

FY 2017 Budget



JULY 1, 2016 | JUNE 30, 2017

Gina A. Jennings
Finance Director

Todd F. Lawson
County Administrator

Kathy L. Roth
Deputy Finance Director

FY16 Accomplishments



Department Accomplishments

- Added the largest amount of assessment improvements (\$112 million) since 2007
- Began implementation of the CAMA system
- Assisted over 250 households with housing repairs through our community development program
- Began using technology in the field by the Constable Division to improve accuracy and timely correction of violations
- Saved \$120,000 in worker's compensation claims through case management
- Reduced lost workdays by 38%
- Saved \$23,500 by doing Medicare prescription reporting in-house
- Answered 11% more EMS calls for service without additional personnel
- Answered 113,500 9-1-1 calls this year (33% increase in 10 years)

FY16 Accomplishments



Department Accomplishments

- Engineering has stayed on top of increased activity:
 - 30,160 utility locates
 - 1,792 utility connections inspections generating \$900,000
 - 229 afterhours emergency calls
 - 12 district annexations
- Completed Georgetown fiber ring
- Obtained a 96% matching rate on our 9-1-1 addressing
- Planning & Zoning processed
 - 19 Changes of Zone
 - 35 Conditional Uses
 - 10 Subdivisions
 - 155 Board of Adjustment Applications

2017 Budget Highlights



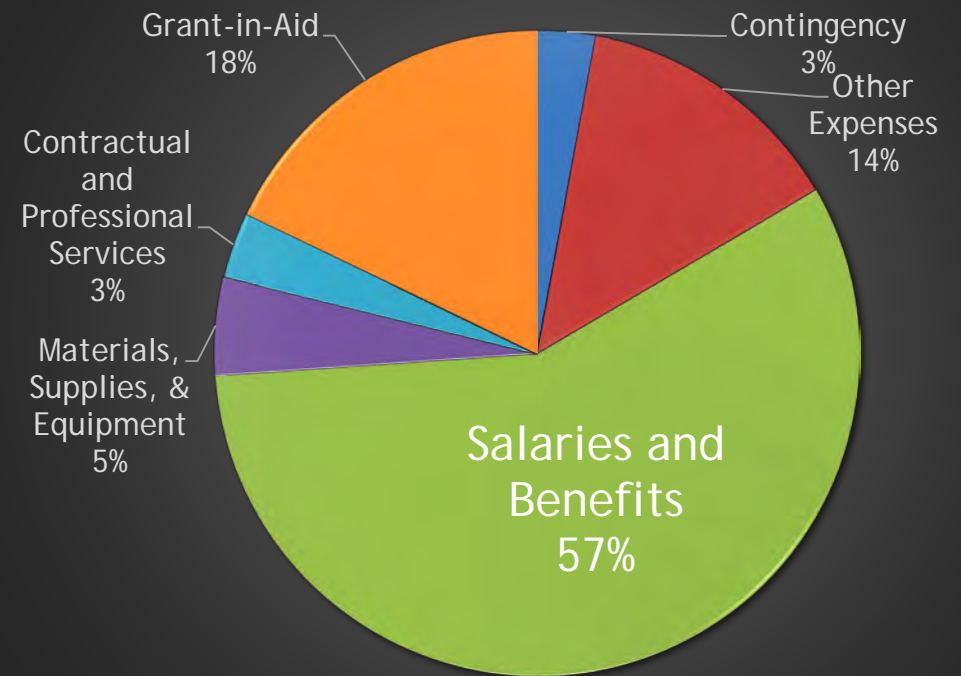
- No change in County property tax rate or general fund fees
- No increase in sewer and water service charges
- EDU sewer growth of 2.1 percent
- Net increase of full-time staffing levels by one position
- General Fund is up \$1.5 million, or 2.8 percent
 - Increase to public safety staff by 5 positions
 - Total increase in county-operated public safety - \$1.4 million
 - Increase in public safety grants - \$217,000
 - \$100,000 increase for Fire and Ambulance Services - \$3.5 million total distribution
 - Local Law Enforcement Grants for Towns - \$575,000 total distribution
 - \$117,000 increase for Delaware State Police - \$2.2 million for 44 additional State Troopers
- Total library funding - \$5.2 million
- Governmental capital plan without general fund debt - \$11.3 million
 - 36.0 percent is airport
 - 28.0 percent is public safety

Personnel Summary



- Health insurance costs are stable
 - No increase anticipated
 - \$8.5 million (\$16,000 per employee)
 - No change for the employees
- Pension
 - 25% of gross salaries
 - \$5.7 million contribution
 - Continue 3 percent contribution for new hires
- 13 paid holidays with 2 floating holidays
- COLA - 1%
 - Reflects current inflation
 - \$234,000
- Merits

General Fund Budget by Category of Expenditure



Workforce



- Workforce is down 52 positions, or 10 percent, since 2009
- New Hires
 - Community Development - PT to FT Rehab Specialist
 - Constable - PT Seasonal Staff
 - Emergency Medical Services - Deputy Director
 - Emergency Medical Services - 2 Paramedics for Medic 110
 - Emergency Operation Center (911) - 2 Dispatchers
 - Library Administration - Youth Services Librarian
 - Planning & Zoning - Sign Inspector

Budget Summary



Fund	2016 Budget	2017 Proposed Budget	Dollar Change	Percent Change
General Fund	\$53,449,189	\$54,971,380	\$1,522,191	2.8%
Capital Projects - General Fund	8,600,705	11,258,100	2,657,395	30.9%
Water & Sewer Fund	37,044,046	37,429,740	385,694	1.0%
Capital Projects - Water & Sewer	18,300,000	9,570,154	(8,729,846)	(47.7%)
Pension Fund	5,500,000	5,850,000	350,000	6.4%
Total Budget	\$122,893,940	\$119,079,374	(\$3,814,566)	(3.1%)

General Fund



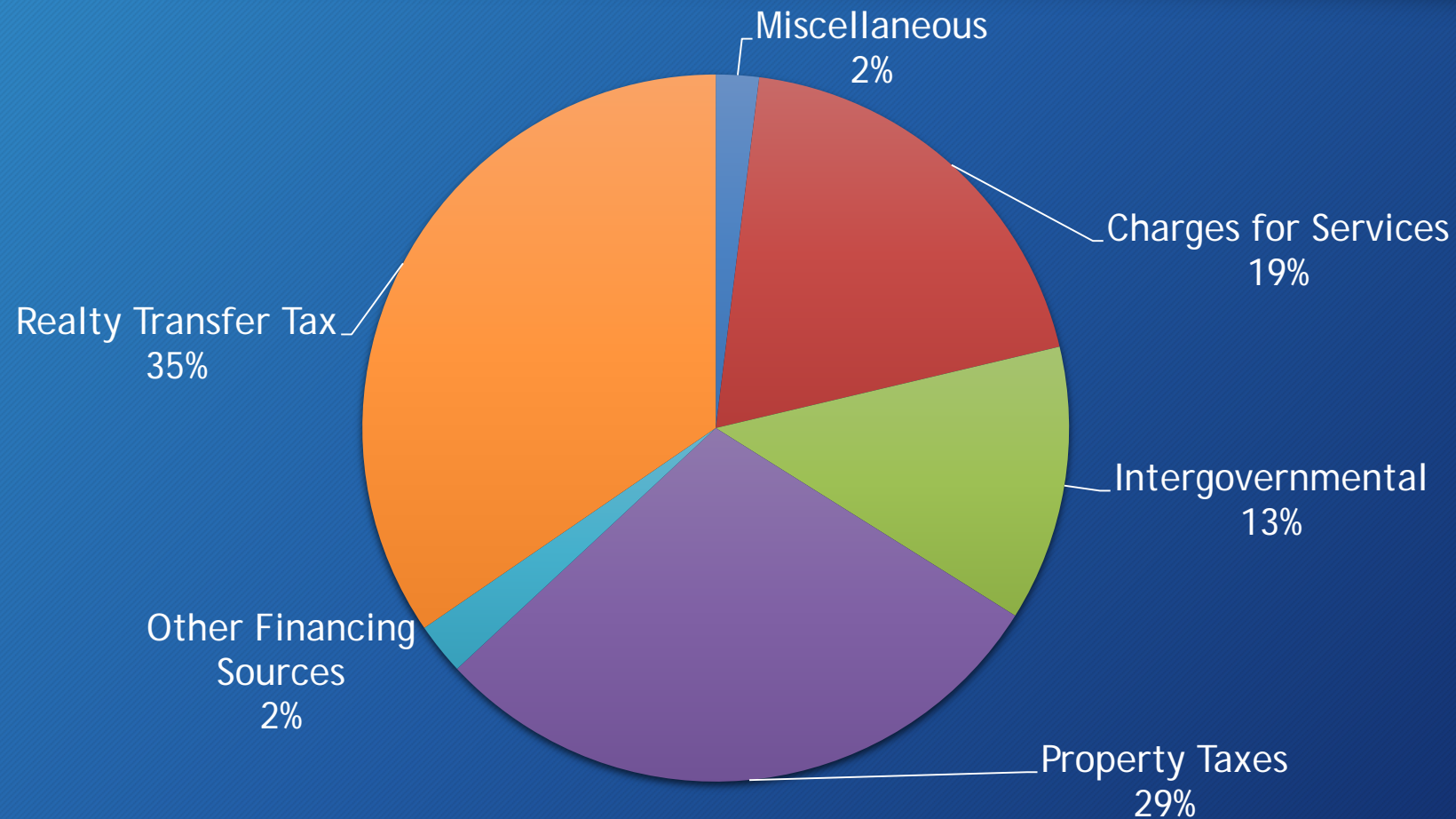
General Fund - Highlights



- No fee or tax increases
- Total budget increase of 2.8 percent, or \$1.5 million
- Taxable assessments increased 3.0 percent, \$390,000
- No appropriated reserves to cover operating expenses
- Building related revenues increased \$591,000

Source of Revenue	2016 Budget	2017 Budget	Change
Manufactured Home Placement Tax	92,000	98,000	6,000
Recorder of Deeds	3,370,000	3,373,000	3,000
Building Permit and Zoning Fees	1,325,000	1,447,000	122,000
Fire Service Enhanced Funding	1,000,000	1,100,000	100,000
Building Inspection Fees	1,007,000	1,028,000	21,000
Private Road Design & Inspection Fees	560,000	899,000	339,000

Funding Sources - General Fund

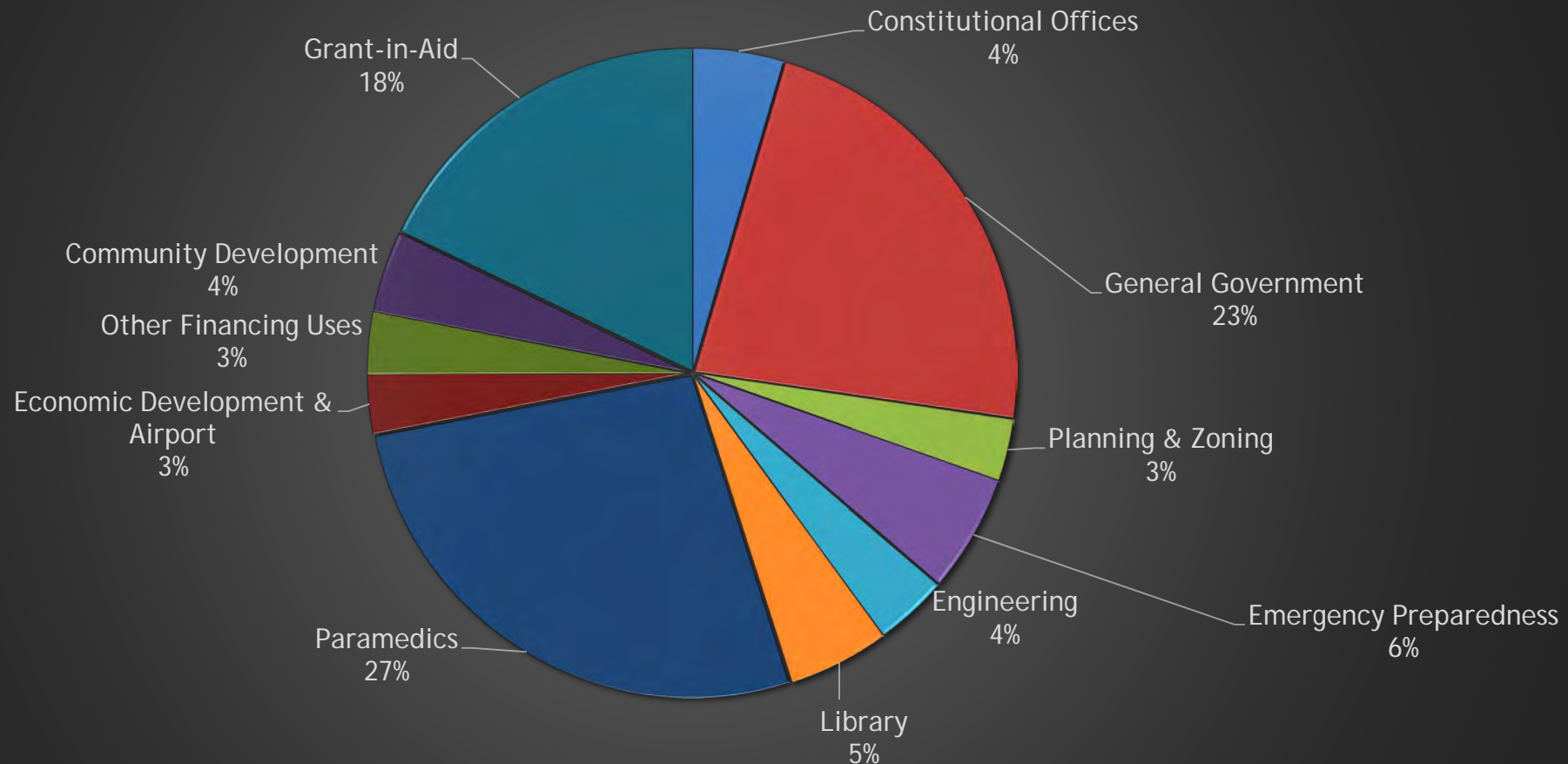


Realty Transfer Tax

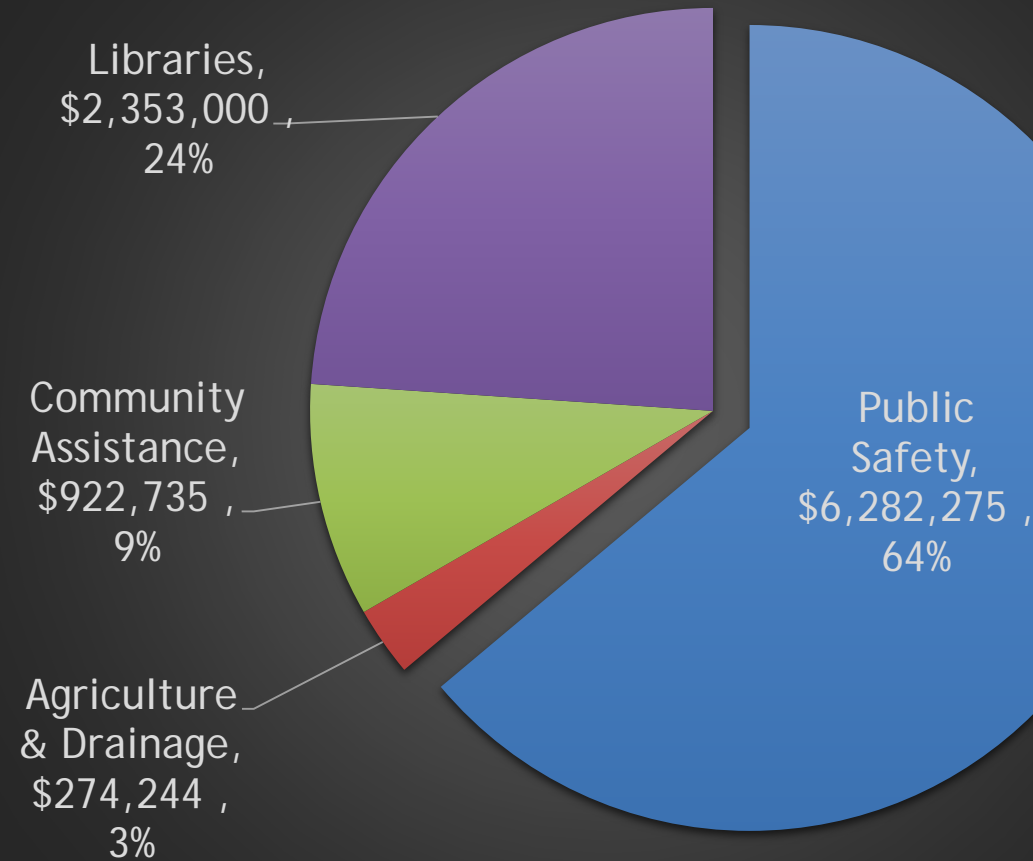


*Any Realty Transfer Tax collected over the \$19 million will be transferred to the Capital Projects Fund

General Fund Expenditures



Grants



County Tax \$ Breakdown



Code
Enforcement,
P&Z, Permitting,
Addressing
6¢

Public Safety
57¢

Libraries
14¢

General
Government
12¢

Special
Services
7¢

Housing
Rehabilitation
and Community
Support
4¢

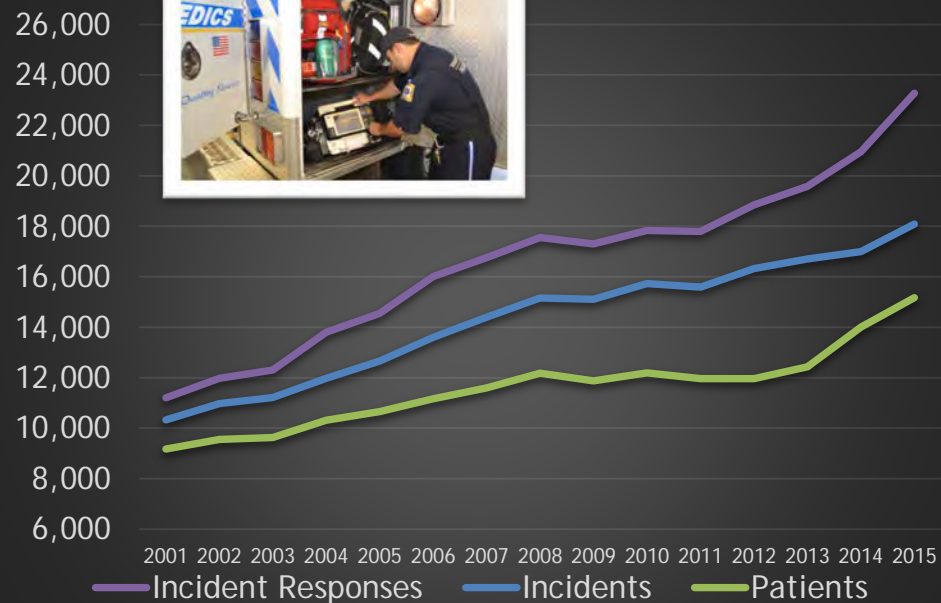
General Government includes: County Council, Administration, Legal, Finance, & Constitutional Offices

Special Services includes: Economic Development, Airport, Engineering Administration, & Public Works

Public Safety



Emergency Medical Services



Emergency Preparedness 9-1-1 Calls



2015	2016 Budget	2017 Budget
13,642,338	13,625,093	14,786,984

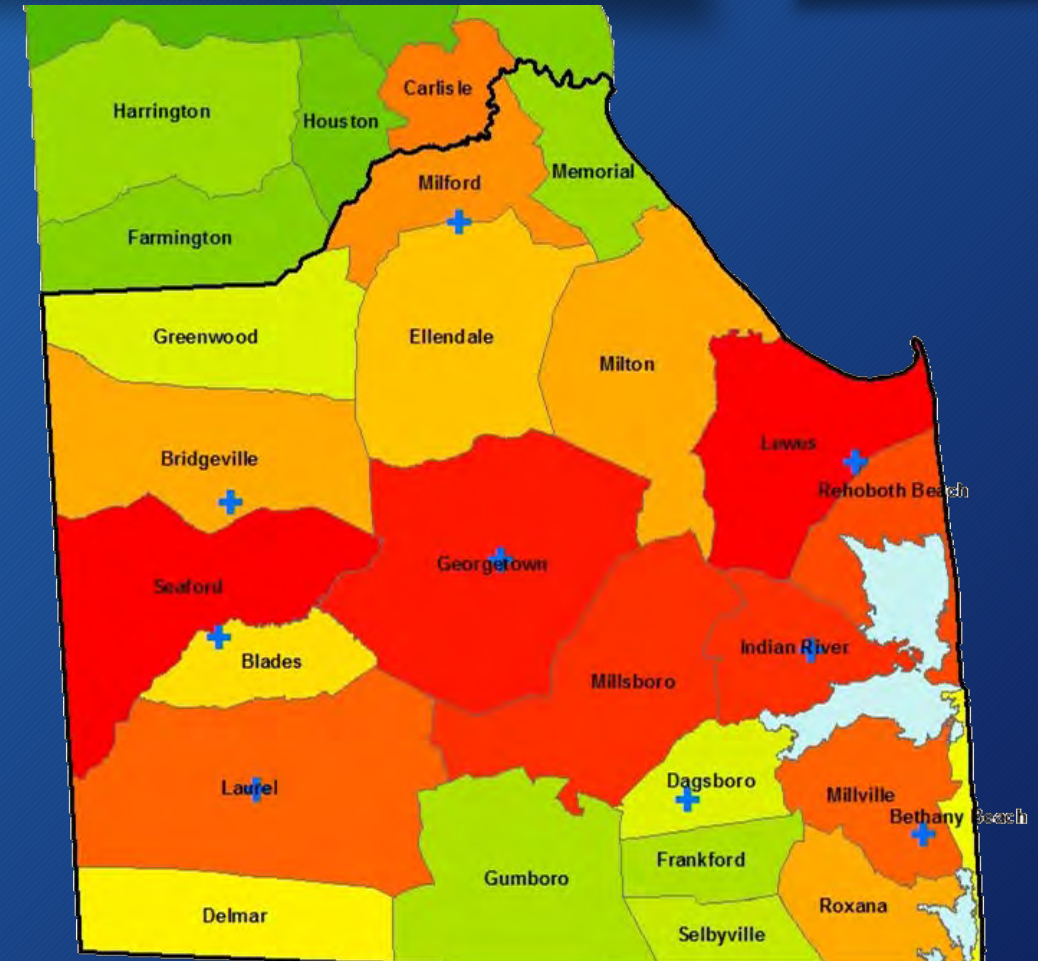
2015	2016 Budget	2017 Budget
3,043,865	3,043,087	3,261,931

Initiatives – Blades/Seaford Coverage



Increase coverage in the Blades/Seaford area

- Increase staffing from 12 hrs/day to 24 hrs/day
- Highest call volume in the county

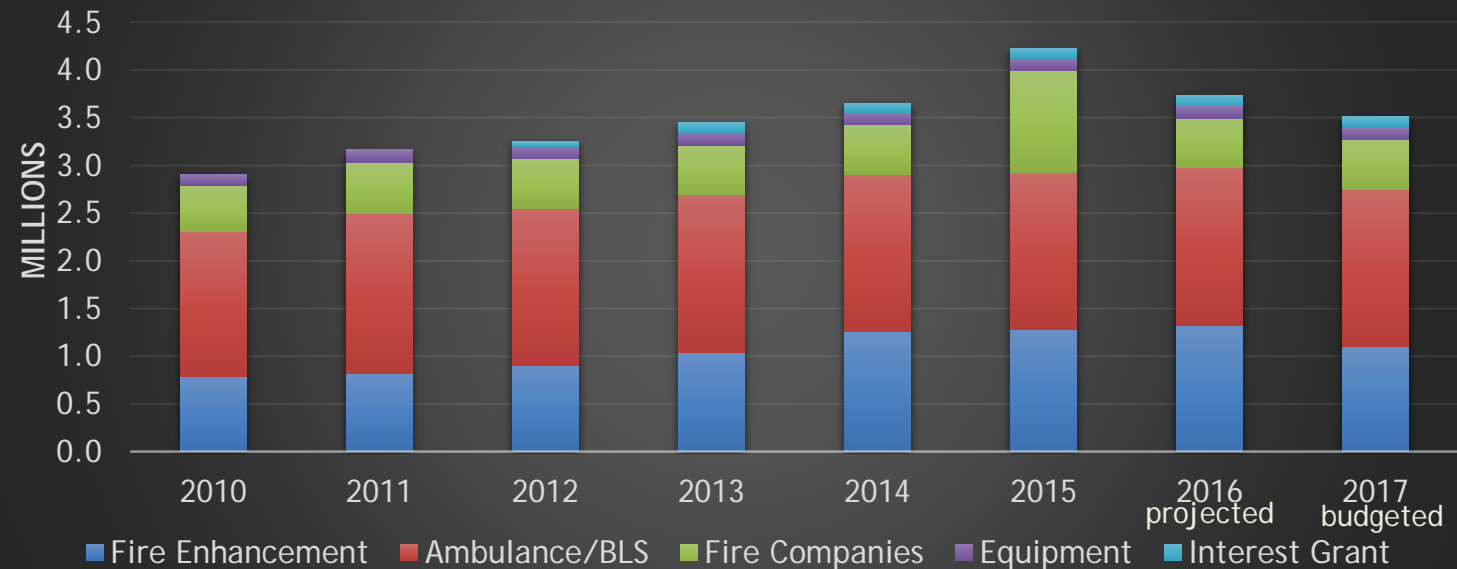


Public Safety

	2015 Actual	2016 Budget	2017 Budget
Delaware State Police	\$2,028,608	\$2,081,082	\$2,197,925
Local Law Enforcement	807,349	575,000	575,000
Fire/BLS	4,225,374	3,409,633	3,509,350
Total	\$7,061,331	\$6,065,715	\$6,282,275



Fire/BLS Funding



Community Development Funding Allocations



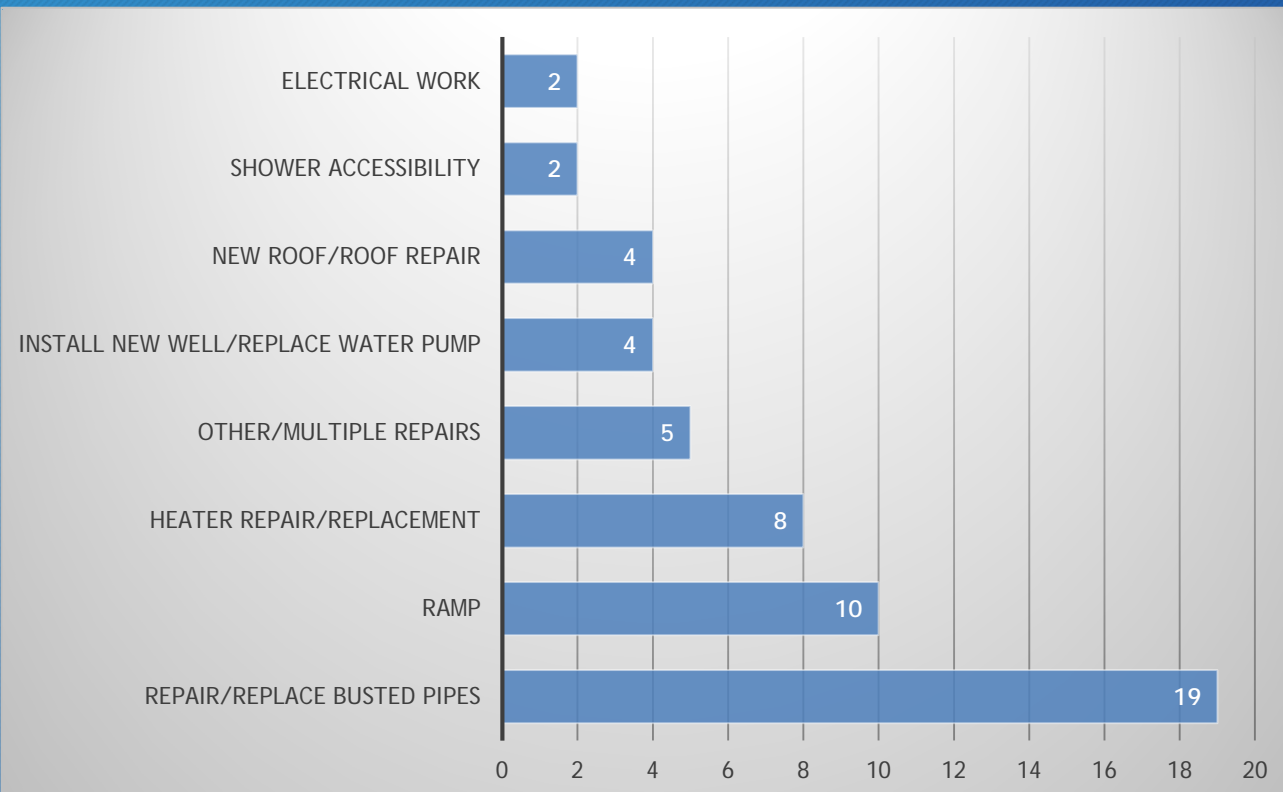
FUNDING	TOTAL FUNDING
Community Development Block Grant (CDBG)	\$ 940,000
HOME Investment Partnerships Program (HOME)	500,000
Housing Development Fund (HDF)	125,000
Neighborhood Stabilization Program I (NSP1)	28,800
Neighborhood Stabilization Program II (NSP2)	85,000
Housing Preservation Grant (HPG)	25,000
Flood Mitigation Grant Program	269,162
Sussex County Government	275,107
Total	\$2,248,069



Community Development



- County Council Emergency Repair Funding
- FY 2016 - Statistics *To-Date*



Funding	Amount
County Council Emergency Funding	\$165,000



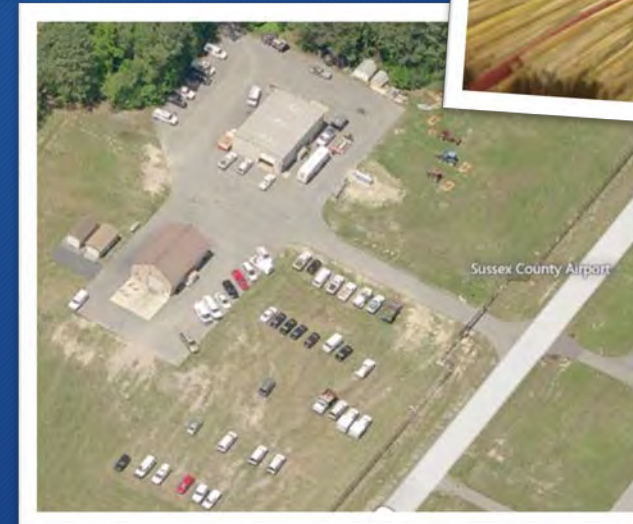
General Fund Capital



General Fund Capital - \$11,258,100



- CAMA System - \$400,000
- Medic Station 104 - \$750,000
- Medic Station 103 land - \$200,000
- Medic Station 108 bay - \$50,000
- Fiber Ring (pending State commitment) - \$1,600,000
- Maintenance Building - \$1,500,000
- Buildings & Grounds Improvements - \$450,000



General Fund Capital - \$11,258,100



- Runway and Taxiway Improvements - \$2,208,100
- Mobile Command Unit - \$1,400,000
- Industrial Park Improvements - \$1,300,000
- EOC A/V - \$500,000
- Landfill Land - \$350,000
- Airport Land Acquisition - \$300,000
- Stormwater Improvements - \$130,000
- Airport Building Improvements - \$120,000



Enterprise Funds



Enterprise Fund Highlights



- Overall budget increased 1.0%, or \$386,000
 - 4 wastewater treatment plants
 - 865 miles of sewer pipe
 - 487 pump stations
- 1,414 new EDU's, a 2.1% increase
- Sewer Service Charges are one rate
 - After 7 years of increasing, there is no increase this year
 - \$286 a year or \$71.50/quarter
- Sewer System Connection Charges are one rate for all county facilities
- Will continue the 100 foot cap on assessment charges

5-Year EDU Growth



District	2011	2012	2013	2014	2015	5YR EDU	5YR Percentage
	Actual EDUs	Actual EDUs	Actual EDUs	Actual EDUs	Actual EDUs	Growth	of Growth
Dewey Sewer	3,676	3,686	3,745	3,740	3,755	79	2.15%
West Rehoboth	18,328	18,697	19,065	*** 19,837	20,588	2,260	12.33%
Dagsboro/Frankford	1,163	1,170	1,181	1,191	1,201	38	3.27%
Ellendale	585	** 581	** 519	529	549	-36	-6.15%
Blades	546	548	551	550	559	13	2.38%
Total Inland Bays	9,123	* 10551	11,085	11,157	11,232	2,109	23.12%
Total SCRWF	27,298	27,967	28,615	29,233	30,040	2,742	10.04%
					TOTAL	7,205	11.87%

* Inland Bays (2012) - Oak Orchard Expansion (Increase of 447 EDUs) & Angola Neck/ Villages of Herring Creek (Increase of 909 EDUs)

** Ellendale (2012 & 2013) - Removal of 66 Mobile Homes in New Market Village Mobile Home Park/ Ellendale

*** West Rehoboth (2014) - Completion of numerous subdivisions in the WRSSD approved to Connect (Red Mill North, Sawgrass, Canal Point, Lewes Crossing, Senators and Villages of Five Points)

Connection Fees



Connection Fees pay for the growth required in the treatment plant and in the regional sewer infrastructure (major pump stations and pipelines) to serve new customers. Simply, it pays for the “impact” that the new customers have on the system.

Per Equivalent Dwelling Unit (EDU)	
Area	
Dewey Water	\$1,155
Blades Sewer	\$3,570
Ellendale Sewer	\$8,000
Unified Sussex County Sewer District	\$5,775
Septic installation charge	\$2,889
Golf Village connection fees are based on the town impact fees charged by the Town of Georgetown	
Woodlands of Millsboro connection fees are based on the impact fees charged by the Town of Millsboro	

Sewer Expense Summary

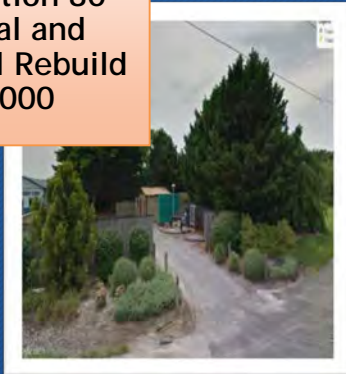


- Operations and maintenance – decreased 2.0%, or \$233,000
 - Largest decrease is the result of a completed study for the IBRWF
- Capital expense – increased 8.5%, or \$435,000
- Debt expense – decreased 1.3%, or \$453,000
 - Results in reduced assessment fees



**FISD
PS 32 REBUILD
\$270,000**

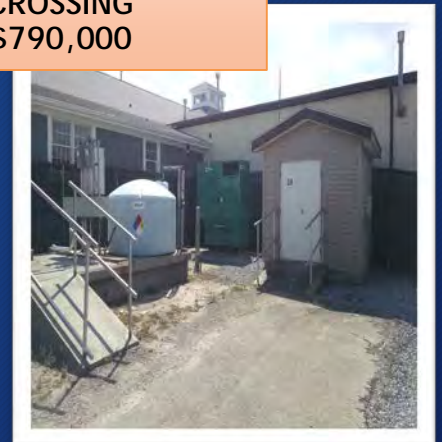
**LNSSD
Pump Station 80
Electrical and
Mechanical Rebuild
\$436,000**



**WRSSD
Pump Station 201
Mechanical Rebuild
& Wet Well Rehab
\$250,000**



**FISD
PS 33 DISCHARGE
MODIFICATION & DITCH
CROSSING
\$790,000**



Annual Assessment Fees



Sewer Area	Assessment Rate Per Front Foot	Average Annual Assessment
Angola Sewer	\$ 6.58	\$ 565.88
Bayview Estates Sewer	7.18	588.76
Bethany Sewer - Cedar Neck	3.39	298.32
Bethany Sewer - Millville	5.18	419.58
Bethany Sewer - Ocean View	3.68	338.56
Bethany Sewer - Ocean Way Estates	2.29	190.07
Bethany Sewer - Sussex Shores	2.83	192.44
Dagsboro - Frankford Sewer	0.60	60.00
Dagsboro - Frankford Sewer - Prince Georges Acres	4.85	421.95
Dewey Sewer - Proper	0.71	47.57
Dewey Sewer - West Rehoboth	2.55 (FY 16 - 2.85)	206.55
Ellendale Sewer	1.88	188.00
Ellendale Sewer - New Market	4.89	322.74
Fenwick Sewer	0.32	22.72
Golf Village	1.47	147.00
Holts Landing - The Greens Sewer	7.81	781.00
Holts Landing Sewer	3.26	316.22
Johnson Corner Sewer	4.55	455.00
Long Neck Sewer	3.57	260.61
Miller Creek Sewer	6.92	622.80
Oak Orchard Sewer	4.35	304.50
Oak Orchard Expansion Sewer	4.19	419.00
Sea Country Estates Sewer	4.83	483.00
South Ocean View Sewer	5.47	541.53
Woodlands Of Millsboro	0.42	42.00

Water Fund



- Expenses are up \$266,550
 - \$195,000 to replace 106 water connections and upgrading meter pits
- Using available funds rather than increase rates for one time large repair

	Average Annual 2017 Rate
Dewey Water	\$305.76

Enterprise Capital Projects



Project	Amount
Pump Station # 210 Expansion	\$6,130,725
Beaver Dam Expansion	900,000
Goslee Creek Pump Station	719,523
Ocean Outfall Contribution	500,000
Concord Road Expansion	400,000
Angola North Expansion	250,000
RT. 54 Extension	200,000
Pump Station 33 & FM Upgrade	170,000
Herring Creek Sewer	150,000
WN Treatment Expansion	75,000
Route 26 Spur Line	74,906
Total Expenditures	\$9,570,154

5-Year Capital Projects



General Fund	2017	2018	2019	2020	2021
Appropriated Reserves	\$ 5,938,100	\$ -	\$ -	\$ -	\$ 325,000
Federal Grants	-	315,000	1,800,000	1,800,000	450,000
Investment Income	20,000	15,000	15,000	15,000	15,000
Realty Transfer Tax Transfer	4,000,000	1,460,800	1,123,300	1,275,000	3,000,000
State of Delaware Grants	1,300,000	217,500	100,000	100,000	25,000
Total Funding Sources	\$ 11,258,100	\$ 2,008,300	\$ 3,038,300	\$ 3,190,000	\$ 3,815,000

Enterprise Fund	2017	2018	2019	2020	2021
Connection Fees	\$ 6,375,725	\$ 21,381,537	\$ 18,500,000	\$ 2,500,000	\$ -
Federal/State Financing	3,194,429	42,245,919	18,813,300	7,255,000	5,735,000
Total Funding Sources	\$ 9,570,154	\$ 63,627,456	\$ 37,313,300	\$ 9,755,000	\$ 5,735,000

Non-Water & Sewer Capital Projects	\$ 23,309,700
Water & Sewer Capital Projects	\$ 126,000,910
Total 5-Year Capital Improvements Funding	\$ 149,310,610



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Budget and presentation available online: www.sussexcountycle.gov

Public Hearing - June 21, 2016

Budget comments can be sent to:

budget@sussexcountycle.gov