



**Sussex County
Fiscal 2001
Adopted Budget**



Robert L. Stickels
County Administrator

TABLE OF CONTENTS

[The Adopted Fiscal 2001 Budget Letter](#)

Adopted County Budget

[Total Anticipated Revenues - ALL FUNDS](#)

General Fund

[Revenues](#)

[Expenses - By Department Totals](#)

Detailed Department Budgets:

[County Council](#)

[County Administration](#)

[Legal Department](#)

[Grant-In-Aid Programs](#)

[Financial Administration](#)

[Finance-Assessment Division](#)

[Finance-Assessment Mapping Division](#)

[Finance Assessment-Constable Division](#)

[Finance-Accounting Division](#)

[Finance-Treasury Division](#)

[Finance-Building Inspection](#)

[Personnel Administration](#)

[Personnel Employee Benefits](#)

[Personnel Pension Distributions](#)

[Facilities Management - Maintenance](#)

[Facilities Management - Admin. Buildings](#)

[Data Processing - Administration](#)

[Planning & Zoning - Administration](#)

[Planning & Zoning - Board of Adjustment](#)

[Planning & Zoning - Commission](#)

[Emergency Preparedness Administration](#)

[Emergency Operations Center](#)

[Communications System](#)

[Local Emergency Planning Committee Program](#)

[Paramedic Program](#)

[Economic Development](#)

[Economic Development - Industrial Park](#)

[County Engineering - Administration](#)

[County Engineering - Public Works](#)

[Public Works - Solid Waste](#)

[Airport Maintenance](#)

[Library Administration](#)

[Library Administration - Grant Funded](#)

[Library Delivery Service](#)

[Library Bookmobile](#)

[Library - South Coastal](#)

[Library - Greenwood](#)

[Library - Milton](#)

[Local Libraries](#)

Constitutional Offices

[Clerk of the Peace Administration](#)

[Clerk of the Peace -School
Elections-](#)

[Recorder of Deeds](#)

[Register in Chancery](#)

[Register of Wills](#)

[Sheriff](#)

Constitutional Office Total

[Community Development - General Fund
Contrib.](#)

[Contingencies](#)

[Bond Issues - Non-Sewer & Water](#)

[Community Development & Housing Grant Programs](#)

[Specialized Transportation Program](#)

Sewer & Water Districts:

[Total Anticipated Revenue & Expenditures](#)

[Assessment and Service Charge Rates](#)

[Total Sewer & Water Charge Comparison](#)

[Detailed Budget of Sewer & Water Expenditures](#)

[Realty Transfer Tax - Sewer & Water Contributions](#)

Capital Improvement Program Forecasts

[Fiscal 2001 Capital Improvement Program Forecast](#)

[Fiscal 2001 - 2005 Capital Improvement Program Forecast](#)

May 16, 2000
Sussex County Council
County Administrative Office Building
2 The Circle
P. O. Box 589
Georgetown, DE 19947

Dear President and Members of Council:

As required by Delaware Code, Title 9, Chapter 70, § 7003, paragraph (d), subparagraph (5), I respectfully submit the Proposed Annual Operating Budget for the County of Sussex for Fiscal Year (FY) 2001. The FY 2001 budget was developed by a Budget Committee consisting of the County Administrator, the Finance Director, and the Director of Accounting. The information necessary to develop the budget was provided by each department head and the County's Internal Auditor.

The theme of the FY 2001 budget is "**The Future Is Now.**" Sussex County has established a strong financial position over the last 12 years. This can be best illustrated by Moody's Investors Service upgrading the County's bond rating from A1 to Aa3. On February 11, 2000, Moody's stated, "The upgrade reflects the county's long history of stable economic growth, minimal levels of tax-supported debt, well-maintained financial operations and excellent financial flexibility, reflected in a very high General Fund Balance."

Former Washington Redskins Coach George Allen once was asked why he traded his draft selections of younger players who may be future stars for older established players. He responded, "Because the future is now." The Budget Committee for the last 12 years has been recommending a financial course of action for the County. Each budget was prepared to allow for benefits for future budgets. The proposed 2001 budget will be a big beneficiary of the spending disciplines that have been developed over the last 12 years. The Budget Committee realizes it is not their responsibility to predict the future, but it is the Committee's responsibility to enable the future to be affordable for Sussex County taxpayers. The proposed 2001 year budget allows for a contribution to fully fund the pension, a \$4,150,000 subsidy to the sewer districts, and capital fund expenditures for the year totaling \$24,308,449.

Each budget presents the Committee with its own challenges. Financing of services and infrastructure is even more challenging when you have to fund existing levels of service and allow for expanded programs. Increasing population, heightened economic activity, and more intense development are major concerns that must be addressed by the Budget Committee. Economic vitality and expanded prosperity are much more desirable than an overburdened infrastructure and diluted services that eventually erode the quality of life that we have enjoyed in Sussex County.

The goals established by the Budget Committee for FY 2001 are:

- Balanced budget
- Maintain an operating reserve of a minimum of 18 percent
- Limit spending, as much as possible, on non-expanded programs
- Fully fund the outstanding liability of the Pension Program
- Eliminate tax-supported debt
- Expand economic employment opportunities, public safety, and library services
- Upgrade existing wastewater service and expand user base
- Reduce sewer service costs

The Budget Committee encourages the County Council to continue to maintain an operating reserve of a minimum of 18 percent. The proposed 2001 budget allows for an operating reserve of 20.44 percent. This reserve is essential if the County is going to avoid any tax or service fee increases in the future. Many economists are predicting that the economy is going to remain strong. However, they are not the ones who will have to suffer the consequences if they are wrong. All we have to do is look to our south to several counties in Maryland who are having budget difficulties at this time. According to an article published in The Daily Times of Salisbury, Maryland, on Friday, March 10, 2000, six counties were facing deficits, budget woes, and tax increases. It is my understanding that these counties had limited operating reserves. The Budget Committee believes that attention must be paid to increased costs in gasoline, home fuel oil, and rising interest rates on mortgages. Although it may be a small indicator, manufactured home placements and single-family home housing starts are down by 186 units as of March 13, 2000, compared to the same time last year. On a national level, the U.S. Commerce Department announced on Tuesday, April 18, 2000, that "housing construction, dampened by higher mortgage rates, took its biggest dive in six years last month—down 11.2 percent from the previous month. Economists said the plunge won't stop the Federal Reserve from pushing interest rates higher to slow the economy and control inflation." The decrease in housing starts marked the sharpest one-month drop since January 1994.

The Budget Committee believes that the goals established for the proposed budget will be beneficial to all of the residents across the County. The Budget Committee is concerned that we are able to provide a balanced budget with balanced services. United States Senator from Texas Phil Graham once stated, "Balancing the budget is like going to heaven. Everybody wants to do it, but nobody wants to do what you have to do in order to get there." The proposed budget will not utilize any past retained earnings to balance current year expenditures. Retained earnings will only be used to pay for subsidies to the sewer districts and for reduction of tax-supported indebtedness.

In many ways, the Budget Committee believes that the proposed budget mirrors the State of Delaware's financial plan. In an article that appeared in the Wilmington, Delaware, News Journal, on Tuesday, April 18, State Treasurer Jack Markell and State Finance Secretary John Carney were referenced. Secretary Carney said the State should take advantage of the current boom by paying down its debt and using the money for capital improvement projects, instead of programs that come with continuing costs. The Budget Committee believes that the proposed County budget will allow this to happen.

The proposed 2001 year budget calls for General Fund operating expenditures, appropriated surpluses, and appropriated project reserves totaling \$30,111,558 [See Addenda 3 and 4]. This is an increase of 5.37 percent over FY 2000. This compares to the New Castle County increase of approximately 6.75 percent, Kent County approximately five percent, the State of Delaware five percent, and the Town of Georgetown 6.9 percent. The Budget Committee is gratified that the increase is only 5.37 percent over FY 2000. The Budget Committee believes the 5.37 percent is a moderate increase, considering the proposed 2001 budget allows for an increase in library services, expanded paramedic services, increased funding to the fire service, and increased wastewater service areas that are necessary to allow us to keep pace with the increased population. According to a report released by the Delaware Population Consortium dated July 1, 1999, the population in Sussex County has increased 25.6 percent from 1990 to 1999. This is almost twice the amount of increase, percentage-wise, of New Castle of 10.7 percent and 13.1 percent for Kent County. The report further stated that the population will continue to increase more than 20 percent over the next 20 years. Planning must be undertaken at this time to deal with this type of increase.

I would like to take this opportunity to highlight the proposed budget that begins July 1, 2000.

1. **Tax Rates** – To quote former President George Bush, "Read my lips, no new taxes," the proposed 2001 year budget contains the same recommended tax rate for FY 2000 of 44.5 cents per \$100.00 of assessed value. This is the eleventh consecutive year that the tax rate for Sussex County has been set at 44.5 cents. I realize that by not raising property taxes we may be leaving ourselves open for criticism from some members of the Delaware General Assembly who have stated that the reason we are experiencing an increase in population is because the County brags that we have one of the lowest property tax costs in the United States. Still, some consideration for people moving to Delaware must be taken into account when you realize that the General Assembly has continued, year after year, to lower Delaware's personal income tax and inheritance tax and to reduce school taxes for those over 65. I would like to say that I am in favor of all of those reductions. However, I do not

think the County Council should have to burden all of the blame for the population growth that has taken place. Possibly those who criticize the County Council for maintaining the same tax rate for 11 years in a row should remember an old French saying, "One should look long and carefully at one's self before one considers judging others." I believe it is obvious from the difficulty the school districts have been having in our County in passing referendums that the general public is not interested in paying increased fees for any governmental services.

The tax rate is calculated by adding the estimated general operation rate of 36.97 cents per \$100.00 of assessment, the estimated library rate of 4.33 cents per \$100.00 of assessment, and the estimated bond rate of 3.2 cents per \$100.00 of assessment. The assessment is based on 50 percent of the 1974 assessed value. With the elimination of General Fund debt that is supported by the 3.2 cents bond rate, it is the goal of the Bond Committee that this portion of the tax would be able to be transferred to the general operation rate. The transferring of the 3.2 cents will be beneficial in assuring that if there is any tax increase in the future, it would be minimal. This year's bond payment will be \$3,709,498. A contribution of \$2,003,925 will be made from past year's savings and an additional \$1,000,000 will be dedicated from the FY 2001 realty transfer tax. This will reduce the County's tax-supported indebtedness to zero. This will be the first time since the creation of the Sussex County Council form of government that there has been no tax-supported indebtedness.

The proposed 2001 year budget indicates that 21 sources of revenue will increase during the year. This compares to 33 line items that increased during FY 2000. In addition to not having an increase in property tax, none of the existing fees are projected to increase during the new year. The increase in income is a result of the increase in the volume of work that each department will perform.

The proposed 2001 year budget projects revenue increases from the following sources:

- Property Tax - County and Library
- Tax Penalties
- Realty Transfer Tax
- Manufactured Home Placement Tax
- Federal Airport Grant
- State Paramedic Grant
- Clerk of the Peace
- Recorder of Deeds Office
- Register of Wills Office
- Sheriff
- Building Permits and Zoning Fees
- 911 System Fees
- Fire Service Enhancement Funding
- Building Inspection Fees

- Private Road Inspections
- Private Road Design Review Fees
- Water and Sewer Engineering Income
- Investment Income
- School Tax Rebate
- Industrial Bond Fee
- State EMS Technical Fund

The realty transfer tax will once again increase in excess of \$1,000,000. It is projected that the income from the realty transfer tax for FY 2001 will be \$6,600,000. This is an increase of \$1,324,000 over FY 2000. The additional funding will be used to pay for the supplemental cost of the sixth paramedic unit and to subsidize the sewer districts. Additionally, the realty transfer tax will be used to help provide a grant in the amount of \$15,000 to any town in Sussex County that does not collect \$20,000 during their budget year in realty transfer tax. Currently, Sussex County government is the only county government that is providing Revenue Sharing to the smaller communities [See Addendum 5].

The proposed 2001 year budget anticipates a decrease in revenue in nine categories:

- State Library Grant
- State Airport Grant
- State Local Emergency Planning Committee Grant
- Airport Rent
- Data Processing
- Sale of Assets
- Cost Accounting
- Appropriated Project Reserves
- Appropriated Surplus

The proposed budget will not utilize any past surpluses to subsidize the operating portion of the General Fund. In FY '99, over \$750,000 of past retained earnings was used to balance the budget, and as recently as FY '96, \$2,000,000 was needed. The proposed FY 2001 budget should sufficiently fund itself based on the projected revenues, but the new budget must be properly managed. This management is not only the responsibility of the Budget Committee, but each department head also will have the responsibility to seek creative input from within their department to define budgetary objectives to be able to accomplish the programs for the new year. As has been past policy, if there is a decline in revenues, we will have to reduce expenditures to ensure that we finish in a positive cash position for the eleventh consecutive year.

With the increased population and demand for services, the Public Safety and Public Works Capital Improvement Programs will play a major role in the budget process. Sussex County volunteer fire companies will receive \$1,814,427 in funding for FY 2001. The fire service enhancement fee will generate \$875,000. This funding is generated from the one-quarter-of-one-percent of the cost of the value of the new

construction. This program was adopted by the County Council three years ago. The equipment grant will receive an increase of 3.5 percent. This funding is provided from the General Fund portion of the property tax and is based on the growth of property assessments during the previous year. The Discretionary Account will receive \$3,500 for costs related to the foam trailer that is housed at the Georgetown Volunteer Fire Company. The County Council will also make \$2,000 available toward the cost of the annual memorial service. Five thousand dollars (\$5,000) is available for public safety education programs provided by the volunteer fire companies. Each company receiving funding is required to match the County's contribution toward their program.

The proposed 2001 budget allows for a 9.4 percent increase in funding for Basic Life Support (BLS) attendants. During FY 2001, 16 fire companies will share in \$255,000 [See Addendum 6]. This funding will allow for the volunteer fire companies to hire BLS attendants. This funding category will continue to increase if the fire service is going to comply with State standards for emergency response. The Delaware Emergency Medical Services Oversight Council has established a goal of eliminating all "scratch" calls. A scratch call is when an ambulance company is called and for some reason or another they are not able to respond, and another company must be called into their service area. Callboard staff is currently monitoring the percent of calls that have to be transferred. The most recent numbers that are available indicate that the County has a rate of four percent. The continuation of funding of BLS attendants is going to be necessary if we are going to reduce the percentage of scratches. I would like to mention that Sussex County is the only county government that is providing funding that is dedicated solely for BLS attendants in Delaware.

The final category that the fire service will receive funding for is the new communication paging system. One hundred twenty thousand dollars (\$120,000) will be added to the past contribution of \$375,000. This funding will be used to buy 50 pagers for each of the 21 fire companies and 25 pagers for each of the two ambulance companies. In addition to the cost of \$321,000 for the purchase of the pagers, the County will spend \$174,000 for the infrastructure to support the system.

Utilizing the most recent population projections, the Sussex County Council's contribution of \$1,814,427 calculates to be \$12.69 per capita for fire and ambulance service. This compares to \$2.90 for Kent County and \$5.38 for New Castle County [See Addendum 6].

The County Council's contribution to the Delaware State Police will increase 9.86 percent during budget year 2001 for patrolmen. This year's budget allows for a salary contribution of \$356,455. In addition to the contribution that pays for a portion of the 12 policemen stationed at Troop 4 in Georgetown, funding will be encumbered for the purchasing of additional police vehicles in future budgets. During FY 2000, the County paid for six vehicles. To soften the impact on any one given year, we will encumber funding each year for the next five years to purchase additional vehicles, if the Council chooses to continue with this program.

The total cost for public safety for the citizens of Sussex County for the proposed 2001 budget is \$9,457,962. This spending represents 31.4 percent of our total General Fund budget. The public safety expenditures include the Paramedic Department, Emergency Operations and Communications, Emergency Operations Center, Emergency Preparedness, Local Emergency Planning Committee, Fire Service, State Police, and the Sheriff's Department [See Addendum 7]. I will detail these programs farther on in the budget letter.

2. **Employees** – The salary for employees will increase a minimum of three percent for the new budget. All employees will receive a minimum increase of \$600.00 annually. For employees whose salaries are less than \$20,000, they will have an increase of \$600.00. An employee making \$16,000 will have an increase that would be equal to 3.75 percent, and an employee making \$14,000 will have an increase equal to 4.3 percent. Any employee who is making less than \$15,000 after the first year of their anniversary of employment with the County will have their salary increased to \$15,000 at that time. According to The Kiplinger Letter of March 17, 2000, a three percent pay raise will be slightly less than the 4.2 percent average that the private sector will pay during the year 2000. The three percent will give employees a slight edge on inflation, which is climbing at a rate of 2.7 percent according to The Kiplinger Letter of April 7, 2000. I would ask the Council to keep in mind that there are many commodities that County employees purchase that will exceed the projected inflation

rate, with gasoline and diesel fuel up 22 percent, propane up 25 percent, and building materials ranging 12 to 15 percent increases.

During budget year 2001, medical coverage for the employees will increase 15 percent. The proposed budget will allow for the County General Fund to absorb these costs. Prescription costs will also increase. Employees will see non-generic costs to them increase from \$10.00 to \$12.00, and generic from \$5.00 to \$7.00. The Kiplinger Letter of January 21, 2000, stated that soaring drug prices nationwide will mean costly coverage. Because of increased costs, Congress is not going to take action at this time on providing prescription drug coverage for Medicare recipients. The Budget Committee is recommending that the proposed 2001 budget include funding that would allow for the County to purchase long-term disability insurance for the employees. It is estimated that this coverage for our employees would be approximately \$54,000. Considering this would provide coverage for all full-time employees of the County, it is relatively inexpensive when you look at the long-term benefits. Employees would be covered once they have exhausted all of their sick and vacation time.

The proposed 2001 year budget will be required to make a pension contribution of \$1,440,570 [See Addendum 14]. This is based on an actuary rate of 7.6 percent, as recommended by the County's actuary consultant, Aon Consultants, Inc. The 7.6 contribution percentage rate is the lowest the County has had in the last 12 years. This rate compares to last year's contribution of 8.72 percent, FY '99 rate of 8.8 percent, 9.4 percent rate for FY '98, 12.66 percent for FY '97, and 14.21 percent for FY '96. This additional contribution will allow for the Pension Account to be fully satisfied for the first time ever. Fully funding of the pension was one of the areas that was looked at by Moody's Investors Service when they upgraded the County to the Aa3 rating. The value of the market assets of the pension for FY 2001 will be approximately \$17,000,000. This compares to a value of \$1,230,114 in 1988.

An additional recommendation by the Budget Committee in FY 2001 is to amend the current Personnel Ordinance to allow for Paramedics and 911 Dispatchers to retire after 25 years. Currently, dispatchers and paramedics work based on an average 42-hour week and other County employees work on a 35-hour week. Over a 25-year period, the dispatchers and paramedics are working the same amount of hours that a 35-hour County employee works. Additionally, the Budget Committee felt that a reduction of five years for their retirement would be beneficial in retaining those employees. Also, it would provide compensation for having to work holidays and weekends. The recommended contribution of \$1,440,570 to the Pension Fund has taken into consideration the reducing of the retirement requirements. The 25 years would also equal the same amount of years that are required by the Delaware State Police. It is my understanding that New Castle and Kent County are both considering reduction of their pension requirements too. The states of Maryland and Virginia also have similar retirement plans for public safety providers:

Ocean City EMS (Maryland)	25 Years
Salisbury Fire Department (Maryland)	25 Years
Fairfax County Fire Department (Virginia)	20 Years
Caroline County EMS (Maryland)	25 Years
Chincoteague Fire Department (Virginia)	25 Years
Montgomery County Fire Department (Maryland)	20 Years

Retirees will have a pension adjustment of 1.5 percent. The 1.5 percent increase is based on the policy established during FY '98 that retirees would not receive more than two percent, or half of the increase for the working force. Although the one-and-a-half percent is relatively low, it should be mentioned that many private sector businesses do not provide inflation adjustments for retirees, and the State of Delaware does not do it on a regular basis. Retirees have seen an increase in their pension for 12 consecutive years. The total pension cost for retirees for the 2001 budget is \$1,018,106. This includes pension payments, group hospitalization, dental plan, and vision plan. At this time, there are 79 retirees receiving benefits, 43 employees are terminated or vested and will be receiving benefits in the future, and 172 employees that are currently employed are already vested.

3. **County Council** – The County Council is the legislative branch of the Sussex County government. The Council consists of five elected members. Each Councilman is elected from their own district. The County Council President is elected by the members of the Council at a reorganizational meeting in January.

The five County Council members will have their salary increased to \$19,193. This is equivalent to a 3.2 percent increase, the same as the employees will be receiving. The President of the County Council will receive an additional \$1,000.

The Council's budget for the proposed 2001 year will allow for the County Council to belong to the Delaware League of Local Governments, National Association of Counties, Delmarva Water Transport Committee, First State RC&D Council, Delaware Safety Council, Sussex County Association of Towns, Delaware Association of Counties, and Delaware Rural Water Association. Funding in the amount of \$10,000 per Councilperson will allow for the continuation of the Councilmanic Grant Program. The Budget Committee is recommending that the Recreational Assistance Program be increased to \$30,000. In FY 2000, the program was funded at \$20,000.

The County Council will also make contributions to the Delaware Technical & Community College Annual Women's Conference, Slam Dunk To The Beach, Delaware Arts Stabilization Fund, University of Delaware Symphony, Sussex County Science Fair, CHEER Senior Beach Day, and the Sussex County Return Day Committee.

4. **Legal** – The County Council's policy of contracting with the private sector for legal services will continue during budget year 2001. With the recent court rulings, especially those by the Supreme Court regarding billing issues for sewer service, the County is obtaining the best representation possible on specialized legal issues. Because of the nature of the County's involvement in a multitude of activities, it is difficult to have a staff attorney that would have the wide array of experience that we are now receiving from the private sector.

The proposed 2001 budget indicates that we will have legal expenditures of \$204,100 for the forthcoming year. I believe that if we were to have a full-time attorney and support staff, the expenditures for just those people would exceed what we are paying to the private sector. In addition, we would still have to contract for outside services. New Castle County, which maintains a full staff to support eight attorneys, still has to contract for outside legal costs. New Castle County's legal expenditures exceed \$1,600,000 annually.

The proposed 2001 year budget is calculated based on the policy remaining that Mr. Eugene H. Bayard will continue to represent the County Council, Mr. Dennis L. Schrader will represent the Planning and Zoning Commission, and Mr. Richard E. Berl, Jr., will represent the Board of Adjustment. In addition to these individuals, the County will be represented by the law firm of Young, Conaway, Stargatt & Taylor in regard to personnel and labor issues, the law firm of McCutchen, Doyle, Brown & Enersen will handle the County's environmental issues on the federal level, and the law firm of Potter Anderson & Corroon will assist with bond funding. The law firm of Parkowski, Noble & Guerke will represent the County on environmental issues at the State level.

5. **Grant-in-Aid Program** – The proposed FY 2001 budget contains grant-in-aid contributions of \$4,319,274. Grant-in-aid contributions include programs for police, fire, and ambulance companies. Additionally, the County will provide funding during the 2001 year budget for the Future Farmers of America and the CHEER Meal Program at the same level as FY 2000. The Small Business Development Center will receive a grant-in-aid of \$5,000.

Grant-in-aid contributions for the proposed 2001 budget call for the University of Delaware College of Agricultural Sciences to receive a two percent increase, making the County Council's contribution to this program \$107,502. Over the years, the Sussex County Council has provided increased funding to the University of Delaware Research and Education Center and the Cooperative Extension Service. As the County continues to grow, so does the demand for research-based information and education provided by this agency. The County's support has allowed for the University to continue efforts in agriculture for research, environmental/ water quality programs, human resource development, and youth programming.

The Sussex Conservation District will receive a two percent increase also during FY 2001. This funding will be utilized for salaries of the Coordinator, Sediment and Stormwater Management Assistant, and the Equipment Manager. The County Council will also contribute \$75,000 to match State funding for the Tax Ditch Drainage Program. The County Council's total contribution for the proposed 2001 year budget for the Sussex Conservation District is \$122,829.

The proposed 2001 year budget contains a contribution of \$116,593 for Human Service Grants. During FY 2000, the County Council capped this program at \$112,650. The proposed funding for FY 2001 allows for a three-and-a-half percent increase, as directed by the Council during budget year 2000. Nonprofit agencies are eligible to apply for this funding in August, with grants being awarded by the County in late October. This program has been very popular with nonprofit agencies. Requests for funding are usually twice the amount that is available to be distributed.

During budget year 2001, it is anticipated that 11 towns will receive \$15,000 of Revenue Sharing from the County's Realty Transfer Tax Program. The County Council established this program in FY '99 and awards \$15,000 to any municipality that does not have a realty transfer tax or that does not collect a minimum of \$20,000 per year [See Addendum 5].

In addition to the Revenue Sharing that will be provided to the towns, the County Council will also provide a payment in lieu of taxes to the Town of Georgetown. This year's payment will total \$5,305. I would also like to mention that besides this payment, the County will be putting three properties back on the tax rolls for the Town during FY 2001.

As I mentioned earlier, the 2001 budget allows for the continuation of the Recreational Assistance Program in the amount of \$30,000. This program was established in FY 2000 and is available for youth activities. Activities are not limited to just recreational programs. Once again the program will be administrated so that adult activity programs are not eligible, as they should be funded through individual Councilmanic Grants.

The proposed 2001 year budget allows for the continuation of the County Sewer and Water Low-Income Loan Program that was established in FY '99, the County's Sewer and Water Low-Income Assistance Program, State West Rehoboth Sewer Low-Income Assistance Program, and Federal Rural Development Hookup Cost/Loan Grant Program [See Addendum 13]. The loan funding can be utilized on delinquent or current balances. The interest rate is three percent. The Budget Committee is recommending that the County's Sewer and Water Low-Income Assistance Program increase the subsidy to \$150.00 per year. This is an increase of last year's allotment of \$100.00 per year. Additionally, the State West Rehoboth Sewer Low-Income Assistance Program is available, and funding through the Federal Rural Development Program allows for assistance for sewer hookup costs, low-interest loans, and grants. The income guidelines for all of these programs will be HUD/CDBG low-income levels.

The Grant-in-Aid Program that was established by the County Council in FY 2000 to provide Sussex County property tax subsidies will again be included in the 2001 budget. The Budget Committee is recommending that the income guidelines be increased for the new year. Currently, an individual whose annual income does not exceed \$10,400, or a household with two or more adults whose income does not exceed \$14,400, is eligible for this program. The Budget Committee would recommend that the individual income guidelines be increased to \$14,400 and a household to \$18,400. This subsidy is in the form of a grant and can be applied to the County portion of the property tax bill. Funding cannot be applied to school or ditch taxes. This program does not restrict anyone from applying for the Senior Citizen or Disability Programs that do give exemption from all property taxes. This program is beneficial to those who are truly of low income and cannot afford to pay their property taxes. The Budget Committee believes that the County's participation in this program compliments the State's efforts in reducing school taxes for those over 65. The funding for this program is coming out of the General Fund and can only be accomplished because of the strong economy. This program will be monitored on a first-come, first-served basis, based on having \$130,000 available [See Addendum 12].

As in the past, the Budget Committee cautions agencies and individuals that receive funding through the Grant-

in-Aid Program to be very conscious of the fact that a downturn in the County's income would result in a reduction in many of these programs.

6. **County Administrator** – During the new budget year, I will continue my responsibilities as County Administrator, as listed in Title 9, Delaware Code, § 7003, that include, but are not limited to, being the Chief Administrative Officer for the County, attending all necessary government meetings, and being responsible for the proper administration of all County affairs. Additionally, I will remain active with the Sussex County Association of Towns and the Delaware Association of Counties.

During FY 2001, I intend to work with the National Association of Counties as a member of the Environment, Energy and Land Use Steering Committee. I will continue to make our congressional representatives aware that Delaware has not been receiving its share of special program grants from the United States Environmental Protection Agency. The federal FY 2000 appropriations awarded 141 grants nationwide. Currently, a request from the County is being considered for \$15,000,000 for the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District.

The primary goals that I have established for the new year include strengthening our intergovernmental coordination efforts. At this time, I believe that we have a very good relationship with the local municipalities in Sussex County, but this relationship does not appear to be at the same level with State agencies. For example, the State's participation on the Technical Advisory Committee meetings has declined. On Wednesday, March 15, 2000, there were no agency representatives from the 20 members comprised of the Technical Advisory Committee. I am concerned that with having a lame duck administration, the lack of attendance at these meetings may continue to decline. With the start of a new administration in the new calendar year 2001, every effort will be made to strengthen our relationship.

7. **Finance--Administration** – This department consists of the Finance Director, Internal Auditor, Administrative Secretary, and a Purchasing Agent. The Finance Administration section is responsible for overseeing the financial functions of the County government with respect to expenditures and revenues. These are all an important role in the budget-making process. The Finance Director assists in monitoring monthly financial reports and preparing special financial analyses. The department oversees the Treasury Division, Accounting Division, Assessment Division, and Utility Billing Division.

Financing of County projects through the sale of bonds and other mechanisms is also the responsibility of the department. During FY 2001, the Finance Director will work with the County Administrator in continuing to develop our Debt Reduction Program. The primary goal of the Finance Director is to assure that we have funding available to eliminate all General Fund tax-dependent debt within the next three years.

The Finance Director is one of four County employees who reports directly to the Council. During FY 2001, the Finance Director will continue to carry out his responsibilities as listed in Title 9, Delaware Code, § 7004. It is projected that during FY 2001 the County will receive an income of \$1,800,000 from investments. The Finance Director and his staff work diligently to invest the cash on hand and make sure the County is getting the best return for its money. The Finance Director's responsibilities include safeguarding the County's assets while trying to invest idle cash to maximum terms and minimum risk. During FY 2001, the County will continue to receive financial advice from Fairmount Capital Advisors, Inc. Funding that is established to allow for the Property Tax Subsidy Program is paid for from the interest that is earned on the General Fund portion of the budget.

8. **Finance--Assessment Division** – This division consists of one Director, one Assistant Director, seven Assessors, two Clerk-Supervisors, one Secretary, and 14 Clerks. It is the responsibility of this division to ensure that all land, buildings, improvements, and special betterments, except those exempted from taxes, be valued and added to the County's assessment rolls for the purpose of taxation. Currently, the division uses 1974 construction values to calculate the assessment placed on real property.

The primary goal of the Assessment Division in FY 2001 will be completion of the program that started in the last quarter of budget year 2000—the processing of assessment information and mapping information. All data

entries of new parcels of land, as well as owner information, will take place in the Assessment Office immediately upon retrieval of the deeds each day. This process, as currently done, can take a few days or several weeks to complete. Because of the new file created in conjunction with Data Processing, we will no longer need to print and update assessment books, which will result eventually in a cost savings of thousands of dollars a year just in supplies. When we take into consideration the labor cost involved by Book Clerks in creating and maintaining these books, the savings will become more evident. This new process will also allow for the elimination of the job currently held by Book Clerks. Our three Book Clerks will be trained to do edit/clerk calculations, thus dividing this work up among the entire staff. This will result in the assessment values being applied to the land and improvements in a more timely manner.

Another advantage to this process is that we will no longer need to update or create the ownership cards currently housed in the Mapping Department. This information, along with the history file, will be maintained on the AS/400 by Data Processing. This will result in allowing us to transfer one employee's responsibilities to other duties in the Assessment Division. It will only be necessary to have one employee to assist the public in searching our records and existing card files.

The changes in activities in this division will be monitored closely by the Director, and he will update the County Administrator on a regular basis as to the progress and the success of this program. It is believed that future budgets will benefit from this cost-saving and timesaving change.

During FY 2001, the County will retain \$530,000 in Appropriated Reserves should the General Assembly choose to mandate reassessment during this legislative session. However, it does not appear that there is any activity in mandating reassessment. It has been the County Council's position that since approximately 80 percent of the revenues collected for property tax go to the State schools, this should be a State expense. If the State is unwilling to pay 100 percent of the cost, the County's funding in Appropriated Reserves should cover our percentage.

The proposed 2001 budget allows for the Assessment Division to purchase three calculators, two file cabinets, two printers, and one microfilm reader/printer.

9. **Finance--Accounting Division** – The Accounting Division consists of a Director of Accounting, an Assistant Director, a Payroll Accountant, four Accountants, and three Clerks. The Accounting Division is responsible for recording, reporting, and auditing. The Director of Accounting's responsibilities include playing a major role, along with the County Administrator and the Finance Director, in the preparation of the annual budget and recording of financial transactions throughout the fiscal year to prepare the monthly budget performance reports.

Other responsibilities for this division include preparing federal and State payroll reports, reviewing and paying all County bills, maintaining fixed asset records, monitoring federal and State grants, recommending and approving budget adjustments, and working with the auditors to coordinate the annual audit report.

The primary goal of the Accounting Division for FY 2001 is to make final adjustments to the general ledger as soon as possible. Timeliness of financial reporting is essential to allow for the County Administrator and the Finance Director to have effective supervisory oversight and control for the dissemination of information to the public and the financial community. The Budget Committee would like to have the Council receive the audited statement before the end of the calendar year.

10. **Finance--Treasury Division** – The Treasury Division consists of one Director, one Assistant Director, three Financial Clerks, and three Clerk-Technicians. The Treasury Division is responsible for collection and distribution of County, school, tax ditch, and suburban streetlight district taxes. During FY 2001, the Treasury Division will once again be responsible for administering the State's Senior Citizen School Property Tax Credit Program. It was originally believed that because of the amount of work that this program has created for this division, we would be required to hire another employee. However, the existing staff was able to efficiently handle the program along with their other responsibilities. The division handled over 13,000

applications. Sussex County seniors received \$1,757,989 as of April 11, 2000, from this program. Because of the diligence of the Treasury Division, Sussex County seniors received their checks before Kent and New Castle residents.

It has always been the County's policy that tax bills be sent out the first week in July whenever possible. However, legislation that recently passed the Delaware General Assembly permits schools to delay the setting of their tax rates until the second week in July. This contradicts a Resolution that was passed by the County establishing June 1 as the deadline for submitting their tax rates to the Treasury Division. The County had two choices: (1) wait until we receive the schools' tax rates and delay sending out our tax bills, or (2) do a separate billing. If we do a separate billing, there would be an additional cost to the County for printing the bills, postage, and labor. It is believed that it would cost in excess of \$50,000 to mail school and County bills separately. The other alternative we have is to delay our billing for two weeks and then mail as we have done in the past. I have told the General Assembly that the County will delay its billing if we are compensated for it. Legislation is to be introduced that will provide the County with \$50,000 one time for adjusting our printing date.

During the new budget year, the Treasury Division will continue with the practice of rebilling taxpayers immediately after a payment is received that is not paid in full. This has been beneficial to make the taxpayer aware they have not paid their full payment and that they will start to incur additional penalty. The Treasury Division will work with the Constable's Office to pursue the collection of taxes. The proposed FY 2001 budget indicates that we will have an 11 percent increase in delinquent tax penalties.

Proposed expenditures for the division include four personal computers and three printers.

11. **Building Code** – The Building Code Department consists of a Chief Building Code Inspector, one Secretary, one Clerk, and three Code Enforcement Officers. The department is responsible for doing plan review and building inspections for residential and commercial structures. The County contracts with the First State Inspection Agency to perform field inspections for the single-family portion of the inspection program. During budget year 2001, the Budget Committee recommends that this contract be reviewed. Notice would have to be given during FY 2001 if we wish to make changes in the current agreement. Changes in the program could include the County hiring additional staff to perform all of the work in-house or the possibility of rebidding the contract and awarding this work to two inspection agencies. Awarding the contract to two inspection agencies would allow the general contractor to choose one agency over another. Currently, the State of Delaware allows the selection for inspection of electrical work with two agencies. It is my understanding this has been beneficial when personality conflicts between the private sector and the inspection agencies.

I also would like to remind the Council that there currently is legislation pending in the General Assembly that would have a dramatic impact on our Building Code Inspection Program. House Bill No. 399 would require a complete overhaul of this department. As the legislation is currently written, this bill, if passed, would be very detrimental to the County's finances.

During budget year 2001, we do not anticipate an increase in new homes being built, modular homes, additions, multi-family projects, or commercial projects. The Budget Committee believes that the construction activities in the County will start to level off. The Building Code Department will continue to provide single-family home inspection services to 12 towns, and multi-family and commercial services to 13 towns [See Addendum 5].

During FY 2001, the Building Code Department will purchase a calculator, computer, a digital camera, and a new vehicle. The calculator and the computer will replace old equipment that is insufficient. The purchasing of an additional camera would be useful in recording any violations out in the field. The camera could also be used to show proper workmanship in different or unusual circumstances. The Polaroid camera that the department has been using in the past does not take a clear picture and the pictures darken over time. Funding has been allocated to allow for the purchasing of a S-10 pickup to replace one vehicle that has over 100,000 miles and is starting to require expensive repairs.

12. **Personnel** – The Personnel Department consists of a Director of Personnel, an Assistant Director, a Clerk-Technician, and a Payroll Accountant. The Personnel Department is responsible in assisting the County Administrator in providing a healthy work environment, to instill a spirit of professionalism among the employees, and to assist employees in all areas of personnel practices. The department is responsible in assisting the County Administrator in recruiting, testing, and interviewing in the selection of future County employees. Personnel records of the current County employees, plus retirees, are managed by this office.

The primary goal of the Personnel Department is to assist the County Administrator in classifying the job responsibilities of each employee. The department assists the County Administrator and the Finance Director in developing a competitive and affordable salary range for each classification. The current salary program that the County has does provide each employee with an opportunity to advance when there are vacancies. All employees have the opportunity to apply for any vacancy prior to the job being posted to the general public. This allows the employee an opportunity to advance based on his or her ability and education. This method allows for the employee to establish an innovative way to advance, and employees are only limited by their own initiative when openings are available.

During budget year 2001, the Personnel Department will be responsible for implementing the new Long-Term Disability Program for the employees. Additional responsibilities will include coordination and adjustment of personnel records for the 911 dispatchers and the paramedics to comply with the necessary changes for the reduction in the maximum number of years for retirement.

13. **Information Systems** – The Information Systems Department, formerly referred to as Mapping and Addressing, brings the title into conformity with the activities that take place in this department. This department consists of a Supervisor of Information Systems, one Systems Administrator, three CAD Technicians, and two Personal Computer (PC) Technicians. During budget year 2001, the administrative staff will provide support to almost all of the County's departments. This support includes providing information and services such as parcel and map information, databased signs, and custom maps, charts, and multimedia power point presentations. The department will also be involved with the design and implementation of the new work flow.

The department's PC Technicians will be working in programming, maintaining the County's web page, and maintaining the hardware for the PC's. Currently, Sussex County has one of the most advanced network infrastructures in the County, including the private sector. The system includes a fast 100-megabyte network on our local area network and a fast wide area network connectivity. Since the original installation of the computer network, the department has assisted in quadrupling our storage area to accommodate the growth and use of the network. The department projections for the next year require the County to again increase storage space on the network. As part of the automation of the Engineering Department's Maintenance Program, the J.D. Edwards software requires a larger data storage area.

Additional responsibilities for the department during the year include the continuation of automating the Sussex County Emergency Medical Services (EMS) Department by moving the server task to the County system. The Information Systems Department will provide support staff to EMS and manage the day-to-day operation of their computer network.

The Sussex County Engineering Department is in the process of further automating their sewer treatment plant reporting system. The Information Systems Department will be engineering a network solution for them to allow for anyone to get system information from the computer connected to the Internet or by direct access to the County's system.

During FY 2000, the department assisted the Register of Wills in developing a program that reduced the time to process their recordings. Whereas in the past the personnel had to retype the exact same information as much as six times, they now only have to type it one time and tell the program which reports or forms to reprint. During budget year 2001, this department will provide similar solutions for the Register in Chancery and the Clerk of the Peace Office.

One hundred twenty-five thousand dollars (\$125,000) will be allotted during budget year 2001 to allow for the completion of the County's 911 Addressing System. This program should be completed in the second quarter of the new year. Although the County's contract with 3DI will terminate, it may be necessary for the County to continue to retain them on a consulting basis. The Mapping and Addressing Program will never completely be finished. It will be necessary for the County to update our records with growth and new construction and refine the work that was done under the first contract.

14. **Constable's Office** – This department consists of four Constables. The oversight of this department is provided by the Director of Assessments. The Constable's Office has taken an aggressive, but yet diplomatic, approach to collecting back taxes and overdue sewer and water bills. Additional responsibilities include securing payments for bad checks. During budget year 2001, the department will work with the Planning and Zoning Department, Assessment Division, Utility Billing Division, Treasury Division, and the Building Code Department. The department will continue to work on a program that brings timely response to violations. It is important that this department provide a professional presence in dealing with the public to promote a positive attitude toward County government.

During FY 2001, the Constable's Office will receive two vehicles. The Sheriff's Department has requested two new vehicles. If these purchases are approved by the Council, the two used vehicles will be transferred from the Sheriff's Department to the Constable's Office. Both of these vehicles are mechanically sound and will fit the needs of the Constable's Office.

15. **Planning and Zoning** – This department consists of a Director, an Assistant Director, a Chief Zoning Inspector, six Zoning Inspectors, one Environmental Planner, and three Clerks. The proposed 2001 budget allows for the hiring of an additional Zoning Inspector. The Director of Planning and Zoning works closely with the County Administrator in developing intergovernmental coordination between the municipalities and the State. During the new budget year, the Planning and Zoning Director will work on improving the coordination of information from the towns with the quarterly meetings of the Regional Planning groups. The information retained from the Regional Planning workshops will be used in coordinating a new Land Use Plan that must be completed by the fourth quarter of the year 2002. During the fourth quarter of the new budget, a decision will be made if the County is going to select a consultant to assist in developing a new Land Use Plan.

Planning and Zoning staff will assist property owners to make sure that any proposed development is in compliance with the County's long-range Land Use Plan. The review will include coordination between the County Engineering Department and local and State agencies.

Funding has been appropriated for the new budget to allow for the Council to hire professional land use consultants to assist the staff in reviewing requests from the development sector, should the Council choose to do so. A consultant could also provide assistance to the Planning and Zoning Commission and the Board of Adjustment. An outside consultant may be beneficial in assisting the County by providing impartial input and clarity on some complex zoning issues. Traditionally, the County only receives support or opposition on a non-technical basis for many projects from the general public.

The proposed 2001 year budget allows for the Planning and Zoning Commission and the Board of Adjustment to meet 30 times a year. Members of the Planning and Zoning Commission and Board of Adjustment will be paid \$250.00 per meeting. This is the same rate of reimbursement that they have been paid in FY 2000.

The proposed budget allows for expenditures to purchase two new automobiles and one truck.

Additional responsibilities of the Director during the year will be to work with the Delaware Agricultural Lands Preservation Foundation, the Center for Inland Bays, and the Delaware Department of Transportation's Countywide Transportation Plan Committee.

16. **Emergency Operations and Preparedness** – The Emergency Operations Department consists of one Director, one Assistant Director, one Quality Assurance Technician, one Assistant Chief Dispatcher, three Emergency Communications Supervisors, nine Emergency Communications Specialists, and three Permanent Part-Time

Emergency Communications Specialists. County employees working at the 911 Communications Center are responsible for dispatching paramedics, ambulances, and volunteer firemen. The Delaware State Police Communications employees who share the facility with the County are responsible for dispatching both State and local police.

During budget year 2001, the Budget Committee has recommended that the County Council investigate the possibility of allowing employees in this department to retire after 25 years of service. Those employees who are classified in the communications sector who work an average of 42 hours per week would be eligible for the 25-year retirement.

The Emergency Operations Center will be completing the full fielding of the Mobile Command Center to offer the public safety community the latest in weather, data, and communications capability available from the mobile dispatch unit. Proposed funding for the 2001 budget allows for the building of a structure to house the Mobile Command Center. This equipment is beneficial in assisting Emergency Preparedness when there is a need for a Mobile Command Center and will be utilized as an alternate 911 Dispatch Center. Additionally, the equipment will be used as a public information vehicle making the general public aware of the County's emergency capabilities.

The acquisition of the new Computer-Aided Dispatch (CAD) system that was delayed prior to calendar year 2000 will be completed the second quarter of the new year. It is anticipated that the purchase of this equipment could approach \$1,000,000. Sixty (60) percent of this cost will be assigned to the Paramedic Department. The State of Delaware will pay 60 percent of the Paramedic Department's cost, plus an additional \$189,000 that has been made available from the Delaware Emergency Medical Services Oversight Council. The purchasing of the new CAD system will give the Emergency Operations Center the ability to record proper patient information and transfer this information to the State Paramedic Office, as well as hospitals.

The County's Quality Assurance Technician will be responsible for developing the County's Center into a regional training facility for an emergency medical dispatch program through medical priority. The cost of developing this program will be beneficial to the County in saving the cost for employees to travel to other areas. Additionally, the program will be offered to centers in Delaware, Maryland, and Virginia. The cost of developing this program will be paid by the students who participate in the program. Additional responsibilities of the Quality Assurance Technician will require the continuing education of the County's staff.

The \$120,000 that has been awarded to the Sussex County Volunteer Firemen's Association for the UHF paging system will allow for the completion of the procurement and installation for the fire and EMS community. The system will go on-line the second quarter of FY 2001.

The Communications Support Section will supervise and assist in the performance of preventive maintenance for all County communication towers and respective antennas and feed lines. This work would include maintenance and service on all of the County-owned electronic radio frequency equipment. The Communications Support Section will work with all fire and ambulance companies in the transition of the 800 megahertz system. Additional responsibilities of the Communications Support Section include assisting the local fire and ambulance companies with technical assistance that includes siren maintenance, paging, and radio communications.

Eighty thousand dollars (\$80,000) has been provided in the new budget to build a structure to house the mobile command vehicle. The Local Emergency Planning Committee, which is part of the County's Emergency Operations, is funded 100 percent by the State of Delaware. During budget year 2001, the Local Emergency Planning Coordinator will assist in conducting training exercises with the private and public sector, respond to Hazmat incidents as requested, identify facilities with extremely hazardous substances, represent the County on various hazardous substance response committees, and provide the general public with the awareness of the Local Emergency Planning Committee's functions. During budget year 2001, it is anticipated that the funding for this department will be reduced. Adjustments have been made in the proposed budget. However, if during the year there are additional reductions, other programs may have to be cut back or eliminated.

The Emergency Preparedness Department will develop and produce a color brochure about the Sussex County Emergency Operations Center to be distributed during public relations displays. This program will be beneficial as the department continues to assist the towns and school districts with any emergency management needs, as well as providing prompt and accurate weather notification.

17. **Paramedics** – The Paramedic Department consists of one Director, two Division Managers, one Support Service Manager, two Support Service Technicians, one Information Systems Administrator, two Clerk-Technicians, one Administrative Assistant, 60 Full-Time Paramedics, four Part-Time Paramedics, and four Supervisors. The proposed budget provides for the hiring of three new Paramedics and one additional Clerk. The proposed 2001 year budget allows for funding to support six paramedic units, 24 hours a day, serving Sussex County and a portion of Kent County (primarily Milford). FY 2001 will be the first year that we will fully operate a sixth paramedic unit located in the Angola/Long Neck area. The County's paramedic system is operated out of eight facilities with a fleet of 18 vehicles.

The mission of Sussex County Emergency Medical Services is to provide mobile health care services to improve the quality of life within the community. We will accomplish this through direct patient care, continuous quality improvement, innovative technologies and procedures, and comprehensive education and training of our personnel and the general public. The County will provide a challenging and rewarding work environment that will foster opportunity for growth and personal development.

The projected budget for FY 2001 is \$5,405,770. Sixty (60) percent of this funding is paid by the State of Delaware (\$3,243,462), with the realty transfer tax paying the County's 40 percent portion (\$2,162,308). The 16 percent increase is a result of the County adding the sixth paramedic unit. Based on the State goals being established as a result of the Fitch report, the additional unit was necessary if we are going to meet the goal of providing advanced life support 90 percent of the time within the eight-minute goal. Even adding the sixth unit, this still may be difficult for the County to obtain based on our geographic size. Additionally, from FY '95 to FY 2000, calls have increased for the paramedics at 36.5 percent.

Activities during FY 2001 for the Paramedic Department include the rechassisng of three box-type response units and replacing two Suburbans and one staff vehicle. All replacements and rechassis for emergency vehicles are based on the 100,000-mile safe practical life for vehicles used in emergency response. Support vehicles may be replaced on or after the four-year mark, based on the expiration of the four-year/100,000 mile warranty in place and a vehicle maintenance history of those vehicles.

Equipment purchases for the new year include 20 new pagers to replace existing units that are ten years old and failing. These pagers are used to alert paramedic crews of 911 calls. Funding has also been allotted to continue to upgrade paramedic computer equipment in networking it with the County's system.

New initiatives to be undertaken during FY 2001 include improvements in three areas—equipment, delivery of services, and quality improvement. Equipment improvements include funding for a new CAD system for the 911 Center, additional cardiac monitors, and new pagers. Delivery of services includes the moving of one station and possibly a pilot project for using a single paramedic or paramedic/ambulance. Basic Life Support (BLS) operations are very important to the County's overall Emergency Medical Services. The BLS units are required to provide transportation in assisting the paramedics who are providing pre-hospital medical services. During FY 2001, the Paramedic Department will work with the State Paramedic Office and the local ambulance providers to investigate the possibility of doing first responder programs and a paramedic/ambulance program. Even by adding the sixth paramedic unit, it may still be necessary to look at providing first responder programs or single unit paramedic programs if we are going to reach 90 percent of the people within eight minutes. The third initiative of quality improvement includes further development of the department's work groups and provider training and education.

18. **Data Processing** – The Data Processing Department consists of one Director, one Assistant Director, two Programmers, and two Computer Operators. During budget year 2001, Data Processing will schedule demonstrations for the Utility, Treasury, and Assessment Divisions. These demonstrations will aid these

departments in making a decision on whether to purchase new software or continue to use in-house software. The software being evaluated will enhance billing, collection, and the overall performance of the administrative portion of these departments. Review of software to convert RPG programs will be accomplished by purchasing software to allow Data Processing staff the ability to easily write programs using a highly productive development environment. This will enable the County's software to run on multiple platforms and multiple databases. This will result in modernizing existing software, making programmers and users more productive, and rapidly builds efficient applications, easier maintenance, and portability. This action will result in the Data Processing Department protecting our investment, and future costs should be reduced.

Several changes will take place in the calculation and the creating of the tax bills for FY 2001. These changes will reflect school refunds to senior citizens and across-the-board expense refunds.

A complete new billing and calculation procedure will be put into place for street lighting district billing. For FY 2001, streetlight billing will be included in the County's tax bill.

To date, the County has had relatively little or no problems as a result of Y2K. However, Data Processing will be responsible to continue to monitor the situation for all departments.

19. **Engineering--Administration** – Engineering Administration consists of one County Engineer, one Assistant County Engineer, two Accountants, one Director of Engineering Accounting, one Director of Utility Engineering, two Clerks, one Historic Planner, and two Project Engineers. It goes almost without saying that once again the Engineering Administration division will be extremely active. With the continued growth and requests for additional services from the existing population, there never appears to be an end to activities of this department. The County's Five-Year Capital Improvement Program indicates that the County will develop \$98,879,669 in capital projects [See Addendum 10]. During FY 2001, the capital improvement costs for this budget year will be \$24,308,449. These projects include sanitary sewer construction that is vital to the protection of ocean, bay, and groundwater. These projects are: Cedar Neck Sewer, Ellendale Sewer, Holts Landing Sewer, Ocean View Sewer, Phase III of the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District, Oak Orchard Sewer, Bay View Estates Sewer, North Millville Sewer, and South Ocean View Sewer. In addition to the new sewer districts, the Engineering Department will be involved with expansion and rebuild of existing sewer systems.

Additional responsibilities for Engineering Administration during FY 2001 include Milton Library expansion, a records storage facility, and Airport and Industrial Park improvements.

With the completion of a Memorandum of Understanding with the Department of Natural Resources regarding the closed landfills—known as Stockley, Angola, Lincoln, Bridgeville, Omar, and Laurel—the Engineering Department will start the implementation of the work required under this agreement. This work includes groundwater sampling, installation of new monitoring wells, site evaluation, and remedial work. Although the Laurel Landfill is listed on the Federal Superfund List, we will still evaluate this site with the same criteria we are using for the five landfills on the State Superfund List. During FY 2001, Engineering Administration will work with the County Administrator in seeking re-evaluation of the Laurel Landfill. There is the possibility that this site could be removed from the federal program. Although the situation has improved at these sites, the landfills still will remain a \$2,882,000 potential liability to the taxpayers of Sussex County, as shown in the County's audit report of December 6, 1999.

20. **Engineering--Planning and Permits** – The Planning and Permits Division consists of two Planning Technicians, three Permit Technicians, one Clerk-Typist, and a Secretary. The direct oversight of this division is the responsibility of the Assistant County Engineer. The Planning and Permits Division works closely with the Finance Department in securing funding for new sewer districts. The Assistant County Engineer meets on a regular basis with the Delaware Wastewater Facilities Advisory Council. During FY 2000, the County was successful in receiving a \$5,450,000 grant and a \$13,752,100, 1.5 percent interest loan through the efforts of this division.

Additional responsibilities for the Planning and Permits Division include reviewing construction plans as they

are developed for the new districts and developing of the billing records for the Holts Landing Sanitary Sewer District, Ocean View Expansion of the Bethany Beach Sanitary Sewer District, and Ellendale Sanitary Sewer District. The division will also be active in the two new sewer districts that had successful referendums in FY 2000—Oak Orchard and Bay View Estates. A recent report that was prepared for the Center for Inland Bays showed a 5.3 percent increase in equivalent dwelling units since May of 1999. The County is now servicing 32,840 EDU's in the Inland Bays area. This is an increase of 1,650 equivalent dwelling units in less than one year.

As a result of the amount of work performed by this division, it will be necessary to add a new Permit Technician. This new position would be responsible for creating and maintaining the billing information for the Ocean View, Holts Landing, Cedar Neck, Oak Orchard, and Bay View Estates areas. The proposed position would begin January 1, 2001, to coincide with the startup of Ocean View. This would also provide the new person with time to develop the billing records for Ellendale, Oak Orchard, and Bay View Estates.

It should also be noted that during FY 2001 there are three new proposed subdivisions south of the Town of Ocean View. These three subdivisions are Hunter's Run, South Hampton, and Bear Trap Dunes. These subdivisions combined will result in a thousand new EDU's. This one area has more EDU's than any of the recently approved new County sewer districts.

21. **Utility Billing Division** – The Utility Billing Division consists of one Director, one Assistant Director, one Secretary, one Accountant, three Clerk-Technicians, and three Clerks. The addition of an Accountant to this office, which was approved in budget year 2000, was necessary because of the additional accounts that the division is required to handle. During FY 2001, the Director of the Utility Billing Division will work closely with the new staff employee, who has education and experience in cost accounting and personal computer use. This individual will oversee all bank accounts and deposits. This includes, but is not limited to, capitalization fee deposits, partial payments of capitalization fees, and connection charges.

As of March 1, 2000, this division was handling 40,279 accounts Countywide. This compares to 37,946 accounts one year ago. During the last ten years, the activities in this division have increased 103 percent, while the staff has been kept minimal. In fact, we have two employees less than when this division was started over 20 years ago, when there were 12 employees.

During budget year 2001, the Utility Billing Division will be responsible for assisting utility users who qualify for the assistance programs that have been established during FY 2000 [See Addendum 13]. These programs are: County Sewer and Water Low-Income Assistance Program, State West Rehoboth Sewer Low-Income Assistance Program, County Sewer and Water Low-Income Loan Program, and Federal Rural Development Hookup Cost/ Loan Grant Program.

During budget year 2001, the Utility Billing Director will continue with the training program that was established. Everyone in the Utility Billing Division has been retrained to use scanner and inquiry screens to better serve customers. Employees have been trained to perform additional duties like prorating accounts, reporting title search information to settlement attorneys, reporting connection charges and capitalization fees to attorneys, and processing charge slips to show front footage and equivalent dwelling unit changes on the computer. The retraining process has taken over two years to complete, and it will be necessary to provide continuing education. The Utility Billing Division should be complimented that these efforts have been completed without massive problems experienced by some public utility providers. If you were to use one word to describe the Utility Billing Division, it would be "dependable." All bills are prepared for mailing on a quarterly basis, and receivable due reports and aged trial balance reports are checked and rechecked to assure accuracy. All bills sent to customers must be accurate. The Utility Billing Division has never missed a billing or been late with a mailing with quarterly service charges.

22. **Engineering--Utility Construction** – The Utility Construction Division consists of one Division Director, one Secretary, one Project Coordinator, and 11 Utility Construction Technicians. Members of this division are usually the first contact property owners have when construction starts. It is very important that they represent

the Council in a polite and professional manner. This division has been responsible for working with Planning and Permits and Engineering Administration in developing construction plans and making recommendations as a result of field experience. These recommendations have been beneficial in allowing the County to do value engineering on our own projects. This has resulted in cost savings on several projects. It should also be noted that many of the duties which are performed by this division were once provided to the County by the private sector with a consulting engineer. The creation of this division has resulted in the elimination of the need to contract for many inspection services that we now do. By eliminating the private sector engineer, there has been a direct savings in construction of new sewer service utilities.

During FY 2001, the budget will allow Utility Construction Division employees to attend courses such as surveying, drafting, and blueprint reading at Delaware Technical & Community College. With the recent addition of several employees to this division, these classes will be beneficial, as they are job-related. Funding will also be provided to allow for the County to participate in the Miss Utility program.

23. **Engineering--Public Works** – The Public Works Division consists of one Director, one Assistant Director, one Clerk-Technician, one Private Roads Coordinator, and two Public Works Technicians. This division is responsible for performing planning, review, and construction inspection of private subdivision roads. During the new budget year, the division will continue to implement the Suburban Community Improvements Program. Numerous communities have requested assistance from the Public Works Division in implementing the Suburban Community Improvements Program in their subdivisions. Engineering and construction management will be performed for each project with staff employees. During FY 2001, the Public Works Director will work with the County Administrator in reviewing the billing process for this program. State law requires that assessments be charged based on a front footage basis. This program will be reviewed to see if it would be possible to give property owners the ability to choose between front footage or per lot assessment.

The division will also continue to be responsible for the County's Street lighting Ordinance. This ordinance will also be reviewed during the year to see if the current billing procedure should be revised. As the ordinance is written, only properties with improvements are charged for the street lighting. The investigation will determine if all property owners should be billed equally and not just the existing homeowners. The belief is that eventually the vacant properties will benefit from the street lighting that is being paid for solely by current residents.

Additional responsibilities for this division include the Flood Hazard Mitigation Grant Program. As a result of receiving federal funds, 18 homes will be raised above the 100-year flood plain. This federally-funded program requires homeowners to put up a 25 percent match, with the federal government providing 75 percent of the funding. The County will be paid to administrate this program.

24. **Libraries** – The library service in Sussex County consists of 11 independent libraries, three County-managed libraries, a bookmobile service, book delivery service, literacy program, and library administration. Total expenditures for library services for both independent and County responsibilities are \$2,825,502. Based on the most recent population projections, this computes to \$19.74 per capita for this service. For comparison purposes, the expenditure for Kent County's proposed 2001 budget for library services is \$6.76 per capita, while New Castle County's is \$14.21 per capita [See Addendum 9].

The County funds the 11 independent local libraries through three sources: (1) library property tax, (2) General Fund Grant-in-Aid from the County Council, and (3) mobile home placement tax. The Budget Committee is pleased that we are able to fund nine of the 11 independent libraries 100 percent of their requests.

The proposed budget allows for two new positions for FY 2001—a PC Technician I for Library Administration and a Part-Time Library Assistant for the South Coastal Library. Since the County has instituted graphical access to the Internet, we have received demands for technical support for PC's from the 11 independent libraries. The PC Technician would be responsible for going to the County libraries, as well as the independent libraries, as needed to troubleshoot and correct problems with the PC's that are a part of the automated system.

This involves installing software upgrades as needed. The Part-Time Library Assistant for South Coastal is necessary, as this library continues to face increased usage and needs the extra coverage to provide top quality customer service.

Library Administration will continue to look at upgrading the current automated system. As a text-based system, it is now outdated. While our vendors will continue to support this system for another few years, the system lacks the capabilities that are now developed by this and other vendors. The County Librarian and the Systems Administrator will be joining System Managers from the other public library systems and the Delaware Division of Libraries to investigate the next generation system, including joint systems and funding sources for such upgrades. It will only be necessary during FY 2001 to continue to work on upgrading various components to maintain our current efficiency. PC upgrades will also continue to be addressed with the move toward developing a regular cycle of replacement.

Over the years the County has developed a delivery of materials between libraries as a key component to quality customer service. Daily delivery is essential to give residents the material and information that they need. The current vehicle that we are using has over 100,000 miles and needs to be replaced. During FY 2001, it is believed that the best way to continue this service would be to contract with the private sector. Based on estimates that we have received, contracting for delivery services can be done more economically than we are currently providing this service. The proposed FY 2001 budget will allow for the County to continue to do this service in-house for three months, but the Budget Committee is recommending obtaining bids for this service with a private delivery provider. The advantage of contracting with the private sector will assure that we will have daily delivery. With one person responsible for this, there are occasional interruptions when this person is on vacation or may be out sick. I believe that this program will be just as successful as we have been with contracting for security for the Industrial Park. The employee who is currently providing this service will be reassigned to the County's Maintenance Department.

A number of factors have slowed the progress of the BASE planning process. BASE is an acronym for four key components of progress for library services: **B**enchmarks of best practice, **A**ction plans, **S**tandards of service, and **E**valuations. BASE is a standardized process for improving Delaware's public libraries through a cooperative planning and evaluation of library services. The primary factor that has slowed the development of this planning process has been the lull in support of the Delaware Division of Libraries; namely, the resignation of the Administrative Librarian for Planning and Evaluation, the Deputy State Librarian, and finally the State Librarian.

The County's bookmobile is a valuable outreach asset during FY 2001. The bookmobile program continues to grow in popularity every year. It was never more evident than in budget year 2000 when there was down time as a result of generator failure. With the bookmobile fully repaired during FY 2001, bookmobile stops will include four senior centers, four nursing homes, two rehabilitation centers, one retirement center, and 14 day-care centers for children.

Funding in the proposed budget allows for an increase in permanent record books of ten percent. The ten percent increase will allow for the continued purchase of large print books which are in heavy demand. Funding has also been increased to allow for the purchase of videos and audio books.

Budget year 2001 will be an active year for the Milton Library. Funding has been allotted to allow for a ten percent increase in books and subscriptions. In the last quarter of budget year 2000, an architect was selected for the Milton Library expansion. One hundred fifty thousand dollars (\$150,000) has been allotted in the new budget, to be leveraged with past County encumbrances of \$150,000. This funding will be matched with \$268,000 from the State of Delaware. I have asked the Director of the Milton Library to encourage the Friends of the Milton Library to try to solicit grant funding from private foundations. The current plans for the Milton Library call for a 5,000 square foot, single-story addition. The foundation that is installed should be sufficient to allow for a future second story. If the Friends of the Milton Library are successful in obtaining additional grant funding, a determination at that time will be made if we are to add a second story.

The Director of the Milton Library has established a goal of a ten percent increase in circulation, patron visits, and program attendance for the new budget year. Hours will also be adjusted to improve access and customer service by creating more uniform library hours.

The South Coastal Library will receive a ten percent increase in permanent record books and subscriptions during budget year 2001. During the new year, an additional part-time staff person will be hired and existing part-time staff will have their hours increased from 16 to 23 hours per week. The South Coastal Library continues to be the most active of the three County-operated libraries. As a result of the generosity of the Friends of the South Coastal Library, adjoining land has been made available. During the first quarter of FY 2001, planning will be implemented for expansion of the parking lot. This project should be eligible for State library construction funding. Fifty thousand dollars (\$50,000) will be encumbered in budget year 2001 for the start of this project. Consideration must also be given regarding future expansion of the library facility.

Despite reduction in federal and State funding, the County will continue with the adult literacy service of Project READS through continued development of resource collections, conducting training workshops, and recognition of tutor and student efforts. The County's Literacy Coordinator will assist other agencies and organizations involved in adult literacy efforts. The primary responsibility of the Coordinator is to raise awareness of adult literacy issues in Sussex County.

One of the most cost-effective programs that the County operates, and unfortunately probably one of the least known, is the Dial-A-Story Program. The County provides children's stories 24 hours a day that are accessible on three phone lines—856-3535, 856-3536, and 856-3537. This program reaches 41,000 children annually and costs the County less than \$1,500 a year to operate.

The Greenwood Library will continue to build and update reference resources, as well as general circulation collections, and make use of information resources available through the automated system. Permanent record books for the Greenwood Library will increase at a rate of ten percent during FY 2001. With the completion of the expansion to the Greenwood Library, this facility will develop a public relations program to provide public awareness of library programs and services. Meaningful cultural and educational programs will be provided for the community, with special emphasis on children and family. Electronic resources continue to be in high demand for the Greenwood Library. Staff will be assisted by the new PC Technician that will be hired under the administration portion of the budget.

During FY 2001, I will work with the County's library staff and the 11 independent libraries to lobby for additional State funding. Although State funding has increased, the County-maintained library services only receive nine percent of their funding from the State. During FY 2000, the State increased funding to the local libraries on a statewide basis of \$250,000. The Delaware Association of Counties and the Sussex County Association of Towns have requested the General Assembly to raise funding \$250,000 per year for the next four years. This funding is going to be necessary if the local libraries are going to be able to provide programs to school students to allow them to keep up with the new State standards. With schools not being available nights and weekends, local libraries will have more demand for extended services and hours.

25. **Economic Development** – The Economic Development Office consists of one Director, one Assistant Director, one Development Planner, and one Secretary. The responsibilities of the Economic Development Office include the recruiting of new businesses and the retention of existing, distribution of the County profile, coordination of Airport activities, and managing of the County's Industrial Airpark.

During FY 2001, the Office of Economic Development will develop a high- tech marketing program. During the new budget year, the department will develop this program utilizing equipment that was purchased in 2000. This equipment was paid for from funds we received from profits of the County's profile booklet. Currently, we have been using demographics from the 1990 census, updating this information from hit-or-miss bits and pieces we have gathered from other sources. Sometimes it has been very difficult to qualify this information. With the purchase of a new program, the County will have access to information on CD's and the Internet. The information that will be available to us that is updated monthly includes local maps, street atlases, business

maps, and almost anything related to the community which might be useful in grant research or referendums for towns, schools, and the County. The Budget Committee believes that the development of this program will be beneficial in providing faster, accurate service to potential employers; and by them seeing the County's Economic Development Office as modern, high-tech, and efficient, we will have an advantage in attracting potential employers to the area.

During FY 2001, the County will be involved with eight programs at the Sussex County Industrial Airpark. These programs total \$2,543,949 [See Addendum 10]. The Five-Year Capital Improvement Program indicates that an additional \$7,702,220 will be spent by the year 2005. These activities range from an environmental assessment for expansion, to the construction of a new terminal building with a restaurant.

The Economic Development Office will work with representatives of the Town of Georgetown and the City of Seaford in attracting businesses to those areas. Both Georgetown and Seaford have been recognized by the State as employment centers. The State realizes that both local governments have the ability to provide the proper infrastructure and there is a mix of housing options.

One goal for the Economic Development Office last budget year was to find a tenant for the corporate offices of Edgehill Pharmacy at the Sussex County Industrial Park. During budget year 2001, the Economic Development Office will work with Taylor craft 2000, who purchased that facility, in assisting and providing the necessary support to allow for the manufacturing of the Taylor craft airplane. It is anticipated that the first airplanes will be manufactured in the second quarter of the new budget year.

Additional responsibilities for the Economic Development Office will be to work with the new State administration at the beginning of calendar year 2001. The County Administrator, along with the Economic Development Director, will try to show the State the benefits of building speculative facilities. It would be very beneficial if we could develop a program that would allow for buildings to be available prior to obtaining a tenant. It is often more efficient to build ahead of current needs than to try to attract a tenant with the promise of expediting the necessary permits. The Budget Committee believes that having a facility in place that has already been permitted would give us a great advantage in recruiting businesses from surrounding areas. A determination will have to be made if the best location would be Georgetown, Seaford, or Selbyville Industrial Park.

26. **Facilities Management** – The Facilities Management Department consists of one Director, one Assistant Director, one Clerk-Technician, one Heating and Air Conditioning Mechanic, eight Maintenance Workers, two Mechanics, one Carpenter, one Custodial Supervisor, and five Custodians. The Director of Facilities Management is responsible for maintaining all County buildings and grounds, including the Industrial Airpark, County libraries, the County's West Complex, and the County Administrative Building. During FY 2001, it is anticipated that the delivery personnel in Library Administration will be transferred to this department, if the County contracts with the private sector for services.

During budget year 2000, the Facilities Director coordinated the sale of the property on North Race Street known as the Bramhall building, the former Engineering building located on South Race Street, and the old motor vehicle inspection building located on East Laurel Street. The proceeds from these sales will be utilized to build a structure that will allow the County to store all of its equipment and records. At this time, plans are to build this facility at the West Complex.

27. **Constitutional Offices** – Constitutional offices include the Clerk of the Peace, Recorder of Deeds, Sheriff, Register of Wills, and Register in Chancery. All of these offices are managed by elected officials. However, they have a major impact on the County's budget, and oversight by the County Administrator and the County Council is necessary. The Budget Committee is concerned that the expenditures for the constitutional offices are projected to increase 20.88 percent for FY 2001. The Sheriff's Department will see an increase in income of 24.26 percent. However, there is no direct benefit to the County's General Fund, as expenditures will increase at the same percentage. The Recorder of Deeds will have an income increase of 17.31 percent, while expenditures increased 26.11 percent.

The Clerk of the Peace Office consists of the Clerk of the Peace, one Deputy, one Full-Time Clerk, and one Part-Time Clerk. The Clerk of the Peace is responsible for issuing marriage licenses and performing civil ceremonies in the County. The proposed FY 2001 budget indicates that the Clerk of the Peace income will increase only by \$1,000 over FY 2000. Expenditures are also projected to increase during the new year by 8.53 percent. It is virtually impossible for this department to be self-sufficient. Kent and New Castle Counties also experience negative cash generations for this service. Wedding licenses would have to cost in excess of \$80.00 if the County was to break even for this service. Presently, the cost of a wedding license is \$30.00. During FY 2001, the Clerk of the Peace Office will receive two new computers, which will be beneficial in issuing and tracking marriage licenses.

The Recorder of Deeds consists of a Recorder of Deeds, a Deputy, one Operations Manager, two Clerk-Supervisors, three Recording Clerks, four Clerk-Technicians, and two Data Entry Clerks. The proposed 2001 budget indicates that the Recorder of Deeds will have an increase of approximately 17 percent for fees collected for services during the new budget year. The increase in income, however, will be offset by expenses that are anticipated to increase 26 percent. During budget year 2000, the County Council authorized the Recorder of Deeds Office to preserve the maps that are recorded in the office on 24-inch by 18-inch mylar coated sheets. The Recorder of Deeds had estimated this project would cost \$110,000. As they started the work, the department discovered as they broke down each of their maps to 24 by 18 format, that there were far more maps than they had originally estimated. This is because one large map may become four to six maps in the new 24-inch by 18-inch format. The Recorder said that the maps were folded or rolled up in their map room and an accurate count of pages was impossible to make. Originally, they had estimated 6,000; now it looks like 24,000 maps is a more realistic figure. During FY 2000, I authorized the transferring of \$50,000 from General Fund Contingencies to pay for what had been completed during the current budget year. It will take another \$250,000 during FY 2001 to complete this project. I have placed this project on hold until the Council has authorized the expenditure for the new budget year. The proposed budget does indicate that the Recorder of Deeds Office will finish \$660,343 on the positive side. It should be noted that in FY '99 the Recorder of Deeds ended the year \$1,056,426 to the good. This compares to New Castle County's positive cash balance of \$4,659,415 and Kent County's positive cash balance of \$855,000.

The Recorder of Deeds Office will continue with the installation of the AS/400 computer system, computerizing records for the last 60 years, and converting the past 20 years of mortgages and deeds to imaging on the computers. Additionally, the department will investigate the possibility of offering and installing remote access to law firms and title searchers. Before the remote access program is implemented, however, fees for these services must be established to assure that it is cost-effective.

The Budget Committee believes that the restructuring of the Recorder of Deeds Office has been beneficial to the real estate community. However, during FY 2001, the expenditures for this department will be monitored very closely. There is no advantage to the taxpayers of Sussex County if we have an increase in revenue while increases in expenses exceed the percentage that the income is generating. This is the second year in a row that the expenditures for this department have exceeded a 15 percent increase.

The Register in Chancery Office consists of a Registrar, one Deputy, one Chief Deputy, and one Clerk-Typist. The Register in Chancery Office receives, indexes, records, maintains, and preserves all documents pertaining to the Court of Chancery. It handles all civil actions pertaining to equities, such as quick title actions, receiverships, specific performance, temporary restraining orders, and preliminary as well as permanent injunctions. Other duties include recording admissions to the Bar, appointing guardians or trustees for aged or mentally ill persons and minors who acquire money or property, monitoring trust accounts under wills in court orders, and attending court and certifying court documents. The department will finish in a negative cash position of \$111,332. This compares to New Castle County which will have a negative position of \$32,018, and Kent County with a negative position of \$124,500.

Funding has been appropriated to assist in the relocation of the Register in Chancery Office. I have been given notification from the State that they will be starting renovations of the Courthouse during FY 2001 and the office will be relocated. However, at this time it is not known exactly where that relocation will be.

Additional expenditures for the new budget year include the replacing of the Canon 580 microfilm reader. The current reader was purchased 15 years ago and parts and supplies are no longer available. Five additional file cabinets will be purchased to replace cabinets that are over 20 years old that have broken drawers and they are unable to be secured.

The Register of Wills consists of a Registrar, one Chief Deputy, one Deputy, one Clerk-Technician, and one Computer Operator. The duties of the Register of Wills include probate estates, register and record wills after death, appoint executors and administrators, and various other activities associated with the handling of estates. The Budget Committee estimates that the Register of Wills will have an increase of 4.17 percent in income during the new year. Expenses will decrease during the year 1.17 percent. During the new budget year, the County Administrator will work with the Register of Wills in investigating a program to preserve and protect past and current documents that are not filmed. There have been problems due to public handling of the original documents and misfiling. As this office is handling more and more records each year, it is important that we have resources available to back up the original documents.

The Sheriff's Department consists of the Sheriff, one Chief Deputy, and five Deputies. The Sheriff's responsibilities range from serving legal notices, to the transporting of State prisoners, to the sale of real estate. The proposed budget calls for an increase in revenues to the Sheriff's Department of 24.26 percent over FY 2000. The Budget Committee does project that the Sheriff's Department will finish with an even cash balance, even though his expenditures are projected to increase 24.26 percent. The proposed budget for New Castle County indicates their Sheriff's Department will lose \$209,735, while the Kent County Sheriff's Department will finish \$86,900 to the plus. The Sheriff has requested that he be able to purchase two Chevrolet Malibu's. These are four-door automobiles that the Sheriff said are more suited for him in transporting prisoners. For accounting purposes, his department will be credited \$5,000 for two vehicles that will be transferred to another County department. One of the vehicles being replaced has less than 55,000 miles and the other approximately 30,000 miles, and both are still suitable for our needs.

28. **Community Development and Housing** – Community Development and Housing consists of one Director, one Secretary, and four Housing Rehabilitation Specialists. The proposed 2001 year budget indicates that the Community Development Block Grant (CDBG) Program will receive \$1,192,000 in funding. These are federal funds allocated through the Delaware State Housing Authority. Sussex County's Community Development and Housing Division administrates its own program, as well as assisting other incorporated towns in Sussex County [See Addendum 5]. Without County assistance, many of these towns would not have the ability to apply for Community Development funding. Community Development and Housing assists in housing rehab, community facilities, and public works improvements which serve low- and moderate-income residents of the County. Administrative costs for these programs are not charged to each town. Services are provided to the towns from the County's General Fund and administrative funding awarded with the grants.

In addition to the normal Community Development Block Grant, the department has made a request for \$1,313,570 in funding. The public hearing that was held in March requested funding for the Oak Orchard Sanitary Sewer District, housing rehabilitation for homes damaged during the 1998 nor'easter, and funding for the Long Neck Sanitary Sewer District. It is anticipated that the department will administrate these funds over two budget years. If we are successful in obtaining the second grant, this will be the largest amount of funding the County has received for this department. As a result of the additional work, it will be necessary to hire another employee. Each year the department assists approximately 200 families. Unfortunately, our waiting list is almost three years long.

29. **Appropriated Reserves** – The proposed 2001 year budget contains \$3,154,000 reserved funding from past budgets for projects that have prior Council approval. These projects are:

- Airport - including terminal building and site work, etc.
- Landfills - including State Superfund work, sampling, and legal costs

- Sewer Studies - including additional costs for sewer studies
- Road Projects
- Economic Development Loan Settlement
- Records Storage Building
- Addressing Project
- Councilmanic Grants
- Economic Development Fund
- Emergency Operations Center - 800 MHz pagers
- Microfilming Project - including filming old County records
- Milton Library - building fund
- Computer-Aided Dispatch (CAD)

30. **Capital Improvements** – The County’s Capital Improvement Program has a significant impact on the overall financial activities of the County. The County Administrator and Finance Director must determine what activities are feasible. Significant sources of revenue must be identified at the time the project is approved to ensure feasible completion and operation of the project. Projects can only be undertaken when resources have been identified and assured. Public administration does not allow for risk-taking that the private sector sometimes enjoys. All financial proposals are independently reviewed in order to clarify that the proposed financial plan is reasonable, balanced, and the best deal possible to achieve the County’s objectives.

The proposed 2001 year budget contains a Capital Improvement Program that totals \$98,879,669 for the next five years. For budget year 2001, the expenditures for capital improvements will be \$24,308,449 [See Addendum 10].

The Budget Committee would like to clarify that projected costs for 2004 and 2005 are based on present-day values. As these projects get closer to the current budget year, the estimates may have to be adjusted to allow for inflation and changes in industry.

31. **Sussex County Specialized Transportation** – Sussex County Specialized Transportation is a reimbursable transportation program that has been developed to promote cost-effective and responsive elderly and disabled transportation to agencies in Sussex County. Those agencies are:

- .. Cape Henlopen Senior Center
- .. Easter Seal Rehabilitation Center
- .. Indian River Senior Center
- .. Laurel Senior Center, Inc.
- .. Lewes Senior Citizens Center, Inc.
- .. Nanticoke Senior Center

.. Sussex County Senior Services, Inc.

The intent of this program is to provide those agencies involved in elderly and disabled transportation with a flexibility to secure programs that are responsive to clients' needs. This policy provides flexibility while helping to ensure that the available funding is used to provide the maximum amount of quality client transportation.

The Specialized Transportation Program is funded through a line item in the Delaware Transit Corporation's annual budget. Upon approval of the annual State budget, the Delaware Transit Corporation notifies the Sussex County Council of the amount of funding available for transportation programs in our County. The County Council is responsible for the appropriation of these funds to the individual agencies through the County and notifies the Delaware Transit Corporation of these appropriations. The Delaware Transit Corporation is charged with the administrative responsibility of dispensing these funds and monitoring the program.

In the past, the General Assembly has never appropriated sufficient funds to meet all of the requests. In FY 2000, the General Assembly made \$611,849 available. Funding requests totaled \$650,170. The County Council made a one-time commitment to provide \$38,321 to the program for FY 2000. The proposed FY 2001 budget does not allow for the Council's participation this year. The proposed 2001 budget contains a State of Delaware contribution of \$663,173. This funding is based on the General Assembly approving what is currently listed in the proposed budget for the State of Delaware. I believe that the 8.3 percent increase provided by the General Assembly should be sufficient to cover the agencies' requests for the new year.

32. **Water and Sewer Districts** – The proposed FY 2001 budget calls for a reduction in front foot assessment rates for the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District, North Bethany Sanitary Sewer District, Ocean Way Estates Sanitary Sewer District, and Sussex Shores Sanitary Sewer District. The other sewer and water districts' front foot assessments will remain unchanged. The operation and maintenance portion of the utility bills will also not increase this year for any of the districts [See Addendum 11]. The front footage rates and operation and maintenance calculations that are used to charge for utility use have been approved by the United States Environmental Protection Agency, the County's rate consultants Black & Veatch, and have been looked upon favorably by the rating agencies for the County's bonds.

The Budget Committee would strongly recommend that the rate calculations not be changed. In February of 2000, the Supreme Court of Delaware ruled on two suits against the County regarding the calculation methods. One suit looked at commercial users and the other at residential. Both of these rulings were in favor of the County's current system. The Budget Committee does recommend that whenever possible the General Fund should subsidize the sewer districts through the realty transfer tax. As the general obligations of the County are reduced with the elimination of the bonds, funding would be transferred to assist the sewer districts. The proposed FY 2001 budget calls for \$4,150,000 to help subsidize the sewer districts this year. One million dollars (\$1,000,000) will be made available from the current year's expenditures and \$3,150,000 from past years.

During budget year 2001, we will continue with the practice of taking partial payments for connection of sewer fees for the proposed districts of Cedar Neck, Ocean View, Holts Landing, Oak Orchard, and Bay View Estates. Partial payments will be an attempt to help lessen the impact of paying connection fees. Unfortunately, very few residents have taken advantage of this program to date.

The Dewey Beach Water District will have an annual cost for the sixth consecutive year for the average homeowner of \$259.27. The County purchases water from the City of Rehoboth for this district. County employees are responsible for the maintaining and distribution of the water. During budget year 2000, the County Council approved a new agreement with the City of Rehoboth for providing water for the next five years. The \$320,000 cost in purchasing water from the City of Rehoboth reflects a two percent increase. The Budget Committee believes that we will be able to continue to provide this service at the current rate. However, the rate may have to be increased in the second year of the contract.

The Dewey Beach Sanitary Sewer District annual bill for the average home for the proposed 2001 year budget will remain at \$297.04. The current rate reflects a payment in support of \$1,000,000 made to the City of Rehoboth as a result of the Department of Natural Resources and Environmental Control requiring upgrade and improvements to the effluent that is being discharged in the Rehoboth Canal. During the new budget year, the County Administrator and County Engineer will continue to attend meetings with the City of Rehoboth and the Department of Natural Resources regarding the continuation of discharge in the Rehoboth Canal. Current investigations include the possibility of spray irrigation or ocean discharge for the final effluent treated at the Rehoboth Treatment Plant. Costs range between \$8,000,000 and \$15,000,000. It is important that the County continue to participate in these negotiations, as the final cost will have a definite impact on the users of this district. Funding has been allotted in the new budget to allow for the replacement of electrical controls for two pump stations in the district.

The Blades Sanitary Sewer District will have an annual average bill of \$317.13. The Budget Committee is recommending that a contribution of \$250,000 be granted to the district to allow for this rate to remain at its current level. There are no projected upgrades to the district at this time. This subsidy is needed, as there has been very little growth over the years for the district and the payment for services is historically one of the County's lowest. The County's \$250,000 contribution for the Blades Sanitary Sewer District will allow the County to pay off outstanding bond indebtedness of \$211,655 and a line of credit of \$11,500. This will result in this district being debt-free. Twenty-six thousand, eight hundred forty-five dollars (\$26,845) will be used to subsidize income shortfalls. The Budget Committee is pleased that this will be the first sewer district that the County has that is debt-free. The rates will not decrease, however, as we are concerned that this district will be faced with increased costs, as the City of Seaford has to upgrade their treatment plant. The County is responsible for collection and transmission of the waste from the district and contracts with the City of Seaford for the treatment portion. It is imperative that the Blades Sanitary Sewer District establish some level of financial stability prior to the increase in cost being imposed by the City of Seaford if we are going to be able to keep the rates affordable for this district.

The Dagsboro-Frankford Sanitary Sewer District will have an average bill of \$398.77. This reflects the same rate as FY 2000. The wastewater system for this district continues to operate at approximately 40 percent of capacity. Funding has been allotted for the rebuilding of one pump station, replacing the controls that were from the original construction. Additionally, a second irrigation pump will be purchased to compliment the pump that was obtained during budget year 2000. The installation of the two irrigation pumps will allow the plant to run more efficiently.

The Bethany Beach Sanitary Sewer District will have an average bill of \$249.60, the same as the previous year. During the year, four control panels will have electrical rebuilds.

The South Bethany Sanitary Sewer District will have an average annual cost of \$259.67 for the new year. As a result of a very mild winter, there are no upgrades required for the South Bethany Sewer District for this year. The improvements that have been made over the past years have been beneficial in allowing us to handle the minor weather-related problems that we have had in the last year. This is a strong indication that the mitigation and work that has been paid for in the past will continue to allow for cost savings for the district.

The North Bethany Expansion of the Bethany Beach Sanitary Sewer District will have a decrease in the front foot assessment rate of 7.7 percent. The Budget Committee is recommending a contribution be made to the North Bethany District of \$600,000. Five hundred thousand dollars (\$500,000) will be escrowed toward the retirement of outstanding debt for the district. The district has a \$7,600,000 outstanding loan obligation. This district was established under the previous administration without any State or federal subsidies. The average annual cost for the users in the district will be \$1,032.75. To my knowledge, this is the highest rate in the State.

The Fenwick Island Sanitary Sewer District will have an average cost of \$292.37 for budget year 2001. During the new year, we will be required to replace 1,300 feet of gravity sewer that is located on Route 54. Although the gravity line is working currently, there is some concern that the original installation was not properly completed. As we get additional flows to the area, it is projected that this line will start causing problems. The

best time to complete the work will be when the Department of Transportation is upgrading the roadway. The cost of this work will be paid for from connection fees. It is estimated that the cost of the work will be \$375,000.

The Henlopen Acres Sanitary Sewer District will have an average bill of \$499.69 for the seventh consecutive year. As was true with the Dewey Beach Sewer District, the Henlopen Acres annual charge reflects their portion of the upgrade to the City of Rehoboth Wastewater Treatment Plant. The Henlopen Acres Sanitary Sewer District will receive a Revenue Sharing payment of \$125,000 to help pay for pump replacements for Pump Station 53. This is the second year of the Operation and Maintenance staff's attempt to rebuild all of the pump stations in Henlopen Acres. The cost of the rebuild is estimated to be \$16,000. Without assistance from the realty transfer tax, the rate for the Henlopen Acres Sanitary Sewer District would have to have been increased. The balance of the \$125,000 will be used to pay off a line of credit of \$79,815 and \$29,185 for operation and maintenance for the year. Future service charges for the users of the Henlopen Acres Sanitary Sewer District will also be affected by the final result that the City of Rehoboth chooses as their discharge method when their existing discharge permit is renewed.

The rate for the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District for FY 2001 will be reduced by six percent. The front foot assessment decreased from \$5.31 to \$4.99. The average bill in the district is \$661.08 annually. This reduction is possible because of a contribution of \$2,000,000 from the realty transfer tax. When the County originally negotiated the loan with the State of Delaware, the loan agreement stated that during budget year 2001 the rates for this district would increase three percent. We have been able to keep the debt of the district level and have been able to make all payments. Additionally, the County Administrator and Finance Director will continue to seek funding subsidies to the district. Currently, Delaware's congressional representatives of Senators Roth and Biden and Congressman Castle have requested \$15,000,000 of federal assistance. If we are successful in obtaining this funding, we would be able to reduce the average rate to \$554.00 annually. However, I will be the first to admit that this is not going to be an easy task, but there is nothing in this year's budget that would give me more satisfaction than being able to secure this federal funding. It is disturbing when we see a federal budget that contains 141 programs receiving grants and we have been ignored for 12 years. Additionally, I have asked the State to allow the County to refinance State loans for this district. Our current agreement calls for an interest rate between two and 3.78 percent. There is \$25,400,000 outstanding. We have requested that the rate be reduced to 1.5 percent, which would result in an additional reduction in the cost for the users.

The proposed budget will allow for replacement of level controls for the pump stations that need to be upgraded, the completion of a utility building for storing the equipment, and the networking of the alarm system through the County's Emergency Operations Center.

The Long Neck Sanitary Sewer District rate for the proposed 2001 year budget is \$472.83. During the new year, we will continue to rebuild four pumping stations and purchase new grinder pumps. The Long Neck Treatment Plant communications will be networked with the County's other facilities during the new year.

Sussex Shores Sanitary Sewer District will receive a decrease in front foot assessment of 8.7 percent. This savings is a result of being able to use past retained earnings generated by this district. The average bill for FY 2001 in this district will be \$480.75.

Ocean Way Estates, a sub-district to the Bethany Beach Sanitary Sewer District, will have a decrease in front foot assessment of 3.5 percent. This decrease is a result of using past retained earnings generated by this sub-district. The average sanitary sewer charge for FY 2001 will be \$479.34.

The proposed 2001 budget allows for funding for improvements to the South Coastal Regional Wastewater Facility in the amount of \$2,000,000. During the coming year, the staff will continue to renovate the South Coastal Facility, networking the new control system that has been installed. Staff will also continue to work with the Countywide installation of the supervisor control and data acquisition system, which will improve the operation and efficiency of all districts. It is the objective of the Operation and Maintenance Division to operate

and maintain the County's water and wastewater facilities in an economical and efficient manner.

It is the County's obligation to protect the natural resources of Sussex County by constantly maintaining a high quality of effluent. The staff's dedication can best be illustrated by the United States Environmental Protection Agency honoring the South Coastal Regional Wastewater Treatment Facility at a ceremony on May 11, 2000. The South Coastal Regional Wastewater Treatment Facility received EPA's Operation and Maintenance Excellence Award for EPA Region III. This is not the first time that recognition has been given to this facility.

In an effort to make sure that we are meeting the minimal requirements of our discharge permit, we will be replacing the sand filters at the South Coastal Regional Wastewater Facility that are 11 years old. The cost of these filters is estimated at \$1,500,000. This will allow us to upgrade our treatment for this portion of the wastewater facility to 9,000,000 gallons per day.

Three hundred eighty-two thousand, five hundred dollars (\$382,500) will be appropriated for the SCADA central alarm system. Additional funding will also have to be provided next year for this system. The County currently has 225 pumping stations, including grinder stations, that must be monitored along with 417 miles of sewer lines. Additional work at the South Coastal Regional Wastewater Facility includes a sludge alarm monitoring system, chlorine mixers, and new sludge pumps. The Budget Committee is pleased that all of this work, which we find very necessary, can be done without increasing costs to the users.

In summary, I believe that the proposed FY 2001 budget is a continuation of the same financial strategies that were adopted by the County Council with last year's budget. Those strategies included erasing of the pension deficit funding and elimination of tax-supported indebtedness. The FY 2001 budget grants this course of action to continue. The proposed budget permits for the County Council to do what they only have been able to say they were going to do in the future. As I stated earlier, the theme of this year's budget is "**The Future Is Now.**" The present proposed FY 2001 budget will allow the County Council to build on our financial stability. American poet Henry W. Longfellow once wrote, "The present is the blocks with which we build."

The Budget Committee would encourage the County Council to maintain an 18 to 25 percent unobligated reserve which was established in FY 2000. This reserve account should not be confused with the Contingency Reserve Account. The Unobligated Reserve Account is also known as a "Rainy Day Fund." The Contingency Reserve Account is only 1.6 percent of the entire FY 2001 budget. The Unobligated Reserve Account will be used to offset any unforeseen expenses or to help subsidize future budgets to offset any potential tax increases. For the unobligated account to be used in FY 2001, a public hearing would have to be held and a supermajority of four of the five Councilmen must support any expenditures from this account.

The proposed new year budget indicates that the average assessment for a single-family home is \$19,036. Based on a tax rate of 44.5 cents per \$100.00 of assessed value, the average single-family home will have a tax cost to the County of \$84.71. Stating that our property taxes are relatively low is not intended to be a boast. Sussex County residents have grown accustomed to expecting to secure some tangible benefits from the taxes that they are paying to the County. Providing additional services without raising property taxes should result in the residents of the County supporting the Council's financial direction.

Finally, the Budget Committee believes that the County Council should take pride in the programs that the Budget Committee believes are unique to County government in Delaware. These programs are:

- ❖ Revenue Sharing to Local Governments
- ❖ Payment in Lieu of Taxes to Local Government (Georgetown)
- ❖ Sewer and Water Assistance Program for Low-Income Residents

- ❖ Property Tax Assistance for Low-Income Residents (regardless of age)
- ❖ Mobile Home Placement Fee Subsidy for Libraries
- ❖ Building Permit Premium Fee for Fire Companies
- ❖ Paid Ambulance Attendants
- ❖ State Police Subsidy
- ❖ 25-Year Retirement for Public Safety Providers
- ❖ Elimination of Tax-Supported General Fund Debt

The projections that were used by the Budget Committee to develop this budget in my opinion were fair, honest, and accurate, based on our knowledge of the County's transactions and our experience as public administrators. I would encourage the Council to review the budget before the public hearing is held on June 20, 2000.

Please do not hesitate to contact me prior to the hearing if you have any questions regarding this proposed budget.

Sincerely,

Robert L. Stickels
County Administrator
RLS/sww

**SUSSEX COUNTY COUNCIL
STATEMENT OF
TOTAL ANTICIPATED REVENUE
FROM ALL SOURCES
FOR THE YEAR ENDED JUNE 30, 2001**

Revenue:	AMOUNT FOR YEAR ENDING JUNE 30,2001
General Fund	\$30,111,558
Bond Issues	\$3,709,498
Community Development Grant	\$2,797,070
Specialized Transportation Program	\$663,173
Sewer and Water Districts	\$20,433,666
Realty Transfer Tax - Appropriated Reserves for Sewer*	\$3,150,000
Capital Improvement Program Funding*	\$19,772,579
TOTAL REVENUE	\$80,637,544
<p>*Note: This Capital Improvement Program Funding amount does not include \$4,535,870 and \$1,000,000 respectfully for costs that are included in the General Fund, Bond Issue, and Sewer & Water District Budgets.</p>	

Sussex County

General Fund Revenue & Expenditure

Summary Fiscal Budget 2001

REVENUES	1997 ACTUAL	1998 ACTUAL	1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
TAXES					
PROPERTY - COUNTY	5,883,097	6,416,391	6,279,257	6,470,496	6,696,963
PROPERTY - LIBRARY	688,791	716,415	744,355	757,837	784,362
REALTY TRANSFER TAX	3,092,514	4,012,809Q	7,346,517	5,276,000	5,600,000
MANUFACTURED HOME PLACEMENT TAX	281,672	308,805	337,844	309,000	315,550
CAPITATION	161,352	161,385	157,956	170,000	170,000
PENALTIES	99,412	113,598	132,450	90,000	100,000
SUBTOTAL	10,206,838	11,729,403	14,998,379	13,073,333	13,666,875
INTERGOVERNMENTAL REVENUES					
EMERGENCY OPERATIONS	58,078	51,504	71,954	54,417	54,417
FEMA-STORM GRANT	2,457	14,843			
FEDERAL AIRPORT GRANT	210,388		17,038	509,400	832,000
FEDERAL AIRPORT RDA LOAN					
FEDERAL LIBRARY GRANTS	185,249		11,569		
FEDERAL LOCAL LAW ENFORCEMENT	37,952	27,995	20,333		
FEDERAL HISTORICAL PLANNER GRANT	16,929	10,167	10,887	15,000	15,000
SUBTOTAL	511,053	104,509	131,781	578,817	901,417
FEDERAL PAYMENTS IN LIEU OF TAXES					
	6,426	8,856	8,193	7,500	7,500
SUBTOTAL	6,426	8,856	8,193	7,500	7,500
STATE - EMS TECH FUND					
					188,597
STATE REVENUE SHARING		187,904	219,370		
STATE PARAMEDIC PROGRAM CONTRIBUTION	1,910,966	1,930,327	2,355,341	2,775,591	3,243,462

STATE SEWER STUDY GRANT	127,162	22,826			
STATE LIBRARY GRANT	241,568	231,702	161,481	149,794	105,525
STATE INDUSTRIAL PARK GRANT	141,100				
STATE AIRPORT GRANT	619	36,000		378,300	46,222
STATE LOCAL EMERG PLAN COMM GRANT	23,386	46,489	44,043	53,797	50,348
STATE ROADS PROJECTS			42,199		
STATE LOCAL RECORDS COMM GRANT	1,150				
STATE ADMIN FEE - SCHOOL TAX REBATES					75,000
STATE PROPERTY CLEAN-UP GRANT	690	28,412		10,000	10,000
SUBTOTAL	2,446,641	2,483,660	2,822,434	3,367,482	3,719,154
CONSTITUTIONAL OFFICE FEES					
CLERK OF PEACE	35,403	32,200	33,177	30,000	31,000
PROTHONOTARY	24,906	24,366	31,967	20,000	20,000
RECORDER OF DEEDS	1,137,780	1,402,224	1,747,169	1,450,000	1,701,000
REGISTER IN CHANCERY	36,873	34,891	38,454	35,000	35,000
REGISTER OF WILLS	604,935	570,504	633,044	600,000	625,000
SHERIFF	263,195	294,251	349,033	280,703	348,796
MAINTENANCE FEE (DEEDS)	30,105	35,086	41,181	30,000	30,000
SUBTOTAL	2,133,197	2,393,522	2,874,025	2,445,703	2,790,796
BUILDING PERMIT & ZONING FEES					
BUILDING PERMIT & ZONING FEES	963,823	1,093,564	1,165,053	1,050,000	1,085,500
INDUSTRIAL BOND APPLICATION FEES	500				
INDUSTRIAL BOND FEES	24,875	38,318	5,250		50,000
ASSESSMENT - 900 ASSISTANCE LINE FEES	9,006	9,695	14,498	10,000	10,000
911 SYSTEM FEE	446,333	469,549	490,633	475,000	525,000
FIRE SERVICE ENHANCED FUNDING			313,040	850,000	875,000
BUILDING INSPECTION FEES	653,972	870,012	901,269	850,000	927,676
SUBTOTAL	2,098,509	2,481,138	2,889,743	3,235,000	3,473,176

AIRPORT OPERATIONS - RENT	31,899	82,148	102,393	83,093	80,519
AIRPORT OPERATIONS - RENT FUEL SALES			1,876	22,000	22,000
DATA PROCESSING	18,056	42,587	34,122	30,000	30,000
PRIVATE ROAD INSPECTIONS	83,119	99,809	119,863	80,000	93,000
SECURITY ID CARD FEES	1,695	1,950	1,650	2,000	2,000
COMMUNICATIONS DEPT CHARGES					
INDUSTRIAL PARK SEWER SERVICE	28,414	26,144	25,270	25,000	25,000
PRIVATE ROAD DESIGN REVIEW FEES	12,070	18,960	27,170	20,000	30,000
SEWER & WATER REVIEW & INSP FEES	900			1,000	1,000
SUBTOTAL	176,153	271,598	312,344	263,093	283,519
OTHER CHARGES	9,746	14,176	2,935	15,000	15,000
SUBTOTAL	9,746	14,176	2,935	15,000	15,000
FINES					
LIBRARY FINES	6,259	11,363	13,150	10,000	10,000
ZONING VIOLATIONS	705	490	888	2,000	2,000
SUBTOTAL	6,964	11,853	14,038	12,000	12,000
MISCELLANEOUS REVENUES					
INVESTMENT INCOME	755,961	1,007,510	1,266,368	900,000	1,000,000
COUNTY OFFICE BUILDING RENT	150,567	151,967	123,546	105,276	105,276
COURTHOUSE SALE PROCEEDS					
INDUSTRIAL PARK	18,623	23,759	26,058	25,000	25,000
EMERGENCY OPERATIONS CENTER	2,971	5,000	5,000	5,000	5,000
RENT - OTHER BUILDINGS			4,000		
RENT - LAND	500				
LIBRARY AUTOMATION CONTRIBUTIONS	71,154				
LANDFILL REIMBURSEMENTS					
ECONOMIC DEVELOPMENT LOAN RECEIPTS		15,306	431,255		

SALE OF ASSETS	98,475		10,900	75,000	
SUBTOTAL	1,098,251	1,203,542	1,867,127	1,110,276	1,135,276
LIBRARY DONATIONS	30,781	24,056	12,850		
LIBRARY LITERACY GRANT		9,610			
DONATIONS - PARAMEDIC PROGRAM	5,921	50,872	340		
PENSION FUND REV RECEIVED	350,000	350,000	400,000	400,000	400,000
SUBTOTAL	386,702	434,538	413,190	400,000	400,000
OTHER FINANCING SOURCES					
ENGINEERING - FROM SEWER & WATER	111,252	163,036	188,477	130,000	130,000
COMMUNICATIONS SEWER & WATER				1,000	1,000
ENGINEERING BUILDING RENT FROM SEWER & WATER	34,383	50,070	50,070	50,070	50,070
PARAMEDIC DEPT - RENT		25,068	30,481	18,000	18,000
DATA PROCESSING FROM SEWER & WATER	97,042	64,527	72,255	100,000	90,000
ACCOUNTING FROM SEWER & WATER	1,563	201		10,000	10,000
COST CTR ACCOUNTING SEWER & WATER	249,963	257,337	253,774	257,500	253,775
ADM FROM COMM DEVELOPMENT		700	300		
APPROPRIATED PROJECT RESERVES				3,208,000	3,154,000
APPROPRIATED SURPLUS				293,100	
SUBTOTAL	494,203	560,939	595,357	4,067,670	3,706,845
TOTAL REVENUES	19,574,683	21,697,734	26,929,546	28,575,874	30,111,558

Sussex County

Expenses by Department Totals

Fiscal Budget 2001

EXPENSES	1997 ACTUAL	1998 ACTUAL	1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
COUNTY COUNCIL	296,114	297,953	300,734	324,702	340,075
COUNTY ADMINISTRATION	160,524	151,776	153,907	165,598	171,448
GRANT IN AID PROGRAMS	1,832,381	1,930,920	3,336,996	4,188,848	4,319,274
LEGAL DEPARTMENT	76,234	86,871	96,593	100,000	100,000
SUBTOTAL	2,365,253	2,467,520	3,888,230	4,779,148	4,930,797
FINANCIAL ADMINISTRATION	200,375	195,342	216,415	254,401	264,498
ASSESSMENT DIVISION	805,677	937,099	887,401	941,031	990,750
MAPPING DIVISION	636,880	631,160	538,079	499,069	644,966
CONSTABLE DIVISION			127,735	131,397	178,453
ACCOUNTING DIVISION	492,540	426,698	441,523	493,997	517,144
TREASURY	370,624	386,852	372,945	405,641	424,104
BUILDING INSPECTION	489,215	538,831	569,146	720,891	636,871
SUBTOTAL	2,995,311	3,115,982	3,153,244	3,446,427	3,656,786
PERSONNEL ADMINISTRATION	164,762	187,162	196,088	217,481	282,162
PERSONNEL EMPLOYEE BENEFITS	28,384	149,072	61,693	590,775	226,948
PENSION DISTRIBUTIONS	686,397	736,054	730,785	911,544	1,018,106
SUBTOTAL	879,543	1,072,288	988,566	1,719,800	1,527,216
FACILITIES MANAGEMENT MAINTENANCE	491,875	449,343	504,159	468,335	529,820
FACILITIES MANAGEMENT - ADMIN BUILDINGS	1,110,693	866,242	792,078	771,202	819,801
SUBTOTAL	1,602,568	1,315,585	1,296,237	1,239,537	1,349,621
DATA PROCESSING ADMINISTRATION	345,392	482,913	385,102	331,240	349,044
SUBTOTAL	345,392	482,913	385,102	331,240	349,044

PLANNING & ZONING ADMIN	705,029	711,521	607,329	646,000	724,003
BOARD OF ADJUSTMENT	23,800	24,400	28,350	37,500	37,500
PLANNING & ZONING COMMISSION	33,000	23,400	29,250	37,500	37,500
SUBTOTAL	761,829	759,321	664,929	721,000	799,003

EMERGENCY PREPAREDNESS - GRANT ELIG	157,181	191,914	228,072	194,295	283,481
EMERGENCY OPERATIONS CENTER	588,639	664,761	896,281	1,002,395	1,007,693
EMERG OPER COMMUNICATIONS	168,518	240,789	176,038	204,892	190,992
LOCAL EMERG PLAN COMMITTEE PROGRAM	49,161	50,813	44,925	53,797	50,348
SUBTOTAL	963,499	1,148,277	1,345,316	1,455,379	1,532,514

PARAMEDIC PROGRAM	3,515,691	3,604,301	3,920,823	4,646,651	5,405,770
SUBTOTAL	3,515,691	3,604,301	3,920,823	4,646,651	5,405,770

ECONOMIC DEVELOPMENT	151,824	546,853	171,489	159,244	165,760
INDUSTRIAL PARK	390,579	385,340	398,800	259,513	244,406
SUBTOTAL	542,403	932,193	570,289	418,757	410,166

ENGINEER ADMINISTRATION	629,711	498,870	557,718	613,653	749,894
ENGINEER ADMIN PUBLIC WORKS	208,333	195,483	592,586	279,909	299,657
PUBLIC WORKS SOLID WASTE	573,954	359,796	448,967	300,200	105,550
SUBTOTAL	1,411,998	1,054,149	1,599,271	1,193,762	1,155,101

AIRPORT MAINTENANCE	223,681	700,296	1,908,419	1,119,802	1,118,113
SUBTOTAL	223,681	700,296	1,908,419	1,119,802	1,118,113

LIBRARY ADMINISTRATION	800,470	466,097	496,630	455,479	444,076
LIBRARY ADMIN GRANT FUNDED	2,711	8,488	13,184	0	0
DELIVERY SERVICE	69,644	69,795	75,906	80,266	82,202
BOOKMOBILE	85,757	182,885	89,129	88,946	97,716
SOUTH COASTAL LIBRARY	255,937	218,408	291,681	302,063	376,160
GREENWOOD LIBRARY	134,141	336,782	232,662	169,401	171,508
MILTON LIBRARY	173,276	230,678	224,554	377,723	389,318
SUBTOTAL	1,521,936	1,513,133	1,423,746	1,473,878	1,560,980

BRIDGEVILLE LIBRARY	61,533	63,867	67,916	70,464	72,875
DELMAR LIBRARY	36,556	38,890	42,939	45,487	47,898
FRANKFORD LIBRARY	55,633	57,967	62,016	64,564	66,975
GEORGETOWN LIBRARY	60,772	63,106	62,155	64,703	67,114
LAUREL LIBRARY	24,186	26,520	25,569	28,117	30,528
LEWES LIBRARY	65,799	68,133	72,182	74,730	77,141
MILLSBORO LIBRARY	53,359	55,693	54,742	57,290	59,701
MILFORD LIBRARY	71,954	74,288	78,337	80,885	83,296
REHOBOTH BEACH LIBRARY	72,675	75,009	74,058	76,606	79,017
SEAFORD LIBRARY	113,363	115,697	119,746	122,294	124,705
SELBYVILLE LIBRARY	68,767	71,101	70,150	72,698	75,109
SUBTOTAL	684,597	710,271	729,810	757,838	784,359
CLERK OF PEACE	78,617	75,016	77,945	87,612	95,082
SCHOOL ELECTIONS	1,527	187	0	0	0
RECORDER OF DEEDS	457,388	534,518	690,743	825,208	1,040,657
REGISTER IN CHANCERY	124,015	119,079	122,697	123,359	146,332
REGISTER OF WILLS	156,211	162,582	154,934	176,691	174,630
SHERIFF	279,215	296,837	286,021	280,703	348,796
SUBTOTALS	1,096,973	1,188,219	1,332,340	1,493,573	1,805,497
COMMUNITY DEV PROGRAM CONTRIBUTION	74,201	86,014	86,063	96,082	88,434
SUBTOTAL	74,201	86,014	86,063	96,082	88,434
RESERVE FOR CONTINGENCIES	194,439	223,962	127,737	475,000	484,157
APPROPRIATED RESERVE				3,208,000	3,154,000
TOTAL EXPENSES	19,179,314	20,374,424	23,420,122	28,575,874	30,111,558
TOTAL INCOME	19,574,683	21,697,734	26,929,546	28,575,874	30,111,558
TOTAL EXPENSES	19,179,314	20,374,424	23,420,122	28,575,874	30,111,558
SURPLUS/(DEFICIT)	395,369	1,323,310	3,509,424	0	0

Sussex County Council

Fiscal 2001 Budget

<u>COUNTY COUNCIL</u>	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	108,837	112,732	118,657	124,955	130,992
12-VISION PLAN	40	140	410	288	288
13-DENTAL PLAN	2,837	4,584	3,641	1,584	1,584
14-FICA TAXES	8,207	8,367	8,756	9,559	10,021
16-GROUP HOSPITAL	28,080	28,796	30,600	33,120	38,160
19-PENSION PLAN	13,776	10,677	10,442	10,896	9,955
PROFESSIONAL SERVICES					
22-BOARDS & COMMISSIONS					
23-LEGAL	14,117				
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	107	130	145	200	200
32-FREIGHT & POSTAGE	1,844	2,432	3,087	3,000	3,000
33-UTILITIES					
34-RENTALS & LEASES	6,445	6,445	4,867	9,000	9,000
35-INSURANCE	40,048	53,439	41,313	55,000	48,175
36-MAINTENANCE & REPAIR	762	478	348	700	700
37-PRINTING & BINDING					
38-ADVERTISING	9,685	5,612	5,877	5,000	5,500
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE					

SUPPLIES	2,193	5,685	1,729	1,600	2,000
42-FUEL					
44-DUES & SUBSCRIPTIONS	7,260	9,572	11,335	11,000	13,000
45-PERMANENT RECORD BOOKS	2,615	728	893	2,000	1,750
46- PHOTOCOPYING SUPPLIES	(359)	(443)	247	1,000	1,250
47- MAINTENANCE & REPAIR PARTS					
CAPITAL OUTLAY					
57-IMPR. OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	19	239	3,508	2,000	2,500
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71- MISCELLANEOUS EXPENDITURES	1,204	1,254	1,085	1,500	2,000
72- CONTINGENCIES					
73-GRANTS	36,130	37,500	41,450	35,000	40,000
74-PROGRAMS & PROJECTS	2,226	2,136	1,997	3,000	3,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	2,511	1,388	1,750	3,000	3,000
82-TRAINING & EDUCATION	110	35		300	3,000
83-IN-HOUSE TRAINING					
84-MILEAGE	2,207	1,577	1,195		
85-TRAVEL	5,213	4,450	7,402	11,000	11,000
TOTAL COUNTY COUNCIL	296,114	297,953	300,734	324,702	340,075

Sussex County Administration Fiscal Budget 2001

	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	102,034	113,897	117,557	122,097	127,292
12-VISION PLAN	130	115	210	96	96
13-DENTAL PLAN	735	897	1,453	528	528
14-FICA TAXES	7,594	8,311	8,349	9,340	9,738
16-GROUP HOSPITAL	5,880	6,091	6,392	11,040	12,720
19-PENSION PLAN	12,918	10,788	10,345	10,647	9,674
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	1,645	1,710	1,771	1,750	1,750
32-FREIGHT & POSTAGE	208	290	295	300	300
33-UTILITIES					
34-RENTALS & LEASES		120	126	500	500
35-INSURANCE			653		
36-MAINTENANCE & REPAIR	296	393	434	500	750
37-PRINTING & BINDING					
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,314	1,484	1,273	1,000	1,200
42-FUEL	339	473	306	750	750
44-DUES & SUBSCRIPTIONS				200	200
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS		11		500	500
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
CAPITAL OUTLAY					

57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	24,170	3,171	1,977	1,500	500
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES	1,395	268	480	400	1,000
72-CONTINGENCIES					
74-PROGRAMS & PROJECTS					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	775	360	435	750	750
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	19	97	10	200	200
85-TRAVEL	1,072	3,300	1,841	3,500	3,000
TOTAL-COUNTY ADMINISTRATION					
	160,524	151,776	153,907	165,598	171,448

Sussex County Legal Department Fiscal Budget 2001

<u>LEGAL DEPARTMENT</u>	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
PROFESSIONAL SERVICES					
23-LEGAL	76,234	86,871	96,593	100,000	100,000
TOTAL-LEGAL DEPARTMENT	76,234	86,871	96,593	100,000	100,000

Sussex County Council

Grant-In-Aid Programs

Fiscal Budget 2001

GRANT-IN-AID PROGRAMS	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
FUTURE FARMERS OF AMERICA					
73-GRANTS	1,000	1,000	1,000	1,000	1,000
AGRICULTURE EXTENSION WORK					
73-GRANTS	98,351	100,318	102,324	105,394	107,502
SOIL CONSERVATION DISTRICT-TAX DITCH DRAINAGE					
73-GRANTS	75,000	75,000	75,000	75,000	75,000
MANAGER'S SALARY					
73-GRANTS	9,377	9,565	9,756	10,049	10,250
COORDINATOR'S SALARY					
73-GRANTS	21,879	22,317	22,763	23,446	23,915
EROSION & SEDIMENT CONTROL TECHNICIAN					
73-GRANTS	12,501	12,751	13,006	13,396	13,664
FIRE COMPANIES					
73-GRANTS	312,349	337,338	371,071	385,321	398,807
RESCUE TRUCKS					
73-GRANTS	39,043	42,167	46,383	48,165	49,851
AMBULANCES					
73-GRANTS	44,673	48,247	53,072	55,111	57,040
AMBULANCE STATIONS (NONFIRE)					
73-GRANTS	15,254	10,983	12,081	12,546	12,985
AERIAL DEVICES					
73-GRANTS	27,603	29,811	32,792	34,052	35,244

FIRE SERVICE DISCRETIONARY ACCOUNT

73-GRANTS	220,359	229,487	234,000	242,000	265,500
-----------	---------	---------	---------	---------	----------------

FIRE SERVICE ENHANCED FUNDING

73-GRANTS			314,583	850,000	875,000
-----------	--	--	---------	---------	----------------

FIRE SERVICE 800MHZ PAGING SYSTEM

73-GRANTS			225,000	150,000	120,000
-----------	--	--	---------	---------	----------------

CHEER'S MEALS PROGRAM

73-GRANTS	5,000	5,000	5,000	5,000	5,000
-----------	-------	-------	-------	-------	--------------

FIRST STATE COMMUNITY ACTION AGENCY

73-GRANTS	5,000	5,000	5,000	10,000	10,000
-----------	-------	-------	-------	--------	---------------

SMALL BUSINESS DEVELOPMENT CENTER

73-GRANTS	5,000	5,000	5,000	2,500	5,000
-----------	-------	-------	-------	-------	--------------

HUMAN SERVICE GRANTS

73-GRANTS	99,950	100,000	105,000	125,000	116,593
-----------	--------	---------	---------	---------	----------------

CONCILMANIC GRANTS

73-GRANTS	67,205	62,897	51,950	50,000	50,000
-----------	--------	--------	--------	--------	---------------

SUSSEX STATE POLICE PROGRAM

73-GRANTS	320,368	300,000	315,000	324,450	356,455
-----------	---------	---------	---------	---------	----------------

SUSSEX LOCAL POLICE GRANT PROGRAM

73-GRANTS		54,115	25,918		
-----------	--	--------	--------	--	--

GEORGETOWN-PAYMENT IN LIEU OF TAXES

73-GRANTS	5,000	5,000	5,150	5,305	5,305
-----------	-------	-------	-------	-------	--------------

TOWN GRANTS

73-GRANTS			120,000	172,500	165,000
-----------	--	--	---------	---------	----------------

LOCAL LIBRARY PLACEMENT FEE GRANTS

73-GRANTS	282,857	310,313	341,535	309,000	315,550
-----------	---------	---------	---------	---------	----------------

COUNTY WASTEWATER RELIEF FUND

73-GRANTS			50,001	50,000	
-----------	--	--	--------	--------	--

COUNTY SEWER & WATER CONTRIBUTIONS

73-GRANTS			630,000	800,000	1,000,000
-----------	--	--	---------	---------	------------------

TAX SUBSIDY PROGRAM

73-GRANTS			0	100,000	50,000
-----------	--	--	---	---------	---------------

RECREATIONAL ASSISTANCE PROGRAM

73-GRANTS			0	20,000	30,000
-----------	--	--	---	--------	---------------

SUSSEX SPECIALIZED TRANSPORTATION PROGRAM

73-GRANTS				45,000	
-----------	--	--	--	--------	--

LOCAL LIBRARY GRANTS

73-GRANTS	164,612	164,611	164,611	164,613	164,613
-----------	---------	---------	---------	---------	----------------

TOTAL-GRANT-IN-AID PROGRAMS

TOTALS	1,832,381	1,930,920	3,336,996	4,188,848	4,319,274
--------	------------------	------------------	------------------	------------------	------------------

Sussex County

Financial Administration

Fiscal Budget 2001

	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	141,765	143,709	159,928	191,005	199,662
12-VISION PLAN	390	220	260	192	192
13-DENTAL PLAN	4,137	2,134	1,451	1,056	1,056
14-FICA TAXES	10,783	10,927	11,973	14,612	15,274
16-GROUP HOSPITAL	17,160	17,198	17,850	22,080	25,440
19-PENSION PLAN	18,867	14,244	14,510	16,656	15,174
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	497	214	240	300	300
32-FREIGHT & POSTAGE	589	456	652	500	600
33-UTILITIES					
34-RENTALS & LEASES					
35-INSURANCE					
36-MAINTENANCE & REPAIR	207	361	348	400	500
37-PRINTING & BINDING					
38-ADVERTISING			487	250	250
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,522	1,527	2,006	1,600	1,600
42-FUEL	552	642	769	700	800
44-DUES & SUBSCRIPTIONS					
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS					
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER					

THAN BLDGS.					
58-MACHINERY & EQUIPMENT	2,015	2,739	4,838	2,350	1,500
59-OTHER CAPITAL OUTLAYS	137		164	500	300
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
72-CONTINGENCIES					
74-PROGRAMS & PROJECTS					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	729	340	350	1,000	1,000
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	543	377	219	500	350
85-TRAVEL	482	254	370	700	500
TOTAL-FINANCIAL ADMINISTRATION					
	200,375	195,342	216,415	254,401	264,498

Sussex County Assessment Division Fiscal Budget 2001

	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	510,764	515,878	565,897	597,400	652,113
12-VISION PLAN	978	872	1,470	1,104	1,200
13-DENTAL PLAN	11,754	7,539	7,395	6,072	6,600
14-FICA TAXES	38,172	38,537	42,537	45,701	49,887
16-GROUP HOSPITAL	107,640	105,991	114,750	126,960	159,000
19-PENSION PLAN	64,595	50,830	48,297	52,093	49,561
PROFESSIONAL SERVICES					
22-BOARDS & COMMISSIONS	2,000	1,947	1,868	2,000	2,000
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	1,199	962	1,942	3,000	4,000
32-FREIGHT & POSTAGE	4,134	3,068	2,489	3,000	3,000
33-UTILITIES					
34-RENTALS & LEASES	1,193	2,942	239		2,500
35-INSURANCE			4,571	4,375	4,500
36-MAINTENANCE & REPAIR	1,318	10,446	11,997	8,000	12,000
37-PRINTING & BINDING	5,002	3,860	5,727	7,000	7,000
38-ADVERTISING	225	206	237	950	950
39-OTHER CONTRACTUAL SERVICES		18,000	10,000	10,000	5,000
SUPPLIES					
41-OFFICE SUPPLIES	7,939	7,852	8,543	8,600	8,000
42-FUEL		326	2,021	3,500	5,000
44-DUES & SUBSCRIPTIONS	1,275	1,452	1,396	1,639	1,639
45-PERMANENT RECORD BOOKS			2,457	2,400	400
46-PHOTOCOPYING SUPPLIES	405	1,082	913	2,000	2,000
47-MAINTENANCE & REPAIR PARTS			498	10,000	3,000
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES		530	68		1,500

CAPITAL OUTLAY

57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	9,673	102,552	49,901	35,237	4,400
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS		30,000			
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	719	149	145	2,000	1,500
82-TRAINING & EDUCATION	53			2,000	1,500
83-IN-HOUSE TRAINING					
84-MILEAGE	34,958	29,459	1,211	3,000	500
85-TRAVEL	1,681	2,619	832	3,000	2,000
TOTAL-ASSESSMENT DIVISION					
	805,677	937,099	887,401	941,031	990,750

Sussex County

Finance - Assessment - Mapping

Fiscal Budget 2001

FINANCE ASSESSMENT MAPPING	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	90,078	110,727	146,668	202,383	236,584
12-VISION PLAN	80		180	384	432
13-DENTAL PLAN	517	546	979	2,112	2,376
14-FICA TAXES	6,744	8,264	10,910	15,482	18,099
16-GROUP HOSPITAL	15,240	18,858	28,583	44,160	57,240
19-PENSION PLAN	11,498	9,435	11,704	17,648	17,980
PROFESSIONAL SERVICES					
23-LEGAL					
29-OTHER PROF. SERVICES	68,928	65,791	83,827	72,000	197,000
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH		638	1,782	2,500	3,500
32-FREIGHT & POSTAGE		111	52,700	1,000	2,000
33-UTILITIES					
34-RENTALS & LEASES	4,333	1		300	300
35-INSURANCE					530
36-MAINTENANCE & REPAIR	4,959	2,931	7,862	10,000	12,500
37-PRINTING & BINDING	2,823	5,011		500	500
38-ADVERTISING	274			500	50
39-OTHER CONTRACTUAL SERVICES	405,887	276,113	67,568		
SUPPLIES					
41-OFFICE SUPPLIES	2,750	4,779	3,681	12,400	14,800
42-FUEL				500	1,000
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS	639	1,182	1,953	2,000	2,500
45-PERMANENT RECORD BOOKS			103	750	750
46-PHOTOCOPYING SUPPLIES	283		196	200	200
47-MAINTENANCE & REPAIR PARTS			610		625

48-TOOLS & SMALL EQUIP.		86	98	200	200
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	17,334	32,881	48,774	69,500	55,250
59-OTHER CAPITAL OUTLAYS		35,676	18,125		
OTHER EXPENDITURES					
71-MISCELLANEOUS		54,331			
74-PROGRAMS & PROJECTS			45,000	25,000	
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	310		358	3,250	2,500
82-TRAINING & EDUCATION	2,668	2,548	3,360	11,000	15,000
83-IN-HOUSE TRAINING				400	50
84-MILEAGE	971	956	165	1,900	500
85-TRAVEL	564	295	2,893	3,000	2,500
TOTAL ASSESSMENT MAPPING	636,880	631,160	538,079	499,069	644,966

Sussex County Financial Assessment Constable Division Fiscal Budget 2001

	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES			94,071	80,735	114,814
12-VISION PLAN			50	144	192
13-DENTAL PLAN			854	792	1,056
14-FICA TAXES			6,623	6,176	8,783
16-GROUP HOSPITAL			11,271	16,560	25,440
19-PENSION PLAN			8,659	7,040	8,726
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH			1,046	900	1,392
32-FREIGHT & POSTAGE			228	300	300
33-UTILITIES					
34-RENTALS & LEASES					
35-INSURANCE			1,959	1,650	1,650
36-MAINTENANCE & REPAIR			(1,023)		
37-PRINTING & BINDING			208	250	250
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES				10,000	10,000
SUPPLIES					
41-OFFICE SUPPLIES			389	250	450
42-FUEL			591	1,000	3,000
44-DUES & SUBSCRIPTIONS					
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES				100	100
47-MAINTENANCE & REPAIR PARTS			545	2,500	500
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					

CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT			1,784	1,700	500
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
72-CONTINGENCIES					
77-UNIFORMS			328	500	750
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES				300	300
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE			152	500	250
85-TRAVEL					
<u>TOTAL-ASSESSMENT - CONSTABLE DIVISION</u>		0	127,735	131,397	178,453

Sussex County

Finance Accounting Division

Fiscal Budget 2001

	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	229,950	248,749	260,003	272,207	284,784
12-VISION PLAN	376	310	294	480	480
13-DENTAL PLAN	2,293	2,809	2,431	2,640	2,640
14-FICA TAXES	17,232	18,719	19,526	20,824	21,786
16-GROUP HOSPITAL	43,800	47,994	49,300	55,200	63,600
19-PENSION PLAN	30,149	23,837	23,622	23,736	21,644
PROFESSIONAL SERVICES					
21-ACCOUNTING & AUDITING	40,116	40,083	51,616	69,740	76,800
25-DATA PROCESSING CHARGES			1,350		1,800
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	447	456	230	300	235
32-FREIGHT & POSTAGE	2,906	2,970	3,434	3,650	3,550
33-UTILITIES					
34-RENTALS & LEASES	7,764	6,161		110	
35-INSURANCE					
36-MAINTENANCE & REPAIR	11,482	11,305	11,610	11,800	11,100
37-PRINTING & BINDING	925	139			
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	4,984	5,826	5,916	5,900	4,700
42-FUEL					
44-DUES & SUBSCRIPTIONS	1,197	971	1,313	700	700
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES	270	265	280	300	125
47-MAINTENANCE & REPAIR PARTS					
48-TOOLS & SMALL EQUIP.					

49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	3,844	2,528	9,321	4,050	1,000
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
72-CONTINGENCIES					
74-PROGRAMS & PROJECTS	99,452	300		20,000	20,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES		(862)			
82-TRAINING & EDUCATION	(6,426)	12,842	1,129	2,250	2,000
83-IN-HOUSE TRAINING					
84-MILEAGE	183	230	128	110	150
85-TRAVEL	1,596	1,066	20		50
TOTAL-FINANCE ACCOUNTING DIVISION					
	492,540	426,698	441,523	493,997	517,144

Sussex County Treasury Division Fiscal Budget 2001

	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	194,949	206,975	206,150	214,304	231,521
12-VISION PLAN	84	484	230	384	384
13-DENTAL PLAN	3,928	4,014	2,060	2,112	2,112
14-FICA TAXES	14,852	15,660	15,593	16,394	17,711
16-GROUP HOSPITAL	33,960	36,087	34,867	44,160	50,880
19-PENSION PLAN	24,790	19,405	19,334	18,687	17,596
PROFESSIONAL SERVICES					
23-LEGAL	13,347	10,029	17,074	10,000	10,000
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	196	450	388	350	500
32-FREIGHT & POSTAGE	48,243	49,065	42,483	50,000	50,000
33-UTILITIES					
34-RENTALS & LEASES	8,822	7,510	5,569	7,000	6,500
35-INSURANCE					
36-MAINTENANCE & REPAIR	3,916	4,5622	3,927	4,500	6,500
37-PRINTING & BINDING	10,516	18,838	13,185	14,000	14,000
38-ADVERTISING	711	1,897	4,941	3,500	4,000
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,967	1,535	2,361	3,000	3,000
42-FUEL					
44-DUES & SUBSCRIPTIONS	129	227	259	400	400
45-PERMANENT RECORD BOOKS	2,432	677		1,000	1,000
46-PHOTOCOPYING SUPPLIES	750	894		1,000	1,500
47-MAINTENANCE & REPAIR PARTS					
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
CAPITAL OUTLAY					

57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	7,032	8,543	4,633	13,350	5,000
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
72-CONTINGENCIES					
74-PROGRAMS & PROJECTS					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES			(125)	500	500
82-TRAINING & EDUCATION				300	300
83-IN-HOUSE TRAINING				500	500
84-MILEAGE				100	100
85-TRAVEL			16	100	100
TOTAL-TREASURY DIVISION					
	370,624	427,912	372,945	405,641	424,104

Sussex County

Finance - Building Inspection

Fiscal Budget 2001

FINANCE BUILDING INSPECTION	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	Fiscal 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	131,109	126,063	142,295	152,508	161,275
12-VISION PLAN	190	310	190	288	288
13-DENTAL PLAN	1,438	1,822	2,145	1,584	1,584
14-FICA TAXES	9,880	9,499	10,709	11,667	12,338
16-GROUP HOSPITAL	29,250	28,796	30,175	33,120	38,160
19-PENSION PLAN	18,468	11,977	11,799	13,299	12,257
PROFESSIONAL SERVICES					
22-BOARDS AND COMMISSIONS	700	450	1,400	2,250	4,500
23-LEGAL					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	372	677	1,005	1,750	1,750
32-FREIGHT & POSTAGE	283	346	254	400	400
34-RENTALS & LEASES	446	320	257	550	550
35-INSURANCE			1,959	1,875	2,120
36-MAINTENANCE & REPAIR	36			1,000	1,000
37-PRINTING & BINDING	1,380	1,354	1,003	960	1,589
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	278,711	314,196	356,636	457,800	360,000
SUPPLIES					
41-OFFICE SUPPLIES	885	1,160	386	600	1,200
42-FUEL		19	596	2,100	2,100
44-DUES & SUBSCRIPTIONS	488	506	726	800	800
45-PERMANENT RECORD BOOKS	43	512	322	2,000	2,000
46-PHOTOCOPY SUPPLIES		131	243	500	500
47-MAINT. & REPAIRS			269	5,250	5,250
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES	210	304	139	500	980
CAPITAL OUTLAY					

57-IMPROVE OTHER THAN BUILDINGS					
58-MACHINERY & EQUIPMENT	3,208	26,884	4,163	22,100	16,300
59-OTHER CAPITAL OUTLAYS					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES		290	400	1,200	1,200
82-TRAINING & EDUCATION	471	575	435	1,345	2,020
83-IN-HOUSE TRAINING					
84-MILEAGE	10,894	11,169	391	2,500	2,500
85-TRAVEL	753	1,471	1,249	2,945	4,210
TOTAL BUILDING INSPECTION	489,215	538,831	569,146	720,891	636,871

Sussex County

Personnel Administration

Fiscal Budget 2001

	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	115,979	123,518	124,785	132,210	139,848
12-VISION PLAN	210	84	160	192	192
13-DENTAL PLAN	2,345	1,663	1,854	1,056	1,056
14-FICA TAXES	8,721	9,291	9,390	10,114	10,698
16-GROUP HOSPITAL	18,720	19,198	19,975	22,080	25,440
19-PENSION PLAN	14,521	11,762	11,347	11,529	10,628
PROFESSIONAL SERVICES					
22-BOARDS & COMMISSIONS	3,150	1,900	2,000	3,825	3,825
23-LEGAL			518	8,000	8,000
29-OTHER PROF. SERVICES	(6,868)				
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	271	180	202	350	350
32-FREIGHT & POSTAGE	682	19	51	500	500
33-UTILITIES					
34-RENTALS & LEASES					
35-INSURANCE					
36-MAINTENANCE & REPAIR	1,933	1,650	669	1,500	1,500
37-PRINTING & BINDING	160	274	896	1,000	1,000
38-ADVERTISING	630	1,870	725	1,500	1,500
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,508	1,170	735	1,500	1,500
42-FUEL					
44-DUES & SUBSCRIPTIONS	48	429	75	500	500
45-PERMANENT RECORD BOOKS	65			250	250
46-PHOTOCOPYING SUPPLIES	69	165	49	300	300
47-MAINTENANCE & REPAIR PARTS					
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					

CAPITAL OUTLAY

57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	1,306	3,891	5,814	5,500	4,500
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
72-CONTINGENCIES					
74-PROGRAMS & PROJECTS	1,312	10,098	16,843	15,000	70,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES				200	200
82-TRAINING & EDUCATION				175	175
83-IN-HOUSE TRAINING					
84-MILEAGE				100	100
85-TRAVEL				100	100
TOTAL-PERSONNEL ADMINISTRATION					
	164,762	187,162	196,088	217,481	282,162

Sussex County
Personnel - Employee Benefits
Fiscal Budget 2001

PERSONNEL EMPLOYEE BENEFITS	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES		310		35,000	35,000
15-BLOOD BANK	650	658	622	775	800
16-GROUP HOSPITAL	(15,234)	104,637	4,199		
17-WORKMEN'S COMPENSATION	42,968	13,758	18,747	50,000	50,000
18-UNEMPLOYMENT COMPENSATION		5,261	4,187	5,000	5,000
71-MISCELLANEOUS		24,448	33,938	500,000	136,148
TOTAL-PERSONNEL EMPLOYEE BENEFITS	28,384	149,072	61,693	590,775	226,948

Sussex County
Personnel - Pension Distributions
Fiscal Budget 2001

PENSION DISTRIBUTIONS	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
12-VISION PLAN	530	874	504	3,840	3,552
13-DENTAL PLAN	4,710	5,395	5,741	21,120	19,536
16-GROUP HOSPITAL	203,154	216,156	225,117	291,060	321,720
19-PENSIONS	420,070	456,858	470,361	554,524	632,298
22-BOARDS & COMMISSIONS	500	350		1,000	1,000
29-OTHER PROFESSIONAL SERVICES	57,433	56,421	29,062	40,000	40,000
TOTAL-PENSION DISTRIBUTIONS	686,397	736,054	730,785	911,544	1,018,106

Sussex County

Facilities Management-Maintenance

Fiscal Budget 2001

FACILITIES MANAGEMENT MAINTENANCE	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	313,630	302,011	319,878	304,548	343,469
12-VISION PLAN	100	380	95	648	648
13-DENTAL PLAN	2,194	1,372	1,934	3,564	3,564
14-FICA TAXES	23,762	22,891	24,174	23,298	26,275
16-GROUP HOSPITAL	67,805	63,721	70,993	74,520	85,860
19-PENSION PLAN	36,497	29,286	27,202	26,557	26,104
PROFESSIONAL SERVICES					
23-LEGAL					
24-ENGINEERING					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH		(10)	(108)		
32-FREIGHT & POSTAGE					
33-UTILITIES	3,663	5,645	2,989	5,000	6,000
34-RENTALS & LEASES					
36-MAINTENANCE & REPAIR	4,075	6,547	6,148	6,000	6,500
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	58	108	120		
42-FUEL	7,385	3,200	6,370	8,000	10,000
43-JANITORIAL SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	12,640	11,951	14,691	15,000	15,500
48-TOOLS & SMALL EQUIP.			278	200	200
49-OTHER SUPPLIES	942	1,096	1,078	1,000	1,000
CAPITAL OUTLAY					
51-LAND					
52-BUILDINGS					
57-IMPROVEMENTS OTHER					

THAN BLDGS.					
58-MACHINERY & EQUIPMENT	19,124	1,145	13,024		4,700
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS			15,293		
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE					
85-TRAVEL					
<u>TOTAL-FACIL.MANAGEMENT-MAINT.</u>	491,875	449,343	504,159	468,335	529,820

**Sussex County
Facilities Management
-Administration Buildings-
Fiscal Budget 2001**

FACILITIES MANAGEMENT ADMIN. BUILDINGS.	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	252,860	210,701	206,531	227,156	257,276
12-VISION PLAN	759	343	383	480	516
13-DENTAL PLAN	1,050	130	871	2,640	2,838
14-FICA TAXES	19,013	15,797	15,546	17,377	19,682
16-GROUP HOSPITAL	53,820	48,794	48,450	55,200	68,370
19-PENSION PLAN	28,800	20,559	19,424	19,808	19,553
PROFESSIONAL SERVICES					
23-LEGAL					
24-ENGINEERING					
29-OTHER PROF. SERVICES	9,686	12,019	34,777	10,000	12,000
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	27,504	29,977	43,209	41,000	44,000
32-FREIGHT & POSTAGE					
33-UTILITIES	140,181	123,348	112,068	150,000	145,000
34-RENTALS & LEASES	16,416	16,416	16,416	16,416	16,416
35-INSURANCE	25,067	25,874	52,791	95,000	80,000
36-MAINTENANCE & REPAIR	15,592	19,653	27,033	40,000	40,000
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	8,136	8,833	3,046	7,500	7,500
SUPPLIES					
41-OFFICE SUPPLIES	94	80	69	125	150
42-FUEL	7,379	4,870	5,383	8,000	8,000
43-JANITORIAL SUPPLIES	14,838	16,026	17,790	18,000	18,000
44-DUES & SUBSCRIPTIONS					
47-MAINTENANCE & REPAIR PARTS	23,074	24,283	27,830	25,000	28,000
48-TOOLS & SMALL EQUIP.		130			

49-OTHER SUPPLIES	1,184	811	951	1,500	1,500
CAPITAL OUTLAY					
51-LAND					
52-BUILDINGS					
57-IMPROVEMENTS OTHER THAN BLDGS.	4,987				
58-MACHINERY & EQUIPMENT	14,491	96,543	16,332		
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES	57				
74-PROGRAMS & PROJECTS	445,705	191,055	143,178	35,000	50,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION				1,000	1,000
83-IN-HOUSE TRAINING					
84-MILEAGE					
85-TRAVEL					
TOTAL-FACILITIES MANAGEMENT ADMIN. BUILDINGS	1,110,693	866,242	792,078	771,202	819,801

Sussex County Data Processing Administration

DATA PROCESSING ADMINISTRATION	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	171,655	179,685	189,273	197,386	208,904
12-VISION PLAN	130	335	230	288	288
13-DENTAL PLAN	2,026	1,921	2,055	1,584	1,584
14-FICA TAXES	12,892	13,489	14,222	15,100	15,981
16-GROUP HOSPITAL	26,130	28,796	30,600	33,120	38,160
19-PENSION PLAN	23,755	17,040	16,657	17,212	15,877
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	227	156	197	250	250
32-FREIGHT & POSTAGE	651	689	588	700	700
34-RENTALS & LEASES					
36-MAINTENANCE & REPAIR	14,120	13,046	15,147	10,000	12,000
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES		100	100		
SUPPLIES					
41-OFFICE SUPPLIES	20,221	20,150	17,311	20,000	21,000
44-DUES & SUBSCRIPTIONS	483	428	234	300	400
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPY SUPPLIES					
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT	2,720	11,145	58,868	500	
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES		492			
74-PROGRAMS & PROJECTS	69,341	192,657	37,482	30,000	30,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	395	690		1,000	
82-TRAINING & EDUCATION	250	450	1,736	3,000	2,500

83-IN-HOUSE TRAINING	201				
84-MILEAGE		150	208	300	400
85-TRAVEL	195	1,494	194	500	1,000
TOTAL DATA PROCESSING ADMIN.	345,392	482,913	385,102	331,240	349,044

Sussex County Planning & Zoning Administration Fiscal Budget 2001

PLANNING & ZONING ADMINISTRATION	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	337,646	418,814	352,748	371,926	376,091
12-VISION PLAN	195	730	350	720	672
13-DENTAL PLAN	2,856	5,755	4,136	3,960	3,696
14-FICA TAXES	25,311	31,571	26,590	28,452	28,771
16-GROUP HOSPITAL	65,520	73,283	71,083	82,800	89,040
19-PENSION PLAN	43,027	39,133	30,445	32,432	28,583
PROFESSIONAL SERVICES					
23-LEGAL	36,683	37,532	39,924	35,000	40,000
29-OTHER PROF. SERVICES	103,020	10,000	10,000	8,000	25,000
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	390	3,188	4,053	5,500	5,500
32-FREIGHT & POSTAGE	5,777	5,480	5,605	5,500	5,500
33-UTILITIES					
34-RENTALS & LEASES		769		4,560	7,500
35-INSURANCE			3,918	3,750	6,000
36-MAINTENANCE & REPAIR	326	113	595	2,000	3,000
37-PRINTING & BINDING	5,539	8,910	3,589	6,000	7,500
38-ADVERTISING	32,784	31,802	31,353	34,000	34,000
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	4,200	5,015	3,887	3,800	3,800
42-FUEL		378	1,640	3,000	3,750
44-DUES & SUBSCRIPTIONS		71	80	200	200
45-PERMANENT RECORD BOOKS	1,096	1,269	1,405	2,000	2,000
46-PHOTOCOPYING SUPPLIES			115	2,000	2,000
47-MAINTENANCE & REPAIR PARTS		110	564	2,000	2,500

48-TOOLS & SMALL EQUIP.				300	300
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	520	3,607	14,191	5,000	45,000
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES		176			
74-PROGRAMS & PROJECTS					
77-UNIFORMS			1,058	1,000	1,500
,					
81-SEMINARS & CONFERENCES	80			300	300
82-TRAINING & EDUCATION	135	20		500	500
83-IN-HOUSE TRAINING					
84-MILEAGE	39,901	33,795		1,000	1,000
85-TRAVEL	23			300	300
TOTAL PLANNING & ZONING ADMINISTRATION	705,029	711,521	607,329	646,000	724,003

**Sussex County
 Planning & Zoning
 Board of Adjustment
 Fiscal Budget 2001**

PLAN.& ZONING-BOARD OF ADJUSTMENT	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PROFESSIONAL SERVICES					
22-BOARDS AND COMMISSIONS	23,800	24,400	28,350	37,500	37,500
TOTAL-PLANNING & ZONING BOARD OF ADJUSTMENT	23,800	24,400	28,350	37,500	37,500

**Sussex County
Planning & Zoning
Commission
Fiscal Budget 2001**

PLAN.& ZONING- COMMISSION	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PROFESSIONAL SERVICES					
22-BOARDS AND COMMISSIONS	33,000	23,400	29,250	37,500	37,500
TOTAL-PLANNING & ZONING COMMISSION	33,000	23,400	29,250	37,500	37,500

Sussex County Emergency Preparedness Administration Fiscal Budget 2001

COUNTY ENGINEER ADMINISTRATION	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	55,763	90,161	94,246	98,452	106,634
12-VISION PLAN		123		144	144
13-DENTAL PLAN	130	1,128	621	792	792
14-FICA TAXES	4,149	6,831	7,143	7,532	8,157
16-GROUP HOSPITAL	9,750	14,398	15,300	16,560	19,080
19-PENSION PLAN	11,522	9,157	8,302	8,585	8,104
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	3,259	3,068	2,082	3,200	3,500
32-FREIGHT & POSTAGE	327	389	510	480	480
33-UTILITIES	17,748	19,110	19,681	20,000	25,000
34-RENTALS & LEASES	319	980	700	750	840
35-INSURANCE				550	550
36-MAINTENANCE & REPAIR	2,352	13,695	18,005	14,000	8,000
37-PRINTING & BINDING	59	291	139	300	1,500
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,213	994	1,179	1,400	2,000
42-FUEL	2,530	726	701	2,500	3,500
44-DUES & SUBSCRIPTIONS	390	547	327	500	500
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES	583	110	239	300	300
47-MAINTENANCE & REPAIR PARTS	6,323	5,546	5,626	6,500	6,000
48-TOOLS & SMALL EQUIP.	31				

49-OTHER SUPPLIES	442	30	279	500	500
CAPITAL OUTLAY					
52-BUILDINGS					80,000
57-IMPROVEMENTS OTHER THAN BLDGS.	20,000		33,975	2,000	
58-MACHINERY & EQUIPMENT	11,161	16,888	12,063	2,000	1,000
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS	963	3,471	690	3,000	3,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	1,135	872	1,032	1,000	1,000
82-TRAINING & EDUCATION	130		199	1,000	1,000
83-IN-HOUSE TRAINING					
84-MILEAGE	1,302	1,252	739	750	400
85-TRAVEL	5,600	2,147	4,294	1,500	1,500
TOTAL- EMERGENCY PREPAREDNESS ADMINISTRATION	157,181	191,914	228,072	194,295	283,481

Sussex County

Emergency Operations Center

Fiscal Budget 2001

Sussex County Emergency Operations Center	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	368,660	386,713	401,611	454,328	448,724
12-VISION PLAN	518	430	820	816	768
13-DENTAL PLAN	5,538	4,010	1,845	4,488	4,224
14-FICA TAXES	27,523	29,426	30,220	34,756	34,327
16-GROUP HOSPITAL	70,200	70,392	79,050	93,840	101,760
19-PENSION PLAN	43,696	36,119	36,828	39,617	144,843
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	18,617	21,956	20,369	22,000	25,500
32-FREIGHT & POSTAGE	977	240	165	350	350
33-UTILITIES	5,030	3,178	5,727	5,500	5,500
34-RENTALS & LEASES	7,823	9,755	5,626	9,000	9,000
35-INSURANCE			530	1,000	1,500
36-MAINTENANCE & REPAIR	14,852	10,364	16,476	11,000	14,500
37-PRINTING & BINDING	179		115	300	1,500
38-ADVERTISING					200
39-OTHER CONTRACTUAL SERVICES			20,000		
SUPPLIES					
41-OFFICE SUPPLIES	1,466	1,198	1,414	1,500	2,000
42-FUEL				2,000	1,000
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS	1,043	323	1,131	700	500
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES			384	400	400
47-MAINTENANCE & REPAIR PARTS	666	6,731	4,783	6,000	5,000

48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES	3,512	2,081	2,940	3,000	3,000
CAPITAL OUTLAY					
52-BUILDINGS					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	9,407	19,250	45,298	5,000	5,000
59-OTHER CAPITAL OUTLAYS			112,257		
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	1,866	53,991	100,000	300,000	188,597
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	420	420	2,308	1,000	2,000
82-TRAINING & EDUCATION	1,776	1,865	1,450	1,000	3,500
83-IN-HOUSE TRAINING					
84-MILEAGE	1,744	1,817	1,224	1,300	500
85-TRAVEL	3,126	4,502	3,710	3,500	3,500
TOTAL-EMERGENCY OPERATIONS CENTER.	588,639	664,761	896,281	1,002,395	1,007,693

Sussex County Communications System Fiscal Budget 2001

COMMUNICATIONS SYSTEM	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	56,831	133,263	90,178	105,006	111,866
12-VISION PLAN	72			144	144
13-DENTAL PLAN				792	792
14-FICA TAXES	4,064	10,230	6,770	8,033	8,558
16-GROUP HOSPITAL	7,731	13,954	11,751	16,560	19,080
19-PENSION PLAN	8,953	8,782	6,339	9,157	8,502
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	726	1,183	1,009	1,200	1,200
32-FREIGHT & POSTAGE	84	49	123	150	300
33-UTILITIES					
34-RENTALS & LEASES	2,234	105	1,270	900	900
35-INSURANCE			530		
36-MAINTENANCE & REPAIR	6,228	5,854	8,378	15,000	15,000
37-PRINTING & BINDING			136	200	
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	352	482	786	600	800
42-FUEL	481	558	573	1,500	2,000
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS	367		35	150	150
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	4,557	17,729	11,305	8,000	9,000
48-TOOLS & SMALL EQUIP.	2,559	1,980	3,133	4,000	4,000
49-OTHER SUPPLIES	678	1,038	966	1,000	2,500
CAPITAL OUTLAY					
52-BUILDINGS					

57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	4,680	4,796	32,393	28,000	2,000
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	66,505	35,410	363		
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	250			500	500
82-TRAINING & EDUCATION	1,000			2,000	2,000
83-IN-HOUSE TRAINING					
84-MILEAGE	146	29		1,000	750
85-TRAVEL	20	5,347		1,000	750
TOTAL-COMMUNICATIONS SYSTEM	168,518	240,789	176,038	204,892	190,792

**Sussex County
Local Emergency
Planning Committee
Fiscal Budget 2001**

LOCAL EMERGENCY PLANNING COMMITTEE PROGRAM	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	24,277	25,167	26,482	27,726	29,046
12-VISION PLAN	208			48	48
13-DENTAL PLAN	888		10	264	264
14-FICA TAXES	1,842	1,909	2,010	2,121	2,223
16-GROUP HOSPITAL	4,680	4,799	5,100	5,520	6,360
19-PENSION PLAN	3,073	2,397	2,330	2,418	2,207
PROFESSIONAL SERVICES					
21-ACCOUNTING & AUDITING				1,200	1,200
23-LEGAL					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	527	771	710	1,000	1,000
32-FREIGHT & POSTAGE	74		2	300	300
33-UTILITIES					
34-RENTALS & LEASES					
36-MAINTENANCE & REPAIR	1,216	597	881	1,200	1,000
37-PRINTING & BINDING	65		89	800	300
38-ADVERTISING			200		
39-OTHER CONTRACTUAL SERVICES				500	500
SUPPLIES					
41-OFFICE SUPPLIES	3,102	2,408	2,317	2,500	2,500
42-FUEL					
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS			560	500	500
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES	375	375			500
47-MAINTENANCE & REPAIR PARTS			318	1,000	1,000
48-TOOLS & SMALL EQUIP.					

49-OTHER SUPPLIES	36				
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT	7,898	11,831	3,749	1,000	200
59-OTHER CAPITAL OUTLAYS				3,500	
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS				500	
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES				500	
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	900	559	367	1,200	1,200
85-TRAVEL			500		
TOTAL-LOCAL EMERGENCY PLANNING COMMITTEE PROGRAM	49,161	50,813	44,925	53,797	50,348

Sussex County Paramedic Program - Fiscal 2001 Budget

<u>Sussex County Paramedic Program</u>	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	2,093,502	2,217,957	2,245,730	2,429,688	2,918,457
12-VISION PLAN	1,365	1,869	1,610	2,928	3,552
13-DENTAL PLAN	14,772	13,122	17,208	16,104	19,536
14-FICA TAXES	151,601	173,339	170,742	185,871	223,262
15-BLOOD BANK	70	75	55		125
16-GROUP HOSPITAL & INSURANCE	261,228	277,934	296,302	336,720	482,640
17-WORKMAN'S COMPENSATION	57,580	62,716	46,316	93,414	87,554
18-UNEMPLOYMENT COMPENSATION				5,000	5,000
19-PENSION CONTRIBUTIONS	258,586	203,911	203,421	211,869	498,943
PROFESSIONAL SERVICES					
22-BOARDS & COMMISSIONS					
23-LEGAL	137	11,486	7,137	5,500	5,500
29-OTHER PROF. SERVICES	40,648	19,497	14,100	30,238	170,425
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	25,705	26,103	22,502	32,712	44,616
32-FREIGHT & POSTAGE	2,766	1,741	1,427	2,640	2,820
33-UTILITIES	10,104	13,117	12,047	23,055	25,580
34-RENTALS & LEASES	41,777	71,381	70,940	65,608	105,335
35-INSURANCE	41,384	19,886	16,478	42,350	20,940
36-MAINTENANCE & REPAIR	42,533	45,872	42,185	40,840	63,550
37-PRINTING & BINDING	691	3,697	3,525	3,370	4,700
38-ADVERTISING	56	236	570	1,100	1,100
39-OTHER					

CONTRACTUAL SERVICES		463	558	1,056	1,500
SUPPLIES					
41-OFFICE SUPPLIES	8,344	4,590	5,842	3,720	6,300
42-FUEL			2,635	3,900	2,900
43-JANITORIAL SUPPLIES			2,635	3,900	2,900
44-DUES & SUBSCRIPTIONS	1,814	2,040	1,838	2,204	2,434
45-PERMANENT RECORD BOOKS	224	39			
46-PHOTOCOPYING SUPPLIES			578	800	840
47-MAINTENANCE & REPAIR PARTS	39,993	60,206	22,854	50,612	75,132
48-TOOLS & SMALL EQUIP.	3,660	734	4,239	3,000	5,520
49-OTHER SUPPLIES	34,931	27,750	17,812	15,412	21,181
CAPITAL OUTLAY					
51-LAND					
52-BUILDINGS	107,303	57,202	146,862	36,600	48,200
57-IMPR. OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	181,185	163,950	299,637	267,136	430,335
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES	996	1,414	2,154	1,640	1,640
74-PROGRAMS & PROJECTS		53,000	169,000	642,120	
77-UNIFORMS	31,884	23,589	26,571	29,180	43,882
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	11,696	4,995	6,864	6,150	7,560
82-TRAINING & EDUCATION	5,145	4,717	3,695	7,850	9,900
83-IN-HOUSE TRAINING	1,118	3,879	2,738	3,000	3,000

84-MILEAGE	2,578	1,352	330	870	687
85-TRAVEL	12,123	5,808	10,773	14,165	16,535
TOTAL PARAMEDIC PROGRAM	3,515,691	3,604,301	3,920,823	4,646,651	5,405,770

Sussex County Economic Development

Fiscal 2001 Budget

ECONOMIC DEVELOPMENT	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	79,373	84,121	88,557	92,204	96,004
12-VISION PLAN	140	110	70	144	144
13-DENTAL PLAN	2,043	1,600	1,582	792	792
14-FICA TAXES	6,129	6,440	6,775	7,054	7,344
16-GROUP HOSPITAL	14,040	14,398	15,300	16,560	19,080
19-PENSION PLAN	10,182	7,951	7,791	8,040	7,296
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	1,696	1,652	882	1,700	1,700
32-FREIGHT & POSTAGE	1,436	1,133	1,023	1,600	1,600
33-UTILITIES					
34-RENTALS & LEASES					
35-INSURANCE			653	550	700
36-MAINTENANCE & REPAIR	434	976	779	1,500	1,500
37-PRINTING & BINDING	1,089	2,916	2,560	3,000	3,000
38-ADVERTISING	3,965	2,916	2,560	3,000	3,000
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,796	2,340	1,809	1,500	1,500

42-FUEL		61	216	350	350
44-DUES & SUBSCRIPTIONS	1,557	1,608	2,278	2,500	2,500
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES	695	1,610	1,138	1,500	1,500
47-MAINTENANCE & REPAIR PARTS			12	1,000	1,000
49-OTHER SUPPLIES	13,415	11,414	9,866	10,000	10,000
CAPITAL OUTLAY					
57-IMPR. OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	10,058	8,543	6,919	500	500
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS	320	396,212	20,319	1,500	2,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	169	550	670	1,200	1,200
82-TRAINING & EDUCATION				750	750
83-IN-HOUSE TRAINING					
84-MILEAGE	2,357	728	138	500	500
85-TRAVEL	930	457	636	1,000	1,000
TOTAL ECONOMIC DEVELOPMENT	151,824	546,853	171,489	159,244	165,760

Sussex County Economic Development Industrial Park Fiscal Budget 2001

ECONOMIC DEVELOPMENT INDUSTRIAL PARK	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	38,543	50,783	57,312	58,071	60,519
12-VISION PLAN	100		90	72	72
13-DENTAL PLAN	1,298	429		396	396
14-FICA TAXES	2,829	3,756	4,256	4,442	4,630
16-GROUP HOSPITAL	6,900	4,786	7,650	8,280	9,540
19-PENSION PLAN	13,527	4,975	4,909	5,064	4,599
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH					
32-FREIGHT & POSTAGE					
33-UTILITIES	16,367	16,709	17,074	16,500	16,500
34-RENTALS & LEASES					
35-INSURANCE					
36-MAINTENANCE & REPAIR	5,047	10,103	2,754	4,500	4,500
37-PRINTING & BINDING	400	400	45	400	400
38-ADVERTISING	12,295	8,951	5,545	2,500	2,500
39-OTHER CONTRACTUAL SERVICES	79,387	83,682	84,231	100,000	100,000
SUPPLIES					
41-OFFICE SUPPLIES	396	173	568	700	700
44-DUES & SUBSCRIPTIONS	628	35	290	200	200
46-PHOTOCOPYING SUPPLIES		99		100	100
47-MAINTENANCE & REPAIR PARTS	729	230	134	500	500
48-TOOLS & SMALL					

EQUIP.					
49-OTHER SUPPLIES	2,111				
CAPITAL OUTLAY					
51-LAND					
52-BUILDINGS				19,420	
57-IMPROVEMENTS OTHER THAN BLDGS.	750	880	21,295		
58-MACHINERY & EQUIPMENT		25,612	145		
59-OTHER CAPITAL OUTLAYS	182,432		155,000	5,000	5,000
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES	21,244	172,355	24,676	31,118	32,000
74-PROGRAMS & PROJECTS	4,251		12,040		
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	320	310	361	750	750
82-TRAINING & EDUCATION				500	500
83-IN-HOUSE TRAINING					
84-MILEAGE	645	727	112	500	500
85-TRAVEL	380	345	318	500	500
TOTAL Economic Development Industrial Park	390,579	385,340	398,800	259,513	244,406

Sussex County County Engineer Administration Fiscal Budget 2001

COUNTY ENGINEER ADMINISTRATION	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	318,925	363,646	370,037	451,845	513,939
12-VISION PLAN	753	398	680	624	720
13-DENTAL PLAN	4,518	2,862	2,291	3,432	3,960
14-FICA TAXES	24,076	26,867	27,760	34,566	39,316
16-GROUP HOSPITAL	46,624	55,315	57,322	71,760	95,400
19-PENSION PLAN	38,621	34,379	34,466	39,401	39,059
PROFESSIONAL SERVICES					
24-ENGINEERING					
29-OTHER PROF. SERVICES					42,500
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	131	72	167	150	150
32-FREIGHT & POSTAGE	402	118	164	175	600
34-RENTALS & LEASES	5,507	3,050	2,016	4,000	4,300
35-INSURANCE					
36-MAINTENANCE & REPAIR	2,451	750	888	750	700
37-PRINTING & BINDING					
38-ADVERTISING		112		100	100
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,118	1,210	2,453	1,000	1,200
42-FUEL				500	500
44-DUES & SUBSCRIPTIONS	463	242	325	350	350
45-PERMANENT RECORD BOOKS	8,730	21		300	300
46-PHOTOCOPYING SUPPLIES	406	345	180	200	200
47-MAINTENANCE & REPAIR PARTS		40		250	250
48-TOOLS & SMALL EQUIP.				150	150

49-OTHER SUPPLIES		139	165	200	250
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	7,251	4,019	7,640	550	3,750
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS	166,642	2,493	49,753		
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	850	845	310	800	800
82-TRAINING & EDUCATION	135	104	61	1,000	1,000
83-IN-HOUSE TRAINING					
84-MILEAGE	1,605	979	657	750	500
85-TRAVEL	503	864	383	800	400
TOTAL-COUNTY ENGINEER ADMINISTRATION	629,711	498,870	557,718	613,653	749,894

Sussex County Engineering Public Works Fiscal Budget 2001

COUNTY ENGINEERING PUBLIC WORKS	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	138,567	132,481	159,522	183,696	193,366
12-VISION PLAN		80	1,165	288	288
13-DENTAL PLAN	1,517	1,559	1,122	1,584	1,584
14-FICA TAXES	10,451	10,463	12,524	14,053	14,793
16-GROUP HOSPITAL	22,760	23,695	26,200	33,120	38,160
19-PENSION PLAN	22,747	13,727	15,479	16,018	14,696
PROFESSIONAL SERVICES					
23-LEGAL			84	500	1,000
24-ENGINEERING					
25-DATA PROCESSING	255	11	272	400	300
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	1,448	1,523	1,699	1,600	2,200
32-FREIGHT & POSTAGE	411	650	610	500	500
36-MAINTENANCE & REPAIR	65	185		200	200
37-PRINTING & BINDING					
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	2,842	3,500	1,280	2,000	2,000
SUPPLIES					
41-OFFICE SUPPLIES	1,022	1,025	2,043	1,500	2,200
42-FUEL	2,405	1,698	1,461	1,750	2,500
44-DUES & SUBSCRIPTIONS	179	107	17	300	300
45-PERMANENT RECORD BOOKS	95			150	200
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	1,373	805	1,142	1,000	1,600
48-TOOLS & SMALL EQUIP.	138	44	100	200	300
49-OTHER SUPPLIES	110	226	75	200	770
CAPITAL OUTLAY					

57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	935	2,190	5,094	19,900	20,550
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS			(9)		
74-PROGRAMS & PROJECTS	690	389	361,786		
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	255	450	651	300	1,200
82-TRAINING & EDUCATION		426	127	350	350
83-IN-HOUSE TRAINING					
84-MILEAGE	68	48	117	100	100
85-TRAVEL		201	25	200	500
TOTAL- County Engineering Public Works	208,333	195,483	592,586	279,909	299,657

**Sussex County
Engineering
Public Works
Solid Waste
Fiscal Budget 2001**

PUBLIC WORKS SOLID WASTE	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	90,460				
12-VISION PLAN	130				
13-DENTAL PLAN	211				
14-FICA TAXES	6,801				
16-GROUP HOSPITAL	15,239				
19-PENSION PLAN	11,452				
PROFESSIONAL SERVICES					
24-ENGINEERING					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	1,386			50	50
32-FREIGHT & POSTAGE	299	30		50	200
33-UTILITIES			(120)		
34-RENTALS & LEASES					
36-MAINTENANCE & REPAIR	65				
37-PRINTING & BINDING					
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES			5,106		5,000
SUPPLIES					
41-OFFICE SUPPLIES	102				100
46-PHOTOCOPYING SUPPLIES	53				
47-MAINTENANCE & REPAIR PARTS					
48-TOOLS & SMALL EQUIP.					100
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT					

59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS	432,566	359,737	443,981	300,000	100,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	15,190	23		50	50
85-TRAVEL		6		50	50
TOTAL-PUBLIC WORKS SOLID WASTE	573,954	359,796	448,967	300,200	105,550

Sussex County Airport Maintenance Fiscal Budget 2001

<u>AIRPORT MAINTENANCE</u>	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	15,473	8,784	9,756	27,000	27,000
12-VISION PLAN		4		48	48
13-DENTAL PLAN	242	12		264	264
14-FICA TAXES	1,184	672	746	2,066	2,066
16-GROUP HOSPITAL	2,976	1,368	1,768	5,520	6,360
19-PENSION PLAN	3,418	2,565	2,376	2,354	2,052
PROFESSIONAL SERVICES					
23-LEGAL		42			
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	1,337	1,461	1,458	1,550	1,550
32-FREIGHT & POSTAGE					
33-UTILITIES	10,075	9,172	13,951	12,000	14,000
34-RENTALS & LEASES					
35-INSURANCE	8,500	8,500	8,500	9,000	9,000
36-MAINTENANCE & REPAIR	919	1,240	3,490	4,000	5,000
37-PRINTING & BINDING					
38-ADVERTISING		17			
39-OTHER CONTRACTUAL SERVICES				2,000	2,000
SUPPLIES					
41-OFFICE SUPPLIES					
42-FUEL	692	906			
47-MAINTENANCE & REPAIR PARTS	3,221	3,340	3,814	6,000	6,000
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
52-BUILDINGS		165,500	895,003	132,000	118,000
57-IMPROVEMENTS OTHER THAN BLDGS.		169,506	19,987	916,000	
58-MACHINERY & EQUIPMENT					222,222
59-OTHER CAPITAL OUTLAYS		163,072	829,861		702,551

OTHER EXPENDITURES

74-PROGRAMS & PROJECTS	175,644	164,135	117,709		
TRAVEL AND TRAINING					
82-TRAINING & EDUCATION					
84-MILEAGE					
TOTAL-AIRPORT MAINTENANCE	223,681	700,296	1,908,419	1,119,802	1,118,113

Sussex County Library Administration Fiscal Budget 2001

LIBRARY ADMINISTRATION	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	160,125	176,442	191,792	219,275	258,516
12-VISION PLAN	100	173	420	384	432
13-DENTAL PLAN	3,316	1,357	1,126	2,112	2,376
14-FICA TAXES	11,876	13,139	14,399	16,775	19,776
16-GROUP HOSPITAL	28,860	32,796	35,700	44,160	57,240
19-PENSION PLAN	22,729	17,181	16,707	19,121	19,647
PROFESSIONAL SERVICES					
22-BOARDS & COMMISSIONS	1,650	1,700	1,900	3,000	3,000
23-LEGAL					
29-OTHER PROF. SERVICES	50,000	2,456	126,280	61,428	
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	5,500	7,408	7,760	8,500	8,500
32-FREIGHT & POSTAGE	1,266	1,690	1,690	1,750	2,000
33-UTILITIES	600				
34-RENTALS & LEASES	5,024	5,024	4,246	4,360	4,960
35-INSURANCE					
36-MAINTENANCE & REPAIR	1,796	9,531	14,920	15,000	12,500
37-PRINTING & BINDING	2,657	3,152	2,419	1,200	1,500
38-ADVERTISING	395	381	832	750	800
39-OTHER CONTRACTUAL SERVICES	43,794	4,809	5,895	3,200	3,200
SUPPLIES					
41-OFFICE SUPPLIES	4,870	5,460	5,591	4,000	6,000
42-FUEL					
44-DUES & SUBSCRIPTIONS	6,057	6,291	7,836	8,000	8,000
45-PERMANENT RECORD BOOKS	3,017	3,088	3,069	3,000	3,300
46-PHOTOCOPYING SUPPLIES	480	689	438	750	750
47-MAINTENANCE & REPAIR PARTS	189	241	1,198	500	500
48-TOOLS & SMALL EQUIP.	585	386	109		
49-OTHER SUPPLIES	621	750	4,016	1,750	1,750

CAPITAL OUTLAY

57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	5,294	19,995	31,411	19,600	11,095
59-OTHER CAPITAL OUTLAYS	352,832	136,340			

OTHER EXPENDITURES

71-MISCELLANEOUS EXPENDITURES	72,998				
74-PROGRAMS & PROJECTS	3,450	4,071	3,814	2,850	3,795

TRAVEL AND TRAINING

81-SEMINARS & CONFERENCES	935	703	1,297	1,514	1,064
82-TRAINING & EDUCATION	2,082	1,121	820	1,500	2,700
83-IN-HOUSE TRAINING	1,000	3,260	4,641	2,500	2,500
84-MILEAGE	2,132	2,866	3,983	3,500	4,000
85-TRAVEL	4,240	3,597	2,321	5,000	4,175

TOTAL-LIBRARY ADMINISTRATION	800,470	466,097	496,630	455,479	444,076
-------------------------------------	----------------	----------------	----------------	----------------	----------------

Sussex County Library Administration-Grant Funded

Fiscal 2001 Budget

<u>LIBRARY ADMIN- GRANT FUNDED</u>	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES					
12-VISION PLAN					
13-DENTAL PLAN					
14-FICA TAXES					
16-GROUP HOSPITAL					
19-PENSION PLAN					
PROFESSIONAL SERVICES					
21-ACCOUNTING & AUDITING					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH					
32-FREIGHT & POSTAGE					
36-MAINTENANCE & REPAIR					
37-PRINTING & BINDING		59			
38-ADVERTISING			500		
39-OTHER CONTRACTUAL SERVICES			1,500		
SUPPLIES					
41-OFFICE SUPPLIES					
44-DUES & SUBSCRIPTIONS			147		
45-PERMANENT RECORD BOOKS	2,187	1,734	816		
46-PHOTOCOPYING					

SUPPLIES					
47- MAINTENANCE & REPAIR PARTS					
49-OTHER SUPPLIES		979	4,500		
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT		1,294	1,422		
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71- MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	524	3,084	3,299		
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES		345			
82-TRAINING & EDUCATION			1,000		
83-IN-HOUSE TRAINING		43			
84-MILEAGE					
85-TRAVEL		950			
TOTAL LIBRARY ADMIN GRANT FUNDED	2,711	8,488	13,184		

Sussex County Library Delivery Service Fiscal 2001 Budget

<u>LIBRARY DELIVERY SERVICE</u>	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	47,827	49,743	53,608	55,918	37,047
12-VISION PLAN		40		96	60
13-DENTAL PLAN		202	371	528	330
14-FICA TAXES	3,659	4,544	4,101	4,278	2,834
16-GROUP HOSPITAL	9,360	7,999	10,200	11,040	7,950
19-PENSION PLAN	6,473	4,676	4,717	4,876	2,816
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
35-INSURANCE			530		
36-MAINTENANCE & REPAIR	611	494	260	830	200
38-ADVERTISING					400
39-OTHER CONTRACTUAL SERVICES					30,000
SUPPLIES					
41-OFFICE SUPPLIES					
42-FUEL	1,527	1,713	1,353	1,700	450
47-MAINTENANCE & REPAIR PARTS	187	315	750	1,000	115
49-OTHER SUPPLIES		69	16		
CAPITAL OUTLAY					
58-MACHINERY					

& EQUIPMENT					
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS					
TRAVEL AND TRAINING					
82-TRAINING & EDUCATION					
84-MILEAGE					
85-TRAVEL					
TOTAL LIBRARY DELIVERY SERVICE	69,644	69,795	75,906	80,266	82,202

Sussex County Library Bookmobile Fiscal Budget 2001

<u>LIBRARY BOOKMOBILE</u>	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	38,701	43,335	43,634	46,015	49,750
12-VISION PLAN			290	96	96
13-DENTAL PLAN	204	465	336	528	528
14-FICA TAXES	2,961	3,315	3,338	3,520	3,806
16-GROUP HOSPITAL	9,360	9,999	10,200	11,040	12,720
19-PENSION PLAN	4,940	3,909	3,887	4,012	3,781
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	212	205	146	300	300
32-FREIGHT & POSTAGE					
35-INSURANCE		552			
36-MAINTENANCE & REPAIR	1,621	1,901	2,070	1,500	3,000
37-PRINTING & BINDING	350	350	350	350	400
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,165	1,792	535	1,000	750
42-FUEL	2,204	1,699	1,088	1,700	1,700
44-DUES & SUBSCRIPTIONS	2,114	1,848	1,630	1,800	1,800
45-PERMANENT RECORD BOOKS	15,269	17,019	18,206	14,000	15,400
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	659	1,003	469	500	1,000
48-TOOLS & SMALL EQUIP.			40		
49-OTHER SUPPLIES	634	697	671	750	2,000
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT	5,000	94,720			
59-OTHER CAPITAL OUTLAYS					

OTHER EXPENDITURES

74-PROGRAMS & PROJECTS	137	362	554	150	150
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	96	165	230	435	285
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	130	75	520	250	250
85-TRAVEL		26	383	1,000	
<u>TOTAL-LIBRARY</u>					
<u>BOOKMOBILE</u>	85,757	183,437	88,577	88,946	97,716

Sussex County Library -South Coastal- Fiscal Budget 2001

LIBRARY-SOUTH COASTAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	102,948	82,046	112,664	124,749	152,571
12-VISION PLAN	200	83		240	240
13-DENTAL PLAN	627	111	564	1,320	1,320
14-FICA TAXES	7,692	6,139	8,362	9,543	11,672
16-GROUP HOSPITAL	23,400	20,797	24,650	27,600	31,800
19-PENSION PLAN	11,369	9,761	9,945	10,878	11,595
29-OTHER PROF. SERVICES	10,265	4,300			
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	2,961	3,599	4,044	6,000	8,000
32-FREIGHT & POSTAGE					
33-UTILITIES	11,384	11,378	10,895	12,000	13,000
34-RENTALS & LEASES					
35-INSURANCE	1,959	1,902	2,108	2,270	2,215
36-MAINTENANCE & REPAIR	6,052	7,155	25,110	19,763	19,763
37-PRINTING & BINDING	300	343	330	330	200
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	2,418		918	918	1,064
SUPPLIES					
41-OFFICE SUPPLIES	5,124	4,816	6,722	4,800	5,600
42-FUEL	1,754	1,752	1,772	2,500	3,500
44-DUES & SUBSCRIPTIONS	6,702	8,328	8,026	8,168	9,950
45-PERMANENT RECORD BOOKS	24,016	29,318	32,455	22,000	24,200
46-PHOTOCOPYING SUPPLIES	300	413	386	300	400
47-MAINTENANCE & REPAIR PARTS	1,648	1,968	3,158	3,000	3,800
48-TOOLS & SMALL EQUIP.	786	708	60	200	300
49-OTHER SUPPLIES	8,786	7,058	8,313	7,500	11,550
CAPITAL OUTLAY					

52-BUILDINGS					
57-IMPROVEMENTS OTHER THAN BLDGS.				25,000	50,000
58-MACHINERY & EQUIPMENT	20,702	5,298	2,572	7,884	5,360
59-OTHER CAPITAL OUTLAYS			15,003		
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	1,977	8,220	9,073	2,700	3,700
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	575	845	1,044	1,000	1,260
82-TRAINING & EDUCATION			150		600
83-IN-HOUSE TRAINING					
84-MILEAGE	991	1,057	969	400	900
85-TRAVEL	1,001	1,013	2,388	1,400	1,600
TOTAL-SOUTH COASTAL LIBRARY	255,937	218,408	291,681	302,063	376,160

Sussex County Library -Greenwood- Fiscal Budget 2001

LIBRARY-GREENWOOD	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	56,763	61,137	67,909	75,595	82,223
12-VISION PLAN		82	90	144	144
13-DENTAL PLAN	635	564	445	792	792
14-FICA TAXES	4,094	4,429	4,938	5,783	6,290
16-GROUP HOSPITAL	14,040	14,398	15,300	16,560	19,080
19-PENSION PLAN	7,464	5,868	6,218	6,592	6,249
29-OTHER PROF. SERVICES	5,466	4,275			
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	2,299	3,149	3,181	3,200	6,500
32-FREIGHT & POSTAGE					
33-UTILITIES	3,562	4,326	5,138	8,602	6,000
34-RENTALS & LEASES	681	717	600	560	570
35-INSURANCE					
36-MAINTENANCE & REPAIR	65	3,256	12,062	8,875	9,000
37-PRINTING & BINDING	100	100	210	100	100
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,930	3,266	2,314	1,500	2,300
44-DUES & SUBSCRIPTIONS	4,303	6,715	6,077	5,773	6,000
45-PERMANENT RECORD BOOKS	15,366	27,803	25,454	16,100	17,710
46-PHOTOCOPYING SUPPLIES	150	301	112	150	200
47-MAINTENANCE & REPAIR PARTS	186	103	510	350	500
48-TOOLS & SMALL EQUIP.	530	482			
49-OTHER SUPPLIES	3,751	5,755	5,212	3,840	5,000
CAPITAL OUTLAY					
52-BUILDINGS		158,271	39,797		

57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	10,000	28,477	19,580	11,235	400
59-OTHER CAPITAL OUTLAYS			15,000		
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	1,338	2,309	1,375	1,500	1,500
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	136	195	100	500	500
82-TRAINING & EDUCATION		243	433		
83-IN-HOUSE TRAINING	829				
84-MILEAGE	453	561	571	400	400
85-TRAVEL			36	1,250	50
TOTAL-GREENWOOD LIBRARY	134,141	336,782	232,662	169,401	171,508

Sussex County Library -Milton- Fiscal Budget 2001

LIBRARY-MILTON	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	66,206	69,177	80,942	103,104	103,430
12-VISION PLAN	53		40	240	240
13-DENTAL PLAN	979	1,112	1,391	1,320	1,320
14-FICA TAXES	4,998	5,310	6,151	7,887	7,912
16-GROUP HOSPITAL	12,870	14,398	20,400	27,600	31,800
19-PENSION PLAN	7,880	6,821	7,379	8,991	7,861
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES	5,643	4,213			
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	3,624	3,104	3,184	3,550	7,419
32-FREIGHT & POSTAGE					
33-UTILITIES	9,099	9,634	8,419	9,000	9,000
34-RENTALS & LEASES	275	20	356	1,068	1,068
35-INSURANCE	9,417	10,311	11,886	13,500	13,500
36-MAINTENANCE & REPAIR	3,598	4,845	13,108	11,573	12,103
37-PRINTING & BINDING	215	200	200	200	300
38-ADVERTISING			100		
39-OTHER CONTRACTUAL SERVICES	1,014		336	350	350
SUPPLIES					
41-OFFICE SUPPLIES	2,474	2,694	2,846	2,500	2,800
44-DUES & SUBSCRIPTIONS	4,294	4,097	4,406	4,840	5,500
45-PERMANENT RECORD BOOKS	16,152	16,950	22,569	15,400	16,940
46-PHOTOCOPYING SUPPLIES	312	298	282	300	300
47-MAINTENANCE & REPAIR PARTS	707	392	984	1,000	1,000
48-TOOLS & SMALL EQUIP.	525		85		50
49-OTHER SUPPLIES	2,793	3,167	2,586	2,500	3,500
CAPITAL OUTLAY					
52-BUILDINGS					

57-IMPROVEMENTS OTHER THAN BLDGS.	8,000	7,771			
58-MACHINERY & EQUIPMENT	5,385	12,941	15,997	6,700	6,800
59-OTHER CAPITAL OUTLAYS			15,000	150,000	150,000
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	4,255	52,284	4,574	2,500	3,200
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	584	479	637	750	900
82-TRAINING & EDUCATION	1,550			650	650
83-IN-HOUSE TRAINING					
84-MILEAGE	374	418	664	800	800
85-TRAVEL		42	32	1,400	575
TOTAL-MILTON LIBRARY	173,276	230,678	224,554	377,723	389,318

Sussex County Local Libraries Fiscal Budget 2001

LOCAL LIBRARIES	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
BRIDGEVILLE 75-LIBRARY DISTRIBUTION	61,533	63,867	67,916	70,464	72,875
DELMAR 75-LIBRARY DISTRIBUTION	36,556	38,890	42,939	45,487	47,898
FRANKFORD 75-LIBRARY DISTRIBUTION	55,633	57,967	62,016	64,564	66,975
GEORGETOWN 75-LIBRARY DISTRIBUTION	60,772	63,106	62,155	64,703	67,114
LAUREL 75-LIBRARY DISTRIBUTION	24,186	26,520	25,569	28,117	30,528
LEWES 75-LIBRARY DISTRIBUTION	65,799	68,133	72,182	74,730	77,141
MILLSBORO 75-LIBRARY DISTRIBUTION	53,359	55,693	54,742	57,290	59,701
MILFORD 75-LIBRARY DISTRIBUTION	71,954	74,288	78,337	80,885	83,296
REHOBOTH BEACH 75-LIBRARY DISTRIBUTION	72,675	75,009	74,058	76,606	79,017
SEAFORD 75-LIBRARY DISTRIBUTION	113,363	115,697	119,746	122,294	124,705
SELBYVILLE 75-LIBRARY DISTRIBUTION	68,767	71,101	70,150	72,698	75,109
TOTAL LOCAL LIBRARIES	684,597	710,271	729,810	757,838	784,359

Sussex County Clerk of Peace Administration Fiscal 2001 Budget

<u>CLERK OF PEACE ADMINISTRATION</u>	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	47,731	49,085	51,989	56,282	58,964
12-VISION PLAN	180	150	90	144	144
13-DENTAL PLAN	1,594	914	540	792	792
14-FICA TAXES	3,620	3,651	3,849	4,306	4,511
16-GROUP HOSPITAL	14,040	14,398	15,300	16,560	19,080
19-PENSION PLAN	6,267	5,023	4,615	4,908	4,481
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	6		8	50	50
32-FREIGHT & POSTAGE	119		90	120	120
33-UTILITIES		9			
34-RENTALS & LEASES		82			
35-INSURANCE					
36-MAINTENANCE & REPAIR	243	75		800	800
37-PRINTING & BINDING	484	783	582	500	600
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	624	651	685	700	800
44-DUES & SUBSCRIPTIONS		106		110	100
45-PERMANENT RECORD BOOKS	40	40	40	40	40
46-PHOTOCOPYING SUPPLIES	143	49	157	400	400
CAPITAL OUTLAY					
58-MACHINERY &					

EQUIPMENT	3,256			1,500	4,000
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	270			400	200
85-TRAVEL					
TOTAL CLERK OF PEACE ADMIN	78,617	75,016	77,945	87,612	95,082

**Sussex County
Clerk of the Peace
-School Elections-
Fiscal Budget 2001**

CLERK OF THE PEACE SCHOOL ELECTIONS	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
OTHER EXPENDITURES					
71-MISCELLANEOUS	1,527	187			
TRAVEL & TRAINING					
84-MILEAGE					
TOTAL CLERK OF PEACE SCHOOL ELECTIONS	1,527	187	0	0	0

Sussex County Recorder of Deeds Fiscal Budget 2001

RECORDER OF DEEDS	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	203,520	227,573	259,517	350,363	356,046
12-VISION PLAN	348	526	355	720	720
13-DENTAL PLAN	2,127	2,473	5,158	3,960	3,960
14-FICA TAXES	14,969	16,845	19,067	26,803	27,237
16-GROUP HOSPITAL	48,360	53,193	62,050	82,800	95,400
19-PENSION PLAN	24,840	22,084	20,277	30,552	27,059
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	160	143	210	350	375
32-FREIGHT & POSTAGE	9,624	12,259	14,772	12,000	12,000
34-RENTALS & LEASES	1,180	7,668	8,598	12,960	12,960
35-INSURANCE					
36-MAINTENANCE & REPAIR	3,807	3,012	4,403	5,000	5,000
37-PRINTING & BINDING	111	341	644	1,500	1,500
38-ADVERTISING				1,500	
39-OTHER CONTRACTUAL SERVICES	77,089	107,326	160,859	120,000	202,500
SUPPLIES					
41-OFFICE SUPPLIES	1,758	1,893	3,957	2,200	2,400
44-DUES & SUBSCRIPTIONS					
45-PERMANENT RECORD BOOKS	59,957	70,679	91,794	30,000	30,000
46-PHOTOCOPYING SUPPLIES	6,373	7,203	7,432	7,000	10,500
47-MAINTENANCE & REPAIR PARTS		279	853		
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES				750	
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	3,069	391	977	2,500	2,500

59-OTHER CAPITAL OUTLAYS				20,000	
OTHER EXPENDITURES					
71-MISCELLANEOUS		394		3,000	
72-CONTINGENCY			(180)		
74-PROGRAMS & PROJECTS			30,000	110,000	250,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES				500	
82-TRAINING & EDUCATION				500	500
83-IN-HOUSE TRAINING					
84-MILEAGE	96	169		100	
85-TRAVEL		67		150	
TOTAL-RECORDER OF DEEDS	457,388	534,518	690,743	825,208	1,040,657

Sussex County Register in Chancery Fiscal 2001 Budget

REGISTER IN CHANCERY	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	84,851	79,902	85,425	75,454	79,838
12-VISION PLAN	160	130	40	192	192
13-DENTAL PLAN	686	2,079	1,223	1,056	1,056
14-FICA TAXES	6,491	6,049	6,435	5,772	6,108
16-GROUP HOSPITAL	18,330	19,198	19,125	22,080	25,440
19-PENSION PLAN	10,170	7,575	7,417	6,580	6,068
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	44	48	43	50	50
32-FREIGHT & POSTAGE	314	290	374	450	450
36-MAINTENANCE & REPAIR	929	805	908	1,000	2,000
37-PRINTING & BINDING	124	232		400	300
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					500
SUPPLIES					
41-OFFICE SUPPLIES	200	593	387	800	1,000
44-DUES & SUBSCRIPTIONS			53		55
45-PERMANENT RECORD BOOKS	542	532	910	800	500
46-PHOTOCOPYING SUPPLIES	36	225	213	700	700
47-MAINTENANCE					

& REPAIR PARTS					
CAPITAL OUTLAY					
57-IMPR. OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	1,138	1,421	144	8,000	17,050
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS					5,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					
84-MILEAGE				25	25
TOTAL REGISTER IN CHANCERY	124,015	119,079	122,697	123,359	146,332

Sussex County Register of Wills Fiscal Budget 2001

REGISTER OF WILLS	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	100,625	111,267	101,306	105,922	109,519
12-VISION PLAN	40	90	230	240	240
13-DENTAL PLAN	1,499	1,264	1,512	1,320	1,320
14-FICA TAXES	7,577	8,383	7,553	8,103	8,378
16-GROUP HOSPITAL	23,790	21,921	21,692	27,600	31,800
19-PENSION PLAN	13,191	10,399	8,919	9,236	8,323
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	50	155	102	120	150
32-FREIGHT & POSTAGE	1,165	1,292	1,267	1,400	1,400
33-UTILITIES					
34-RENTALS & LEASES					
35-INSURANCE					
36-MAINTENANCE & REPAIR	447	660	474	650	800
37-PRINTING & BINDING	2,795	1,455	1,206	2,000	2,000
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	3,000	2,446	3,553	3,000	3,000
SUPPLIES					
41-OFFICE SUPPLIES	750	657	954	1,200	1,200
44-DUES & SUBSCRIPTIONS					
45-PERMANENT RECORD BOOKS	375	1,119		500	700
46-PHOTOCOPYING SUPPLIES	324	459	1,860	1,500	2,000
47-MAINTENANCE & REPAIR PARTS					
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					

58-MACHINERY & EQUIPMENT	583	1,015	4,306	8,500	3,000
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS				5,000	
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					200
82-TRAINING & EDUCATION				400	600
83-IN-HOUSE TRAINING					
84-MILEAGE					
85-TRAVEL					
TOTAL-REGISTER OF WILLS	156,211	162,583	154,934	176,691	174,630

Sussex County Sheriff Fiscal Budget 2001

SHERIFF	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	162,248	160,639	167,011	162,260	177,241
12-VISION PLAN	40	255	140	336	384
13-DENTAL PLAN	1,928	2,366	2,219	1,848	2,112
14-FICA TAXES	12,176	12,139	12,519	12,413	13,559
16-GROUP HOSPITAL	37,440	34,396	36,550	38,640	50,880
19-PENSION PLAN	20,276	15,934	14,034	14,149	13,470
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	583	1,963	1,505	2,000	3,500
32-FREIGHT & POSTAGE	1,903	2,071	2,314	1,900	2,300
33-UTILITIES					
34-RENTALS & LEASES			360	513	1,600
35-INSURANCE	1,773	1,902	3,142	7,700	7,700
36-MAINTENANCE & REPAIR	3,207	1,270	2,297	5,500	5,500
37-PRINTING & BINDING	751	728	1,055	550	550
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,693	1,689	1,520	1,000	1,500
42-FUEL	3,414	4,169	1,980	4,000	5,000
44-DUES & SUBSCRIPTIONS	93		133	600	600
45-PERMANENT RECORD BOOKS	18			600	600
46-PHOTOCOPYING SUPPLIES	133	677	792	1,000	2,000
47-MAINTENANCE & REPAIR PARTS	2,631	1,757	1,271	2,200	2,200
48-TOOLS & SMALL EQUIP.	999	906	4,263	4,094	4,000
49-OTHER SUPPLIES	1,573	159	542	500	500
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER					

THAN BLDGS.					
58-MACHINERY & EQUIPMENT	22,838	51,116	7,617	300	6,000
59-OTHER CAPITAL OUTLAYS			20,500	12,500	40,000
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS					
77-UNIFORMS	3,359	2,127	3,451	2,000	2,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES				1,000	2,000
82-TRAINING & EDUCATION	128	574	766	2,500	2,500
83-IN-HOUSE TRAINING				500	600
84-MILEAGE					250
85-TRAVEL	11		40	100	250
TOTAL-SHERIFF	279,215	296,837	286,021	280,703	348,796

Sussex County Community Development General Fund Contributions - Fiscal 2001 Budget

<u>COMMUNITY DEV. GENERAL FUND CONTRIBUTIONS</u>	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	39,740	47,572	53,935	62,015	53,982
12-VISION PLAN	130	220	215	240	288
13-DENTAL PLAN	697	2,223	721	1,320	1,584
14-FICA TAXES	5,047	5,099	5,154	5,615	4,796
16-GROUP HOSPITAL	13,400	13,097	14,600	13,700	14,145
17-WORKMEN'S COMPENSATION				677	842
19-PENSION PLAN	14,179	11,497	11,411	12,100	12,597
PROFESSIONAL SERVICES					
21-ACCOUNTING & AUDITING	928	4,618		200	
23-LEGAL	63			215	200
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH					
34-RENTALS & LEASES					
35-INSURANCE					
36-MAINTENANCE & REPAIR					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	17	19	27		
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT		1,669			
TOTAL COMM. DEV. GENERAL					

FUNDS CONTRIB	74,201	86,014	86,063	96,082	88,434
----------------------	---------------	---------------	---------------	---------------	---------------

Sussex County Contingencies Fiscal Budget 2001

Contingencies	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 BUDGET	FISCAL 2001 BUDGET
RESERVE FOR CONTINGENCIES	194,439	223,962	127,737	475,000	484,157
APPROPRIATED RESERVE				3,208,000	3,154,000
TOTAL RESERVE FOR CONTINGENCIES	194,439	223,962	127,737	3,683,000	3,638,157

**SUSSEX COUNTY COUNCIL
DEBT SERVICE - NON-SEWER & WATER BOND ISSUES
STATEMENT OF ANTICIPATED REVENUES AND EXPENDITURES
FOR THE YEAR ENDING JUNE 30, 2001**

AMOUNT FOR YEAR
ENDING JUNE 30,2001

REVENUE:

Taxes	\$579,667
Prior Year General Fund Fund Balance	\$1,000,000
State of Delaware-Courthouse Addition	\$86,714
Road Project Special Assessments	\$19,192
Investment Income	\$20,000
Appropriated Reserve	\$2,003,925
TOTAL REVENUE	\$3,709,498

EXPENDITURES:

BOND ISSUE 1993 Principal and Interest	\$567,852
BOND ISSUE Debt Reduction	\$3,141,646
COUNTY ADMIN. BUILDING Principal and Interest-RDA Loan	\$0
RD LOAN - AIRPORT AND EOC IMPROVEMENTS Principal and Interest-RD Loan	\$0
RD LOAN - AIRPORT TERMINAL BLDG. IMPROVEMENTS Principal and Interest-RD Loan	\$0
TOTAL EXPENDITURES	\$3,709,498

Sussex County Community Development & Housing Grant Programs Fiscal Budget 2001

	Total Fiscal 2001 Budget	Community Dev. Grant 2001 Budget	HUD-Disaster Relief Initiative 2001 Budget	FMHA Rehab Grant 2001 Budget	State Housing Loan Program 2001 Budget
REVENUES:					
Grants	\$2,545,570	\$1,192,000	\$1,313,570	\$40,000	-
REHAB Loans	\$251,500	-		-	\$251,500
Estimated Revenues For Fiscal 2001	\$2,797,070	\$1,192,000	\$1,313,570	\$40,000	\$251,500
EXPENDITURES:					
Personal Services					
11-Regular Salaries	\$111,771	\$67,061	\$39,210	\$4,000	\$1,500
14-FICA Taxes	\$7,884	\$7,884		-	-
16-Group Hospital	\$17,655	\$17,655		-	-
Professional Services					
21-Accounting & Auditing	\$1,000	\$1,000		-	-
Contractual Services					
31-Telephone & Telegraph	\$900	\$900		-	-
32-Postage	\$400	\$400		-	-
36-Maintenance & Repair	\$1,100	\$1,100		-	-
38-Advertising	\$1,200	\$1,200		-	-
39-Other Contractual Services	\$2,647,360	\$1,087,000	\$1,274,360	\$36,000	\$250,000
Supplies					

41-Office Supplies	\$1,000	\$1,000		-	-
44-Dues & Subscriptions	\$300	\$300		-	-
Travel and Training					
81-Seminars & Conferences	\$500	\$500		-	-
82-Training & Education	\$0	-		-	-
84-Mileage	\$6,000	\$6,000		-	-
85-Travel	\$0	-		-	-
Total-Comm.Dev. Housing Programs Budget Request For Fiscal 2001	\$2,797,070	\$1,192,000	1,313,570	\$40,000	\$251,500

**SUSSEX COUNTY COUNCIL
SPECIALIZED TRANSPORTATION PROGRAM
STATEMENT OF ANTICIPATED REVENUES AND EXPENDITURES
FOR THE YEAR ENDING JUNE 30, 2001**

AMOUNT FOR YEAR
ENDING JUNE 30,2001

REVENUE:

GRANTS - STATE TRANSIT CORPORATION	\$663,173
TOTAL REVENUE	\$663,173

EXPENDITURES:

GRANTS - SENIOR SERVICE CENTERS	\$663,173
TOTAL EXPENDITURES	\$663,173

**SUSSEX COUNTY COUNCIL
SEWER AND WATER DISTRICTS
STATEMENT OF TOTAL ANTICIPATED REVENUE AND EXPENDITURES
FOR THE YEAR ENDING JUNE 30, 2001**

AMOUNT FOR YEAR
ENDING JUNE 30,2001

REVENUE:

Assessment Charges	\$7,179,475
Service Charges	7,514,917
Investment Income	875,155
Permit Fees	177,000
Holding Tank & Septage Fees	200,000
Customer Fees	12,300
Connection Fees	1,684,163
County Contribution - Transfer Tax	297,030
Rent & Farm Income	33,495
Bond Proceeds	1,548,000
Available Surplus	912,131
TOTAL REVENUE	\$20,433,666

EXPENDITURES:

Operation & Maintenance	9,831,056
Bond Retirement & Interest	10,597,522
Repair & Replacement Funds	5,088
TOTAL EXPENDITURES	20,433,666

**Sussex County
Sewer & Water Districts
Annual Assessment
& Service Charge Rates
For the Year ending
JUNE 30, 2001**

DISTRICT	TOTAL ASSESSMENT RATES PER FRONT FOOT		TOTAL SERVICE CHARGE PER EQUIVALENT DWELLING UNIT	
	Fiscal 2000	Fiscal 2001	Fiscal 2000	Fiscal 2001
Dewey Water	\$1.63	\$1.63	\$146.80	\$146.80
Dewey Sewer - Proper	\$0.77	\$0.77	\$243.14	\$243.14
Dewey Sewer - West Rehoboth	\$5.31	\$4.99	\$202.00	\$202.00
Bethany Sewer - Proper	\$0.69	\$0.69	\$205.44	\$205.44
Bethany Sewer - Sussex Shores	\$4.37	\$3.99	\$205.44	\$205.44
Bethany Sewer - North Bethany	\$12.99	\$11.99	\$205.44	\$205.44
Bethany Sewer - Ocean Way Estates	\$3.42	\$3.30	\$205.44	\$205.44
South Bethany Sewer	\$0.75	\$0.75	\$218.42	\$218.42
Fenwick Sewer	\$1.37	\$1.37	\$195.10	\$195.10
Blades Sewer	\$0.95	\$0.95	\$231.63	\$231.63
Henlopen Sewer	\$1.01	\$1.01	\$376.47	\$376.47
Long Neck Sewer	\$3.99	\$3.99	\$157.62	\$157.62
Dagsboro-Frankford Sewer	\$1.52	\$1.52	\$219.41	\$219.41
Holts Landing Sewer	N/A	N/A	\$250.00	\$250.00

Assessment Charge	896.31	315.21	179.36	488.52	283.86	N/A		
Total Bill	1,101.75	472.83	398.77	690.52	489.30	250.00		
INCREASE/(DECREASE): COMPARING FISCAL 2001 TO FISCAL 2000								
Service Charge	0.00	0.00	0.00	0.00	0.00	0.00		
Assessment Charge	(69.00)	0.00	0.00	(29.44)	(9.96)	0.00		
Total Bill	(69.00)	0.00	0.00	(29.44)	(9.96)	0.00		
Percentage Increase/Decrease	-6.26%	0.00%	0.00%	-4.26%	-2.04%	0.00%		
*Note: Average Front Footage per billable	69	79	118	92	83	N/A		

Sussex County Water and Sewer Operations Budget for Fiscal 2001

OPERATIONS EXPENSES	TOTAL BUDGET FOR FISCAL 2001
30-CONTRACTUAL SERVICES:	
31-WATER PURCHASED	320,000
32-WASTEWATER TREATMENT	605,000
33-POWER PURCHASED	561,300
38-OTHER UTILITIES	69,797
40-SUPPLIES:	
41-OPERATING SUPPLIES & EXPENSES	43,021
45-CHEMICALS	61,000
45-TRANSPORTATION EXPENSE	151,302
47-FARMING	61,250
48-TOOLS & SMALL EQUIPMENT	2,500
49-OTHER SUPPLIES	12,500
70-OTHER EXPENDITURES:	
71-MISCELLANEOUS EXPENDITURES	71,250
80-TRAVEL AND TRAINING:	
82-TRAINING & EDUCATION	15,000
TOTAL OPERATIONS EXPENSES	1,973,920
MAINTENANCE EXPENSES	
10-PERSONAL SERVICES:	
11-OPERATIONS & MAINTENANCE SALARIES	1,607,260
12-VISION PLAN	3,024
13-DENTAL PROGRAM	16,632
14-FICA TAXES	122,955
15-BLOOD BANK	0
16-GROUP HOSPITAL	400,680
17-WORKMEN'S COMPENSATION	58,504
18-UNEMPLOYMENT	0
19-PENSION CONTRIBUTIONS	122,152

40-MAINTENANCE:	
41-STRUCTURES	29,000
42-COLLECTION SYSTEM	23,000
43-SERVICE LINES	2,000
44-PUMPING SYSTEM	93,500
45-TREATMENT PLANT	58,000
46-HYDRANTS	3,000
47-METERS	2,000
48-WATER MAINS	1,000
49-OUTFALL	3,000
80-TRAVEL AND TRAINING:	
84-MILEAGE EXPENSE	1,800
TOTAL MAINTENANCE EXPENSES	2,547,507
CAPITAL OUTLAYS	
50-WATER UTILITY:	
51-LAND & LAND RIGHTS	4,500
52-STRUCTURES & IMPROVEMENTS	0
53-DISTRIB RESERVE & ELEVATED TANKS	0
54-MAINS	0
55-SERVICES	3,000
56-METERS	0
57-METER ACCESSORIES	500
58-HYDRANTS	0
59-PUMPING EQUIPMENT	0
51-COLLECTION SYSTEM:	
51-LAND & LAND RIGHTS	7,500
52-STRUCTURES & IMPROVEMENTS	0
53-FORCE MAINS	2,000
54-GRAVITY SEWERS	390,000
55-MANHOLES	5,250
52-PUMPING SYSTEM	
51-LAND & LAND RIGHTS	5,000
52-STRUCTURES & IMPROVEMENTS	0
53-RECEIVING WELLS & PUMP PITS	2,175
54-PUMPING EQUIPMENT	196,000
53-TREATMENT AND DISPOSAL PLANT:	
51-LAND & LAND RIGHTS	0
52-STRUCTURES & IMPROVEMENTS	42,100
53-TREATMENT & DISPOSAL EQUIPMENT	1,659,550
54-OUTFALL SEWER	0

59-OTHER TREATMENT & DISPOSAL EQUIP	0
54-GENERAL PLANT:	
51-LAND & LAND RIGHTS	0
52-STRUCTURES & IMPROVEMENTS	18,500
53-OFFICE FURNITURE & EQUIPMENT	15,000
54-TRANSPORTATION EQUIPMENT	350,000
55-TOOLS & WORK EQUIPMENT	37,500
56-LABORATORY EQUIPMENT	6,000
57-MISCELLANEOUS GENERAL PROPERTY	407,500
58-INTANGIBLE CAPITAL OUTLAYS	
51-INTANGIBLE PLANT	0
TOTAL CAPITAL OUTLAYS	3,152,075
ADMIN. & GENERAL - ENGINEERING ADMINISTRATION	
10-PERSONAL SERVICES:	
11-SALARIES	593,048
12-VISION PLAN	1,008
13-DENTAL PLAN	5,544
14-FICA TAXES	45,368
16-GROUP HOSPITAL	133,560
17-WORKMEN'S COMPENSATION	8,896
19-PENSION CONTRIBUTIONS	45,072
20-PROFESSIONAL SERVICES:	
21-ACCOUNTING	27,400
23-LEGAL	38,400
24-ENGINEERING	0
25-DATA PROCESSING	70,000
30-CONTRACTUAL SERVICES	
31-TELEPHONE	22,000
34-RENTALS & LEASES	42,110
35-INSURANCE EXPENSE	235,800
36-MAINTENANCE EXPENSE	2,889
40-SUPPLIES	
41-OFFICE SUPPLIES & EXPENSES	35,000
70-OTHER EXPENDITURES	
71-MISCELLANEOUS EXPENDITURES	0
72-CONTINGENCIES	100,000
80-TRAVEL & TRAINING	
81-SEMINARS & CONFERENCES	2,500
82-TRAINING & EDUCATION	5,000

84-MILEAGE	550
85-TRAVEL	5,000
TOTAL ADMINISTRATIVE AND GENERAL-ENGINEERING ADMINISTRATION	
	1,419,145
UTILITY BILLING	
64-GENERAL EXPENSES:	
10-PERSONAL SERVICES:	
11-SALARIES	258,397
12-VISION PLAN	480
13-DENTAL PLAN	2,640
14-FICA TAXES	19,767
15-GROUP HOSPITAL	63,600
16 WORKMEN'S COMPENSATION	0
19-PENSIONS	19,638
18-UNEMPLOYMENT	0
20-PROFESSIONAL SERVICES:	
22-BOARDS & COMMISSIONS	3,625
23-LEGAL	1,000
25-DATA PROCESSING	42,000
30-CONTRACTUAL SERVICES	
32-POSTAGE	30,100
34-RENTAL & LEASES	15,036
36-MAINTENANCE EXPENSE	1,500
40-SUPPLIES	
41-OPERATING SUPPLIES & EXPENSES	20,500
50-CAPITAL OUTLAYS:	
53-OFFICE FURNITURE & EQUIPMENT	5,000
57-MISCELLANEOUS GENERAL PROPERTY	0
70-OTHER EXPENDITURES	
71-MISCELLANEOUS EXPENDITURES	0
80-TRAVEL & TRAINING	
81-SEMINARS & CONFERENCES	500
82-TRAINING & EDUCATION	500
84-MILEAGE	500
85-TRAVEL	100
65-SPECIAL EXPENSES:	
23-LEGAL	0
26-RATE HEARINGS	0

TOTAL UTILITY BILLING	484,883
COST CENTER ACCOUNTING	
66 ADMINISTRATIVE AND GENERAL-ACCOUNTING	
93 - REIMBURSEMENT TO GENERAL FUND	56,703
69 ADMINISTRATIVE AND GENERAL- TAX OFFICE	
93 - REIMBURSEMENT TO GENERAL FUND	13,952
70 ADMINISTRATIVE AND GENERAL-ASSESSMENT	
93 - REIMBURSEMENTS TO GENERAL FUND	7,362
80 ADMINISTRATIVE AND GENERAL -PERSONNEL	
93 - REIMBURSEMENTS TO GENERAL FUND	98,636
ADMINISTRATIVE AND GENERAL -COUNTY COUNCIL	
93 - REIMBURSEMENTS TO GENERAL FUND	0
ADMINISTRATIVE AND GENERAL -COUNTY ADMINISTRATION	
93 - REIMBURSEMENTS TO GENERAL FUND	21,341
ADMINISTRATIVE AND GENERAL -LEGAL DEPARTMENT	
93 - REIMBURSEMENTS TO GENERAL FUND	0
ADMINISTRATIVE AND GENERAL - FINANCIAL ADMINISTRATION	
93 - REIMBURSEMENTS TO GENERAL FUND	31,166
ADMINISTRATIVE AND GENERAL - ENGINEERING ADMINISTRATION	
93 - REIMBURSEMENTS TO GENERAL FUND	24,616
TOTAL COST ACCOUNTING CENTERS	253,776
TREATMENT BOND DEBT SERVICE COSTS:	
BOND PAYMENTS DUE	1,742,862
COST SUMMARY	
TOTAL OPERATIONS EXPENSES	1,973,670
TOTAL MAINTENANCE EXPENSES	2,547,507
TOTAL CAPITAL OUTLAYS	3,152,075
TOTAL ENGINEERING ADMINISTRATION	1,419,145
TOTAL UTILITY BILLING	484,883
TOTAL COST CENTER ACCOUNTING	253,776
TOTAL TREATMENT BOND DEBT SERVICE	1,742,862
TOTAL WATER AND SANITARY SEWER DISTRICT OPERATIONS AND MAINTENANCE ANTICIPATED EXPENDITURES	11,573,918

Sussex County Council
Realty Transfer Tax Contributions to
Sewer & Water Districts
For the Year Ending
JUNE 30, 2001

REVENUE:	AMOUNT FOR YEAR ENDING JUNE 30, 2001
Revenue-Fiscal 2001 Gen Fund Budget	\$1,000,000
Funds Available - Appropriated Reserves	\$3,150,000
TOTAL REVENUE	\$4,150,000
EXPENDITURES:	
West Rehoboth Sewer: Debt Reduction	\$2,000,000
North Bethany Sewer: Debt Reduction	\$500,000
North Bethany Sewer: Debt Service	\$100,000
Blades Sewer District: Debt Reduction	\$223,155
Blades Sewer District: O & M Budget	\$26,845
Henlopen Sewer District: Debt Reduction	\$79,815
Henlopen Sewer District: O & M Budget	\$45,185
So. Coastal Regional Wastewater Facility: Capital Improvements	\$150,000
So. Coastal Regional Wastewater Facility: O & M Budget	\$125,000
Ellendale Sewer District: Capital Improvements	\$150,000
Oak Orchard Sewer District: Capital Improvements	\$100,000
Ocean View Sewer: Capital Improvements	\$150,000
Cedar Neck Sewer: Capital Improvements	\$150,000
Bayview Estates Sewer: Capital Improvements	\$150,000
North Millville Sewer: Debt Service	\$25,000
West Rehoboth-Pinetown Sewer: Capital Improvements	\$25,000
Industrial Park Water System: Capital Improvements	\$150,000
TOTAL EXPENDITURES	\$4,150,000

Sussex County Fiscal 2001 Capital Improvements Program

PROJECTS	FISCAL 2001 Estimated Costs	General Fund	Realty Transfer Tax	911 Funds	Water & Sewer	Federal Grants	State Grants	SRF Loan	RD Loan
AIRPORT- REPLANT TIMBERED AREA	109,175		5,459			98,258	5,458		
AIRPORT-T HANGAR EXPANSION	150,000	132,000	18,000						
AIRPORT-NEW TERMINAL BLDG	915,00	815,000	100,000						
AIRPORT- ENVIRONMENTAL ASSESSMENT	172,552		8,628			155,296	8,628		
AIRPORT- TERMINAL APRON DESIGN, ETC	475,000		23,750			427,500	23,750		
AIRPORT- GENERATOR	144,444		7,222			130,000	7,222		
AIRPORT- SWEEPER TRUCK WITH PLOW	77,778		3,889			70,000	3,889		
AIRPORT- RUNWAY REHAB DESIGN	350,000		17,500			315,000	17,500		
BAYVIEW ESTATES SEWER PROJECT	200,000		150,000					50,000	
CEDAR NECK SEWER SYSTEM	5,765,000		150,000		336,900		1,740,650	168,450	3,369,000
COUNTY WIDE MICROFILMING PROJECT	100,000	100,000							
DAGSBORO FRANK-SEWER REPLACE IRRIG PUMP	16,000				16,000				
ELLENDALE SEWER SYSTEM	3,495,000		150,000			384,450	1,912,050	454,350	594,150

EOC-CAD SOFTWARE	500,000	500,000							
EMERG OPER CTR-GARAGE	80,000		80,000						
FENWICK SEWER-RT 54 PIPELINE PROJECT	375,000				375,000				
GIS MAPPING	45,000	45,000							
HENLOPEN SEWER- PUMP REBUILD	16,000				16,000				
HOLT'S LANDING SEWER SYSTEM	1,000,000							1,000,000	
INDUSTRIAL PARK - WATER-ELECTRICAL SYSTEM	150,000		150,000						
LANDFILL POSTCLOSURE LIABILITY	100,000		100,000						
LIBRARY-MILTON LIBRARY ADDITION FUNDING	600,000		300,000				300,000		
LIBRARY - SOUTH COASTAL PARKING LOT EXPANSION	50,000		50,000						
LONG NECK SEWER - PUMP CONTROLS	20,000				20,000				
NO. MILLVILLE SEWER PROJECT	182,000							182,000	
OAK ORCHARD SEWER DISTRICT	250,000		100,000				61,500	88,500	
OCEAN VIEW SEWER DISTRICT	4,008,000		150,000				887,340	2,970,660	
READDRESSING PROJECT	197,000			197,000					
RECORDER OF DEEDS MAP & PLOTS PROJECT	250,000	250,000							
RECORD STORAGE FACILITY	250,000	250,000							
SEWER INTRAC REPLACEMENTS	70,000				70,000				

SEWER PUMOP STATION MONITORING SYSTEM SCADA	382,500				382,500				
SOUTHCOASTAL - FILTER SYSTEM REBUILD	1,498,000								1,498,000
SOUTHCOASTAL - FORCEMAIN FROM P.S. 100	50,000								50,000
SOUTHCOASTAL HEADWORKS PROJECT	490,000							490,000	
SOUTHCOASTAL REGIONAL PUMP STATION	1,500,000							1,500,000	
WEST REHOBOTH - ELECTRICAL CONTROLS	50,000				50,000				
WEST REHOBOTH PINETOWN PROJECT	25,000		25,000						
YACHT BASIN ROAD SEWER COLLECTION SYSTEM	200,000							200,000	
TOTAL	23,484,949	2,092,000	1,589,448	197,000	1,266,400	1,580,504	4,967,987	7,103,960	5,511,150

**SUSSEX COUNTY COUNCIL
CAPITAL IMPROVEMENTS PROGRAM
FOR FISCAL 2001-2005**

PROJECT	TOTAL FOR FISCAL 2001 THRU 2005	2001	2002	2003	2004	2005
AIRPORT-REPLANT TIMBERED AREAS	109,175	109,175				
AIRPORT-T HANGAR EXPANSION	150,000	150,000				
AIRPORT-PERIMETER SERVICE ROAD	520,000				520,000	
AIRPORT-NEW TERMINAL BUILDING	915,000	915,000				
AIRPORT-RUNWAY CRACK SEALING	111,111				111,111	
AIRPORT-ELECTRIC GATE	10,000		10,000			
AIRPORT-EQUIPMENT STORAGE BLDG	166,665		166,665			
AIRPORT-ENVIRONMENTAL ASSESSMENT	172,552	172,552				
AIRPORT-INSTRUMENT LANDING SYSTEM	1,000,000					1,000,000
AIRPORT-STORM DRAINAGE IMPROVEMENTS	111,111					111,111
AIRPORT-OTHER DRAINAGE IMPROVEMENTS	211,111					211,111
AIRPORT-UPDATE LAYOUT PLAN	222,222		222,222			
AIRPORT-TERMINAL APRON DESIGN, ETC	475,000	475,000				
AIRPORT-DUMP TRUCK WITH PLOW	55,556		55,556			
AIRPORT-GENERATOR	144,444	144,444				
AIRPORT-SWEEPER TRUCK WITH PLOW	77,778	77,778				
AIRPORT-TRACTOR WITH LOADER & PLOW	144,444					144,444
AIRPORT-RUNWAY REHAB DESIGN	350,000	350,000				
AIRPORT-RUNWAY REHABILITATION	5,150,000		2,900,000	1,500,000		750,000
BAYVIEW ESTATES SEWER PROJECT	2,600,000	200,000	1,400,000	1,000,000		
CEDAR NECK SEWER SYSTEM	11,530,000	5,765,000	5,765,000			
COUNTY WIDE MICROFILMING PROJECT	100,000	100,000				
DAGSBORO FRANK SEWER REPLACE IRRIGATION PUMP	16,000	16,000				
DEWEY WATER	300,000					
ELLENDALE SEWER SYSTEM	6,990,000	3,495,000	3,495,000			
EOC-CAD SOFTWARE	500,000	500,000				
EMERG OPER CTR-GARAGE	80,000	80,000				
FENWICK SEWER-RT 54 PIPELINE PROJECT	3,075,000	375,000	200,000	1,800,000	700,000	
GIS MAPPING	45,000	45,000				

HENLOPEN SEWER-PUMP REBUILD	16,000	16,000				
HOLT'S LANDING SEWER SYSTEM	1,000,000	1,000,000				
INDUSTRIAL PARK-WATER-ELECTRICAL SYSTEM	150,000	150,000				
LANDFILL POSTCLOSURE LIABILITY	500,000	100,000	100,000	100,000	100,000	100,000
LIBRARY-AUTOMATION UPGRADES	250,000		250,000			
LIBRARY-MILTON LIBRARY ADDITION FUNDING	600,000	600,000				
LIBRARY-SOUTH COASTAL PARKING LOT EXPANSION	100,000	50,000	50,000			
LONG NECK SEWER-PUMP CONTROLS	100,000	20,000	20,000	20,000	20,000	20,000
NORTH MILLVILLE SEWER PROJECT	13,882,000	182,000		5,000,000	8,700,000	
OAK ORCHARD SEWER DISTRICT	7,694,000	250,000	3,250,000	4,194,000		
OCEAN VIEW SEWER DISTRICT	4,008,000	4,008,000				
READDRESSING PROJECT	197,000	197,000				
RECORDER OF DEEDS-MAP & PLOTS PROJECT	250,000	250,000				
RECORD STORAGE FACILITY	250,000	250,000				
SEWER-INTRAC REPLACEMENTS	70,000	70,000				
SEWER-PUMP STATION MONITORING SYSTEM - SCADA	382,500	382,500				
SOUTH COASTAL-FILTER SYSTEM REBUILD	1,498,000	1,498,000				
SOUTH COASTAL-FORCEMAIN FROM P.S. 100	500,000	50,000	450,000			
SOUTH COASTAL-HEADWORKS PROJECT	490,000	490,000				
SOUTH COASTAL REGIONAL PUMP STATION	1,500,000	1,500,000				
SOUTH OCEAN VIEW SEWER SYSTEM	8,400,000			600,000	6,700,000	1,100,000
WEST REHOBOTH-ELECTRICAL CONTROLS	50,000	50,000				
WEST REHOBOTH-GILLS NECK ROAD PHASE IV	1,800,000				1,800,000	
WEST REHOBOTH-NORTH EXPANSION	5,200,000					5,200,000
WEST REHOBOTH-PINETOWN PROJECT	460,000	25,000	100,000	335,000		
WEST REHOBOTH-SOUTH EXPANSION	1,700,000				1,700,000	
WEST REHOBOTH-TREATMENT PLANT EXPANSION	11,300,000					11,300,000
YACHT BASIN ROAD SEWER COLLECTION SYSTEM	200,000	200,000				
TOTAL	98,879,669	24,308,449	18,934,443	15,349,000	20,351,111	19,936,666
FUNDING						
GENERAL FUND	5,803,359	3,878,448	1,132,522	450,000	131,555	210,834
WATER & SEWER	1,983,300	1,266,400	656,900	20,000	20,000	20,000
FEDERAL GRANTS	9,281,952	1,580,504	3,478,449	1,660,000	568,000	1,994,999
STATE GRANTS	11,986,038	4,967,987	5,122,122	1,753,540	31,556	110,883

BONDS (STATE, RD & COUNTY)	69,825,020	12,615,110	8,544,450	11,465,460	19,600,000	17,600,000
TOTAL	97,579,669	24,308,449	18,934,443	15,349,000	20,351,111	19,936,666