Council? YES NO

If YES, approximately what percentage of the project's funding does the Council grant represent? +90%

SECTION 2: PROGRAM DESCRIPTION

PROGRAM CATEGORY (choose all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> Fair Housing | <input type="checkbox"/> Health and Human Services | <input checked="" type="checkbox"/> Cultural |
| <input type="checkbox"/> Infrastructure ¹ | <input type="checkbox"/> Other _____ | <input checked="" type="checkbox"/> Educational |

BENEFICIARY CATEGORY

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Disability & Special Needs | <input type="checkbox"/> Victims of Domestic Violence | <input type="checkbox"/> Homeless |
| <input checked="" type="checkbox"/> Elderly Persons | <input type="checkbox"/> Low to Moderate Income ² | <input checked="" type="checkbox"/> Youth |
| <input checked="" type="checkbox"/> Minority | <input type="checkbox"/> Other <u>Western Sussex Tourism</u> | |

BENEFICIARY NUMBER

Approximately the total number of Sussex County Beneficiaries served annually by this program:

5000

SECTION 3: PROGRAM SCOPE

- A. Briefly describe the program for which funds are being requested. The narrative should include the need or problem to be addressed in relation to the population to be served or the area to benefit.

This project will continue to improve the tourism programs of Western Sussex. These programs, including the Seaford Museum and the Gov. Ross Plantation of the Seaford Historical Society not only present local history to local residents but also to those who travel to the Western Sussex area to discover more about the area's history and culture. The Seaford Historical Society tries to promote this history "to preserve, protect and present" the history and culture of our part of Sussex County.

B. IF RELIGIOUS AFFILIATION WAS CONFIRMED ABOVE IN SECTION 1, PLEASE FILL OUT THE FOLLOWING SECTION. IF RELIGIOUS AFFILIATION WAS NOT CHECKED IN SECTION 1, THIS SECTION MAY BE LEFT BLANK.

A faith-based nonprofit organization is eligible to receive and apply for a grant on the same basis as other nonprofit organizations, with respect to programs which are eligible. In the selection of grantees, the County will not discriminate for or against an organization on the basis of the organization's religious characterization or affiliation. However, certain requests to utilize funding for programs with religious purposes may not be eligible due to constitutional principles of the United States and/or the State of Delaware.

Briefly describe the components of the program that involve religious purposes and the components that involve secular purposes, or non-religious purposes. If both non-religious and religious purposes are involved in the program, this narrative must include the specific actions that will be implemented in order to ensure that the funding is solely used for non-religious purposes and will not be used to advance or inhibit religious or faith-based activities.

After the awarded funds have been made, receipts of the non-religious purchases shall be submitted in accordance with Section 5 below before funds will be disbursed.

SECTION 4: BUDGET

REVENUE	
Please enter the current support your organization receives for this project (not entire organization revenue if not applicable to request)	
TOTAL REVENUES	1,400.00
EXPENDITURES	
Please enter the total projected budget for the project (not entire organization expense if not applicable to request). Example of expenditure items: PERSONNEL-one lump sum that would include benefits, OPERATING COSTS-supplies, equipment, rent/lease, insurance, printing telephone, CONSTRUCTION/ACQUISITION-acquisition, development, rehab hard cost, physical inspections, architectural engineering, permits and fees, insurance, appraisal. (Put amounts in as a negative)	
Acquisition - acquisition, development, permits and fees	-\$ 1,157.00
Advertisement	-\$ 175.00
Operating Costs	-\$ 68.00
TOTAL EXPENDITURES	-\$ 1,400.00
TOTAL DEFICIT FOR PROJECT OR ORGANIZATION	\$ 0.00

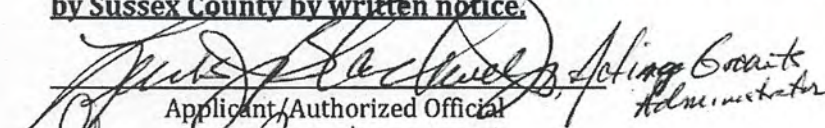
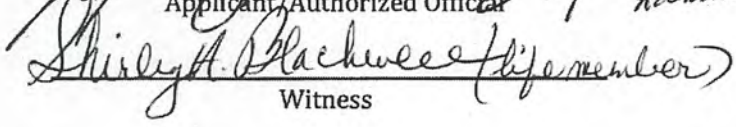
SECTION 5: STATEMENT OF ASSURANCES

If this grant application is awarded funding, the Seaford Historical Society agrees that:
(Name of Organization)

- 1) For non-religious organizations, all expenditures must have adequate documentation and must be expended within one (1) year of receipt of award funds. The funding awarded to the organization must be used in substantial conformity with the anticipated expenditures set forth in the submitted application. All accounting records and supporting documentation shall be available for inspection by Sussex County within thirty (30) days after the organization's expenditure of the awarded funding, or within one year after the receipt of the awarded funds, whichever first occurs.
- 2) For religious organizations, all accounting records and supporting documentation shall be provided for inspection by Sussex County after the award has been made by County Council but before the funding is released.
- 3) No person, on the basis of race, color, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funded in whole or in part by these Grant funds.

SECTION 5: STATEMENT OF ASSURANCES (continued)

- 4) All information and statements in this application are accurate and complete to the best of my information and belief.
- 5) All funding will benefit only Sussex County residents.
- 6) All documents submitted by the applicant are defined as public documents and available for review under the Freedom of Information Act of the State of Delaware.
- 7) All funding will be used exclusively for secular purposes, i.e., non-religious purposes and shall not be used to advance or inhibit religious purposes.
- 8) **In the event that the awarded funding is used in violation of the requirements of this grant, the awarded funding shall be reimbursed to Sussex County within a timeframe designated by Sussex County by written notice.**

 Applicant/Authorized Official	11 May 2017 Date
 Witness	11 May 2017 Date

Completed application can be submitted by:

Email: gjennings@sussexcountyde.gov

Mail: Sussex County Government
Attention: Gina Jennings
PO Box 589
Georgetown, DE 19947

SUSSEX COUNTY COUNCIL NON-PROFIT GRANT PROGRAM
GUIDELINES FOR SUBMITTAL AND AFFIDAVIT OF UNDERSTANDING

The Sussex County Council makes available a limited amount of funding to non-profit organizations that serve the citizens of Sussex County. Each application for funding shall be evaluated by Sussex County administrative staff and shall be subject to final approval from Sussex County Council.

In the attached application, each organization must outline its intended uses for the awarded funding and provide a detailed breakdown of the expenses and costs for such uses. Any funding awarded to the organization must be used in substantial conformity with anticipated expenditures of the submitted application.

All expenditures must have adequate documentation and must be expended within one (1) year of award of funds.

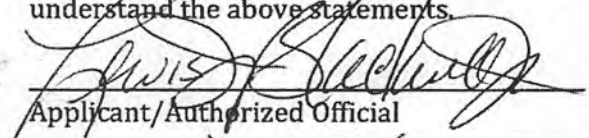
For non-religious organizations, all accounting records and supporting documentation shall be available for inspection by Sussex County within thirty (30) days after the organization's expenditure of the awarded funding, or within one year after the receipt of the awarded funds, whichever first occurs.

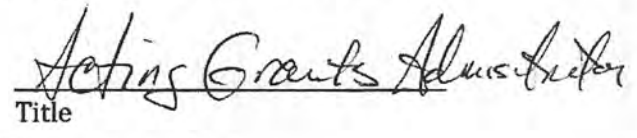
For religious organizations, all accounting records and supporting documentation shall be provided for inspection by Sussex County after the award has been made by County Council but before funding is released. Grant is relinquished if supporting documentation is not provided within one year of County Council award.

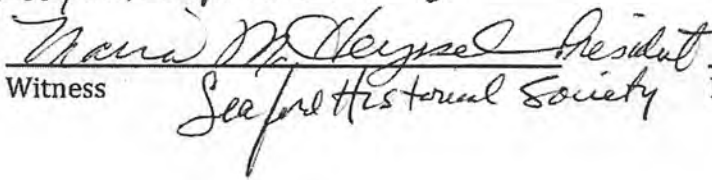
Certain programs are not eligible for funding pursuant to United States Constitution and State of Delaware Constitution. Those constitutional principles prohibit the use of funding to advance or inhibit religious activities. By signing below, the organization acknowledges that the funding shall be used exclusively for secular purposes, i.e., non-religious purposes and shall not be used to advance or inhibit religious activities.

In the event that such funding is used in violation of the requirements and assurances contained in this grant application, the awarded funding shall be reimbursed to Sussex County within a timeframe designated by Sussex County by written notice.

I acknowledge and represent on behalf of the applicant organization that I have read and understand the above statements.


Applicant/Authorized Official


Title


Witness See for Historical Society 5/11/17
Date

Vincent
5/12/17



SUSSEX COUNTY GOVERNMENT

GRANT APPLICATION

SECTION 1 APPLICANT INFORMATION

ORGANIZATION NAME: Home of the Brave Foundation

PROJECT NAME: _____

FEDERAL TAX ID: 51-0338521 NON-PROFIT: YES NO

DOES YOUR ORGANIZATION OR ITS PARENT ORGANIZATION HAVE A RELIGIOUS AFFILIATION?
 YES NO *IF YES, FILL OUT SECTION 3B.

ORGANIZATION'S MISSION:
Please see attached Vision & Mission statements.

ADDRESS: 6632 & 6630 Sharps Road

Milford DE 19963
(CITY) (STATE) (ZIP)

CONTACT PERSON: Jessica Finan

TITLE: Executive Director

PHONE: 302-424-1681 EMAIL: jfinan@homeofthebravefdn.org

TOTAL FUNDING REQUEST: \$25,000.⁰⁰

Has your organization received other grant funds from Sussex County Government in the last year? YES NO

If YES, how much was received in the last 12 months? n/a

If you are asking for funding for building or building improvements, do you own the building in which the funding will be used for? YES NO

Are you seeking other sources of funding other than Sussex County Council? YES NO

If YES, approximately what percentage of the project's funding does the Council grant represent? 16%

SECTION 2: PROGRAM DESCRIPTION

PROGRAM CATEGORY (choose all that apply)

- Fair Housing
- Infrastructure¹

- Health and Human Services
- Other homeless Veterans transitional housing
- Cultural
- Educational

- Disability & Special Needs
- Elderly Persons
- Minority

- ### BENEFICIARY CATEGORY
- Victims of Domestic Violence
 - Low to Moderate Income²
 - Other Veterans
 - Homeless
 - Youth

BENEFICIARY NUMBER

Approximately the total number of Sussex County Beneficiaries served annually by this program:

35

SECTION 3: PROGRAM SCOPE

- A. Briefly describe the program for which funds are being requested. The narrative should include the need or problem to be addressed in relation to the population to be served or the area to benefit.

Please see attached Program Scope.

B. IF RELIGIOUS AFFILIATION WAS CONFIRMED ABOVE IN SECTION 1, PLEASE FILL OUT THE FOLLOWING SECTION. IF RELIGIOUS AFFILIATION WAS NOT CHECKED IN SECTION 1, THIS SECTION MAY BE LEFT BLANK.

A faith-based nonprofit organization is eligible to receive and apply for a grant on the same basis as other nonprofit organizations, with respect to programs which are eligible. In the selection of grantees, the County will not discriminate for or against an organization on the basis of the organization's religious characterization or affiliation. However, certain requests to utilize funding for programs with religious purposes may not be eligible due to constitutional principles of the United States and/or the State of Delaware.

Briefly describe the components of the program that involve religious purposes and the components that involve secular purposes, or non-religious purposes. If both non-religious and religious purposes are involved in the program, this narrative must include the specific actions that will be implemented in order to ensure that the funding is solely used for non-religious purposes and will not be used to advance or inhibit religious or faith-based activities.

After the awarded funds have been made, receipts of the non-religious purchases shall be submitted in accordance with Section 5 below before funds will be disbursed.

n/a

SECTION 4: BUDGET

REVENUE	
Please enter the current support your organization receives for this project (not entire organization revenue if not applicable to request)	
Private donations & Foundation grants	\$ 150,000. ⁰⁰
TOTAL REVENUES	
EXPENDITURES	
Please enter the total projected budget for the project (not entire organization expense if not applicable to request). Example of expenditure items: PERSONNEL-one lump sum that would include benefits, OPERATING COSTS-supplies, equipment, rent/lease, insurance, printing telephone, CONSTRUCTION/ACQUISITION-acquisition, development, rehab hard cost, physical inspections, architectural engineering, permits and fees, insurance, appraisal. (Put amounts in as a negative)	
Payroll / Staffing	\$ 135,400. ⁰⁰
Food & Supplies	\$ 5,300. ⁰⁰
Utilities & Maintenance	\$ 11,500. ⁰⁰
Insurance - property, vehicle, workman's comp	\$ 10,000. ⁰⁰
Mortgage	\$ 24,228. ⁰⁰
TOTAL EXPENDITURES	\$ 186,428. ⁰⁰
TOTAL DEFICIT FOR PROJECT OR ORGANIZATION	\$ - 36,428. ⁰⁰

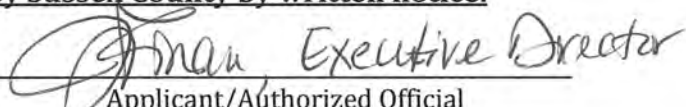
SECTION 5: STATEMENT OF ASSURANCES

If this grant application is awarded funding, the Home of the Brave Foundation agrees that:
 (Name of Organization)

- 1) For non-religious organizations, all expenditures must have adequate documentation and must be expended within one (1) year of receipt of award funds. The funding awarded to the organization must be used in substantial conformity with the anticipated expenditures set forth in the submitted application. All accounting records and supporting documentation shall be available for inspection by Sussex County within thirty (30) days after the organization's expenditure of the awarded funding, or within one year after the receipt of the awarded funds, whichever first occurs.
- 2) For religious organizations, all accounting records and supporting documentation shall be provided for inspection by Sussex County after the award has been made by County Council but before the funding is released.
- 3) No person, on the basis of race, color, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funded in whole or in part by these Grant funds.

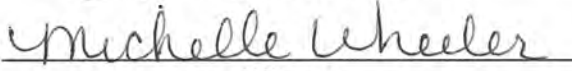
SECTION 5: STATEMENT OF ASSURANCES (continued)

- 4) All information and statements in this application are accurate and complete to the best of my information and belief.
- 5) All funding will benefit only Sussex County residents.
- 6) All documents submitted by the applicant are defined as public documents and available for review under the Freedom of Information Act of the State of Delaware.
- 7) All funding will be used exclusively for secular purposes, i.e., non-religious purposes and shall not be used to advance or inhibit religious purposes.
- 8) **In the event that the awarded funding is used in violation of the requirements of this grant, the awarded funding shall be reimbursed to Sussex County within a timeframe designated by Sussex County by written notice.**


Applicant/Authorized Official

5/8/17

Date


Witness

5/8/17

Date

Completed application can be submitted by:

Email: gjennings@sussexcountyde.gov

Mail: Sussex County Government
Attention: Gina Jennings
PO Box 589
Georgetown, DE 19947

PROGRAM SCOPE



The Home of the Brave (HOB) is a nonprofit (501c3) organization, founded in 1992 that has successfully operated a transitional living facility for homeless veterans in Milford, DE for over 25 years. The mission of the Home of the Brave is to reduce homelessness among our veterans. In addition to providing transitional housing, food and security, we assist with linking veterans to benefits, employment, counseling services, access to healthcare, transportation and locating affordable housing. It is our goal to help our veterans successfully transition into permanent housing and personal independence.

The Need:

Female service members are the fastest growing population of recruits in the military. There are over 357,000 currently serving in all the branches of the armed forces, making up an impressive 16% of those on active duty. Forty percent of all women currently serving have children. Married women with children in active service are twice more likely to divorce as their male counterparts, making them single parents. Female vets make up five percent of the nation's 76,000 homeless veterans. Conservative estimates from the VA indicate that 20% of female veterans have been diagnosed with Military Sexual Trauma. As a result, women vets have a high rate of mental illness, alcoholism, depression, and physical illness. Additionally, the VA and other programs designed to serve veterans are designed to services men, resulting in a serious gap of relevant services to this population.

Homeless female veterans are housed in community-based programs that are not veteran specific and are not familiar with the needs of veterans. Often when there is no space available in homeless facilities, they are housed for short periods in low-income motels. Their veteran specific needs frequently go unaddressed due to lack of knowledge of general purpose homeless providers. If the veteran has dependent children, this adds to the complexity of accessing services as a family since the Department of Veterans Affairs treats only male veterans.

Our Geographic Area:

HOB serves male veterans, female veterans and their children that have been referred to our facility, 100% of these veterans reside in Sussex County Delaware by means of our programs and most transition out of our programs and continue to reside in Sussex County Delaware.

Our Program:

The Home of the Brave Foundation understands the specific challenges facing veterans and helps them transition to permanent homes. Realizing the need in the community, and building on the success of their male veterans program, the Board of HOB has created a program and established a facility especially for female veterans called the "Women Warriors Reintegration Program." Until HOB opened this program in March of 2014, there were no specific programs in Delaware, or the entire Delmarva Peninsula, providing targeted assistance regarding housing and counseling for homeless women veterans. This is a first in Delaware and the need is great. In July 2016, Home of the Brave completed a new 8 bed facility on the land that houses our male veteran program.

HOB provides services that will allow the women to make the transition to a permanent home. These services include:

- Medical and mental health services as a VA outpatient
- Recovery setting
- Case management
- Job development
- Educational opportunities
- Personal Budget development
- Assistance with VA benefits
- Transportation for health care and employment interviews

- Linkages to community resources & involvement
- Discharge planning

Additionally, the veterans' children will be supported by services too. These services include:

- Child care
- Health care with emphasis on age appropriate wellness visits and immunizations
- Linkages to local schools and community programs
- Transportation for education and health care

Outcomes:

It is anticipated that the average stay of our clients residing at Home of the Brave is for six – nine months. Historically, almost 80% of our residents achieve a successful discharge to permanent housing. The women's facility has served 57 women and 22 children since opening in March 2014, with 82.6% discharged to permanent homes. Our Case Manager develops individual case plans for each client and meets with them weekly or daily, depending on the individual needs. The extensive support services provided through community based organizations and coordinated by our case managers has been the cornerstone for the discharge success we have achieved. To ensure continued success, all residents continue to receive case management services for six months.

Project Goals:

HOB will use support from the Sussex County Council to offset its costs to support the Female Veteran program. This includes providing the women and children with shelter and services outlined above. We anticipate serving 25 women and 10 children with this funding.

Funding Request:

We are seeking support from the Sussex County Council in the amount of \$25,000.00 to assist with our Capital Campaign, specifically using the money to off-set the principal on the mortgage for the new home. The percentage of administrative costs to total revenues for our latest fiscal year (2016) is 20% and the budgeted percentage for fiscal year 2017 is 19%.

If you have any questions, or require further information, please do not hesitate to contact me at 302-424-1681 or jfinan@homeofthebravefdn.org.

Thank you in advance for your time and consideration.

Sincerely,



Jessica Finan
Executive Director
The Home of the Brave Foundation

JS

SUSSEX COUNTY COUNCIL NON-PROFIT GRANT PROGRAM
GUIDELINES FOR SUBMITTAL AND AFFIDAVIT OF UNDERSTANDING

The Sussex County Council makes available a limited amount of funding to non-profit organizations that serve the citizens of Sussex County. Each application for funding shall be evaluated by Sussex County administrative staff and shall be subject to final approval from Sussex County Council.

In the attached application, each organization must outline its intended uses for the awarded funding and provide a detailed breakdown of the expenses and costs for such uses. Any funding awarded to the organization must be used in substantial conformity with anticipated expenditures of the submitted application.

All expenditures must have adequate documentation and must be expended within one (1) year of award of funds.

For non-religious organizations, all accounting records and supporting documentation shall be available for inspection by Sussex County within thirty (30) days after the organization's expenditure of the awarded funding, or within one year after the receipt of the awarded funds, whichever first occurs.

For religious organizations, all accounting records and supporting documentation shall be provided for inspection by Sussex County after the award has been made by County Council but before funding is released. Grant is relinquished if supporting documentation is not provided within one year of County Council award.

Certain programs are not eligible for funding pursuant to United States Constitution and State of Delaware Constitution. Those constitutional principles prohibit the use of funding to advance or inhibit religious activities. By signing below, the organization acknowledges that the funding shall be used exclusively for secular purposes, i.e., non-religious purposes and shall not be used to advance or inhibit religious activities.

In the event that such funding is used in violation of the requirements and assurances contained in this grant application, the awarded funding shall be reimbursed to Sussex County within a timeframe designated by Sussex County by written notice.

I acknowledge and represent on behalf of the applicant organization that I have read and understand the above statements.

[Signature]
Applicant/Authorized Official

Michelle Wheeler
Witness

Executive Director
Title

5/8/17
Date

Wilson
5/09/17



SUSSEX COUNTY GOVERNMENT

GRANT APPLICATION

SECTION 1 APPLICANT INFORMATION

ORGANIZATION NAME: **Greenwood Police Department**

PROJECT NAME: **Night Out Against Crime**

FEDERAL TAX ID: **510107189** NON-PROFIT: YES NO

DOES YOUR ORGANIZATION OR ITS PARENT ORGANIZATION HAVE A RELIGIOUS AFFILIATION?
 YES NO *IF YES, FILL OUT SECTION 3B.

ORGANIZATION'S MISSION: It is the mission of the Greenwood Police Department, by performing its law enforcement function in a professional, high quality and effective manner, to protect the rights of all citizens to be free of criminal attack, to be secure in their possessions and to live in peace.

ADDRESS: **100 West Market Street**
P.O. Box 208
Greenwood DE 19950
(CITY) (STATE) (ZIP)

CONTACT PERSON: **Shelley Lambden**

TITLE: **Accreditation Manager**

PHONE: **302-349-4822** EMAIL: **shelley.lambden@cj.state.de.us**

TOTAL FUNDING REQUEST: \$1,000.00

Has your organization received other grant funds from Sussex County Government in the last year? YES NO

If YES, how much was received in the last 12 months?

If you are asking for funding for building or building improvements, do you own the building in which the funding will be used for? YES NO

Are you seeking other sources of funding other than Sussex County Council? YES NO

If YES, approximately what percentage of the project's funding does the Council grant represent? **33%**

SECTION 2: PROGRAM DESCRIPTION

PROGRAM CATEGORY (choose all that apply)

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> Fair Housing | <input type="checkbox"/> Health and Human Services | <input type="checkbox"/> Cultural |
| <input type="checkbox"/> Infrastructure ¹ | <input checked="" type="checkbox"/> Other <u>Community Awareness</u> | <input type="checkbox"/> Educational |

BENEFICIARY CATEGORY

- | | | |
|---|--|-----------------------------------|
| <input type="checkbox"/> Disability & Special Needs | <input type="checkbox"/> Victims of Domestic Violence | <input type="checkbox"/> Homeless |
| <input type="checkbox"/> Elderly Persons | <input type="checkbox"/> Low to Moderate Income ² | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Minority | <input checked="" type="checkbox"/> Other <u>All Greenwood Residents</u> | |

BENEFICIARY NUMBER

Approximately the total number of Sussex County Beneficiaries served annually by this program:
+/- 400 people

SECTION 3: PROGRAM SCOPE

- A. Briefly describe the program for which funds are being requested. The narrative should include the need or problem to be addressed in relation to the population to be served or the area to benefit.

Night Out is an event that promotes a night out against crime in the community. The Greenwood Police Department provides a free night of entertainment, activities, educational demonstrations, and food for the community to allow the officers and residents to interact in an environment that is more comfortable for the attendees, specifically the youth in the community.

B. IF RELIGIOUS AFFILIATION WAS CONFIRMED ABOVE IN SECTION 1, PLEASE FILL OUT THE FOLLOWING SECTION. IF RELIGIOUS AFFILIATION WAS NOT CHECKED IN SECTION 1, THIS SECTION MAY BE LEFT BLANK.

A faith-based nonprofit organization is eligible to receive and apply for a grant on the same basis as other nonprofit organizations, with respect to programs which are eligible. In the selection of grantees, the County will not discriminate for or against an organization on the basis of the organization's religious characterization or affiliation. However, certain requests to utilize funding for programs with religious purposes may not be eligible due to constitutional principles of the United States and/or the State of Delaware.

Briefly describe the components of the program that involve religious purposes and the components that involve secular purposes, or non-religious purposes. If both non-religious and religious purposes are involved in the program, this narrative must include the specific actions that will be implemented in order to ensure that the funding is solely used for non-religious purposes and will not be used to advance or inhibit religious or faith-based activities.

After the awarded funds have been made, receipts of the non-religious purchases shall be submitted in accordance with Section 5 below before funds will be disbursed.

SECTION 4: BUDGET

REVENUE	
Please enter the current support your organization receives for this project (not entire organization revenue if not applicable to request)	
TOTAL REVENUES	500.00
EXPENDITURES	
Please enter the total projected budget for the project (not entire organization expense if not applicable to request). Example of expenditure items: PERSONNEL-one lump sum that would include benefits, OPERATING COSTS-supplies, equipment, rent/lease, insurance, printing telephone, CONSTRUCTION/ACQUISITION-acquisition, development, rehab hard cost, physical inspections, architectural engineering, permits and fees, insurance, appraisal. (Put amounts in as a negative)	
Operating Costs	-\$ 3,900.00
*total deficit: \$3,500.00	
TOTAL EXPENDITURES	\$ 3,900.00
TOTAL DEFICIT FOR PROJECT OR ORGANIZATION	\$ 4,400.00

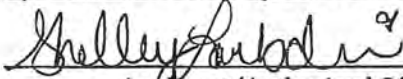
SECTION 5: STATEMENT OF ASSURANCES

If this grant application is awarded funding, the Greenwood Police Department agrees that:
(Name of Organization)

- 1) For non-religious organizations, all expenditures must have adequate documentation and must be expended within one (1) year of receipt of award funds. The funding awarded to the organization must be used in substantial conformity with the anticipated expenditures set forth in the submitted application. All accounting records and supporting documentation shall be available for inspection by Sussex County within thirty (30) days after the organization's expenditure of the awarded funding, or within one year after the receipt of the awarded funds, whichever first occurs.
- 2) For religious organizations, all accounting records and supporting documentation shall be provided for inspection by Sussex County after the award has been made by County Council but before the funding is released.
- 3) No person, on the basis of race, color, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funded in whole or in part by these Grant funds.

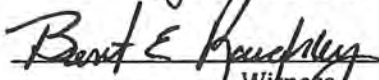
SECTION 5: STATEMENT OF ASSURANCES (continued)

- 4) All information and statements in this application are accurate and complete to the best of my information and belief.
- 5) All funding will benefit only Sussex County residents.
- 6) All documents submitted by the applicant are defined as public documents and available for review under the Freedom of Information Act of the State of Delaware.
- 7) All funding will be used exclusively for secular purposes, i.e., non-religious purposes and shall not be used to advance or inhibit religious purposes.
- 8) **In the event that the awarded funding is used in violation of the requirements of this grant, the awarded funding shall be reimbursed to Sussex County within a timeframe designated by Sussex County by written notice.**


Applicant/Authorized Official

6/9/2017

Date


Witness

6/9/2017

Date

Completed application can be submitted by:

Email: gjennings@sussexcountyde.gov

Mail: Sussex County Government
Attention: Gina Jennings
PO Box 589
Georgetown, DE 19947

SUSSEX COUNTY COUNCIL NON-PROFIT GRANT PROGRAM
GUIDELINES FOR SUBMITTAL AND AFFIDAVIT OF UNDERSTANDING

The Sussex County Council makes available a limited amount of funding to non-profit organizations that serve the citizens of Sussex County. Each application for funding shall be evaluated by Sussex County administrative staff and shall be subject to final approval from Sussex County Council.

In the attached application, each organization must outline its intended uses for the awarded funding and provide a detailed breakdown of the expenses and costs for such uses. Any funding awarded to the organization must be used in substantial conformity with anticipated expenditures of the submitted application.

All expenditures must have adequate documentation and must be expended within one (1) year of award of funds.

For non-religious organizations, all accounting records and supporting documentation shall be available for inspection by Sussex County within thirty (30) days after the organization's expenditure of the awarded funding, or within one year after the receipt of the awarded funds, whichever first occurs.

For religious organizations, all accounting records and supporting documentation shall be provided for inspection by Sussex County after the award has been made by County Council but before funding is released. Grant is relinquished if supporting documentation is not provided within one year of County Council award.

Certain programs are not eligible for funding pursuant to United States Constitution and State of Delaware Constitution. Those constitutional principles prohibit the use of funding to advance or inhibit religious activities. By signing below, the organization acknowledges that the funding shall be used exclusively for secular purposes, i.e., non-religious purposes and shall not be used to advance or inhibit religious activities.

In the event that such funding is used in violation of the requirements and assurances contained in this grant application, the awarded funding shall be reimbursed to Sussex County within a timeframe designated by Sussex County by written notice.

I acknowledge and represent on behalf of the applicant organization that I have read and understand the above statements.

Applicant/Authorized Official

Accreditation Manager
Title

Witness

5/09/2017
Date

Wilson
5/09/17



SUSSEX COUNTY GOVERNMENT

GRANT APPLICATION

SECTION 1 APPLICANT INFORMATION

ORGANIZATION NAME: **Bethany Beach Volunteer Fire Company**

PROJECT NAME: **2017 Staffing for Adequate Fire & Emergency Response**

FEDERAL TAX ID: **51-0195736** NON-PROFIT: YES NO

DOES YOUR ORGANIZATION OR ITS PARENT ORGANIZATION HAVE A RELIGIOUS AFFILIATION?
 YES NO *IF YES, FILL OUT SECTION 3B.

ORGANIZATION'S MISSION: **To protect life and property in our district from the adverse effects of fire, hazardous materials incidents, medical emergencies and both natural and man made disasters.**

ADDRESS: **215 Hollywood Street**
PO Box 950
Bethany Beach DE 19930
(CITY) (STATE) (ZIP)

CONTACT PERSON: **Brian Martin**

TITLE: **Fire Chief**

PHONE: **302-539-7700** EMAIL: **brian.martin@bethanybeachfire.com**

TOTAL FUNDING REQUEST: \$5,000.00

Has your organization received other grant funds from Sussex County Government in the last year? YES NO

If YES, how much was received in the last 12 months?

If you are asking for funding for building or building improvements, do you own the building in which the funding will be used for? YES NO

Are you seeking other sources of funding other than Sussex County Council? YES NO

If YES, approximately what percentage of the project's funding does the Council grant represent? **10%**

SECTION 2: PROGRAM DESCRIPTION

PROGRAM CATEGORY (choose all that apply)

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> Fair Housing | <input type="checkbox"/> Health and Human Services | <input type="checkbox"/> Cultural |
| <input type="checkbox"/> Infrastructure ¹ | <input checked="" type="checkbox"/> Other Emergency Services | <input type="checkbox"/> Educational |

BENEFICIARY CATEGORY

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Disability & Special Needs | <input checked="" type="checkbox"/> Victims of Domestic Violence | <input type="checkbox"/> Homeless |
| <input checked="" type="checkbox"/> Elderly Persons | <input type="checkbox"/> Low to Moderate Income ² | <input checked="" type="checkbox"/> Youth |
| <input checked="" type="checkbox"/> Minority | <input type="checkbox"/> Other | |

BENEFICIARY NUMBER

Approximately the total number of Sussex County Beneficiaries served annually by this program:
5,000-7,000

SECTION 3: PROGRAM SCOPE

- A. Briefly describe the program for which funds are being requested. The narrative should include the need or problem to be addressed in relation to the population to be served or the area to benefit.

We are working to fill a 3rd part-time shift for the busy on-season. Safety is a factor. We attempt not to utilize our full-time staff in any additional overtime, other than the 8 hours in a typical week, for efficacy and safety reasons.

The current request will enable, along with our volunteers, to insure that a properly staffed truck will be able to respond in a timely manner. Currently to have enough riding positions on a frontline vehicle, we have to wait an extended period of time. We cover a territory that has several State Parks, a National Guard Base, beach front communities. Development in the area has increased exponentially over the past 5 years. The majority of these homes are used as investment and rental properties, which has them frequently vacant, sometimes delaying an emergency being noted. The added number of employees being requested by this support would allow us to respond more quickly to the varied needs. We also provide mutual aid to several other communities within the Sussex County area (i.e., Millville, Roxana, Rehoboth).

B. IF RELIGIOUS AFFILIATION WAS CONFIRMED ABOVE IN SECTION 1, PLEASE FILL OUT THE FOLLOWING SECTION. IF RELIGIOUS AFFILIATION WAS NOT CHECKED IN SECTION 1, THIS SECTION MAY BE LEFT BLANK.

A faith-based nonprofit organization is eligible to receive and apply for a grant on the same basis as other nonprofit organizations, with respect to programs which are eligible. In the selection of grantees, the County will not discriminate for or against an organization on the basis of the organization's religious characterization or affiliation. However, certain requests to utilize funding for programs with religious purposes may not be eligible due to constitutional principles of the United States and/or the State of Delaware.

Briefly describe the components of the program that involve religious purposes and the components that involve secular purposes, or non-religious purposes. If both non-religious and religious purposes are involved in the program, this narrative must include the specific actions that will be implemented in order to ensure that the funding is solely used for non-religious purposes and will not be used to advance or inhibit religious or faith-based activities.

After the awarded funds have been made, receipts of the non-religious purchases shall be submitted in accordance with Section 5 below before funds will be disbursed.

SECTION 4: BUDGET

REVENUE	
Please enter the current support your organization receives for this project (not entire organization revenue if not applicable to request)	
TOTAL REVENUES	38,214.00
EXPENDITURES	
Please enter the total projected budget for the project (not entire organization expense if not applicable to request). Example of expenditure items: PERSONNEL-one lump sum that would include benefits, OPERATING COSTS-supplies, equipment, rent/lease, insurance, printing telephone, CONSTRUCTION/ACQUISITION-acquisition, development, rehab hard cost, physical inspections, architectural engineering, permits and fees, insurance, appraisal. (Put amounts in as a negative)	
Part-time payroll May 1st - September 30th (\$14.75/hr x 2,880 hrs)	-\$ 42,480.00
Training/orientation (12 hrs per part-time employee \$14.75/hr x 300 hrs)	-\$ 4,425.00
Uniform costs (\$80 x 12 employees)	-\$ 1,600.00
TOTAL EXPENDITURES	-\$ 48,505.00
TOTAL DEFICIT FOR PROJECT OR ORGANIZATION	-\$ 10,291.00

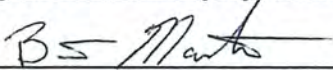
SECTION 5: STATEMENT OF ASSURANCES

If this grant application is awarded funding, the Bethany Beach Volunteer Fire Company agrees that:
(Name of Organization)

- 1) For non-religious organizations, all expenditures must have adequate documentation and must be expended within one (1) year of receipt of award funds. The funding awarded to the organization must be used in substantial conformity with the anticipated expenditures set forth in the submitted application. All accounting records and supporting documentation shall be available for inspection by Sussex County within thirty (30) days after the organization's expenditure of the awarded funding, or within one year after the receipt of the awarded funds, whichever first occurs.
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- 3) No person, on the basis of race, color, or national origin, should be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under the program or activity funded in whole or in part by these Grant funds.

SECTION 5: STATEMENT OF ASSURANCES (continued)

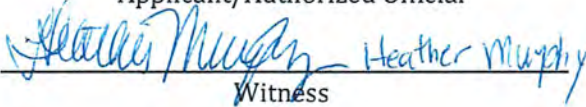
- 4) All information and statements in this application are accurate and complete to the best of my information and belief.
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- 6) All documents submitted by the applicant are defined as public documents and available for review under the Freedom of Information Act of the State of Delaware.
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- 8) **In the event that the awarded funding is used in violation of the requirements of this grant, the awarded funding shall be reimbursed to Sussex County within a timeframe designated by Sussex County by written notice.**



Applicant/Authorized Official

5-16-17

Date


Heather Murphy
Witness

5/16/17

Date

Completed application can be submitted by:

Email: gjennings@sussexcountyde.gov

Mail: Sussex County Government
Attention: Gina Jennings
PO Box 589
Georgetown, DE 19947

SUSSEX COUNTY COUNCIL NON-PROFIT GRANT PROGRAM
GUIDELINES FOR SUBMITTAL AND AFFIDAVIT OF UNDERSTANDING

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In the event that such funding is used in violation of the requirements and assurances contained in this grant application, the awarded funding shall be reimbursed to Sussex County within a timeframe designated by Sussex County by written notice.

I acknowledge and represent on behalf of the applicant organization that I have read and understand the above statements.

B. Martin
Applicant/Authorized Official

Fire Chief
Title

Heather Murphy Heather Murphy
Witness

5/16/17
Date

Arlett
5/16/17

To Be Introduced 05/23/17

**Council District No. 5 – Arlett
Tax I.D. No. 533-19.00-52.00
911 Address: Not Available**

ORDINANCE NO. ____

AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN A MR MEDIUM DENSITY RESIDENTIAL DISTRICT FOR A MULTI-FAMILY (62 DUPLEX UNITS) STRUCTURE TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN BALTIMORE HUNDRED, SUSSEX COUNTY, CONTAINING 13.33 ACRES, MORE OR LESS

WHEREAS, on the 25th day of April 2017, a conditional use application, denominated Conditional Use No. 2098, was filed on behalf of Fenwick Commons, LLC; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the Planning and Zoning Commission of Sussex County and said Planning and Zoning Commission recommended that Conditional Use No. 2098 be _____; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the County Council of Sussex County and the County Council of Sussex County determined, based on the findings of facts, that said conditional use is in accordance with the Comprehensive Development Plan and promotes the health, safety, morals, convenience, order, prosperity and welfare of the present and future inhabitants of Sussex County, and that the conditional use is for the general convenience and welfare of the inhabitants of Sussex County.

NOW, THEREFORE, THE COUNTY OF SUSSEX HEREBY ORDAINS:

Section 1. That Chapter 115, Article V, Subsection 115-31, Code of Sussex County, be amended by adding the designation of Conditional Use No. 2098 as it applies to the property hereinafter described.

Section 2. The subject property is described as follows:

ALL that certain tract, piece or parcel of land lying and being situate in Baltimore Hundred, Sussex County, Delaware, and lying at the southwest corner of Lighthouse Road (Route 54) and Sand Cove Road, and the east side of Sand Cove Road, approximately 211 feet south of Lighthouse Road (Route 54), and being more particularly described per the attached deed prepared by Parsons & Weidman, P.A., said parcel containing 13.33 acres, more or less.

This Ordinance shall take effect immediately upon its adoption by majority vote of all members of the County Council of Sussex County, Delaware.

To Be Introduced 05/23/17

**Council District No. 5 – Arlett
Tax I.D. No. 233-11.00-17.00 (portion of)
911 Address: 31005 Iron Branch Road, Dagsboro**

ORDINANCE NO. ____

AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR STORAGE OF CONSTRUCTION EQUIPMENT AND VEHICLES TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN DAGSBORO HUNDRED, SUSSEX COUNTY, CONTAINING 6.61 ACRES, MORE OR LESS

WHEREAS, on the 27th day of April 2017, a conditional use application, denominated Conditional Use No. 2101, was filed on behalf of 1st State Paving; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the Planning and Zoning Commission of Sussex County and said Planning and Zoning Commission recommended that Conditional Use No. 2101 be _____; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the County Council of Sussex County and the County Council of Sussex County determined, based on the findings of facts, that said conditional use is in accordance with the Comprehensive Development Plan and promotes the health, safety, morals, convenience, order, prosperity and welfare of the present and future inhabitants of Sussex County, and that the conditional use is for the general convenience and welfare of the inhabitants of Sussex County.

NOW, THEREFORE, THE COUNTY OF SUSSEX HEREBY ORDAINS:

Section 1. That Chapter 115, Article IV, Subsection 115-22, Code of Sussex County, be amended by adding the designation of Conditional Use No. 2101 as it applies to the property hereinafter described.

Section 2. The subject property is described as follows:

ALL that certain tract, piece or parcel of land lying and being situate in Dagsboro Hundred, Sussex County, Delaware, and lying on the east side of Iron Branch Road (Road 331), approximately 2,500 feet northeast of Main Street in Dagsboro, and being more particularly described per the attached previous Conditional Use (Conditional Use No. 2027, Ordinance No. 2419), said parcel containing 6.61 acres, more or less.

This Ordinance shall take effect immediately upon its adoption by majority vote of all members of the County Council of Sussex County, Delaware.

To Be Introduced 05/23/17

**Council District No. 1 - Vincent
Tax I.D. No. 131-6.00-11.00 (portion of)
911 Address: Not Available**

ORDINANCE NO. ____

AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT AND C-1 GENERAL COMMERCIAL DISTRICT TO A CR-1 COMMERCIAL RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN NORTHWEST FORK HUNDRED, SUSSEX COUNTY, CONTAINING 4.62 ACRES, MORE OR LESS, OF A 15.94 ACRE PARCEL

WHEREAS, on the 17th day of April 2017, a zoning application, denominated Change of Zone No. 1826, was filed on behalf of JKJ Properties, LLC.; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the Planning and Zoning Commission of Sussex County and said Planning and Zoning Commission recommended that Change of Zone No. 1826 be _____; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the County Council of Sussex County and the County Council of Sussex County has determined, based on the findings of facts, that said change of zone is in accordance with the Comprehensive Development Plan and promotes the health, safety, morals, convenience, order, prosperity and welfare of the present and future inhabitants of Sussex County.

NOW, THEREFORE, THE COUNTY OF SUSSEX HEREBY ORDAINS:

Section 1. That Chapter 115, Article II, Subsection 115-7, Code of Sussex County, be amended by deleting from the Comprehensive Zoning Map of Sussex County the zoning classification of [AR-1 Agricultural Residential District and C-1 General Commercial District] and adding in lieu thereof the designation of CR-1 Commercial Residential District as it applies to the property hereinafter described.

Section 2. The subject property is described as follows:

ALL that certain tract, piece or parcel of land lying and being situate in Northwest Fork Hundred, Sussex County, Delaware, and lying west of North Main Street (U.S. Route 13B) and Sussex Highway (U.S. Route 13), approximately 513 feet south of East Newtown Road, and being more particularly described per the attached legal description, and containing 4.62 acres, more or less, of a 15.94 acre parcel.

This Ordinance shall take effect immediately upon its adoption by majority vote of all members of the County Council of Sussex County, Delaware.

TO BE INTRODUCED

To Be Introduced 05/23/17

**Council District No. 5 - Arlett
Tax I.D. No. 533-19.00-52.00
911 Address: Not Available**

ORDINANCE NO. ____

AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT TO A MR MEDIUM DENSITY RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN BALTIMORE HUNDRED, SUSSEX COUNTY, CONTAINING 13.33 ACRES, MORE OR LESS

WHEREAS, on the 25th day of April 2017, a zoning application, denominated Change of Zone No. 1827, was filed on behalf of Fenwick Commons, LLC; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the Planning and Zoning Commission of Sussex County and said Planning and Zoning Commission recommended that Change of Zone No. 1827 be _____; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the County Council of Sussex County and the County Council of Sussex County has determined, based on the findings of facts, that said change of zone is in accordance with the Comprehensive Development Plan and promotes the health, safety, morals, convenience, order, prosperity and welfare of the present and future inhabitants of Sussex County.

NOW, THEREFORE, THE COUNTY OF SUSSEX HEREBY ORDAINS:

Section 1. That Chapter 115, Article II, Subsection 115-7, Code of Sussex County, be amended by deleting from the Comprehensive Zoning Map of Sussex County the zoning classification of [AR-1 Agricultural Residential District] and adding in lieu thereof the designation of MR Medium Density Residential District as it applies to the property hereinafter described.

Section 2. The subject property is described as follows:

ALL that certain tract, piece or parcel of land lying and being situate in Baltimore Hundred, Sussex County, Delaware, and lying at the southwest corner of Lighthouse Road (Route 54) and Sand Cove Road, and the east side of Sand Cove Road, approximately 211 feet south of Lighthouse Road (Route 54), and being more particularly described per the attached deed prepared by Parsons & Weidman, P.A., said parcel containing 13.33 acres, more or less.

This Ordinance shall take effect immediately upon its adoption by majority vote of all members of the County Council of Sussex County, Delaware.

TO BE INTRODUCED

ROBERT C. WHEATLEY, CHAIRMAN
MARTIN L. ROSS, VICE CHAIRMAN
R. KELLER HOPKINS
DOUGLAS B HUDSON
KIM HOEY STEVENSON



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Sussex County Planning & Zoning Commission

PLANNING AND ZONING AND COUNTY COUNCIL INFORMATION SHEET
Planning Commission Public Hearing Date March 23, 2017

Application: CZ 1818 Ocean Highway, LLC KH

Owner/Applicant: Ocean Highway, LLC
317 Rehoboth Ave.
Rehoboth Beach, DE 19971

Site Location: 34130 Citizens Dr.
West side of Coastal Hwy. (Rt. 1) and north side of Dartmouth Dr.

Current Zoning: AR-1 (Agricultural Residential District) and C-1 (General Commercial District)

Proposed Zoning: CR-1 (Commercial Residential District) and C-1 (General Commercial District)

Comprehensive Land Use Plan Reference: Environmentally Sensitive Developing Areas

Councilmatic District: Mr. Burton

School District: Cape Henlopen School District

Fire District: Lewes Fire District

Sewer: Sussex County

Water: Tidewater

Site Area: 1.18 ac. +/-

Tax Map ID.: 334-6.00-497.08 (portion of)

Location: West side of Coastal Hwy. (Rt. 1) and north side of Dartmouth Dr.
(34130 Citizens Dr.)



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Sussex County
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Memorandum

To: Sussex County Planning Commission Members
From: Janelle Cornwell, AICP, Planning & Zoning Director
CC: Vince Robertson, Assistant County Attorney and applicant
Date: March 17, 2017
RE: Staff Analysis for CZ 1818 Ocean Highway, LLC

This memo is to provide background and analysis for the Planning Commission to consider as a part of application CZ 1818 Ocean Highway, LLC to be reviewed during the March 23, 2017 Planning Commission Meeting. This analysis should be included in the record of this application and is subject to comments and information that may be presented during the public hearing.

The request is for a Change of Zone for parcel 334-6.00-497.08 (portion of). The request to change the zoning from AR-1 (Agricultural Residential District) to CR-1 (Commercial Residential District). The size of the property is 1.18 ac +/- . The total size of the parcel is 6.77 ac. The remaining portion of the property is zoned C-1 (General Commercial District).

The 2008 Sussex County Comprehensive Plan Update (Comprehensive Plan) provides a framework of how land is to be developed. As part of the Comprehensive Plan a Future Land Use Map is included to help determine how land should be zoned to ensure responsible development. The Future Land Use map indicates that the properties have the land use designation Environmentally Sensitive Developing Areas.

The surrounding land uses to the north, south and east are Environmentally Sensitive Developing Areas and Highway Commercial Areas. The land use to the west is Environmentally Sensitive Developing Areas. The Environmentally Sensitive Developing Areas land use designation recognizes that a range of housing types should be permitted including single-family homes, townhouses and multi-family units. Retail and office uses are appropriate; however, larger retail and office uses should be located along arterial roads. Institutional uses can be appropriate to provide for convenient services and allow people to work from home. The CR-1 zoning district is a zoning classification that can be considered within the Environmentally Sensitive Developing Areas.

The property is zoned AR-1 (Agricultural Residential District) and C-1 (General Commercial District). The properties to the north are zoned AR-1 (Agricultural Residential District), HR-2 (High Density Residential District) and C-1 (General Commercial District). The properties to the south are zoned AR-1 (Agricultural Residential District) and C-1 (General Commercial District). The properties to the west are zoned AR-1 (Agricultural Residential District). The properties to the east are zoned C-1 (General Commercial District). There are no known active Conditional Uses in the area.

Based on the analysis of the land use, surrounding zoning and uses the Change of Zone request from AR-1 (Agricultural Residential District) to CR-1 (Commercial Residential District) could be considered consistent with the land use, surrounding zoning and uses.



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Sussex County
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Memorandum

To: Sussex County Council Members

From: Janelle Cornwell, AICP, Planning & Zoning Director

CC: Everett Moore, County Attorney

Date: May 18, 2017

RE: County Council Report for CZ 1818 Ocean Highway, LLC

On December 12, 2016, the Planning and Zoning Department received an application (CZ 1818 Ocean Highway, LLC) to allow for a change of zoned from AR-1 to CR-1. The Planning and Zoning Commission held a public hearing on March 23, 2017. The following are the minutes and motion for the Change of Zone from the Planning and Zoning Commission meeting.

Vince Robertson recuse himself from the hearing.

Ms. Cornwell advised the Commission that there was a staff analysis; that comments were received from DeDOT, and Sussex County Utility Planning Division; and that the applicant submitted a site plan and an exhibit booklet; and that these items are submitted into record as part of the application.

The Commission found Mark Davidson, with Pennoni Associates, and Joseph Reed, owner of Ocean Highway, LLC, were present of behalf of the application; that this is an application to rezone from AR-1 to a CR-1; that 1.18 acres is still zoned AR-1 and the remaining portion is zoned C-1; that this property is a split zoned parcel; that the property is known as Henlopen Plaza; that the property is located at the intersection of Coastal Highway (Route 1) and Dartmouth Drive; and that in the area of the property on the south side is Wawa and Dartmouth Plaza; that on the west of the property is a Tidewater storage plant and Rolling Meadows with a recreational area; that property for rezoning is 80 ft. wide by 614 ft. long with an existing storage building; that to the north are apartments known as Savannah West and Mills Landing; that the Henlopen Plaza is the home of Home Goods, Citizens Bank, Kitchen & Company, Cape Wine and Spirits and a doctor office; to the rear of this property is a building supply company; that the reason to rezone this parcel is to expand the existing Quality Roofing Supply Storage area and expand their use; that the Comprehensive Plan show this property as Environmentally Sensitive Developing Area (ESDA); that the State Strategies is a Level 1; that the property is located in the service area of Tidewater for water; that the property is located in the Sussex County sewer district; that there no utilities will be expanded; that this property meets the purpose of CR-1 Zoning District; that the properties along Route 1 are a mixture of uses; that they will try to keep true to the buffer; that they will take some of the outside supplies and store them inside; that Mr. Reed has owned this property for close to 20 years; that the site used to be the old Lowes; that they used the pole building for the last 10 years for personal storage; and that the tenant has needs for additional storage.



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The Commission found that Vince Tripkia is in support of this application; that he stated this will help them and neighboring businesses reduce truck traffic on Route 1; and that this gives them the ability to purchase more and only have 1 trailer a month.

The Commission found that there were no parties in opposition to this application.

At the conclusion of the public hearings, the Commission discussed this application.

Motion by Mr. Hopkins, seconded by Ms. Stevenson, and carried unanimously to defer action for further consideration. Motion carried 4-0.

At their meeting of April 6, 2017, the Commission discussed this application which has been deferred since March 23, 2017.

Mr. Hopkins stated that he would move that the Commission recommend approval of Change of Zone No. 1818 for Ocean Highway, LLC for a change of zone from AR-1 (Agricultural Residential District) to CR-1 (Commercial Residential District) based upon the record made during the public hearing and for the following reasons:

1. This site is along the rear of a property that is already zoned C-1 and used for commercial purposes along Route One. The existing C-1 zoning has been in effect since the 1970's on the front parcel. This is a minor extension of the existing C-1 zoning.
2. The site is located at an intersection that has developed with many other commercial uses, including a convenience store, large retail stores, a bowling alley and family entertainment complex and other retail and commercial uses. This is an appropriate location for a relatively minor extension of the existing commercial zoning.
3. The applicant has stated that by expanding the existing commercial area by 1.18 acres, the current tenants can make more efficient use of the entire property, and it will likely reduce the number of truck deliveries to and from the property. This will improve traffic at the intersection with Route One.
4. DelDOT has also recognized that this rezoning will expand the off-street parking area and provide a location for delivery trucks to park overnight instead of along Dartmouth Drive. This supports the need for the rezoning to CR-1.
5. The rezoning to CR-1 in this location will not have an adverse impact upon adjacent roads, properties, community facilities or the neighborhood in general.
6. The rezoning meets the purpose of the Zoning Code in that it promotes the orderly growth, convenience, order, prosperity and welfare of the County.
7. The rezoning is in compliance with the Sussex County Comprehensive Plan, which states that CR-1 zoning is one of several appropriate zoning classifications for this location.
8. No parties appeared in opposition to the application.

Motion by Mr. Hopkins, seconded by Mr. Ross, and carried unanimously to forward this application to the Sussex County Council with the recommendation that the application be approved for the reasons stated. Motion carried 5-0.

Introduced on 1/3/17

**Council District: District 3 / Burton
Tax I.D. No. 334-6.00-497.08 (portion of)
911 Address: 34130 Citizens Drive, Lewes**

ORDINANCE NO. ____

AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT TO A CR-1 COMMERCIAL RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN LEWES AND REHOBOTH HUNDRED, SUSSEX COUNTY, CONTAINING 1.18 ACRES, MORE OR LESS

WHEREAS, on the 7th day of November 2016, a zoning application, denominated Change of Zone No. 1818 was filed on behalf of Ocean Highway, LLC; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the Planning and Zoning Commission of Sussex County and said Planning and Zoning Commission recommended that Change of Zone No. 1818 be _____; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the County Council of Sussex County and the County Council of Sussex County has determined, based on the findings of facts, that said change of zone is in accordance with the Comprehensive Development Plan and promotes the health, safety, morals, convenience, order, prosperity and welfare of the present and future inhabitants of Sussex County,

NOW, THEREFORE, THE COUNTY OF SUSSEX HEREBY ORDAINS:

Section 1. That Chapter 115, Article II, Subsection 115-7, Code of Sussex County, be amended by deleting from the Comprehensive Zoning Map of Sussex County the zoning classification of [AR-1 Agricultural Residential District] and adding in lieu thereof the designation CR-1 Commercial Residential District as it applies to the property hereinafter described.

Section 2. The subject property is described as follows:

ALL that certain tract, piece or parcel of land lying and being situate in Lewes and Rehoboth Hundred, Sussex County, Delaware, and lying on the west side of Coastal Highway (Route 1) and the north side of Dartmouth Drive and being more particularly described per the attached legal description.

This Ordinance shall take effect immediately upon its adoption by majority vote of all members of the County Council of Sussex County, Delaware.



Addresses / Parcels

- TaxParcels

Council Districts

- Fire Districts
- County District 01
- County District 02
- County District 03
- County District 04
- County District 05
- County Boundaries

Schools/Libraries

- School Buildings (Various)
- School Library
- Public Library
- Special Library
- DOE School Districts
- DOE VoTech School Districts

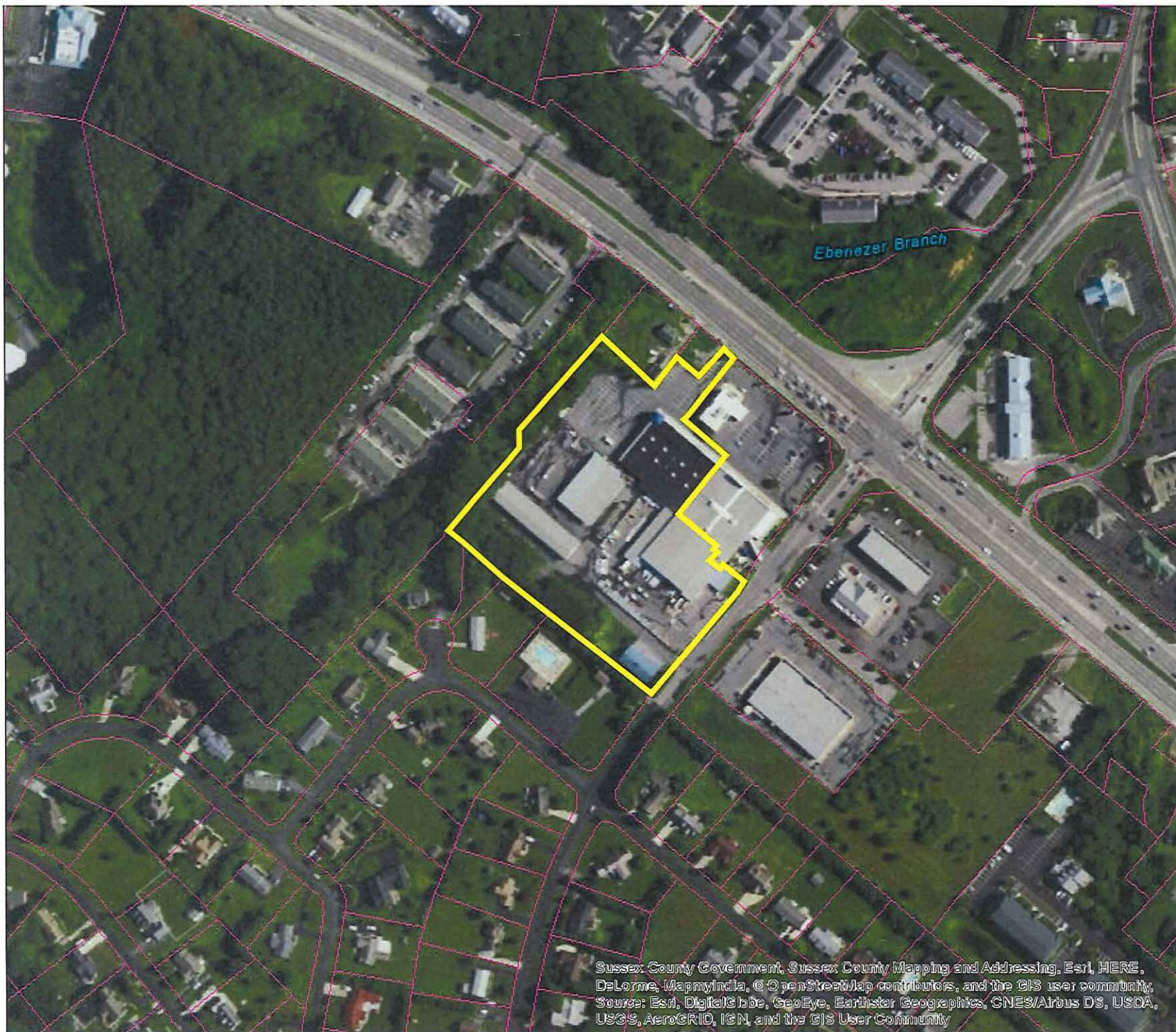
Hydrology

- Streams / Rivers
- Lakes, Ponds, Bays

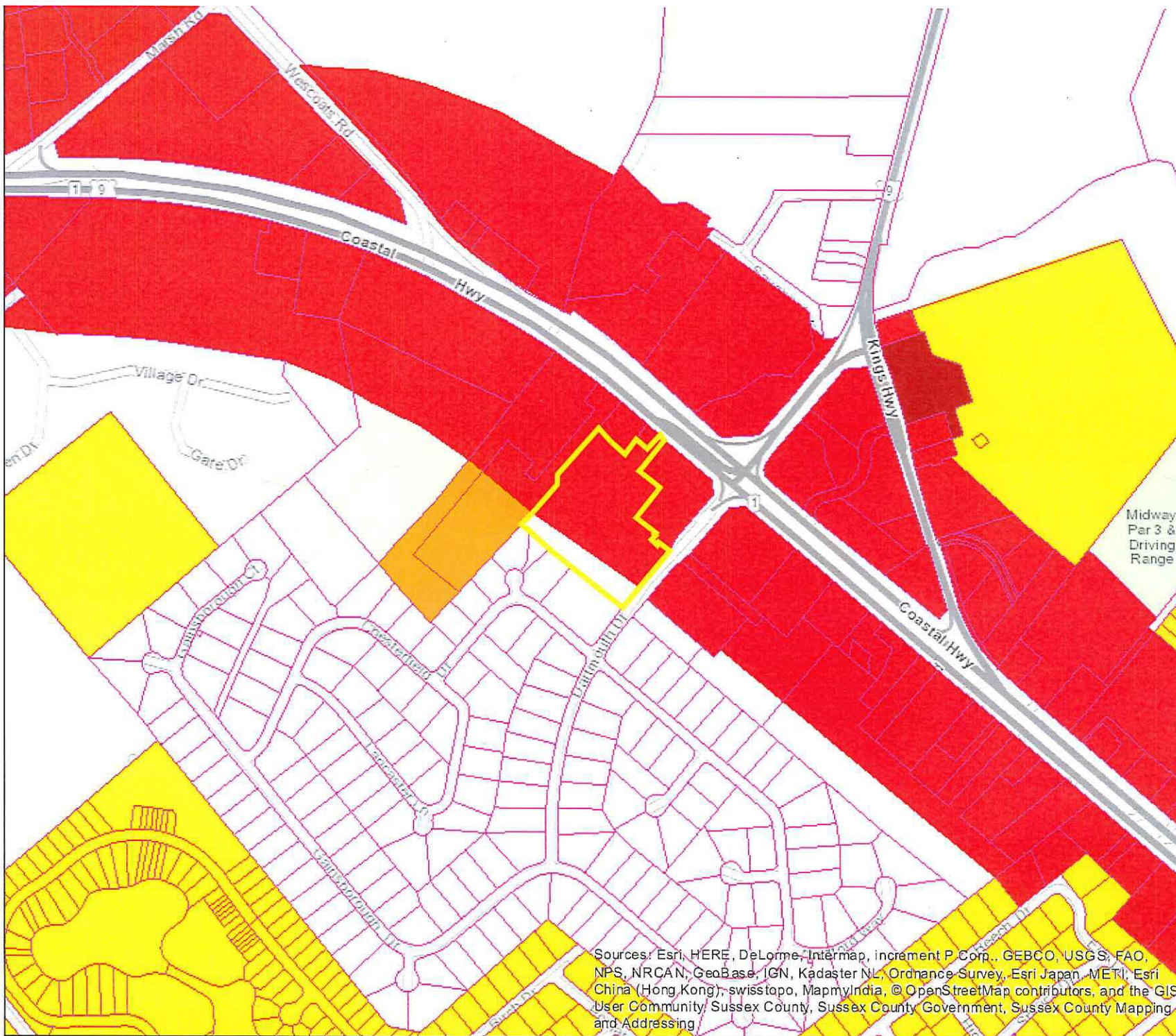
Flood Zones

- 0.2% Annual Chance Flood Hazard
- A
- AE
- AO
- Open Water
- VE

- Public Protected Lands
- Municipalities
- Communities
- Boundaries State County



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Addresses / Parcels

- TaxParcels

Council Districts

- Fire Districts
- County District 01
- County District 02
- County District 03
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- School Buildings (Various)
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- DOE VoTech School Districts

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- Streams / Rivers
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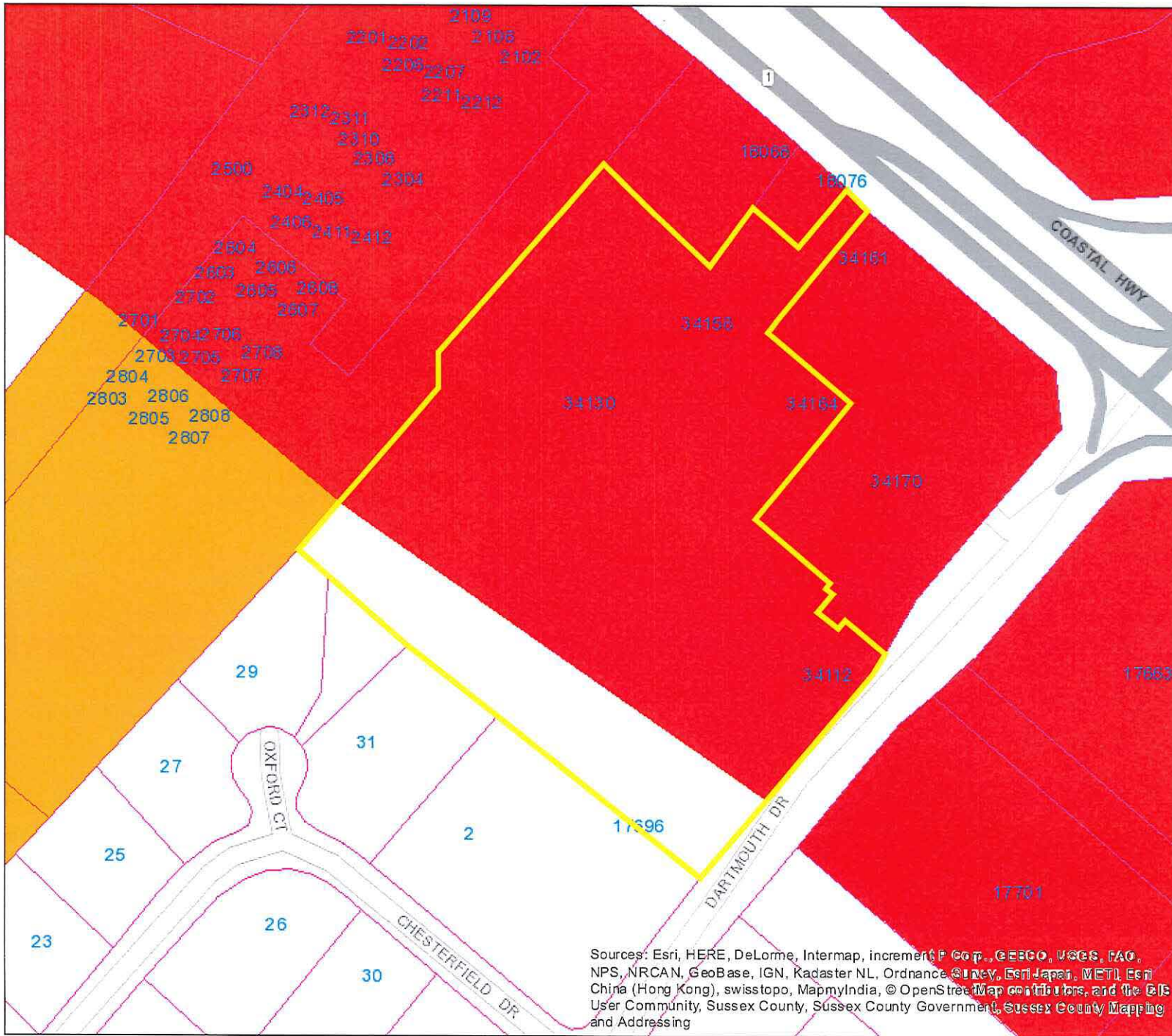
Flood Zones

- 0.2% Annual Chance Flood Hazard
- A
- AE
- AO
- Open Water
- VE

- Public Protected Lands
- Municipalities
- Communities
- Boundaries State County

Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community, Sussex County, Sussex County Government, Sussex County Mapping and Addressing





Addresses / Parcels

□ TaxParcels

Council Districts

□ Fire Districts

□ County District 01

□ County District 02

□ County District 03

□ County District 04

□ County District 05

□ County Boundaries

Schools/Libraries

▮ School Buildings (Various)

▮ School Library

▮ Public Library

▮ Special Library

▮ DOE School Districts

▮ DOE VoTech School Districts

Hydrology

▮ Streams / Rivers

▮ Lakes, Ponds, Bays

▮ Flood Zones

▮ 0.2% Annual Chance Flood Hazard

▮ A

▮ AE

▮ AO

▮ Open Water

▮ VE

▮ Public Protected Lands

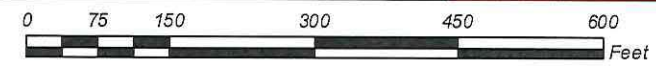
▮ Municipalities

▮ Communities

▮ Boundaries State County

Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community, Sussex County, Sussex County Government, Sussex County Mapping and Addressing

Sussex County Map



ROBERT C. WHEATLEY, CHAIRMAN
MARTIN L. ROSS, VICE CHAIRMAN
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DOUGLAS B HUDSON
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Sussex County Planning & Zoning Commission

PLANNING AND ZONING AND COUNTY COUNCIL INFORMATION SHEET
Planning Commission Public Hearing Date April 20, 2017

Application: CU 2072 KHM Ventures DE, LLC (McKinney's Grove) KH

Owner: KHM Ventures DE, LLC
303 N. Bedford St.
Georgetown, DE 19947

Applicant: Susan Linda Wood
36300 Holly Dr.
Rehoboth Beach, DE 19971

Site Location: 18824 Munchy Branch Rd.
North side of Munchy Branch Rd. approximately 1,064 ft. southwest of Field Ln.

Zoning: GR (General Residential District)

Current Use: Residential and Agricultural

Proposed Use: 20 Single Family Condominiums

Comprehensive Land Use Plan Reference: Mixed Residential Areas and Environmentally Sensitive Developing Areas

Councilmatic District: Mr. Cole

School District: Cape Henlopen School District

Fire District: Rehoboth Beach Fire District

Sewer: Sussex County

Water: Tidewater Utilities, Inc.

Site Area: 5.1 ac. +/-

Tax Map ID.: 334-13.00-27.00

Location: North side of Munchy Branch Rd. approximately 1,064 ft. southwest of Field Ln.



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Sussex County

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Memorandum

To: Sussex County Council Members

From: Janelle Cornwell, AICP, Planning & Zoning Director

CC: Everett Moore, County Attorney

Date: May 18, 2017

RE: County Council Report for CU 2072 KMH Ventures DE, LLC

On October 31, 2016, the Planning and Zoning Department received an application (CU 2072 KMH Ventures DE, LLC) to allow for a Conditional Use for twenty (20) multi-family dwelling structures. The Planning and Zoning Commission held a public hearing on April 20, 2017. The following are the minutes and motion for the Change of Zone from the Planning and Zoning Commission meeting.

Ms. Cornwell advised the Commission that there was a staff analysis submitted into record as part of the application; that comments were received from PLUS, DeIDOT, Sussex Conservation District and from the Sussex County Utility Planning Division; and that the applicant submitted a site plan and exhibit book.

The Commission found James Fuqua, Attorney with Fuqua, Willard, Stevens, and Schab, P.A., Frank Kea, with Solutions IPEM and the developer, Ed Launey, with Environmental Resources, Inc., and Jason Palkewicz with Solutions IPEM, were present on behalf of the application; that Mr. Fuqua spoke that this is an application for a conditional use for 20 single family detached residential condominiums unit; that the land contains 5.18 acres; that the site is in Level 2 of the State Strategies; that the land is zoned GR (General Residential District); that the zoning allows for medium density residential use including manufactured homes; that max density is 4.35 residential units per acre; that the property is located in the Environmental Sensitive Developing Area and the Mixed Residential Area per the Comprehensive Plan; that there is a mixture of residential and commercial uses in the area; that water is provided by Tidewater Utilities; that the property is located in the Sussex County Sewer District; that the sewer capacity is 4 EDU's per acre and the capacity is available for this site; that the sewer concept plan was approved; that a wetland delineation was performed and there is a 1/2 acre that is non-tidal wetlands; that the wetlands are located to the rear of the property adjacent to Munchy Branch Road; that all the buildings are going to be located 30 feet from the wetlands and the wetlands boundary will be marked; that the stormwater management will be meet or exceed DNREC standards and they can do infiltration on site; that DeIDOT did not require a TIS; that no endangered or threatened species exist on site; that there are no historical structures on or near the property; that the driveway will be built to Sussex County Road standards; that the street will be curbed with gutters; that there will be sidewalks on both sides of the street and street lighting; that there will be a 20 foot landscape buffer on the sides of the upland portion of the



COUNTY ADMINISTRATIVE OFFICES
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GEORGETOWN, DELAWARE

site and a 40 foot landscape buffer along Munchy Branch Road; that there is a community gathering area with a picnic area, shade structure, and a fire pit; that passive inactive open space including the wetlands will total approximately 2 acres; that there will be one (1) lighted sign; that the gross density is 3.9 units per acre; that each unit will have a two vehicle garage in addition to the two parking spaces in the driveway; that there will be a Condominium Association; that there is not an Environmental Assessment in the exhibit book; that the exhibit booklet did address Chapter 99-9C even though it was not required; that there is proposed findings and conditions; that condominium is a form of ownership; and that Mr. Kea spoke that the roads will be built as a private drive with the new Road standards and not as the old Road standards.

The Commission found that there were no parties in support to this application.

The Commission found that Fran Haneschlager, Ann Nowack and Bill Nowack spoke in opposition; that they had concerns with traffic, pedestrian and bike safety; that there was concerns with stormwater management; and that there was talk of a new bike path on the main road.

Motion Mr. Hopkins, seconded by Mr. Ross and carried unanimously to defer action and further consideration. Motion carried 5-0.

At their meeting of May 11, 2017, the Commission discussed this application which has been deferred since April 20, 2017.

Motion by Mr. Hopkins, seconded by Mr. Hudson and carried unanimously to defer action for further consideration. Motion carried 5-0.

At their meeting of May 18, 2017, the Commission discussed this application which has been deferred since April 20, 2017.

Mr. Hopkins stated that he would move that the Commission recommend approval of Conditional Use CU 2072 for KMH Ventures DE, LLC for multifamily dwellings in a GR District based upon the record made during the public hearing and for the following reasons:

1. The parcel is zoned GR – General Residential and the purpose of the GR District is to provide for medium density residential use. This application is consistent with the purpose of the GR District.
2. The property is in an area along Munchy Branch Road where other residential development has occurred, including single family, multi-family, and manufactured home developments. The project is consistent with those developments.
3. The density of 20 units on 5.1 acres is within the permissible density of the GR General Residential Zone.
4. The project is in a Development District according to the Sussex County Comprehensive Development Plan.
5. The development will be served by central water and sewer.

6. With the stipulations placed upon this approval, there will be no adverse impact on neighboring or adjacent properties. It will also result in housing options in an appropriate location that are essential and desirable for the general convenience and welfare of Sussex County.
7. This recommendation for approval is subject to the following conditions:
 - A. The maximum number of residential units shall not exceed 20 units.
 - B. All entrance, intersection, roadway and multi-modal improvements required by DelDOT shall be completed by the applicant in accordance with DelDOT's determination.
 - C. The project will be served by a County Sewer District. It must be constructed in accordance with the requirements of the Sussex County Engineering Department, including any offsite upgrades necessary to provide service to the project.
 - D. The project shall be served by a public central water system providing adequate drinking water and fire protection as required by applicable regulations.
 - E. Stormwater management and erosion and sediment control shall be constructed in accordance with applicable state and county requirements, and the project shall utilize Best Management Practices to construct and maintain these fixtures. The Final Site Plan shall contain the approval of the Sussex Conservation District for the design and location of the stormwater management system.
 - F. The interior street design shall be in accordance with or exceed Sussex County street design requirements. As proffered by the Applicant, sidewalks shall be installed along both sides of all streets.
 - G. The applicant shall submit as part of the site plan review a landscape plan showing the proposed tree and shrub landscape design, as well as buffers along the upland perimeter of the project.
 - H. Construction, site work, grading, and deliveries of construction materials, landscaping materials and fill on, off or to the property shall only occur between the hours of 7 a.m. and 6 p.m., Monday through Saturday.
 - I. Street naming and addressing shall be subject to the review and approval of the County Mapping and Addressing Departments.
 - J. The Final Site Plan for the development shall be subject to approval of the Planning and Zoning Commission.

Motion by Mr. Hopkins, seconded by Mr. Ross, and carried unanimously to forward this application to the Sussex County Council with the recommendation that the application be approved for the reasons stated. Motion carried 5-0.

Introduced 1/3/17

**Council District 4 / Cole
Tax I.D. No. 334-13.00-27.00
911 Address: 18834 Munchy Branch Road, Rehoboth Beach**

ORDINANCE NO. ____

AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN A GR GENERAL RESIDENTIAL DISTRICT FOR MULTI-FAMILY DWELLING STRUCTURES (20 UNITS) TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN LEWES AND REHOBOTH HUNDRED, SUSSEX COUNTY, CONTAINING 5.1 ACRES, MORE OR LESS

WHEREAS, on the 31st day of October 2016, a conditional use application, denominated Conditional Use No. 2072 was filed on behalf of KHM Ventures DE, LLC; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the Planning and Zoning Commission of Sussex County and said Planning and Zoning Commission recommended that Conditional Use No. 2072 be _____; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the County Council of Sussex County and the County Council of Sussex County determined, based on the findings of facts, that said conditional use is in accordance with the Comprehensive Development Plan and promotes the health, safety, morals, convenience, order, prosperity and welfare of the present and future inhabitants of Sussex County, and that the conditional use is for the general convenience and welfare of the inhabitants of Sussex County.

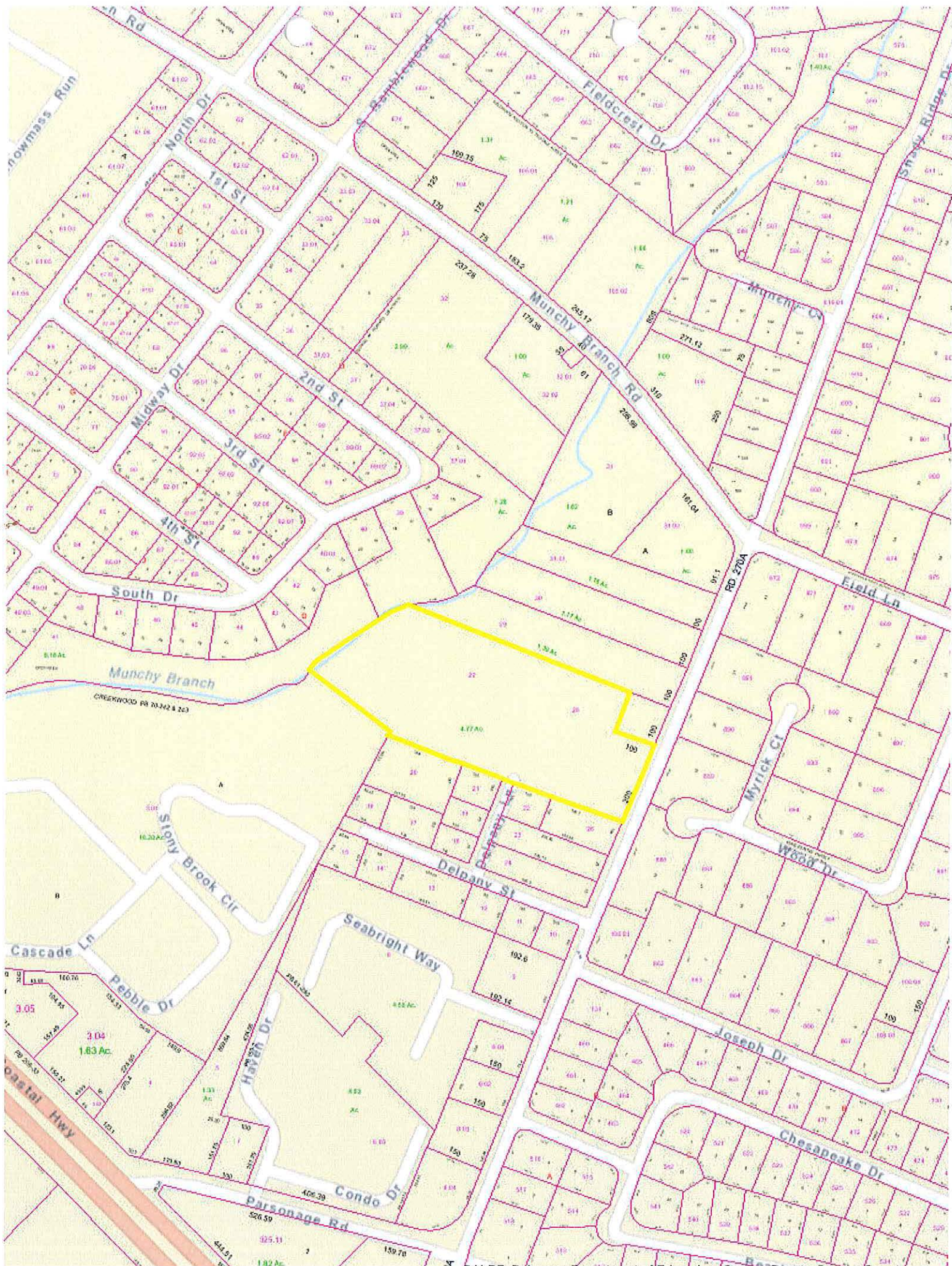
NOW, THEREFORE, THE COUNTY OF SUSSEX HEREBY ORDAINS:

Section 1. That Chapter 115, Article VI, Subsection 115-39, Code of Sussex County, be amended by adding the designation of Conditional Use No. 2072 as it applies to the property hereinafter described.

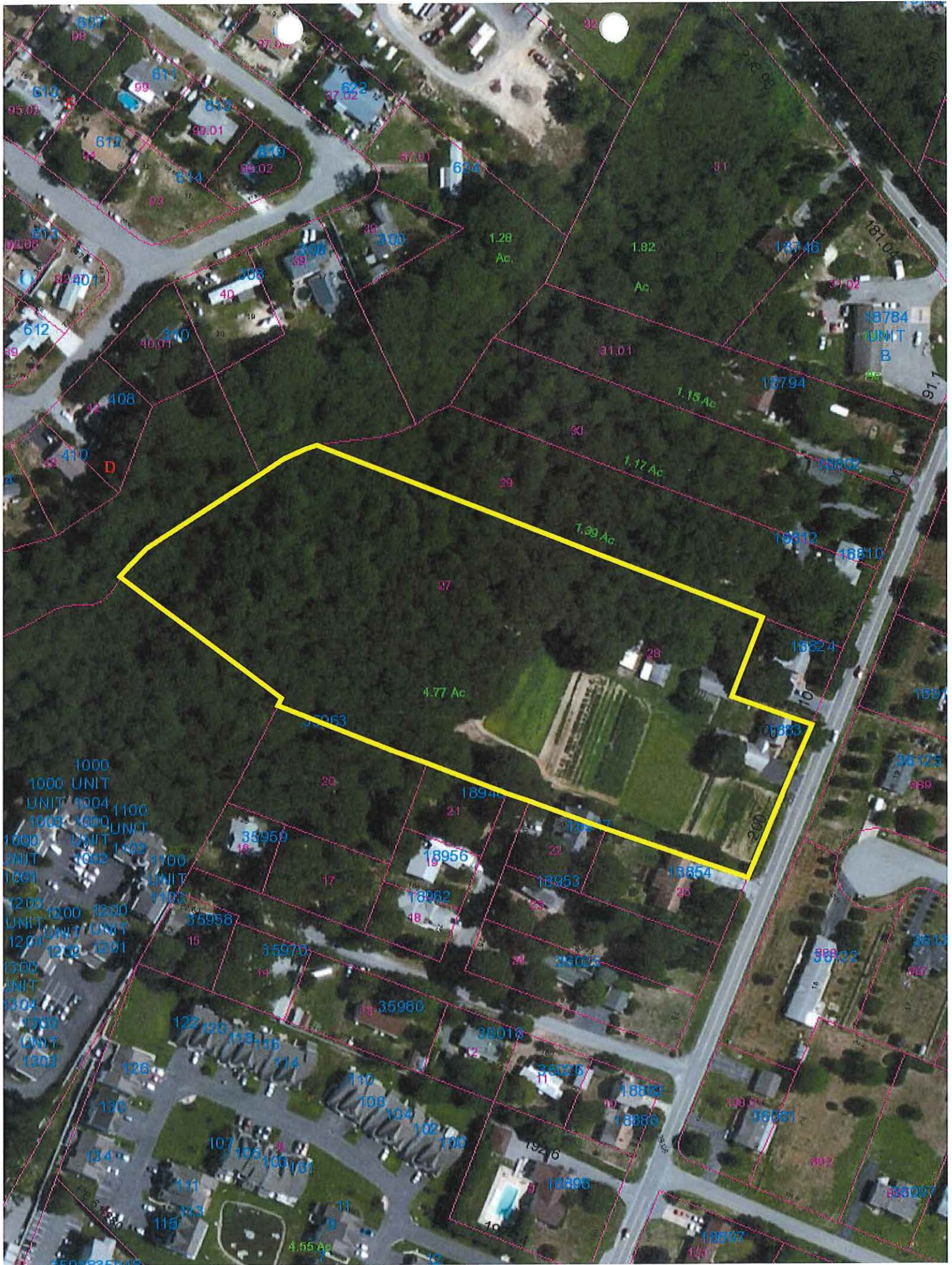
Section 2. The subject property is described as follows:

ALL that certain tract, piece or parcel of land, lying and being situate in Lewes and Rehoboth Hundred, Sussex County, Delaware, and lying on the north side of Munchy Branch Road, approximately 1,064 feet southwest of Field Lane, and being more particularly described in Plot Book 2105, Page 294, in the Office of the Recorder of Deeds in and for Sussex County, said parcel containing 5 acres, more or less.

This Ordinance shall take effect immediately upon its adoption by majority vote of all members of the County Council of Sussex County, Delaware.







ROBERT C. WHEATLEY, CHAIRMAN
MARTIN L. ROSS, VICE CHAIRMAN
R. KELLER HOPKINS
DOUGLAS B HUDSON
KIM HOEY STEVENSON



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Sussex County Planning & Zoning Commission

PLANNING AND ZONING AND COUNTY COUNCIL INFORMATION SHEET
Planning Commission Public Hearing Date April 6, 2017

Application: CU 2074 Quail Valley 1525, LLC (Midway Fitness) KS

Owner: Nancy Lee Brock Trustee
1525 Savannah Rd.
Lewes, DE 19958

Applicant: Quail Valley 1525, LLC
32916 Nassau Court South
Lewes, DE 19958

Site Location: 1525 Savannah Rd.
North side of Savannah Rd. approximately 2,150 ft. west of Dove Dr.

Zoning: AR-1 (Agricultural Residential District)

Current Use: Residential and Agricultural

Proposed Use: Therapy and Fitness Center

Comprehensive Land
Use Plan Reference: Environmentally Sensitive Developing Areas

Councilmatic
District: Mr. Burton

School District: Cape Henlopen School District

Fire District: Lewes Fire District

Sewer: Sussex County

Water: Tidewater Utilities, Inc.

Site Area: 6.113ac. +/-

Tax Map ID.: 335-12.06-1.00

Location: North side of Savannah Rd. approximately 2,150 ft. west of Dove Dr.



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Sussex County

DELAWARE
sussexcountype.gov

Memorandum

To: Sussex County Planning Commission Members
From: Janelle Cornwell, AICP, Planning & Zoning Director
CC: Vince Robertson, Assistant County Attorney and applicant
Date: March 30, 2017
RE: Staff Analysis for CU 2074 Quail Valley 1525, LLC (Midway Fitness)

This memo is to provide background and analysis for the Planning Commission to consider as a part of application CU 2074 Quail Valley 1525, LLC (Midway Fitness) to be reviewed during the April 6, 2017 Planning Commission Meeting. This analysis should be included in the record of this application and is subject to comments and information that may be presented during the public hearing.

The request is for a Conditional Use for parcel 335-12.06-1.00 to allow for the use of a therapy and fitness center. The size of the property to be used for the Conditional Use is 6.113 ac. +/- . The property is zoned AR-1 (Agricultural Residential District).

The 2008 Sussex County Comprehensive Plan Update (Comprehensive Plan) provides a framework of how land is to be developed. As part of the Comprehensive Plan a Future Land Use Map is included to help determine how land should be zoned to ensure responsible development. The Future Land Use map indicates that the properties have the land use designation of Environmentally Sensitive Developing Areas.

The surrounding land uses to the north and east are Environmentally Sensitive Developing Areas and Mixed Residential Areas. The land use to the west is Environmentally Sensitive Developing Areas and Highway Commercial. The land use to the south is Environmentally Sensitive Developing Areas. The Environmentally Sensitive Developing Areas land use designation recognizes that a range of housing types should be permitted including single-family homes, townhouses and multi-family units. Retail and office uses are appropriate; however, larger retail and office uses should be located along arterial roads. Institutional uses can be appropriate to provide for convenient services and allow people to work from home.

The property is zoned AR-1 (Agricultural Residential District). The properties to the north are zoned MR (Medium Density Residential District). The properties to the south are zoned AR-1 (Agricultural Residential District) and B-1 (Neighborhood Business District). The properties to the west are zoned MR (Medium Density Residential District), AR-1 (Agricultural Residential District) and C-1 (General Commercial District). The properties to the east are zoned AR-1 (Agricultural Residential District), MR (Medium Density Residential District) and B-1 (Neighborhood Business District). The primary uses in the area are offices and residential. There are multiple Conditional Uses in the area for offices and medical offices.

Based on the analysis of the land use, surrounding zoning and uses the Conditional Use request to allow for a therapy and fitness center would be considered consistent with the land use, surrounding zoning and uses.



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Sussex County

DELAWARE
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Memorandum

To: Sussex County Council Members

From: Janelle Cornwell, AICP, Planning & Zoning Director

CC: Everett Moore, County Attorney

Date: May 18, 2017

RE: County Council Report for CU 2074 Quail Valley 1525, LLC

On October 28, 2016, the Planning and Zoning Department received an application (CU 2074 Quail Valley 1525, LLC) to allow for a Conditional Use for a commercial use as a therapy and fitness center. The Planning and Zoning Commission held a public hearing on April 6, 2017. The following are the minutes and motion for the Change of Zone from the Planning and Zoning Commission meeting.

Ms. Cornwell advised the Commission that submitted into the record were a staff analysis; that comments were received from DelDOT, Sussex Conservation District, and from the Sussex County Utility Planning Division; and that the applicant submitted a site plan and exhibit booklet.

The Commission found Glenn Mandalas, Attorney with Baird, Mandalas, and Brockstedt, LLC Zachary Crouch of Davis, Bowen, and Friedel, Inc. and Rich Garret and Janet Hohnholt, Principals of the project were present on behalf of the application; that Mr. Mandalas stated the land is zoned as AR-1; that the property is on the north side of Savannah Road; that they want to construct a 67,000 square foot building; that this application is for a conditional use not a change of zone; that the business is currently located behind Midway Cinemas; that the property was purchased in 2013; that they have outgrown the current facility; that are involved with providing facility for movement for people with disabilities; that the facility will contain a gym, wellness center, and community center; that there is potential for an outpatient facility for Beebe; that the owners live in the community; that they are involved in the Beach House; that they held a community meeting and heard some concerns from neighbors; that this facility is adjacent to the Village of Five Points East; that there are concerns with noise, landscaping, and lighting; that they are willing to extend and expand trees; that are willing to put the HVAC on top of the building to reduce noise; that the lighting will be shielded and motion sensitive; that there have been 27 conditional uses approved since 1987 in the area; that one conditional use was recently approved two parcels away; that this project is consist with the Comprehensive Plan; that Mr. Crouch stated this property is in a Level 2 State Strategy Area; that the property is located in an Environmentally Sensitive Developing Area (ESDA); that access is off Savannah Road; that there are no wetlands on the site; that they are in an excellent recharge area and will do bio-retention or infiltration with underground storage for stormwater management; that the property is in the Inland Bays Pollution Control Strategies; that they will need to contribute to the area wide study fee; that a TOA or TIS is not required per DelDOT; that there will be a protected left turn lane and right turn lane to the site; that the property



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GEORGETOWN, DELAWARE

is located in a sewer district; that there will be 322 parking spaces and 2 loading spaces; that there will be an 8 foot high fence around the perimeter; that they will enhance the area behind the building; that Mr. Garrett stated the current hours of operations are 24 hour; that the new facility hours of operation would be between 5:00 am and 11:00 pm, Monday – Friday, and Saturday and Sundays 8:00 am – 8:00 pm; that they would like a sign; that typically there are 50 to 65 cars in the lot and 200 spaces would be fine; that there will be a gym along with the Cape Center for movement and they are working with Beebe Hospital to bring outpatient therapy to the site; that they offered to plant 8 foot to 10 foot trees and plant along the tree line and fill in the area behind the building; that they are willing to work with the HOA to accommodate whatever they think is reasonable; that they are looking to build manufactured building due to cost and will have to talk to an Architect about changing the size of the building; that if they have a 30 foot rear yard setback they will have extra room for landscaping in the rear; that they were going to put up a metal fence but the HOA seemed to prefer a solid vinyl fence; and that the building will be 67,500 square feet.

The Commission found that there were no parties in support to this application.

The Commission found that Frank Piorko, Shellace James, Robert Courpe, Robert Murphy, Jan Allamras, Art Sullivan, Joan Bessadario, Vance Parker, Lucy Angeline, Tom Moglioni, Margaret Flanagan, and Charmaine Thomas spoke in opposition to the application; that they had concerns with noise, lighting, traffic, size of the building, hours of operation; that there was concern about the potential growth of the business; that the building is not in character of the neighborhood; and that there was concern with landscaping and setback of the rear of the property.

At the conclusion of the public hearings, the Commission discussed this application; that the discussion included height, the tree buffer, size of the building and parking being excessive; that part of the building is medical related; and that the hours of operations.

Motion by Ms. Stevenson, seconded by Mr. Hudson, and carried unanimously to defer action for further consideration. Motion carried 5-0.

At their meeting on May 11, 2017, the Commission discussed this application which has been deferred since April 6, 2017.

Ms. Stevenson stated that she moves the Commission recommend approval of Conditional Use No. 2074 for Quail Valley 1525, LLC for a therapy and fitness center. based upon the record and for the following reasons:

The project is located on the north side of Savannah Road in an area where there are mixed uses of residences and businesses. The primary uses in the area are offices and residential. There are multiple conditional uses in the area for offices and medical offices.

1. With the conditions imposed on this use, this is an appropriate location for the conditional use.
2. The Property is currently zoned AR-1 (Agricultural Residential) and the proposed project meets the purposes and requirements of that District. This application is for a conditional use in an AR-1 district.
3. The proposed project will be served by central water and sewer, in accordance with Federal, State, and County requirements.

4. Through consultation with DelDOT, the proposed project will have one entrance on Savannah Road.
5. The property will be used as a therapy and fitness center and will have a minimal impact on the character of the neighborhood.
6. The project, with the conditions and limitations placed upon it, will not have an adverse impact on the neighboring properties or community.
7. The proposed project meets the purposes and standards of the Sussex County Zoning Code and the purposes of the AR-1 district.
8. This recommendation for approval is subject to the following conditions and stipulations:
 - a. The project shall be served by a central sewer system in accordance with the Sussex County Engineering Department specifications and in conformity with all DNREC regulations as part of the Sussex County West Rehoboth Expansion of the Dewey Beach Sanitary Sewer System.
 - b. The project shall be served by a publicly regulated central water system providing drinking water and fire protection as required by applicable regulations through Tidewater Utilities, Inc.
 - c. Stormwater management and erosion and sediment control shall be constructed in accordance with applicable State and County requirements including the requirements of the Sussex Conservation District and the Inland Bays Pollution Control Strategy. The Applicant, its successors and assigns, shall operate the stormwater management facilities using Best Management Practices and Best Available Technologies.
 - d. All entrances, intersections, roadway improvements, and multi-modal facilities required by DelDOT shall be completed by the Applicant as required by DelDOT.
 - e. A landscape buffer of Leyland Cypress or similar vegetation shall be maintained or planted along the boundaries of the project adjacent to any residential properties so that the facility will be screened from view from any residential properties. The landscape buffer must be located on the project site. Final Site Plan shall contain a landscape plan showing the planned vegetation within this buffer area.
 - f. An 8 foot tall fence shall be constructed along the boundaries of the project adjacent to any residential properties.
 - g. The proposed therapy and fitness center shall be set back at least 40 feet from all property lines.
 - h. The number of parking spaces required for this proposed project is clearly excessive and unreasonable. Accordingly, the number of parking spaces required shall be modified and reduced. The proposed project shall have 200 parking spaces. All vehicle parking areas shall be clearly shown on the Final Site Plan and clearly marked on the site itself.
 - i. Any security lighting shall be low-level lighting on a timer and downward screened so that it does not shine onto neighboring properties or roadways.
 - j. Hours of operation shall be between 5:00 am and 9:00 pm, Monday through Friday and between 5:00 am and 5:00 pm (Saturday and Sunday).
 - k. The Final Site Plan shall be subject to the review and approval of the Sussex County Planning and Zoning Commission.

Motion by Ms. Stevenson, seconded by Mr. Ross, and carried unanimously to forward this application on to the Sussex County Council with the recommendation that the application be approved for the reasons and with the condition stated. Motion carried 4-1.

The vote by roll call: Mr. Wheatley-yea; Mr. Ross-yea; Mr. Hudson-nay; Mr. Hopkins-yea; and Ms. Stevenson-yea.

Introduced 1/3/17

**Council District 3 / Burton
Tax I.D. No. 335-12.06-1.00
911 Address: 1523 Savannah Road, Lewes**

ORDINANCE NO. ____

AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR A COMMERCIAL USE AS A THERAPY AND FITNESS CENTER TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN LEWES AND REHOBOTH HUNDRED, SUSSEX COUNTY, CONTAINING 6.113 ACRES, MORE OR LESS

WHEREAS, on the 28th day of October 2016, a conditional use application, denominated Conditional Use No. 2074 was filed on behalf of Quail Valley 1525, LLC; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the Planning and Zoning Commission of Sussex County and said Planning and Zoning Commission recommended that Conditional Use No. 2074 be _____; and

WHEREAS, on the ____ day of _____ 2017, a public hearing was held, after notice, before the County Council of Sussex County and the County Council of Sussex County determined, based on the findings of facts, that said conditional use is in accordance with the Comprehensive Development Plan and promotes the health, safety, morals, convenience, order, prosperity and welfare of the present and future inhabitants of Sussex County, and that the conditional use is for the general convenience and welfare of the inhabitants of Sussex County.

NOW, THEREFORE, THE COUNTY OF SUSSEX HEREBY ORDAINS:

Section 1. That Chapter 115, Article IV, Subsection 115-22, Code of Sussex County, be amended by adding the designation of Conditional Use No. 2074 as it applies to the property hereinafter described.

Section 2. The subject property is described as follows:

ALL that certain tract, piece or parcel of land, lying and being situate in Lewes and Rehoboth Hundred, Sussex County, Delaware, and lying on the north side of Savannah Road, approximately 2,150 feet west of Dove Drive and being more particularly described in Plot Book 3733, Page 208, in the Office of the Recorder of Deeds in and for Sussex County, said parcel containing 6.113 acres, more or less.

This Ordinance shall take effect immediately upon its adoption by majority vote of all members of the County Council of Sussex County, Delaware.

