



**Sussex County
Fiscal 2002
Adopted Budget**



Robert L. Stickels
County Administrator

Public Hearing
June 19, 2001
10:30 AM County
Administration Building



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May 22, 2001

Sussex County Council
County Administrative Office Building
2 The Circle
P. O. Box 589
Georgetown, DE 19947

Dear President and Members of Council:

As required by Delaware Code, Title 9, Chapter 70, § 7003, paragraph (d), subparagraph (5), I respectfully submit the proposed annual operating budget for the County of Sussex for Fiscal Year (FY) 2002. The FY 2002 proposed budget was developed by a Budget Committee consisting of the County Administrator, the Finance Director, and the Director of Accounting. The information necessary to develop the budget was provided by each department and the County's Internal Auditor.

The theme for the FY 2002 budget is "Realistic Expectations." After several years of economic financial prosperity, there is a slowing of the economy that will start to affect federal, state, and local governments' financial positions. At this writing, it is unknown what the effects of the \$1.6 Trillion federal tax cut being proposed by the Bush administration will have on local governments. In an article that appeared in The Wall Street Journal on Monday, March 19, 2001, entitled "Budget Picture May Be Worsening Due in Part to Slowing Economy," it stated that government and private-sector analysts say they see indications of the federal budget picture deteriorating somewhat because of economic weakness, among other factors, resulting in over the year revenue growth decelerating.

According to an article published in the Wilmington News Journal on Wednesday, March 21, 2001, the State is looking to reduce the current 2001 budget by \$21 Million this year, and Governor Ruth Ann Minner has already ordered \$32 Million in budget cuts. After ten years of financial growth in Sussex County, it is important that the federal, State, and local government budgets be monitored closely. It is not realistic to believe that the County's financial standings will not be affected by the degradation of federal and State surpluses. Financial consideration will not allow the County government to do everything that has been requested. American novelist Mary McCarthy once wrote, "If someone tells you he is going to make a 'realistic decision,' you immediately understand that he has resolved to do something bad." I do not think the decisions that were made in the development of the proposed 2002 budget will result in an unsuccessful budget. However, realistic goals must be established.

The proposed FY 2002 budget does not include a taxation reduction, \$1.8 Million for additional State Police as requested by Senator George Bunting, 32 additional Sheriff Deputies as requested by Sheriff Reed, grant subsidies for local municipal police departments, nor a Parks and Recreation Program as requested by the Sussex County Association of Towns Steering Committee.

I believe it is unrealistic for the State to think that the County can provide \$1.8 Million for additional State Police at the same time Public Safety Secretary James Ford is being asked to reduce his budget by two percent, resulting in a loss of almost \$1 Million. It is my feeling that the County Council would consider a cost-sharing program similar to what was established for Troop 4 in Georgetown, but long-term the County cannot afford to pay the entire cost for the additional troopers under the current tax structure. Should the County Council agree to enter into a contract with the State for the additional police officers, the agreement should consider the revenue that would be realized from the additional State Police officers. Twenty (20) additional officers could generate as much as \$500,000 annually. This revenue should be deducted from the gross cost of \$1.8 Million to determine just how much the new officers would affect the County and State's net cost for the program.

The proposed FY 2002 budget does not allow for the development of a Parks and Recreation Program. The State of Delaware has an excellent parks system in Sussex County with areas such as Trap Pond, Indian River Inlet campgrounds, and Cape Henlopen, Holts Landing, and Delaware Seashore State Parks. At this time, it does not appear that it would be prudent for the County to duplicate those services.

The direction that I have taken from the County Council regarding Sheriff Reed's request is that if there was to be an expansion of police services in the County, it would be best to do it under the State agency and not try to duplicate a State program that is in place.

The proposed 2002 budget does allow the County government to continue with programs that have been established over past years that I will elaborate on more in those sections of the budget. The Budget Committee firmly believes that it is essential that the County government maintain an Operating Reserve of 25 percent—\$7 Million. This is an increase over the FY 2001 reserve of 21.17 percent [See Addendum 1]. The 25 percent Operating Reserve will help the County avoid shortfalls that other governments are currently experiencing. Additionally, the reserve will allow the County to participate in cost-sharing programs that are not included in the proposed 2002 budget, should the Council choose to do so.

A contributing factor that had to be considered in formulating the proposed FY 2002 budget was continuation of population growth, not only in Sussex County but the entire State. The 2000 census conducted by the U. S. Census Bureau indicated that Sussex County grew at a population rate of 38.3 percent from 1990 to 2000. This compares to the entire State of Delaware that grew at a rate of 17.6 percent [See Addendum 2]. The population growth will impact County-funded services such as water, sewer, library, fire, ambulance, and paramedics. A realistic increase in spending must be allowed if we are going to continue to have the ability to accommodate seasonal surge.

Not providing for additional financial growth will have a compound affect when considering the population increase and potential reduction in revenue.

The objectives established by the Budget Committee for FY 2002 are:

- **Balanced budget**
- **Maintain an Operating Reserve of a minimum of 25 percent**
- **Limited spending, as much as possible, on non-expanded programs**
- **Continuation of fully funding the Pension Program**
- **Operate without tax-supported debt**
- **Expansion of economic employment opportunities, public safety, and library services**
- **Upgrade existing wastewater service and expand user base**
- **Reduce sewer service costs**
- **Continuation of tax and sewer assistance programs**
- **Updating Land Use Plan**

I would like to take this opportunity to highlight the proposed budget that begins July 1, 2001.

1. **Tax Rates** – The proposed 2002 year budget contains a property tax rate of 44.5 cents per \$100.00 of assessed value. This is the same rate that was established 12 budget cycles ago.

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The general public, as well as the business community, has become accustomed to the County's steadfast tax structure. Much general public attention is always focused on collection and expenditure of property tax because it is local and highly visible. The proposed FY 2002 budget indicates that the County government will collect \$7.7 Million in General Fund property tax [See Addendum 3]. This is 24.8 percent of the County's General Fund expenditures.

The County Council portion of the property tax bill should not be confused with the property taxes levied by the individual school districts [See Addendum 5]. The Sussex County Tax Division is mandated under State law, Title 14, Chapter 8, § 1917, to do the assessment,

billing, collection, and when necessary the litigation for all school taxes. In FY 2001, the County billed \$39,658,931 for the eight school districts in Sussex County.

The tax rate is calculated by adding the estimated general operation rate of 36.97 cents per \$100.00 of assessment, the estimated library rate of 4.33 cents per \$100.00 of assessment, and the estimated Capital Improvement Fund rate of 3.2 cents per \$100.00 of assessment. The assessment is based on 50 percent of the 1974 assessed value.

Although the County government has no outstanding tax indebtedness that is supported by property tax at this time, the Budget Committee is recommending that the 3.2-cent Capital Improvement Fund rate remain in place. This will generate an income of \$599,955. The Capital Improvement Fund will help offset any new expenditures the County incurs that do not have a revenue base for support in the next two to five years. I will elaborate more on this issue when I outline the Five-Year Capital Budget portion of this report.

The proposed 2002 budget indicates that 26 sources of revenue will increase during the year. This compares to 21 sources of revenue that increased during FY 2001. In addition to not having an increase in the property tax, none of the existing General Fund fees are projected to increase during the new year. The increases in income are a result of the increase in the volume of work that each department will perform.

The realty transfer tax is projected to generate \$7,750,900 in income during FY 2002. This is a 17.4 percent increase over FY 2001. The additional funding will be used for:

- **Paramedics**
- **Fire Service**
- **Ambulance Service**
- **Emergency Operations Center**
- **Solid Waste**
- **Sewer Service**
- **Local Government Revenue Sharing**

The proposed 2002 year budget anticipates a decrease in revenue in 13 categories. This compares to a decrease in revenue in nine categories in FY 2001.

The Budget Committee believes that the proposed 2002 budget should sufficiently fund itself based on the projected revenues. One of the difficulties in preparing the new budget is the

outside influences that are not under direct control of the County government, such as a slowing economy, reduction in State government income, and the federal tax proposal. An article that appeared in the March edition of American City & County magazine stated, "As Congress struggles to hash out the details of President Bush's \$1.6 Trillion tax cut proposal, Washington representatives looking after city and county interests are raising a yellow caution flag over the size of the plan. There is a growing concern among some city and county officials that Bush's across-the-board tax cut relies too much on projected surpluses, and they fear that a dip in the economy could adversely affect the future funding needs of local and state governments." My own personal experience has been that the last time we had a major federal tax overhaul, local governments suffered. Balanced budget policies that were implemented under the Reagan administration resulted in local governments losing Federal Revenue Sharing and the elimination of the United States Environmental Protection Agency Construction Grant Program for water and sewer infrastructure. During the budget year, it will be the responsibility of the Budget Committee, as well as the County Council and individual employees, to adhere to the budget limitations that are imposed in the 2002 budget. Adjustments will be made as needed.

As a result of the 38.3 percent population increase over the last ten years, public safety and public works capital improvements will once again play a major role in the budget process. Sussex County volunteer fire companies will receive \$1,765,275 in funding for FY 2002. Fire service enhancement will be set at a \$875,000 base figure to be distributed evenly among the 21 fire companies. The Carlisle Fire Company will receive a 50 percent share because it is located in both counties. Mid-Sussex Rescue and Georgetown American Legion-Sussex Post No. 8 ambulance companies will receive \$10,000 each from this account. Funding generated over the \$875,000 will be distributed based on a percentage of new construction in the individual fire districts to each company. This funding is generated from one-quarter of one percent of the cost of the value of new construction. This will be the fourth year of this program.

The equipment grant for the fire service will receive an increase of three-and-a-half percent. This funding is based on the growth of the property assessment during the previous year.

The Discretionary Account will receive \$2,500 for the costs related to the foam trailer which is housed at the Georgetown Volunteer Fire Company. The County will also make \$2,000 available toward the cost of the annual memorial service. Five Thousand Dollars (\$5,000) is available for public safety education programs provided by each volunteer fire company. Each company receiving funding is required to match the County's contribution toward this program. Funding will be provided in FY 2002 to allow the County to purchase and distribute 500 smoke detectors.

During budget year 2002, three additional fire companies will receive funding for Basic Life Support (BLS) attendants. This will bring the total number of fire companies that will be

sharing in the funding to 19 [See Addendum 6]. The County's contribution for this program has increased 19 percent over FY 2001.

For the first time in three years, the County government will not have to contribute funding for the new communication paging system. To date, the County government has provided the Sussex County Fire Service with \$495,000. During FY 2002, the installation and implementation of this program will be complete.

The proposed FY 2002 budget calls for a contribution of \$372,778 to the State of Delaware toward the salary and the purchase of an automobile for 12 policemen stationed at Troop 4 in Georgetown. This year's contribution is a 4.6 percent increase over FY 2001. As I stated earlier, there is not any funding for the additional State Policemen requested by Senator Bunting. However, should the Council choose to, funding can be deleted from the Undesignated Operating Reserve.

The total cost for public safety paid for by County government for the proposed 2002 budget is \$9.3 Million. This represents 30 percent of the County's General Fund budget. Public safety expenditures include the Paramedic Department, Emergency Operations and Communications, Emergency Operations Center, Emergency Preparedness, Local Emergency Planning Committee, Fire Service, State Police, and the Sheriff's Department.

2. **Employees** – Employees will see a salary increase of two percent July 1, 2001, and 1.5 percent January 1, 2002. In addition to the cost of living increase, certified paramedics and 9-1-1 dispatchers who are working on a rotating shift will have a three percent across-the-board adjustment effective July 1. I will explain more on these increases in the pertinent sections of those budgets in this letter.

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All employees making less than \$20,000 will have a minimum increase of \$400.00 July 1. On a percentage basis, an employee making \$16,000 would then receive a \$400.00 increase, which is equivalent to 2.5 percent. The January 1 one-and-a-half percent increase will not have a minimum basis. By staggering the cost of living increase, the 3.5 percent adjustment will have an impact of 2.75 percent for the salary cost of the new budget. The January 1 one-and-a-half percent will only have to be funded for six months of FY 2002. The 3.5 percent total salary adjustment is in line with the inflation rate for the United States. Figures released on April 16, 2001, and recorded in the Wilmington News Journal stated that the United States inflation rate, as measured by the Consumer Price Index, over the past 12 months has been 3.5 percent [See Addendum 7].

Retirees will have a pension adjustment of one percent July 1 and three-fourths of one percent January 1. This increase is based on the policy established in FY '98 that the retirees would not receive more than two percent, or half of what the working force receives. The 2002 budget allows for a contribution of \$365,655 for group hospital care for retirees. This is

a 13.6 percent increase.

Medical coverage costs for the County will increase ten percent over FY 2001. The new budget will allow for the County government to absorb all costs associated with the medical coverage increase. The Kiplinger Letter dated February 2, 2001, stated, "Health care costs will slam businesses again and again . . . in '01, '02, maybe beyond. Double-digit increases in health insurance premiums for most firms, 11% or so. Smalls will take it on the chin: 20% hikes." The "2001 Insurance Market Report" review and forecast predicts that on an average, employee health care premiums will increase ten to 15 percent. The ten percent increase is based on the fact that County government will self-insure employees for the first \$50,000. This is an increase over FY 2001, when the coverage was \$35,000. After a cost analysis performed by Integra, the Budget Committee felt that if we were going to be able to limit our health care coverage increase to ten percent, it was necessary to self-fund the first \$50,000.

Funding has been allocated to allow for the purchase of long-term disability insurance that was approved for the first time in the FY 2001 budget. This year's cost for that benefit is \$45,000. This insurance will be beneficial to employees once they have exhausted all of their sick and vacation time.

The Budget Committee is asking the County Council to approve three changes in the personnel policy. The first change is to allow full-time employees to transfer sick and vacation time over to another full-time employee. A full-time employee would be able to donate a minimum of eight hours to another full-time employee by forfeiting 12 hours. The receiving employee would only be awarded this time for major health problems. This will benefit the employee as well as the County. A receiving employee may only acquire donated time up to 90 days. The donating employee will be able to designate if they wish to forfeit vacation, comp time, or accrued sick leave. All requests must be approved by the County Administrator.

The second change in policy that the Budget Committee would like to recommend is that the Council establish a policy that would limit employees from receiving a cost of living increase if they have been suspended during the previous year, demoted for disciplinary reasons, or have received an area of unsatisfactory performance in their annual evaluation. Each department head will be responsible for completing evaluations on all of the employees in their department. Failure to complete an evaluation could result in the department head not receiving a cost of living increase, as well as the employee who has not been evaluated. One of the most frequent complaints that I receive from employees is that an employee in their department is not performing satisfactorily, but they are still receiving the annual cost of living increase. This change in policy should take a major step in correcting this deficiency.

The third change would be that any employee retiring from County service must have at least 15 years of service to be able to qualify for health benefits. At this time, an employee with

only eight years of service and over the age of 60 can retire and receive full health benefits. At the same time, an employee who leaves County employment under the age of 60 and has less than 30 years of service is not eligible for any health benefits. The Budget Committee would recommend that the Council allow an employee who has 15 years of service and is under the age of 60 to be eligible for 50 percent coverage by the County for health benefits. The employee would be required to pay the remaining 50 percent. The 15-year minimum service requirement would take effect with new hires as of July 1, 2001. All current County employees would still be eligible under the 60 years of age and eight years of service program. All existing employees under the age of 60 with 15 years of service would be able to apply for the 50 percent benefit once they have reached the age of 60. All employees with 25 years of service will receive full health benefits when they become eligible to receive their pension.

The Budget Committee projects that the increase in years from eight to 15 for health benefits will save the County approximately \$100,000 a year, five years after the new requirements have been put in place.

3. **County Council** – The County Council is the legislative branch of the Sussex County government. The Council consists of five elected members. Each Councilman is elected from their own district. The County Council President is elected by the members of the Council at the reorganizational meeting in January. The five County Council members will have an annual salary of \$19,593 effective July 1, 2001. The President of the County Council will once again receive an additional \$1,000.

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During the new budget year, the County Council will be required to redraw councilmanic districts for the next ten years. The apparent increase in population in eastern Sussex County will more than likely require the adjustment of all five councilmanic lines. The County's Legal Department will present the County Council with proposed districts during the first quarter of FY 2002.

The Council's proposed budget for FY 2002 will allow for the County Council to belong to the Delaware League of Local Governments, National Association of Counties, Delmarva Water Transport Committee, First State RC&D Council, Delaware Safety Council, Sussex County Association of Towns, Delaware Association of Counties, and Delaware Rural Water Association. Funding in the amount of \$10,000 per councilperson will be allowed for the continuation of the Councilmanic Grant Program. The Recreation Assistance Program will remain at the same funding level as FY 2001 of \$30,000. FY 2001 Recreation Assistance Program funding not used will be allowed to be carried over to FY 2002. This is the same policy as the Councilmanic Grant Program.

The County Council will make contributions to the Delaware Technical & Community College Annual Women's Conference, Slam Dunk To The Beach, University of Delaware

Symphony, Sussex County Science Fair, and Senior Citizen Beach Day. The Budget Committee is also recommending for the first time that the County Council participate in the Delaware Women's Health Conference in the amount of \$500.00 and the Delaware Technical & Community College Spring Gala, which is an annual fundraising scholarship event, in the amount of \$1,000.

During FY 2002, County Council meetings which are normally held at 10:00 a.m. on Tuesdays, Board of Adjustment meetings which are held at 7:00 p.m. the second and fourth Tuesday of each month, and Planning and Zoning Commission meetings which are normally scheduled for the second and fourth Thursday of each month at 7:00 p.m. will be available on a nationwide basis on the Internet. Anyone wishing to monitor any of these three meetings may do so with a link from the County's homepage of <http://www.sussexcounty.net/>.

The County Council will accomplish the following objectives during budget year 2002:

- ✓ **Strengthen intergovernmental cooperation**
- ✓ **Maintain public availability**
- ✓ **Complete redistricting**
- ✓ **Maintain spending limits established within the budget**

4. **Legal**– Legal services for FY 2002 will be provided by Mr. Eugene H. Bayard representing the County Council, Mr. Dennis L. Schrader representing the Planning and Zoning Commission, and Mr. Richard E. Berl, Jr., representing the Board of Adjustment. In addition to those individuals, the County Council will receive legal representation from the law firm of Young, Conaway, Stargatt & Taylor in regard to personnel and labor issues, the law firm of Parkowski, Noble & Guerke on environmental issues, and the law firm of Potter Anderson & Corroon in assisting with bond funding.

It is anticipated that the County Council will spend \$181,300 in the forthcoming year for legal expenditures. This compares to New Castle County expenditures of \$2.1 Million and Kent County of \$140,000.

Mr. Bayard will be designated as County Attorney, and Messrs. Schrader and Berl will be designated as Assistant County Attorneys. Their responsibilities will include, but are not limited to, providing the County Council, County Administrator, and all County departments, boards, and offices with legal advice. They will be responsible for representing the County in all legal proceedings and perform other duties as described in Delaware Code, Title 9, § 7005. The County Attorney and Assistant County Attorneys will have an active year in FY 2002 in assisting the County Council with the redistricting of councilmanic districts and providing legal advice to the Planning and Zoning Department in preparation of the

development of a new Land Use Plan.

The Legal Department will accomplish the following objectives during budget year 2002:

- ✓ **Draft redistricting boundaries**
- ✓ **Attend all public hearings and meetings when necessary**
- ✓ **Draft ordinance for new Land Use Plan**
- ✓ **Provide legal interpretations in a timely manner**

5. **Grant-in-Aid Program** – The proposed FY 2002 budget contains a grant-in-aid contribution of \$4,287,146. Grant-in-aid contributions include programs for police, fire, and ambulance companies. Additionally, the County will provide funding during the 2002 year for the Future Farmers of America, CHEER's Meal Program, the Small Business Development Center, First State Community Action, and Human Service Grants at the same level of funding as FY 2001.

Grant-in-aid contributions for the proposed 2002 budget call for the University of Delaware College of Agricultural Sciences to receive a one-and-a-half percent increase for all existing programs. The County's contribution for the new year will be \$159,115. This contribution includes \$50,000 to be awarded to a new program. The Delaware Poultry Extension Advisory Council has requested funding from the State of Delaware to hire an Extension Poultry Engineer. This program would be administrated through the University of Delaware Extension Service. The Advisory Council would like to see a hands-on outreach program by the Extension Engineer in the areas of improvement in in-house environment and energy conservation that would reap a major return to the local poultry industry. It is estimated that an extension program for the County's poultry growers and companies would reduce their live production costs as much as \$1.5 Million annually for the poultry industry. The Advisory Council had requested a \$100,000 contribution from the County for the next three years. At this time, the Budget Committee can only realistically recommend \$50,000 to be considered one year at a time. The funding is also solely contingent upon the Advisory Council securing sufficient funds at the State level. The Budget Committee is concerned with published reports that appeared in the Wilmington News Journal on Saturday, April 28, 2001, that according to the United States Department of Agriculture, poultry production decreased in Delaware for the second year in a row.

The Sussex Conservation District will receive a one-and-a-half percent increase also during FY 2002. This funding will be utilized for the salary of a Coordinator, Sediment and Stormwater Management Assistant, and the Equipment Manager. The County Council will

also contribute \$75,000 to be matched by State funding for the Tax Ditch Drainage Program. The County Council's total contribution for the proposed 2002 year budget for the Sussex Conservation District is \$123,547.

The proposed 2002 year budget contains a contribution of \$116,593 for the Human Service Grants Program. This funding is at the same level as FY 2001. Nonprofit agencies are eligible to apply for this funding in August, with grants being awarded by the County Council in late October. This program has been very popular among nonprofit agencies. The requests for this funding have grown tremendously over the years with reduction of federal and State programs. The Budget Committee believes that a three-and-a-half percent increase to this program would not have a significant affect on the applications. However, it is an area that the Committee chose to try to limit, as it has a cumulative affect on the entire budget.

Municipalities in Sussex County that do not have a realty transfer tax, or who collect less than \$20,000 annually from their realty transfer tax, will once again be eligible to receive Revenue Sharing from the County. The County Council makes \$15,000 from the County's realty transfer tax collection available for those municipalities who do not reach the \$20,000 minimum.

The proposed 2002 budget allows for the County Council's policy of paying a payment in lieu of taxes to the Town of Georgetown. This year's contribution will be \$5,464. In addition to the Revenue Sharing and the payment in lieu of taxes, the County Council also will make payments to the City of Rehoboth in the amount of \$850,000. These payments are for the acquisition of water for the Dewey Beach water system and the treatment of sanitary sewer for the Henlopen Acres and Dewey Beach Sanitary Sewer Districts. Seaford will receive \$72,000 from the County Council for the treatment of sanitary sewer for the Town of Blades. Georgetown receives a payment of \$70,000 for the treatment of waste from the Sussex County Industrial Airpark and the purchasing of water and sewer service for County properties located in Georgetown. The City of Seaford will receive approximately \$38,000 and the City of Rehoboth Beach will receive approximately \$44,000 from the County's share of the 50-cent service charge for the 9-1-1 fee on the telephone bill.

The Sewer and Water Low-Income Loan Program, the County's Sewer and Water Low-Income Assistance Program, West Rehoboth Sewer Low-Income Assistance Program, and Federal Rural Development Hookup Cost/Loan Grant Program will continue in FY 2002. The loan fund can be utilized on delinquent or current balances. The interest rate is three percent. The Budget Committee is recommending that the County's Sewer and Water Low-Income Assistance Program increase to a subsidy of \$200.00 per year. This is a doubling of the assistance that was provided for the first time in FY 2000. The income guidelines for these programs will be the HUD/CDBG low-income levels. However, the Budget Committee is recommending that liquid assets be increased from \$7,500 to \$15,000.

The Grant-in-Aid Program will also include the continuation of the County Council's property tax subsidy for the County portion of the property tax bill. The Budget Committee is recommending income guidelines be increased for the new year. Currently, an individual whose annual income does not exceed \$14,400, or a household with two or more adults whose income does not exceed \$18,400, is eligible for this program. The Budget Committee would recommend that the individual income guidelines be increased to \$15,800 and a household income not to exceed \$20,000. This subsidy is in the form of a grant that can be applied to the County's portion of the property tax bill only. Funding cannot be applied to school or tax ditches. This program does not restrict anyone from applying for the senior citizen or disability programs that give exemption from all property taxes. I will outline all of the tax subsidy programs that are available in the "Finance--Treasury Division" section of this letter.

The Budget Committee wishes to advise organizations that receive grants from the County that after a decade of generosity, this is an area of the County budget that will begin to remain flat, or even decrease depending upon the County's economy.

6. **County Administrator** – The County Administrator is required to perform duties as listed in Title 9, Delaware Code, § 7003, that include, but are not limited to, being the Chief Administrative Officer of the County, attending all necessary government meetings, and being responsible for the proper administration of all County affairs. In addition to my normally scheduled meetings, I will remain active with the Sussex County Association of Towns, Delaware Association of Counties, and the National Association of Counties. During FY 2002, I will continue to lobby for federal assistance for wastewater infrastructure. I believe it is important that the federal government participate in a grant program. Because of our location geographically, there are regional benefits by providing central sanitary sewer with the elimination of failing systems and holding tanks.

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The primary goal that I have established for myself for FY 2002 will be the development of a new Land Use Plan. This Plan will improve on the current Land Use Plan that was adopted in October of 1997. A new Land Use Plan must be adopted by the County Council by October of 2002. During the first quarter of the new budget year, a selection committee consisting of the President of the County Council, President of the Planning and Zoning Commission, County Finance Director, Director of Planning and Zoning, and myself will conduct interviews of potential land use consultants. For the long-term vitality of our quality of life, it is imperative that we develop a Land Use Plan that is both protective of our natural resources and at the same time is publicly acceptable. The development of the new Land Use Plan will include a cooperative effort with State agencies to assure that the Plan is in conformity with Governor Minner's *Livable Delaware* legislation. Meetings and discussions will take place with the Sussex County Association of Towns, First State Manufactured Housing Association, and the Lower Delaware Homebuilders Association. A multiple of public hearings will be scheduled, to include formal hearings in each councilmanic district. I

believe the end result of the public hearings will allow the County Council to have a public understanding of the County's vision for future growth and the necessary knowledge for the development of regulations necessary for implementing the Plan.

The County Administrator will accomplish the following objectives during budget year 2002:

- ✓ **Maintain oversight of all County departments**
- ✓ **Draft new Land Use Plan**
- ✓ **Lobby on behalf of the County Council for State and federal funding to reduce sewer costs**
- ✓ **Seek revenue diversification in order to address future financial needs and new programs**
- ✓ **Assure current revenues are sufficient to support current expenditures**
- ✓ **Seek increased funding for road programs**
- ✓ **Primary point of contact for County government**

7. **Finance--Administration** – This department consists of the Finance Director, Finance Coordinator, Administrative Secretary, and a Purchasing Agent. The Finance Administration section is responsible for overseeing the financial functions of the County government with respect to expenditures and revenues. All of these are an important role in the budget-making process. The Finance Director assists in monitoring the monthly financial reports and preparing special financial analyses. The department oversees the Treasury Division, Accounting Division, Assessment Division, Utility Billing Division, and Data Processing.

A very important function of the Finance Director is the administration of bond sales and other mechanisms necessary to support the County's growing wastewater infrastructure. During FY 2002, the Finance Director will monitor federal legislation that was proposed by Senator Trent Lott of Mississippi that would allow for the County to refinance existing bond indebtedness. Currently, federal legislation will only allow you to refinance an issuance once. In many cases, we have taken advantage of lowering interest rates and have refinanced several bond issues. With the lessening of the federal restriction and continued reduction in the prime borrowing rate, there may be advantages to sewer districts to consider reissuance at this time. The financial benefit from these reissuances will be passed along to the users of the sewer districts.

With the elimination of all General Fund tax-dependent debt, the Finance Director will establish a Capital Improvement Fund that will be beneficial for any capital improvements the Council may approve over the next two to five years. The establishment of this fund will be beneficial in limiting the debt Council may have to incur to complete a project.

During FY 2002, the Finance Director will receive investment recommendations from J.H.W. Gefaell, Capital Markets Advisory Group, LLC, and Fairmount Capital Advisors, Inc.

In addition to the responsibilities listed for the Finance Director in Title 9, Delaware Code, § 7004, the Finance Director will accomplish the following objectives during budget year 2002:

- ✓ **Maximize idle cash investments with minimum risk**
- ✓ **Collection of delinquent property tax and sewer charges**
- ✓ **Maintain or improve the County's most recent bond rating—Aa3**
- ✓ **Maintain a zero balance in General Fund tax-supported indebtedness**
- ✓ **Evaluate potential consolidation of services between the Treasury Division, Accounting Division, Assessment Division, and Utility Billing Division**

8. **Finance--Assessment Division** – This division consists of one Director, one Assistant Director, seven Assessors, two Clerk-Supervisors, one Secretary, and 11 Clerks. It is the responsibility of this division to ensure that all land, buildings, improvements, and special betterments, except those exempted from taxes, are valued and added to the County's assessment rolls for the purpose of taxation. Currently, the division uses 1974 construction values to calculate the assessments placed on real property.

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The proposed 2002 budget allows for the Assessment Division to purchase three Pentium III computers, two printers, one microfilm reader/printer, two calculators, six file cabinets, and two digital cameras.

The Assessment Division will accomplish the following objectives during budget year 2002:

- ✓ **Continuation of converting paper records to microfilming to eliminate storage problems**
- ✓ **Conversion of ownership cards to digital form by the fourth quarter of the new budget year, thus enabling this information to be obtained through the Internet**

- ✓ **Assessment Director will have oversight of the Building Code Department and the Constable's Office**

9. **Finance--Accounting Division** – The Accounting Division consists of a Director of Accounting, an Assistant Director, a Payroll Accountant, six Accountants, and one Secretary. The Accounting Division is responsible for recording, reporting, and auditing. The Director of Accounting's responsibilities include playing a major role, along with the County Administrator and Finance Director, in preparation of the annual budget and recording of financial transactions through the fiscal year to prepare the monthly budget performance reports.

- Other responsibilities for this division include preparation of federal and State payroll reports, reviewing and paying all County bills, maintaining fixed asset records, monitoring federal and State grants, recommending and approving budget adjustments, and working with the auditors to coordinate the annual audit.

Funding has been allocated for the purchase of a fax machine, binding machine, and copier.

The Accounting Division will accomplish the following objectives during budget year 2002:

- ✓ **Collection of all Industrial Airpark tenants' rent**
- ✓ **Collection of Airport fuel sales premiums**
- ✓ **Maintaining current fixed asset records**
- ✓ **Funds received are to be deposited on the day of receipt and invested as soon as they are available in an interest-bearing account**
- ✓ **Maximize the efficiency of the accounting software**
- ✓ **Processing of accounts payable in a timely manner, allowing the County to take advantage of any discounts that it is eligible for**

10. **Finance--Treasury Division** – The Treasury Division consists of one Director, one Assistant Director, one Secretary, three Tellers, and three Clerks. The Treasury Division will be responsible for administrating the State Senior Citizen School Property Tax Credit Program, exemptions for residents over the age of 65, exemption program for the disabled, and Sussex County Property Tax Subsidy Program. The Budget Committee is recommending that the County Council allow annual income to qualify for the County's Property Tax Subsidy Program to increase from \$14,400 for an individual to \$15,800, and a household income to

increase from \$18,400 to \$20,000. The Committee also recommends that liquid assets or real estate, other than a home, will increase from a maximum of \$7,500 to \$15,000 [See Addendum 8].

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The Treasury Division will accomplish the following objectives during budget year 2002:

- ✓ **Investigate new cashier computer programs to simplify collections and disbursements**
- ✓ **Adjusting tax records to new address system**
- ✓ **Develop Internet payment program and accept all major credit cards without loss of payment to County or school districts**
- ✓ **Automatic rebilling of payments received that are not paid in full**
- ✓ **Assessment billing and collection of all school taxes**

11. **Building Code** – The Building Code Department consists of a Chief Building Code Inspector, one Secretary, one Clerk, and three Code Enforcement Officers. The department is responsible for doing plan review and building inspections for residential and commercial structures. The County contracts with First State Inspection Agency to perform field inspections for the single-family portion of the inspection program. During FY 2002, the Building Code Department will continue to provide services for single-family home inspections for 12 municipalities and multi-family and commercial inspections for 13 municipalities [See Addendum 9].

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There are several benefits to having the County implement this program within the municipalities. First, it is provided without any cost to the local governments. Many small towns would not be able to have a program if the County did not provide this service. The cost of the program is being paid entirely from the fees that are associated with the permits. The second benefit is that it allows the construction industry in the County to be familiar with one code by having 14 jurisdictions use the same code. The County currently uses the Southern Building Code Congress International code. We will continue to monitor State legislation that may mandate that the County change its building code. If this legislation is passed, it would have a detrimental affect on the Building Code Department's budget. In addition to the retraining of County staff, it would also require the purchasing of additional code books.

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The proposed 2002 budget indicates that the County's income for the Building Code Department will decrease \$277,676. We are projecting that 1,275 new homes will be built in the County. This is a reduction of past years where we have seen an average of 2,000 homes

built. The biggest decrease in construction that we foresee in the upcoming year is the reduction in large commercial buildings and multi-family projects. The reduction in construction projects will eventually affect the County's tax base, which could result not only in a reduction of income from building permits, but could affect the 2003 assessment growth.

Funding will be provided this year to allow the Building Code Department to purchase a calculator, computer, and digital camera. The purchasing of a digital camera will be useful in recording any violations that are observed in the field. The camera will also be beneficial in the demonstration of proper workmanship in different or unusual circumstances.

The Building Code Department will accomplish the following objectives during budget year 2002:

- ✓ **Ensure that inspectors are provided with the necessary training and education to keep up with code changes**
- ✓ **Continuation of good working relationship with local and out-of-state contractors**
- ✓ **Maintaining current fee structure**
- ✓ **Completion of review and comments on all single-family homes within five working days**
- ✓ **Completion of review and comments on all commercial projects within 15 working days**

12. **Personnel** – The Personnel Department consists of a Director of Personnel, an Assistant Director, a Payroll Accountant, and two Clerk-Technicians. The Personnel Department is responsible for assisting the County Administrator in providing a healthy work environment to instill a spirit of professionalism among the employees, and to assist the employees in all areas of personnel practices. The department is responsible for assisting the County Administrator in recruiting, testing, and interviewing in the selection of future County employees. Personnel records of the current County employees, plus retirees, are managed in this office.

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Funding has been provided in the 2002 budget to allow for the hiring of an additional employee for this department. The personnel reporting requirements for County employees have increased over the years, especially with the addition of more paramedics. This increased activity has necessitated the need to hire an additional employee. The department is responsible for coordinating all County benefits for employees, which include medical, vision, dental, life, accidental death, and long-term disability insurance, plus pension benefits. Not only does this department have to create a file for the employee, they must also

maintain a file for the spouse and dependents.

The Budget Committee is recommending that the County Council expand the current vision benefit. Currently, the County allots \$1,000 per employee for dental benefits during the budget year. The proposed 2002 budget allows for an employee to apply vision costs toward the \$1,000 allocation. For most employees, the new program will provide additional assistance in vision costs. However, employees will only be eligible for reimbursement for glasses every two years.

With the adoption of the policy of not providing all employees with a cost of living increase as a result of an unsatisfactory evaluation, it will be the Personnel Department's responsibility to work closely with the County Administrator in those evaluations. The Personnel Department will distribute to each department head evaluations that will be required to be maintained on an annual basis.

Should the Council approve the program to allow employees to donate time to other employees, the Personnel Department will be responsible for monitoring those records.

The Personnel Department will accomplish the following objectives during budget year 2002:

- ✓ **Assist County Administrator to ensure County maintains competitive compensation and benefit package**
- ✓ **Posting of all position vacancies**
- ✓ **Reviewing and evaluating County employee benefits**
- ✓ **Processing all health, dental, and vision reimbursements**
- ✓ **Reviewing and recommending the elimination of non-essential positions**
- ✓ **Consolidation of training and education between departments**

13. **Information Systems** – The Information Systems Department consists of a Supervisor of Information Systems, one Systems Administrator, one GIS Specialist, five CAD Technicians, three Personal Computer Technicians, and three Clerks. The major focus for this department for FY 2002 will be the refining of the Rural Readdressing Project. With the termination of the consultant's contract to deliver the addresses, the Information Systems Department will be required to refine the process. Two new employees that were added in the fourth quarter of FY 2001 were utilized for this project. The proposed 2002 year budget allows for the hiring of a GIS Specialist. It is critical that this position be filled as soon as possible to allow the County to rectify the problems that have developed as a result of the less than satisfactory

completion of the contract with 3Di.

With the County Council authorizing subdivisions to retain many of their current addresses, the Information Systems Department will be responsible for transferring this information to the property tax records. There are also numerous unnamed private roads that will be required with the constant changing of addressing and sending the information to the State 9-1-1 Coordinator for input into Verizon's telephone records. This process will be compounded by the fact that we will have a need for ongoing excessive maintenance to the previously delivered addresses, as well as monitoring new subdivisions.

- Additional responsibilities for the department during the year will include the further enhancing of the County's PC network infrastructure. This department will be assisting the Engineering Department in their enhancement of the SCADA system and remote reporting capabilities. Information Systems will work with the Paramedic Department to enhance connectivity to the State's Office of Emergency Medical Services and the EDEN system to provide fast and reliable connectivity to the incident reporting system. Information Systems will be responsible for the development of the installation of Internet cameras to allow for a broadcast system to provide real-time broadcasting of County Council meetings, Planning and Zoning Commission meetings, and Board of Adjustment meetings.

The Information Systems Department will accomplish the following objectives during budget year 2002:

- ✓ **Enhance public relations in regard to the 9-1-1 Addressing Program**
- ✓ **Rectify the Rural Readdressing Program**
- ✓ **Development of personal computer custom applications for each of the County's departments**
- ✓ **Installation of additional security systems for the Administrative Building**
- ✓ **Installation of Internet-based broadcasting of County Council meetings**
- ✓ **Provide maps and related assessment information in a timely manner**
- ✓ **Coordinate tax and address information with the Treasury Division and Data Processing**

14. **Constable's Office** – This department consists of four Constables. The oversight of this department is provided by the Director of Assessments. The Constable's Office has taken an aggressive, but yet diplomatic, approach to collecting back taxes and overdue sewer and

water bills. During budget year 2002, the department will coordinate its activities with the Planning and Zoning Department, Assessment Division, Utility Billing Division, Treasury Division, and Building Code Department.

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New budget expenditures will allow for the purchasing of a new vehicle to replace a vehicle that has 138,000 miles. Additional expenditures will include a color printer that will be utilized for the downloading of violations that have been taken from a digital camera in the field and two new computers.

The Constable's Office will accomplish the following objectives during budget year 2002:

- ✓ **Investigating and resolving complaints and violations in a timely and professional manner**
- ✓ **Vigorously and aggressively pursuing the collection of back taxes, overdue sewer and water bills, bad check reimbursements, and open permits**
- ✓ **Removal and demolition of vacant and illegal manufactured homes, coordinating activities with the First State Manufactured Housing Association**
- ✓ **Computer recording of outstanding violations**

15. **Planning and Zoning** – This department consists of a Director, an Assistant Director, a Chief Zoning Inspector, seven Zoning Inspectors, one Environmental Planner, and three Clerks. The proposed 2002 budget allows for the hiring of a land use consultant to assist in the development of updating the current Land Use Plan to comply with State regulations. I believe the development of the new Land Use Plan will dominate the County Council, the Planning and Zoning Commission, the County Administrator, and the Planning and Zoning Director's time during FY 2002. There will be a multitude of meetings necessary to inform the public on the process of developing an acceptable Land Use Plan.

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I believe it will be beneficial to select an independent land use consultant who will provide impartial input and clarify some complex zoning issues to assure that the final product is both publicly acceptable and in compliance with State regulations.

The proposed 2002 year budget allows for the Planning and Zoning Commission and the Board of Adjustment to meet 31 times a year. Members of the Planning and Zoning Commission and the Board of Adjustment will be paid \$250.00 per meeting.

The Planning and Zoning Department will accomplish the following objectives during budget year 2002:

- ✓ **Drafting of a publicly acceptable Land Use Plan**
- ✓ **Assisting property owners to ensure that any proposed development is in compliance with County long-range plans**
- ✓ **Coordinate activities between the Engineering Department and local and State agencies**
- ✓ **Coordinate technical review of pending applications and process all applications in a timely manner**
- ✓ **Coordinate violation activities with the Constable's Office**
- ✓ **Develop a computer program tracking outstanding permits**
- ✓ **Review and make recommendations of any necessary adjustments to existing ordinances**
- ✓ **Coordinate zoning activities with the State Planning Office**

16. **Emergency Operations and Preparedness** – The Emergency Operations Department consists of one Director, one Assistant Director, one Communications Section Supervisor, one Quality Assurance Technician, one Assistant Chief Dispatcher, four Emergency Communications Supervisors, two Communications Support Technicians, 13 Emergency Communications Specialists, one Local Emergency Planning Coordinator, and one Clerk. County employees working at the 9-1-1 Communications Center are responsible for dispatching paramedics, ambulances, and volunteer firemen. The Delaware State Police communications employees, who share the facility with the County, are responsible for dispatching State and local police.

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The Budget Committee is recommending that the 9-1-1 dispatchers who work on a rotating shift receive an across-the-board three percent salary adjustment. In the last two years, this department has lost 12 employees. This has resulted in putting an additional burden on the existing staff. During FY 2001, the County Council reduced the retirement requirements for this department for those employees who work shift work to 25 years. The Budget Committee believes that the three percent across-the-board increase will be beneficial in employee retention, coupled with the 25-year retirement. The loss of employees has a negative impact on the budget because of the cost of providing uniforms, training, and overtime that has to be paid to cover because of the open positions.

The Budget Committee recommends that the County Council start exploring the possibility of

expanding the Emergency Operations facility. The Capital Improvement Fund reveals a \$500,000 expenditure for FY '05. This fund would be utilized for investigation and design of the expansion of the existing building or the possibility of purchasing a new building and relocating. Funding for this project would be provided from the Capital Improvement Fund. It is the recommendation of the Budget Committee that communications between the County and State agencies take place during 2002. The cost of the facility should be shared between the County and the State government. Other agencies, in addition to the State Police, that may be interested in such a facility could be the Department of Natural Resources, Delaware Department of Transportation, and the Delaware National Guard.

The installation of the new computer-aided dispatch (CAD) system will be completed during the first quarter of 2002. This equipment will be instrumental in allowing us to capture the necessary information to comply with the State's reporting regulations.

The Emergency Preparedness Office is responsible for coordinating the County's efforts in providing for public safety and protecting life and property. The Emergency Preparedness Office is responsible for coordinating activities between the State and local governments for incidents such as manmade or natural disasters and to maintain a continuity of order under emergency conditions. The County's 9-1-1 Mobile Command Center has been beneficial in accomplishing those goals.

The Local Emergency Planning Committee, which is part of the County's Emergency Operations, is funded 100 percent with State funding. This department is responsible for instituting safeguards pertaining to emergency preparedness operations in time of a hazardous material release or spill from a fixed or mobile facility that may affect the general public. The department is responsible to compile and maintain records of inventory of facilities that produce, store, or sell hazardous materials in Sussex County and supply the information to first responders, as well as the general public.

The Communications Support Section will supervise and assist in the performance of preventive maintenance of all County communication towers and respective antennas and feed lines. This would include maintenance and service on all County-owned electronic radio frequency equipment. The Communications Support Section will work with all fire and ambulance companies in the transition of the 800 megahertz system. Additional responsibilities of the Communications Support Section include aiding the local fire and ambulance companies with technical assistance that includes siren maintenance, paging, and radio communications.

Emergency Operations and Preparedness will accomplish the following objectives during budget year 2002:

✓ **Complete installation of the new computer-aided dispatch system**

- ✓ **Act as a Regional Training Center for emergency medical dispatch priority**
- ✓ **Maintain a mobile command post to offer public safety, with capabilities of providing the latest weather, emergency communication bulletins, and centralized meeting facility**
- ✓ **Develop dialog with the County Fire Service on issues relating to dispatching, communications, and preparedness**
- ✓ **Phase the new County addressing information into all computers**
- ✓ **Coordinate activities with communities in Sussex County that have been recognized by the Federal Emergency Management Agency as Project Impact communities**
- ✓ **Coordinate training activities with the development of hazardous mitigation projects**
- ✓ **Maintain UHF paging system for the Fire Service**
- ✓ **Design and procurement of the new siren control system to interface with the computer-aided dispatch system**

17. **Emergency Medical Services** – The Paramedic Department consists of one Director, one Deputy Director, one Professional Standards Division Manager, one Operations Division Manager, one Service Support Supervisor, one Field Training Coordinator, 64 Field Paramedics, four Supervisors, one Support Service Mechanic, one Support Service Technician, one Information Systems Coordinator, one Administrative Assistant, and two Clerk-Technicians. The FY 2002 Sussex County Emergency Medical Services budget supports six paramedic units [See Addendum 10] and two first responder units, one of which is a supervisor unit, 24 hours a day, serving all of Sussex County and a portion of Kent County (primarily Milford). The system is operated out of eight facilities with a fleet of 19 vehicles.

The mission of Sussex County Emergency Medical Services is to provide mobile health care services to improve the quality of life within the community. Emergency Medical Services will accomplish this through direct patient care, continuous quality improvement, innovative technologies and procedures, and comprehensive education and training of their personnel and the general public.

The Budget Committee recommends that the County Council approve a three percent across-the-board increase for all certified paramedics. This increase is similar to the recommendation that was made for the 9-1-1 dispatchers. In the last two years, the County has lost 18 paramedics. It is estimated that the County has spent over \$400,000 in filling

these vacancies. The State Office of Emergency Medical Services recommended that the salary be adjusted upwards by five percent. The Budget Committee believes that the three percent is more realistic. Consideration will be given to phasing in an additional two percent in the development of the 2003 budget next year.

The proposed 2002 year budget allows for funding to complete the reduction in years of service for retirement that was approved in the FY 2001 budget. The County Council authorized the reduction for paramedics to retire with full benefits at 25 years instead of 30. A contribution of \$226,834 will be made to allow for the formula for 25 years to equal the same benefits as 30 years provided.

The Paramedic Department is the largest single department expenditure that the County government has. The Budget Committee is of the opinion that it is more cost-effective to retain than to train. Hopefully, the additional funding that was provided last year to reduce the retirement to 25 years and the across-the-board increase, in addition to the cost of living, will slow the loss of paramedic personnel.

During FY 2002, the budget will permit the rechassisng of two box-type response units, the replacement of two Suburbans, two staff vehicles, and one Hazmat support vehicle, and the purchase of one additional staff vehicle. Replacement and rechassis for emergency vehicles is based on a 100,000-mile safe practical life for vehicles used in emergency response. Support vehicles are used vehicles that may be replaced on or after the four-year mark, based on expiration of the four-year/100,000-mile warranty in place and maintenance history for those vehicles. Equipment purchases that will be funded during the new budget year will be used to replace aging equipment over a multiple-year period. Training equipment is used by field training officers to maintain ongoing paramedic skill proficiencies.

The Emergency Medical Services budget does not include funding for a seventh paramedic unit. At this writing, the State has not approved funding for a seventh unit. The Budget Committee is recommending that \$221,529 be encumbered under Appropriated Reserve from the increase in retained earnings due to the Fiscal 2000 audited results. This would assure that funding would be in place should the State approve the seventh paramedic unit after adoption of the new budget. Additionally, the funding would also be beneficial to lessen the impact if it is approved in future years and there is a decline in County revenue.

Emergency Medical Services will accomplish the following objectives during budget year 2002:

- ✓ **Develop a comprehensive total quality management system**
- ✓ **Maintain a continuing education program that includes coordination between volunteer fire and ambulance organizations**

- ✓ **Develop a first responder program**
- ✓ **Employee retention**
- ✓ **Maintain a high quality of advanced life support for Sussex County residents, as well as seasonal visitors**
- ✓ **Maintain high community visibility**

18. **Data Processing** – The Data Processing Department consists of one Director, one Assistant Director, two Programmers, and two Computer Operators. During budget year 2002, the Data Processing Department will be monitoring and setting up the procedure for the payment of County taxes and utility bills by credit card through the Internet. The department will maintain contact with the Official Payment Corporation for this program. Data Processing will be responsible for scheduling demonstrations for the Utility Billing, Treasury, and Assessment Divisions. These demonstrations will aid those departments in making decisions on whether to purchase new software or to continue to use in-house software. It is the belief that the software being evaluated would enhance billing collection and the overall performance of those departments.

Additional responsibility for the Data Processing Department in the new budget year will include reviewing the feasibility of software to convert RPG programs. This type of software is to allow the Data Processing staff, and future staff, the ability to easily write programs using a highly productive development environment. It would enable the County's software to run on multiple platforms and a multiple database, and would modernize existing software. This would simply make programs and users more productive and rapidly build efficient applications, easy maintenance, and portability to windows, JABA, or mixed.

An important aspect of the Data Processing Department is that approximately 85 percent of the work performed by this department are requests that are made by various departments throughout the year. This information is important to outside sources and these requests are usually needed immediately.

Funding has been made available for capital purchases to include a personal computer and a file cabinet.

The Data Processing Department will accomplish the following objectives during budget year 2002:

- ✓ **Set up and manage a payment project for credit card billing**
- ✓ **Replace software for County departments**

- ✓ **Review feasibility of software to convert RPG programs**
- ✓ **Prompt response to projects on demand**
- ✓ **Generate revenue for the General Fund with the production of information to the general public**
- ✓ **Strengthen and enhance cooperative efforts between departments**

19. **Engineering--Administration** – The Engineering Administration Division consists of one County Engineer, one Assistant County Engineer, three Accountants, one Director of Engineering Accounting, one Director of Utility Engineering, one Historic Preservation Planner, three Project Engineers, one Permit Technician, and two Clerks. The proposed FY 2002 budget will demand that Engineering Administration be involved with a wide range of capital projects. Currently, the Engineering Department is involved with 55 projects. During the year, it is projected that this list will only increase. The Engineering Department is receiving inquiries weekly for expansion of services. During the last 12 years, the Engineering Department has completed over \$130 Million of capital improvements. During the next three years, \$77.7 Million will be completed [See Addendum 11].

Regional sewer projects that will be developed during FY 2002 will include the construction and completion of the Ocean View Sanitary Sewer District; the bidding, awarding of a contract, and the beginning of construction of the Cedar Neck Sanitary Sewer District; bidding, awarding of a contract, and the commencement of construction for the Ellendale Sanitary Sewer District; the completion of design and announcement of the acceptance of bids for the Oak Orchard Sanitary Sewer District; and the completion of design and announcement of acceptance of bids for the Bay View Estates Sanitary Sewer District.

Additional capital improvement projects that will involve the Engineering Administration Division include the expansion of the Milton Library, construction of a new Airport Terminal Building, apron expansion, construction of four additional T-hangars, installation of a generator at the Industrial Airpark, feasibility study for the extension of Runway 4-22, design of the rehabilitation of the crosswind runway, and the selection of a consultant to design and construct a fire supply system for the airport side of the Airport/Industrial Airpark.

Funding has been appropriated in FY 2002 to allow for the Engineering Department to continue the monitoring of six former landfill sites that were operated by the County. Current State and federal laws require the County to maintain a cover over the complete site and perform certain maintenance and monitoring functions at these sites for 30 years after their initial closure. The County's financial audit, performed by Jefferson, Urian, Doane & Sterner, indicates that landfill post-closure care liability of these sites is \$2.4 Million at June

30, 2000. This amount is based on what it would cost to perform all post-closure care in 2000. Actual costs may be higher because of inflation, changes in technology, and/or changes in environmental regulations. During the new budget year, Engineering Administration will be responsible for ensuring that there is groundwater sampling, installation of new monitoring wells where needed, miscellaneous site work, and performance evaluation of groundwater management zones. Should groundwater sampling indicate a worsening in any of the landfills, the \$2.4 Million projected cost could escalate rapidly. Excavation and complete removal of soils at one site could exceed \$10 Million. This potential cost supports one of the primary reasons why it is important for the County to retain a 25 percent Undesignated Fund Balance.

The Engineering Administration Division will accomplish the following objectives during budget year 2002:

- ✓ **Oversight of design and construction of new and expanded sanitary sewer districts**
- ✓ **Monitoring of landfill closures**
- ✓ **Oversight of capital improvement projects, to include Airport expansion**
- ✓ **Investigate cost alternatives for the design and treatment of sanitary sewer**

20. **Engineering--Planning and Permits** – The Planning and Permits Division consists of two Planning Technicians, three Permit Technicians, one Clerk-Typist, and one Office Manager. The direct oversight of this division is the responsibility of the Assistant County Engineer.

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The proposed 2002 budget will require the Planning and Permits Division to prepare planning documents for the proposed North Millville Sanitary Sewer District, proposed Derrickson Creek Sanitary Sewer District, proposed Piney Neck Sanitary Sewer District, and an update to the South Coastal Area Planning Study. The division will be responsible for completing data for the billing of the Ellendale Sanitary District and start developing the information necessary for the billing of the Oak Orchard Sanitary Sewer District. The Planning and Permits Division will be required to implement procedures and train personnel on the administration and hookups for the Holts Landing Sanitary Sewer District, should the County Council decide to accept the responsibilities of the existing collection system. The transmission line construction has been completed for this sewer district in FY 2001. During the first quarter of FY 2002, the County Council will have to decide if the County is going to operate the collection system for this district. To comply with the United States Environmental Protection Agency, Planning and Permits will be responsible for reviewing the County's pretreatment ordinance to assure that it is in conformity with any new regulations.

One of the primary functions of the Assistant County Engineer is to work closely with the County Administrator and Finance Director in securing funding for the new sewer districts.

The Assistant County Engineer meets on a regular basis with the Delaware Wastewater Facilities Advisory Council. During FY 2001, the County was successful in receiving \$10.2 Million in grant funding. Additionally, the County received \$5.6 Million in the form of low-interest loans. Because of statewide needs, the securing of funding will be more competitive during 2002.

Capital items that will be purchased for the Planning and Permits Division for FY 2002 include a work station, two file cabinets, a slide projector, a laser printer, and two computers.

The Planning and Permits Division will accomplish the following objectives during budget year 2002:

- ✓ **Promote the creation of new sewer districts**
- ✓ **Support expansion of existing sewer districts**
- ✓ **Development of billing data for new sewer districts**
- ✓ **Upgrading of the South Coastal Area Planning Study**
- ✓ **Plant expansion of the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District**
- ✓ **Review of existing County ordinances for compliance with the U. S. Environmental Protection Agency and the Delaware Department of Natural Resources and Environmental Control**
- ✓ **Assist in securing funding under existing programs and investigation of new funding sources**

21. **Utility Billing Division** – The Utility Billing Division consists of one Director, one Assistant Director, one Secretary, one Accountant, five Clerk-Technicians, and two Clerks. The Utility Billing Division is responsible for processing all County water and sewer accounts in a timely manner. The Utility Billing Division currently has 42,138 accounts that must be processed on a quarterly basis. The 2002 proposed budget will allow the Utility Billing Division to maintain the existing sanitary sewer accounts and provide support for new districts, which need to be processed as soon as possible so all accounts may be tested for accuracy.

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The utility user assistance programs that we currently have in place [See Addendum 12] will be administrated by the Utility Billing Division. Efforts will be made to contact utility users who are having difficulty paying for their service to see if they qualify for County assistance. In an effort to assist low-income utility users, in addition to using the news media to alert the

general public about the availability of assistance, a letter campaign will be implemented in FY 2002 for notification of all delinquent account holders. Currently, 287 households are receiving assistance from the County programs. The Utility Billing Division will strive for doubling the number of recipients of these programs.

Delinquent utility users will also be made aware that the County will provide for partial payment agreements. The partial payment program has been instrumental in allowing accounts to reduce outstanding liability over a period of time. However, as harsh as it may seem, it is the division's responsibility to assure that all accounts are protected and, when necessary, liens placed upon some properties, with notification of uncollectible debts provided to the Sheriff and Constable's Office.

During FY 2002, funding will be provided for the purchasing of two personal computers and printers, shelving, file cabinets, a stool, and a typewriter.

The Utility Billing Division will accomplish the following objectives during budget year 2002:

- ✓ **Timely processing of all utility bills in an accurate manner**
- ✓ **Promoting of assistance programs to low-income residents**
- ✓ **Assistance in the collection of delinquent accounts**
- ✓ **Assist the Board of Appeals in making fair and accurate decisions on appeals**
- ✓ **Assist delinquent accounts in establishing a partial payment program**
- ✓ **Assist homeowners with the new septic grant program**

22. **Engineering--Utility Construction** – The Utility Construction Division consists of one Division Director, one Secretary, one Project Coordinator, and 12 Utility Construction Technicians. The Utility Construction Division is responsible for working with Planning and Permits and Engineering Administration in development of construction plans and making recommendations primarily for the County's sanitary sewer construction programs. This division is responsible for working with the contractors, the County's consulting engineers, and the property owners. The field personnel are usually the first line of contact for property owners when we commence a new project. It is essential that the members of this division conduct themselves in a polite and professional manner.

In addition to the oversight of the work being performed under contracts with the County, the Utility Construction Division is also responsible for overseeing private sector work that is

required under Ordinance No. 38. During FY 2000, the private sector was responsible for constructing \$2.6 Million in sewer improvements for the County-operated systems. This private contribution is beneficial to the sewer districts. Once construction has been completed, Utility Construction staff is responsible for obtaining as-built drawings of the completed construction. It is essential that proper documentation be maintained. Frequently, this department has had problems with other utility providers not having sufficient records. The lack of sufficient records leads to unneeded costs and interruption of service.

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Funding has been made available for the Utility Construction Division in FY 2002 for the purchase of two new vehicles, radio equipment, and Xerox document equipment.

The Utility Construction Division will accomplish the following objectives during budget year 2002:

- ✓ **Maintain lines of communication with the general public during construction of a new project**
- ✓ **Development of as-built records**
- ✓ **Assist in Miss Utility locations**
- ✓ **Provide training and education opportunities for staff**
- ✓ **Offer recommendations on construction cost savings**

23. **Engineering--Public Works** – The Public Works Division consists of one Director, one Assistant Director, one Private Roads Coordinator, two Public Works Technicians, and one Clerk-Technician. This division is responsible for performing plan review and construction inspection for private subdivision roads, and Technical Advisory Committee review for subdivision applications, private water and sewer systems, streetlighting projects, suburban community improvement projects, landfill projects, and Federal Emergency Management Agency mitigation projects.

Currently, Public Works is responsible for six suburban community street districts and 12 streetlighting districts. The Public Works Division is responsible for negotiating with power companies for the installation of streetlights, billing the units within a district on an annual basis, reimbursing power companies on a monthly basis, and resolving any problems that may arise. The suburban community street districts and the streetlight districts are an excellent opportunity for allowing private subdivisions to upgrade their communities with a cost-sharing program that has little administrative responsibility for the homeowners association [See Addendum 13].

The Public Works Division will accomplish the following objectives during budget year 2002:

- ✓ **Provide technical advisory review for subdivision applications in a timely manner**
- ✓ **Completion of the Federal Emergency Management Agency Mitigation Program**
- ✓ **Expand communities participating in streetlighting districts**
- ✓ **Expand communities participating in suburban community street district improvements**

24. **Libraries** – The library service in Sussex County consists of 11 independent libraries, three County-managed libraries, a bookmobile service, book delivery service, literacy program, and library administration. The total expenditure for library service in Sussex County for both independent and County libraries is \$2,857,385. There is a library within 15 minutes of 90 percent of the residents of Sussex County [See Addendum 14]. The County funds 11 independent local libraries through three sources: (1) library property tax, (2) General Fund Grant-in-Aid from the County Council, and (3) mobile home placement tax.

Since the implementation of the mobile home placement tax being dedicated for local libraries, from FY '96 through FY 2000, \$1,452,298 has been collected. This is \$302,298 in excess of what the Budget Committee had told the 11 independent libraries to budget for. The additional \$27,482 that was provided for each library should allow them to prepare for any reductions that they may receive.

The library property tax funding and library grant have increased 3.5 percent for the new budget year. It is unrealistic to think that the County can provide more funding than this at this time.

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The **Library Administration Division** consists of one County Librarian, one Systems Administrator, one Accountant, two PC Technicians, one Cataloger, two Library Assistants, and two Librarians. Libraries are becoming busier than ever. Citizens are using libraries for more than just a place to find a book, or to read, or to bring children for books and special programs. Demands are being placed on staff to train the public on computer use, to search databases, to search license databases, and search the Internet. This requires more personal attention and staff with the appropriate training and expertise. Customer service is a key emphasis of the libraries. Library Administration's workload continues to grow. Creating divisions within the department and the rearranging of staff work will be necessary to become more effective carrying out the responsibilities of this department during budget year 2002.

During the new budget year, the Administration Division will continue to look at upgrading

the automated system. As a text-based system, it is now outdated. The vendor now offers two products that will provide graphical access to our patron catalog. While our current vendor will continue to support this system for another few years, the system lacks capabilities that are under development by our vendor and other vendors. The County Librarian and the Systems Administrator will be joining Systems Managers from other public library systems, the Delaware Division of Libraries, and a task force on funding and improvements for the libraries to investigate next generation systems, including joint systems, and funding sources for such upgrades.

The delivery service that is provided by the County is a key to successful resource sharing. The 2002 budget allows for the continuation of delivery of library materials by the private sector. This program was started in the fourth quarter of FY 2001 and allows us to ensure uninterrupted service in transporting library materials and information between all of the County libraries.

The **Sussex County Bookmobile** will be able to connect to the Hollinet database for real-time access to have full circulation capabilities. The best benefit is that staff and patrons will have immediate access to the library catalog. They will be able to place holds immediately on materials rather than wait for the staff to place the hold upon returning to the department. In addition, when books are returned to the bookmobile, there is no way of knowing there are holds on the items being returned. That information is not available until it is listed at the end of the day on the expectation report. By that time, the item may have been checked out by another patron. Staff will be able to renew materials and identify overdues and fines. Staff will be able to register patrons immediately, establish lost card information, and tell patrons what materials they have out. This connection to the automation system will be an opportunity to provide better service to the bookmobile patrons.

The bookmobile program continues to grow in popularity and is an excellent outreach service. The proposed 2002 budget allows for an increase in permanent record books of ten percent. Books to be purchased for the new year include large print books, which are in popular demand.

The **Milton Public Library** is a busy hub of activity for adults and children—a place for children and adults to access information both in print form and on the Internet, a place where meeting rooms are available for local library needs, community activities, and tutoring, as well as a lending library for reading for pleasure. During budget 2002, it is estimated that at least four activities per week will be provided to the patrons. Sixteen (16) people per hour visit the library on an average and 20 library materials are checked out per hour.

The biggest activity that will take place regarding the Milton Library will be the construction of an addition. Currently, the budget for the project is \$1.5 Million. This funding is made up of grants from the State, grants from the County Council, and private foundation assistance.

Currently, over 12 applications for funding are pending. The success of these applications will result in the final budget number. Design for the approximate 10,000-square-foot addition will be finalized in the first quarter of FY 2002, with a goal of awarding a contract in January of 2003. The director is planning to continue educating the community about the services that are needed at the library through presentations in hopes of additional monetary support, as well as increased use by the public.

The proposed 2002 budget allows for the awarding of \$50,000 for furniture and equipment for the addition. Permanent record books will increase ten percent for the new year. One Hundred Thousand Dollars (\$100,000) will be awarded for building expansion from the Appropriated Reserve account.

The **South Coastal Library** is continuing to address the needs of area residents and non-resident visitors and property owners. South Coastal had the highest circulation of any library in the County in FY 2000. Circulation in the summer months (May through August) skyrockets. Their total activity during this time period was 98,385, nearly as much as during the other nine months of the year (107,993). This puts extreme pressure on the staff and on the building itself. Additional staff during the busy summer months will alleviate some of the pressure and ensure that patrons are helped in a timely manner [See Addendum 14].

During budget year 2002, minor modifications will be made to the library hours. Friday hours will be adjusted to be open from 1:00 p.m. to 5:00 p.m. instead of 1:00 p.m. to 6:00 p.m. Saturday hours will be expanded by opening at 9:00 a.m. instead of 10:00 a.m.; 3:00 p.m. will remain closing time. South Coastal Library activities during hours on Friday were very minimal compared to other hours the library is open. On an average, Saturday morning between 10:00 and 11:00 a.m. is the busiest time of the week.

During the new budget year, funding will be made available for the hiring of a Full-Time Library Assistant and two Part-Time Assistants. Permanent record book expenditures will increase ten percent. An additional PC and printer for public use will be provided, a bar code reader, computer table, and a professional quality colored printer.

One Hundred Thousand Dollars (\$100,000) will also be made available from the Appropriated Reserve account for the paving of much needed additional parking. This funding will be added to the FY 2001 contribution to be utilized once plans have been finalized for the additional land that has been purchased.

The Capital Improvement Program indicates that in 2005 the building program will start. One Million Dollars (\$1,000,000) is budgeted for—\$500,000 State and \$500,000 County will be needed. Planning will take place in FY 2004.

Greenwood Public Library circulation has increased 40 percent since 1993. In 1993,

43,677 items were circulated compared to 61,067 in 2000. During the same time, the number of patron visits were increased 90 percent, from 19,178 in 1993 to 36,453 in 2000. This is the sixth year that the Greenwood Library is assisting, on an average, one patron every three minutes. In November of 2000, there was an average of one patron every 3.52 minutes, and in December there was one patron every 4.28 minutes.

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Summer activity increases are not limited just to the South Coastal Library. In August 2000, Greenwood Library had 4,844 patron visits, more than twice as many as November visits of 2,363. The library staff takes great effort to ensure that every person who comes into the Greenwood Library receives the best possible service and assistance. During the new budget year, the staff will continue to provide a general circulation collection of recent titles and make use of information resources available through the automated system to meet citizen information needs. Greenwood Library will be a center for cultural and educational programs for the community, with special emphasis on children and family. The proposed 2002 budget allows for a ten percent increase in permanent record books, purchasing of three personal computers, and one printer.

Funding in the Capital Improvement Program budget will allow expansion of the Greenwood Library to take place in FY '05. Planning will take place in FY '04. One Million Dollars (\$1,000,000) has been estimated for this expansion.

The Budget Committee is pleased that we are able to continue to increase funding to the independent libraries. However, we strongly recommend that each independent library establish an Operating Reserve. During budget year 2002, the Budget Committee would like to meet with the independent libraries to review the current funding distribution program. Under the current funding structure, demands for services are increasing more rapidly than revenues are available. Serious consideration is going to have to be given on just how much services can be expanded.

The library service will accomplish the following objectives during budget year 2002:

- ✓ **Provide library resources to all Sussex County residents and visitors**
- ✓ **Maintain the automated system and monitor for security issues**
- ✓ **Provide consulting services to local libraries and boards by Library Administration**
- ✓ **Provide training opportunities for staff through appropriate classes, workshops, and conferences**
- ✓ **Expansion of parking facility for South Coastal Library**

- ✓ **Capital Improvement Program budgeting for South Coastal Library expansion**
- ✓ **Expansion of Milton Library**
- ✓ **Capital Improvement Program budgeting for Greenwood Library expansion**
- ✓ **Automation of bookmobile**
- ✓ **Provide meaningful cultural and educational programs for the community**

25. **Economic Development** – The Economic Development Office consists of one Director, one Assistant Director, one Development Planner, and one Secretary. Responsibilities of the Economic Development Office include the recruiting of new businesses and the retention of existing, distribution of the “Sussex County Profile,” coordination of Airport activities, and managing the County Industrial Airpark.

All indicators are pointing that budget year 2002 will be a very fragile environment for the economy. While some businesses will prosper, others will make difficult decisions in trying to right-size their operations. The recent announcement of 540 layoffs at the Seaford DuPont nylon manufacturing plant is an indication of this. In addition to the population increase of 38 percent in the last ten years, Sussex County has undergone the most rapid and profound economic changes in our history. Sussex County is transforming itself from a primarily agricultural society into an employment base that is service-oriented.

The Economic Development Office will work closely with the State of Delaware’s Economic Development Office in trying to attract businesses that are more technical in nature. Being geographically located within eight hours of one-third of the population in the United States, Sussex County should be ideally located for manufacturers who have a product that must be delivered in a timely manner. Both the Seaford Industrial Park and the Sussex County Industrial Airpark in Georgetown will be marketed for potential tenants. The Sussex County Economic Development Office will work with the town officials of Selbyville in expanding their Industrial Park. Other potential employment bases will be investigated to include any buildings that have been closed as a result of a reduction in work force.

Once again, the Sussex County Industrial Airpark will be a main focus of the Economic Development Office in that \$2.6 Million worth of projects will take place during the new budget year. These projects include terminal building construction, an environmental assessment, terminal apron paving, crosswind runway rehabilitation, Industrial Airpark water system, expanded fire protection system, Runway 4-22 extension study, and wetlands investigation and mitigation.

Although Sussex County’s unemployment is relatively low on a national basis, I believe there

is still an available work force for businesses that wish to relocate or expand. I believe many individuals are under-employed. With two excellent schools, Sussex Technical School District and Delaware Technical & Community College, there is an excellent opportunity for a partnership program with the private sector and the schools for providing education and technical assistance. This is a resource that should be very beneficial to us in attracting additional businesses or encouraging existing businesses to expand.

During FY 2002, the County Administrator and the Director of Economic Development will meet with as many business owners in the County as possible. It is very important that we retain as many businesses as possible. Simply attracting existing firms away from other locations does not necessarily provide a long-term benefit for the County's economy. If businesses move from a locale, there is no guarantee that they will not do it again. For the long-term economic vitality of the County, we would like to work with the State Economic Development Office and formulate a program to assure that existing businesses remain financially solvent.

The Economic Development Office will accomplish the following objectives during budget year 2002:

- ✓ **Seek alternative funding for Airport/Industrial Airpark expansion**
- ✓ **Respond to demographic inquiries in a prompt manner**
- ✓ **Establish a line of communication with businesses**
- ✓ **Maintain lines of communication with education and training institutes**
- ✓ **Encourage the business community to locate in Development Districts**
- ✓ **Work with the State of Delaware Economic Development Office to develop programs to assist existing businesses**

26. **Facilities Management** – The Facilities Management Department consists of one Director, one Assistant Director, one Clerk-Technician, one Heating and Air Conditioning Mechanic, seven Maintenance Workers, two Mechanics, one Carpenter, one Custodial Supervisor, six Custodians, and four Security Guards. The Director of Facilities Management is responsible for maintaining all County buildings and grounds, including the Industrial Airpark, County libraries, the County's West Complex, and the County Administrative Building. During budget year 2002, the Director of Facilities Management will investigate the purchase of additional land in proximity to the County Administrative Building on The Circle in Georgetown. The additional land will be used for parking. Currently, the County has in possession one lot south of the current facility and there is other property that will become

available. Once it has been determined what areas will be purchased, a paving program will be developed.

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The Facilities Management Department will also be involved with the completion of a records storage building and equipment storage facility to be located at the Industrial Airpark.

The Facilities Management Department will accomplish the following objectives during budget year 2002:

- ✓ **Maintain all County buildings in a friendly and inviting manner**
- ✓ **Upkeep and maintenance of all grounds and roads for the Airport/Industrial Airpark**
- ✓ **Investigate acquiring additional parking areas**
- ✓ **Maintain all County vehicles in a safe and proper manner**
- ✓ **Coordination of custodial services for the three County-operated libraries**

27. **Constitutional Offices** – Constitutional offices include the Clerk of the Peace, Recorder of Deeds, Sheriff, Register of Wills, and Register in Chancery. All of these offices are managed by elected officials and have a major impact on the County’s budget. Coordination of management of these offices with the County Administrator is essential. The expenditures of these offices total \$1,689,420. This is 5.4 percent of our total General Fund expenditures. Expenditure decreases for the constitutional offices for FY 2002 over FY 2001 are 6.43 percent. This compares to a 20.88 percent increase that was experienced for budgeted expenditures in FY 2001 over FY 2000. The Budget Committee believes that it is necessary for the constitutional offices to demonstrate the same expenditure disciplines that are imposed on the County-managed offices.

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The **Clerk of the Peace Office** consists of the Clerk of the Peace, one Deputy, and one full-time Clerk. The Clerk of the Peace is responsible for issuing marriage licenses, the performance of civil marriage ceremonies when requested, and providing the general public with copies of marriage certificates. The proposed 2002 budget indicates that the Clerk of the Peace income will decrease 3.3 percent over FY 2001. Expenditures are also projected to decrease during the new year by less than one percent. The Clerk of the Peace Office continues to be dependent on tax support from the County’s General Fund. The present cost of a wedding license is \$30.00, and there is no indication that there will be support for increasing this cost. Surprisingly, even though we have had a 38 percent population increase in the last decade, marriage licenses have consistently remained at approximately 1,100 issuances every year. In calendar year 1991, 1,020 licenses were issued compared to 1,142 in

calendar year 2000. During the ten-year period, the amount of activity in this department has not increased compared to population increases.

The Clerk of the Peace Office will accomplish the following objectives during budget year 2002:

- ✓ **Maintain a 24-hour hotline for information**
- ✓ **Performance of civil ceremony marriages**
- ✓ **Modernization of record-keeping by computerizing all records**

The **Recorder of Deeds Office** consists of the Recorder of Deeds, a Deputy, one Operations Manager, two Clerk-Supervisors, three Recording Clerks, four Clerk-Technicians, and three Data Entry Clerks. The proposed 2002 budget indicates that the Recorder of Deeds will have a decrease in spending of approximately 11.5 percent. Income for the department is projected to increase approximately 2.9 percent. The reduction in expenditures is a result of the limiting of new program activities for the Recorder of Deeds. Programs that have been approved in past budgets that have not yet been fully implemented must be completed before any new projects are started.

The Recorder of Deeds Office is responsible for the recording of all legal documents pertaining to real estate in the County, including deeds, mortgages, tax liens, agreements, right of ways, and survey plots. In addition, appointments, powers of attorney, military discharges, and Uniform Commercial Code financing notices are also recorded. The process of the recording requires preserving at least one permanent copy of the information and providing ready public access to this same information.

It should also be mentioned that the Recorder of Deeds Office is responsible for collecting the realty transfer tax for the State of Delaware. The collections for FY 2000 for the State were \$13.7 Million. This compares to a collection of \$9.7 Million for FY '97, an increase of 41 percent.

The Recorder of Deeds Office will accomplish the following objectives during budget year 2002:

- ✓ **Timely and efficient recording and indexing of all documents**
- ✓ **Assisting the general public with requests for information**
- ✓ **Proficiently accounting and distributing appropriate fees and taxes**
- ✓ **Reduction in spending**

✓ **Completion of previously approved programs and projects**

The **Register in Chancery Office** consists of one Registrar, one Deputy, one Chief Deputy, and one Clerk-Typist. The Register in Chancery Office receives, indexes, records, maintains, and preserves all documents pertaining to the Court of Chancery. It handles all civil actions pertaining to equities, such as quick title actions, receiverships, specific performance, temporary restraining orders, and preliminary as well as permanent injunctions. Other duties include recording admissions to the Bar, appointing guardians or trustees for aged or mentally ill persons and minors who acquire money or property, monitoring trust accounts under wills in court orders, and attending court and certifying court documents.

Legislation that was passed by the General Assembly in the 140th Session was the first step in a constitutional change that will transfer the responsibility of the management of this office from the County budget to the State Court of Chancery. It is anticipated that the second step in this legislation will be passed during the current General Assembly session, with the responsibilities transferring January of 2002. Should this occur, the County budget will be adjusted accordingly.

The Register in Chancery is another office that is not cost-effective. The 2002 budget indicates that if the office remains with the County for the entire year, there will be a deficit in expenditures over income of \$98,689.

The Register in Chancery Office will accomplish the following objectives during budget year 2002:

- ✓ **Assist in the smooth transition from County to State responsibility**
- ✓ **Modernization of records with computerizing of office**
- ✓ **Repair and preserve indices, dockets, and plot books**
- ✓ **Prompt response to public inquiries**

The **Register of Wills Office** consists of a Registrar, a Chief Deputy, a Deputy, a Computer Operator, and two Data Entry Clerks. The duties of the Register of Wills include probate estates, register and recording wills after death, appoint executors and administrators, and various other activities associated with the handling of estates. The proposed FY 2002 budget indicates that the Register of Wills will have an increase of 21.7 percent in expenditures. During the same period, incomes will remain the same.

During budget year 2002, the Register of Wills Office that is currently located on the second floor of the State Courthouse will be relocated to the first floor. The department is in

desperate need of ample work area space and extra room for files and records. Funding in past budgets has been appropriated to cover the cost of this move and the purchasing of any additional equipment, if needed.

The Register of Wills Office will accomplish the following objectives during budget year 2002:

- ✓ **Improve use of the computer system**
- ✓ **Assist users of the department in a timely manner**
- ✓ **Cross-training of employees**
- ✓ **Investigate record retention program to protect all materials**

The **Sheriff's Office** consists of the Sheriff, one Chief Deputy, and six Deputies. The Sheriff's responsibilities range from serving legal notices, to the transporting of State prisoners, to the sale of real estate. The proposed 2002 budget calls for the Sheriff's expenditures to decrease 5.4 percent, and revenues are projected to decrease 7.9 percent over FY 2001.

The Budget Committee is recommending that the starting salary for a deputy for the Sheriff's Office increase 14.3 percent. Currently, the starting salary for a deputy is \$17,500. The Committee has recommended that that increase to \$20,000. However, I must mention that the Sheriff has asked that this be increased to \$25,000. I have informed the Sheriff that he will have every opportunity to raise this issue and other budget issues that he may have at the public hearing. During FY 2001, the Sheriff's Office operated primarily short with a staff of three deputies. During the current budget year of 2001, there have been three resignations. An additional five employees have resigned over the two-year period.

The Budget Committee has not included funding in the proposed budget for 32 deputies, as requested by the Sheriff at the meeting with the County Council on January 30, 2001. Based on the Sheriff's meeting with the County Council, the Budget Committee has made the assumption that the Council did not wish to go forward at this time. Should the Council change direction prior to July 1 or any time after, the necessary funding for staffing and equipment can be extracted from the Unappropriated Reserve account.

During budget year 2002, it is the goal of the Sheriff to increase efforts to streamline all areas of paperwork to allow for adequate time to process and deliver papers. Training will become an area of focus to ensure proper processing and accomplishment of goals established for the department by the Sheriff. It is the Sheriff's wishes that all deputy sheriffs be certified, trained officers equipped to handle an increasing workload from the courts, give much needed

assistance to other law enforcement agencies, and provide miscellaneous areas of assistance to the citizens of Sussex County with community policing. Processing information of all writs will be easily accessible to the Attorney General, Public Defender, and various attorneys. The Sheriff has informed the Budget Committee that his office will establish and increase a level of professionalism by obtaining highly technological tools, trained employees, and increased staff to fill all positions.

The Budget Committee has reminded the Sheriff that his goals and objectives for the new budget year may not be in sync with the County Council, and it is imperative that the Council approve the necessary funding to accomplish his objectives.

The Sheriff's Office will accomplish the following objectives during budget year 2002:

- ✓ **14.3 percent pay increase for certified deputies**
- ✓ **Delivery of all papers in an adequate and timely manner**
- ✓ **Assist other law enforcement agencies**
- ✓ **Acquire grants for the purchasing of equipment**
- ✓ **Increase level of professionalism by obtaining highly technological tools**

28. **Community Development and Housing** – The Community Development and Housing Division consists of one Director, one Secretary, and four Housing Rehabilitation Specialists. The proposed 2002 year budget indicates that the Community Development and Housing Division will request \$2,975,027 in funding. The Community Development and Housing Division is provided with grants annually to finance housing rehabilitation, community facilities, and public works improvements which serve low- and moderate-income persons in Sussex County. This funding is allocated through the Delaware State Housing Authority from grants awarded by the federal Housing and Urban Development agency. The primary objective of this program is to develop a viable community by providing decent housing, a suitable living environment, and expanding economic opportunities primarily for persons of low- to moderate-income.

In addition to administrating their own program, County staff assists incorporated communities in Sussex County also. The cost of this program is covered by the administrative charges applied to the grant. Neither the incorporated municipalities nor the applicant pay any administrative charges. Many communities in Sussex County would not be able to participate in this program without County assistance [See Addendum 9].

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Additional responsibilities for Community Development and Housing will include the assistance in securing funds to help with sewer infrastructure projects for the Oak Orchard

Sanitary Sewer District and the Ellendale Sanitary Sewer District. This funding will be instrumental in providing the residents with an affordable sewer infrastructure project.

The Community Development and Housing Division will accomplish the following objectives during budget year 2002:

- ✓ **Restore Sussex County’s housing stock by providing improved housing standards for low- to moderate-income persons**
- ✓ **Rehabilitation of approximately 100 homes using Community Development Block Grant, Housing Preservation Grant, Housing Rehabilitation Loan Program, and Disaster Relief Initiative funding**
- ✓ **Assist 900 low- to moderate-income residents with infrastructure assistance**
- ✓ **Enforcement of Housing Code complaints for renter-occupied dwellings**
- ✓ **Seek alternative funding mechanisms for the prevention of slums and neighborhood blight**

29. **Appropriated Reserve** – The proposed 2002 year budget contains a recommendation from the Budget Committee to allocate \$3,882,013 for funding that was obtained from revenues exceeding expenditures in FY 2000. Those projects are:

Paramedic Unit 107	\$ 221,529
Capital Improvement Fund	721,984
Wastewater Relief Program - Septic Repair, Connection Fees, and Annual Sewer Bills	250,000
Milton Library - Building, Furniture, and Equipment	100,000
South Coastal Library - Parking Lot	100,000
Assessment, Tax, and Utility Billing Software Purchase	400,000
Fund Additional Reserve to 25 Percent	\$ 646,000
Sewer and Water - Projects and Debt Reduction:	
Dagsboro-Frankford Sewer District - Extension	75,000

Dagsboro-Frankford Sewer District - Sewer Grant	75,000
Blades Sewer District - O&M	25,000
SCADA Grant	482,500
Ellendale Sewer - Capital Project	150,000
Oak Orchard Sewer - Capital Costs	100,000
Ocean View Sewer - Capital Costs	75,000
Cedar Neck Sewer - Capital Costs	150,000
Bay View Estates Sewer - Capital Costs	75,000
North Millville Sewer - Debt Service	25,000
Henlopen Sewer - Capital Costs	15,000
Dewey Water - Water Tower Painting	170,000
West Rehoboth Pinetown Sewer Extension - Capital Costs	<u>25,000</u>
<u>TOTAL</u>	<u>\$3,882,013</u>

As I stated earlier, as of this writing the State has not approved Paramedic Unit 107. The Budget Committee is recommending that we encumber \$221,529 in FY 2002 for the eventual approval of this program. Encumbering this funding at this time, which is the County's 40 percent share of a shortened initial start-up year, will have less of an impact when the program is approved.

Seven Hundred Twenty-One Thousand, Nine Hundred Eighty-Four Dollars (\$721,984) is recommended for the Capital Improvement Fund. As has been stated in the past, the County has no tax-supported indebtedness. This fund would be used to start building a reserve so that when the County looks for additional capital projects, there would be funding available that would either eliminate or reduce the amount that would need to be borrowed. An example would be the expansion of or a new 9-1-1 Center, estimated at approximately \$4.5 Million, which could be assisted in funding from this reserve account.

Two Hundred Fifty Thousand Dollars (\$250,000) is being recommended to be added to the

Wastewater Relief Program. This funding would be used as a grant to help the existing programs that we have that assist with connection fees and annual sewer bills. The Budget Committee is also recommending that this funding be available for Sussex County residents who are on septic systems. A grant could be applied for up to \$2,500 for those who meet the income level. This program would be very beneficial in central and western Sussex County where there are limited homes on central sewer systems.

One Hundred Thousand Dollars (\$100,000) will be made available for the Milton Library expansion. One Hundred Thousand Dollars (\$100,000) will be leveraged with \$50,000 from FY 2001 funding for the paving of the South Coastal Library parking lot on the land that was purchased through the generosity of the Friends of the South Coastal Library.

Four Hundred Thousand Dollars (\$400,000) is being made available for the purchase of a new software package for the Assessment, Tax, and Utility Billing Divisions. It is estimated that this total project will cost the County \$750,000.

Six Hundred Forty-Six Thousand Dollars (\$646,000) will be made available to add to the County's Unobligated Reserve, also known by the media as a "Rainy Day Account." This will bring our total Undesignated Fund Balance to \$7,019,575, which is 25 percent of our operating budget.

The Budget Committee's recommendation of establishing a policy of maintaining a 25 percent Undesignated Fund Balance is similar to what was established by the New Castle County Council. On Tuesday, April 24, 2001, New Castle County Council passed an ordinance mandating by law that they have to establish a minimum of 20 percent of their operating budget. This resulted in the New Castle County Undesignated Fund Balance being \$34.5 Million. At this time, the Budget Committee does not think the Council should adopt an ordinance, but should do it by policy. In the future, if the 25 percent reserve is not being able to be maintained, it could result in the Council having to raise property taxes to create the reserve.

One Million, Four Hundred Forty-Two Thousand, Five Hundred Dollars (\$1,442,500) is recommended to be distributed in subsidies to the sanitary sewer districts. Dagsboro-Frankford would receive \$75,000 for sewer extension; Blades Sewer District would receive \$25,000 toward operations and maintenance; Henlopen Acres would receive \$15,000 toward operations and maintenance; Dewey Water would receive \$170,000; the SCADA system, benefiting each district, would be funded at \$482,500; Ellendale Sewer District would receive \$150,000 for capital projects; \$75,000 would be made available to Ocean View Sewer District for capital projects, Cedar Neck Sewer District would receive \$150,000 for capital improvements; \$75,000 would be made available to Bay View Estates Sewer District for capital projects; and \$25,000 each would be made available for the North Millville Sewer District and Pinetown Extension of the West Rehoboth Expansion of the Dewey Beach

Sanitary Sewer District.

30. **Capital Improvements** – The proposed 2002 Capital Improvement Program has been estimated by the Budget Committee to be \$24.8 Million. Five-year expenditures total \$116 Million [See Addendum 11].

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In developing the Capital Improvement Budget, the Budget Committee must consider the timing of the expenditures, adequate financing, and the project's impact on the regular budget. Projects that are planned to be completed over the next five years are also compared to the County's Land Use Plan to make sure we are staying within the parameters of areas that will allow for growth and to ensure that the infrastructure is adequate for the projected demand of services.

The Budget Committee is concerned about the five-year projections of cost, as the dollars are based on present-day values. Recent project bids appear to be inflated. Because of the magnitude of this expenditure, this program will have to be monitored very closely to ensure that we can provide services that are equal to the estimates that we have presented to the utility users.

31. **Water and Sewer Districts** – The Budget Committee recommends a grant of \$1 Million to the sanitary sewer districts, in addition to the \$1,442,500 that was recommended in the Appropriated Reserve account (see Page 58). This funding will be distributed to the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District and the South Coastal Regional Wastewater Facility. This grant will help in the reduction of front foot costs for West Rehoboth. This funding will be made available from projected income from the realty transfer tax [See Addendum 15].

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The Budget Committee reviewed the possibility of consolidating all operations and maintenance (O&M) costs for the sewer districts utilizing the South Coastal Regional Wastewater Facility to allow for one uniform operations and maintenance rate. These districts are North Bethany, Bethany, South Bethany, Holts Landing, Fenwick Island, Ocean Way Estates, and Sussex Shores. By using past retained earnings in each district, the Committee was able to recommend that the O&M rate for the new proposed budget be \$195.10. I will detail the reduction advantages farther in this letter for each individual sewer district.

During the new budget year, Black & Veatch, the County's rate consultants, will be asked to advise on consolidating of all of the rates for the South Coastal Regional Wastewater Facility users. However, as I stated earlier, by utilizing past savings we can reduce the operations and maintenance rates for six of the sewer districts now.

Procedures will still remain in place that will allow the Utility Billing Division to continue to

take partial payment for connection of sewer fees for the proposed Cedar Neck Sanitary Sewer District, Ocean View Sanitary Sewer District, and Bay View Estates Sanitary Sewer District. The partial payment is an attempt to help lessen the impact of paying the connection fee. As was the case in FY 2001, very few residents are taking advantage of this program.

The **Dewey Beach Water District** will have an annual cost for the sixth consecutive year for the average homeowner of \$260.90. The County purchases water from the City of Rehoboth for this district. County employees are responsible for the maintaining and distribution of the water. The Budget Committee believes that current revenue projections will allow the rate to remain the same. During budget year 2000, the County renegotiated the water purchase agreement with the City of Rehoboth, which requires the district to pay an additional two percent a year over the next five years. However, the Budget Committee is comfortable that the rates can remain the same this year.

One Hundred Seventy Thousand Dollars (\$170,000) will be made available to the Dewey Beach Water District from the Appropriated Reserve account to allow for the painting and restoration of the water tank. This district is served by a one-million-gallon elevated tank and it has started to show signs of wear and rust. The tank has not been painted for over 15 years. The proposed 2002 year budget will allow for the first phase of this project. The interior wet area of the tank will be painted at an approximate cost of \$152,000. Exterior painting, to allow for spot cleaning and patching, is estimated at \$18,000. The second phase of this project will have to be completed in 2003, and at this time it is projected that it would cost an additional \$100,000.

The **Dewey Beach Sanitary Sewer District** annual bill for the average home for the proposed 2002 year budget will remain at \$297.81. County employees are responsible for the collection and transmission of the waste for the Dewey Beach Sanitary Sewer District to the City of Rehoboth wastewater treatment plant. The City of Rehoboth discharges their effluent into the Rehoboth Canal. Investigations that started in FY 2001 with officials from the City of Rehoboth and the Department of Natural Resources will continue to determine what method will be selected for the elimination of this discharge within the next five years. Alternative means of discharge include spray irrigation, deep well injection, and ocean outfall.

Additional activities for the Dewey Beach Sanitary Sewer District during the new budget year include the rebuilding of Pump Station 107. This pump station services Silver Lake Dunes. It was originally constructed with a two-HP Ebarra pump that is very unreliable. Presently, we are operating the station with a temporary Goulds pump and one Ebarra. The proposed improvements will increase pumping capacity by installing Flyght pumps and upgraded electrical controls. This work will be done by in-house staff.

The **Blades Sanitary Sewer District** will have an annual average bill of \$317.13. As stated

earlier, the Budget Committee is recommending a contribution of \$25,000 from the Appropriated Reserve to help offset the cost for operations and maintenance of the Blades Sanitary Sewer District. County employees are responsible for the collection and transmission of sewer for this district. The City of Seaford, through a contractual agreement with the County, provides treatment. It should be mentioned that the treatment costs charged by the City of Seaford may increase as the City makes improvements to comply with the Delaware Department of Natural Resources and the United States Environmental Protection Agency discharge requirements into the Nanticoke River. If the County is not in a position to subsidize the Blades Sanitary Sewer District, in future budgets rates definitely will have to be increased.

The **Dagsboro-Frankford Sanitary Sewer District** will have an average bill of \$415.49. This is the same O&M and front foot rate that was established when the district was first operated in FY '93. Funding has been provided in the amount of a \$150,000 grant from the Appropriated Reserve account for the extensions of sewer service along Route 113. There has recently been a request from the Town of Dagsboro to extend this service to users on the west side of Route 113. Seventy-Five Thousand Dollars (\$75,000) will also be made available should a similar request for service on the north side of Route 113 in the Frankford area materialize.

Eighteen Thousand Dollars (\$18,000) will be needed for the rebuilding of Pump Station 29. This pump station services primarily the Frankford Elementary School. This station has experienced an increase in flow due to the addition of students at this facility. An audit will be performed to ensure that the district is adequately charging the Indian River School District for this service. Currently, this station is only capable of handling the flow with both pumps operating at the same time. Should there be a problem with one of the pumps, or if the school experiences a water leakage such as the valve sticking on a toilet, the station has a difficult time handling the flow. The station will be upgraded with the installation of larger pumps to correct this problem. Costs are also included for new electrical controls at this station. All of this work will be done with in-house staff.

The **Bethany Beach Sanitary Sewer District** will benefit from the uniform rate for operations and maintenance of \$195.10. This is a reduction in the O&M cost for this district of five percent. The average bill for a user in the Bethany Beach Sanitary Sewer District for FY 2002 will be \$239.26. During budget year 2002, the maintenance staff will perform repairs at Tyndall Road and First Street in Bethany Beach. The cost of these repairs is approximately \$50,000. The work will include the installation of 301 feet of 24-inch fiberglass sewer line. The present line, which is located between manholes 1C3 and 1C4 at Tingle Road and First Street, did fail and an emergency repair of approximately 12 feet of line was performed. A portable pipe TV videotaping of this area was performed which showed additional possible failure due to stress cracks and infiltration. This malfunction could cause future sinkholes, with service interruptions of this portion of the Bethany Beach

sewer collection system. Point line repairs as needed are very costly because they are usually done by an outside contractor at off-hours. The 12-foot repair cost almost \$8,000. By repairing the entire 301-foot line, there will be an eventual savings to the Bethany Beach Sanitary Sewer District.

The **South Bethany Sanitary Sewer District** will have an operations and maintenance service charge of \$195.10 for the new budget year. This is a reduction of 10.7 percent. The average sewer user in the South Bethany Sanitary Sewer District will have an annual bill of \$237.10. The proposed budget allows for an expenditure of \$70,000 for rehabilitation of a six-inch concrete gravity line in Bay View Park. An existing 924-foot section of eight-inch concrete gravity line on Hassell Avenue is in need of repair. The line has been inspected via the sewer TV equipment and the concrete pipe is deteriorating. The Budget Committee is estimating that this work would cost \$70,000 for a fold and form lining for the sewer line, reinstatement and sealing of laterals, and chemical grouting of manholes. The Budget Committee is requesting that the Engineering Department bid the South Bethany Sanitary Sewer District work at the same time as the Bethany Beach Sanitary Sewer District rehab. The districts may be able to reduce costs by limiting mobilization.

The **North Bethany Sanitary Sewer District** will have a reduction of five percent for the operations and maintenance portion of their sanitary sewer bill. The users in the North Bethany Sanitary Sewer District will have an average annual cost of \$1,082.36. Although the five percent reduction in the operations and maintenance cost does not significantly reduce the overall sewer cost for the district, this is the second year in a row that we have been able to reduce the rate for this district.

The **Fenwick Island Sanitary Sewer District** will have an average cost of \$292.37 for budget year 2002. This rate is based on the district's O&M rate remaining at \$195.10. The proposed 2002 budget calls for expenditures to allow for gravity sewer repair and to replace the pump at Pump Station 34.

The **Henlopen Acres Sanitary Sewer District** will have an average bill of \$499.69 for FY 2002. The proposed 2002 budget includes expenditures to rebuild Pump Station 53 and replace electrical controls at two stations. The Budget Committee will continue to monitor the financial situation for the Henlopen Acres Sanitary Sewer District. Future service charges for the users will also be affected by the final results of the City of Rehoboth choosing their discharge method when they select the final modifications to their treatment plant.

The rates for the **West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District** for FY 2002 will be reduced. Front foot assessment decreased from \$4.99 to \$4.79. This is a four percent reduction. The average bill in the district is \$657.05 annually. The reduction for the new budget year is possible because of the State of Delaware Department of Natural Resources agreeing to a reduction in the interest rate. Currently, there are three outstanding

State loans for the district with rates varying from two percent to 3.78 percent. The State has agreed to reduce the borrowing rate to 1.5 percent. The rate payment schedule will not be extended. The reduction in the rate will allow us to pass the savings along to the users of the district.

The County Administrator and the Finance Director will continue to seek additional funding subsidies for the district. Conversations have taken place with Senator Thomas R. Carper to request consideration, once again, for a congressional grant. Congressman Michael N. Castle has written directly to the U. S. House of Representatives subcommittee requesting \$12 Million. In FY 2001, the district was approved for \$1.2 Million. The request for funding was \$15 Million.

The **Long Neck Sanitary Sewer District** rate for the proposed 2002 year budget is \$472.83. Funding will be allotted for the purchasing of a new vacuum cleaning truck. At the present time, Sussex County Operations and Maintenance has two trucks that are responsible for the cleaning of pumping stations and wet wells, cleaning and jetting of collection systems, and emergency response for station failures. The necessity of purchasing this additional vehicle is obvious, because the County currently maintains 230 pumping stations and 500 miles of sewer line. The truck that is presently used in Long Neck is a 1994 model with a three-cubic-yard capacity. It is responsible for maintaining 88 existing pumping stations and associated collection lines. This number will significantly increase with the addition of Oak Orchard and Ellendale Sewer Districts. The 1994 three-cubic-yard vacuum truck is not large enough to accommodate the tasks that would be needed for Long Neck and Oak Orchard. The 1994 model will be assigned to the Dagsboro-Frankford Sewer District. This vehicle will be adequate for the needs of this smaller district and will be a tremendous cost savings to the Dagsboro-Frankford Sanitary Sewer District, considering what would have to be paid if a truck was bought new for this district.

The **Sussex Shores Sanitary Sewer District** will benefit from the uniform operations and maintenance rate of \$195.10. This is a five percent reduction from FY 2001 for the district. The average user fee in the Sussex Shores Sanitary Sewer District for FY 2002 will be \$466.42.

Ocean Way Estates, a sub-district of the Bethany Beach Sanitary Sewer District, will have an O&M rate of \$195.10. This is a five percent reduction for operations and maintenance. The average bill for this district will be \$469.00.

The **Holts Landing Sanitary Sewer District** will have a reduction in the operations and maintenance portion of their sanitary sewer bill of \$99.90. The operations and maintenance cost for FY 2002 will be \$195.10. This is a 33.9 percent reduction.

The proposed 2002 budget calls for capital spending for the **South Coastal Regional**

Wastewater Facility (SCRWF) in the amount of \$3 Million. This facility has been recognized by the Delaware Department of Natural Resources and U. S. EPA for their outstanding operations and maintenance. This has not happened by accident. The utility users of this district should be very proud of the dedicated staff. A major reason that our wastewater facilities have been operated so efficiently is because we have a competent and diverse work force. The staff is obligated to protect the natural resources of Sussex County by maintaining a high quality of effluent.

To ensure that the staff is able to maintain their high standards, it will be necessary to upgrade equipment. Ten additional staff positions will be added this year to assist with the expansion of the Ocean View Sanitary Sewer District, Cedar Neck Sanitary Sewer District, and Ellendale. Two four-by-four pickup trucks with extended cabs and four half-ton pickup trucks will be purchased. It is estimated that these trucks will cost \$138,000. A portable TV inspection system that is compatible with the County's existing TV system will need to be purchased. The existing system will do six-inch to 24-inch pipe and has quickly become a valuable tool for maintenance and repairs of our existing pipelines. The additional equipment will be used for three-inch to 12-inch lines, allowing the staff to TV sewer laterals. This is necessary when trying to determine blockaged and troubled spots. This system will allow the staff to pinpoint pipelines and laterals for maintenance purposes. It is projected that this will cost \$13,600. Four Thousand Dollars (\$4,000) has been budgeted for the purpose of purchasing electrical tools for two technicians.

An additional \$32,400 is needed for the completion of the office expansion at the South Coastal Regional Wastewater Facility. Funding had been made in prior budgets to allow for a 1,400-square-foot addition. Twenty Thousand Dollars (\$20,000) will be allocated for the rebuilding of three existing paging transmitters which are located in Dewey Beach, Bethany Beach, and Georgetown. These transmitters are responsible for sending alarms from our SCADA and Intrac systems to our County-owned pagers. Recent evaluation that has been completed on this equipment resulted in the necessity for the rebuild to keep the system in operation.

Funding in the amount of \$482,500 will be appropriated for the SCADA central alarm system. This is a continuation of a program that was started in FY 2000. The total project has a build-out cost of \$1.6 Million. It is the goal of the staff to electronically monitor, with computer controls, the County's 240 pumping stations. This work includes grinder stations also. By phasing this project over several budget years, we are able to do this with in-house staff. It should be mentioned that although the \$1.6 Million is a significant budget consideration, Kent County, with 40 pumping stations and the work being performed by an independent contractor, had a cost of \$1.4 Million.

The largest expenditure for the SCRWF Treatment Plant will be the development of a solids handling treatment and disposal project. As a result of growth in the area to the South

Coastal Regional Wastewater Facility and the aging of existing equipment, it is essential that the additional treatment process be added. The expansions will be constructed in phases. The first phase that will take place in FY 2002 will be the upgrading and expansion of the solids handling process. This work will include the installation of belt filter presses and a sludge pumping and lagoon piping agitator, the purchase of a manure spreader, wheel loader, and 32-yard dump trailer, and the construction of a storage shed. This project will cost \$1.2 Million. The last expansion at the SCRWF treatment facility occurred in 1998 when an additional three-million-gallon-per-day treatment unit was constructed. The new equipment will provide more flexibility and allow the facility to operate economically and efficiently. The cost of the upgrade and the expansion will be paid partially by existing users and fees collected from the new districts coming on line.

In summary, the Budget Committee believes that the proposed 2002 year budget provides a realistic, affordable financial plan for County services. For the twelfth consecutive year, the tax rate remains level. The average single-family home will have a tax cost to County government of \$84.81 based on a tax rate of 44.5 cents per \$100.00 of assessed value. The average cost for a manufactured home is \$35.76; 28.7 percent of our single-family homes are manufactured homes. The Budget Committee believes this is realistically affordable when you consider that according to Comcast Cable Company the cost for cable TV for a single-family home in Sussex County is \$456.00 per year. Even the cost of having a newspaper delivered to your home every day for a year costs \$184.60. In addition to having a level property tax, there are no proposed increases for sewer and water services or user fees.

The Budget Committee is especially pleased that the General Fund operation of the FY 2002 year budget has only increased 3.72 percent. I realize that every year the Budget Committee warns that expenditures should be limited. However, there are many indicators that should not be overlooked. Conservatism must be maintained during FY '02. Headlines in The Daily Times of Salisbury, Maryland, on April 8, 2001, stated, "Delaware economy beginning to unravel." Published reports in the Delaware News Journal mentioned that the State of Delaware's 2002 budget is projecting \$78 Million in shortfall and a decline for the second year in a row in production of chickens in the poultry industry. All of these are an example of why the Budget Committee feels it is important to limit spending and maintain a 25 percent "Rainy Day Fund."

Realistically, it is not possible for the County government to expand into additional policing and parks and recreation programs. The Budget Committee believes that funding additional programs may appear to be affordable at this time, but it will not be in future budgets. Just because we cannot do everything that we are asked to does not mean we should not continue to do what we have been successful with in the past. If Sussex County government is going to expand into programs such as policing, parks and recreation, and transportation, some other sources of revenue will be needed. Former President Gerald Ford once stated, "If the Government is big enough to give you everything you want, it is big enough to take away everything you have." Expanding into new areas of service will require additional sources of income or tax increases, eventually. I do not

believe that, based on today's economy, the general public is tolerant of any additional government taxation or spending.

In order for the 2002 year budget to be successful, all County expenditures will have to be minimized and increases only occur when existing revenues support those spendings.

Finally, budget highlights include:

- ❖ **No tax or user fee increases**
- ❖ **Internet accessibility**
- ❖ **Continued elimination of tax-supported General Fund debt**
- ❖ **Establishment of a Capital Improvement Fund**
- ❖ **Commencement of revisions to the Land Use Plan**
- ❖ **Funding assistance for Poultry Engineer**
- ❖ **Water, sewer, and septic assistance programs for low-income residents**
- ❖ **Expand central sewer service**
- ❖ **Revenue Sharing for local governments**
- ❖ **Computerize bookmobile**
- ❖ **Fully funded pension liability**
- ❖ **Expansion of the Milton Library**
- ❖ **Airport expansion**
- ❖ **General Fund grant for sewer districts**
- ❖ **25 percent "Rainy Day Fund"**
- ❖ **3.72 percent budget increase**

The projections that were used by the Budget Committee to develop this budget in my opinion were fair, honest, and accurate based on our knowledge of the County's transactions and current

conditions and our experience as public administrators. I would encourage the County Council to review the budget before the public hearing is held on Tuesday, June 19, 2001.

Please do not hesitate to contact me prior to the hearing if you have any questions regarding this proposed budget.

Sincerely,

Robert L. Stickels
County Administrator

RLS/sww

**SUSSEX COUNTY COUNCIL
STATEMENT OF
TOTAL ANTICIPATED REVENUE
FROM ALL SOURCES
FOR THE YEAR ENDED JUNE 30, 2002**

AMOUNT FOR
YEAR ENDING
JUNE 30,2002

Revenue:

General Fund	\$31,232,577
Capital Improvement Fund - Non Sewer and Water	\$2,492,360
Community Development Grant	\$2,975,027
Sewer and Water Districts	\$21,353,823
Capital Project Program Funding*	\$19,543,000

TOTAL REVENUE

\$77,596,787

***Note: The Capital Project Program Funding amount does not include \$5,270,789 for costs that are included in the other Budgets.**

Sussex County Council General Fund - Revenue and Expenditure Summary

	1998 ACTUAL	1999 ACTUAL	2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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REVENUES					
TAXES					
PROPERTY - COUNTY	6,416,391	6,279,257	6,496,954	6,696,963	6,931,357
PROPERTY - LIBRARY	716,415	744,355	765,482	784,362	811,815
REALTY TRANSFER TAX	4,012,809	7,346,517	9,047,368	5,600,000	6,750,900
MANUFACTURED HOME PLACEMENT TAX	308,805	337,844	320,840	315,550	308,000
CAPITATION	161,385	157,956	175,762	170,000	180,000
PENALTIES	113,598	132,450	93,970	100,000	100,000
SUB TOTAL	11,729,403	14,998,379	16,900,376	13,666,875	15,082,072
INTERGOVERNMENTAL REVENUES					
EMERGENCY OPERATIONS	51,504	71,954	56,026	54,417	54,417
FEMA-STORM GRANT	14,843		990		
FEDERAL AIRPORT GRANT		17,038		832,000	424,250
FEDERAL LIBRARY GRANTS		11,569			
FEDERAL LOCAL LAW ENFORCEMENT	27,995	20,333	1,122		
FEDERAL HISTORICAL PLANNER GRANT	10,167	10,887	19,947	15,000	30,000
SUB TOTAL	104,509	131,781	78,085	901,417	508,667
FEDERAL PAYMENTS IN LIEU OF TAXES	8,856	8,193	7,204	7,500	7,200
SUB TOTAL	8,856	8,193	7,204	7,500	7,200
STATE - EMS TECH FUND				188,597	
STATE REVENUE SHARING	187,904	219,370			
STATE PARAMEDIC PROGRAM CONTRIBUTION	1,930,327	2,355,341	2,248,034	3,243,462	3,368,493
STATE SEWER STUDY GRANT	22,826				
STATE LIBRARY GRANT	231,702	161,481	165,193	105,525	141,477

Sussex County Council General Fund - Revenue and Expenditure Summary

	1998 ACTUAL	1999 ACTUAL	2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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STATE INDUSTRIAL PARK GRANT			10,000		
STATE AIRPORT GRANT	36,000		434,684	46,222	216,069
STATE LOCAL EMERG.PLAN.COMM. GRANT	46,489	44,043	44,779	50,348	50,689
STATE ROAD PROJECTS		42,199			
STATE LOCAL RECORDS COMM. GRANT					
STATE ADMIN FEE - SCHOOL TAX REBATES			50,000	75,000	
STATE PROPERTY CLEAN-UP GRANT	28,412		5,822	10,000	10,000
STATE PROJECT GRANTS			228,894		
SUB TOTAL	2,483,660	2,822,434	3,187,406	3,719,154	3,786,728
CONSTITUTIONAL OFFICE FEES					
CLERK OF PEACE	32,200	33,177	35,651	31,000	30,000
PROTHONOTARY	24,366	31,967	15,348	20,000	20,000
RECORDER OF DEEDS	1,402,224	1,747,169	1,975,439	1,701,000	1,750,000
REGISTER IN CHANCERY	34,891	38,454	48,656	35,000	33,000
REGISTER OF WILLS	570,504	633,044	632,826	625,000	625,000
SHERIFF	294,251	349,033	366,548	348,796	321,327
MAINTENANCE FEE (DEEDS)	35,086	41,181	39,748	30,000	40,000
SUB TOTAL	2,393,522	2,874,025	3,114,216	2,790,796	2,819,327
BUILDING PERMIT AND ZONING FEES					
BUILDING PERMIT AND ZONING FEES	1,093,564	1,165,053	1,239,062	1,085,500	1,100,000
INDUSTRIAL BOND FEES	38,318	5,250	47,275	50,000	25,000
ASSESSMENT-900 ASSISTANCE LINE FEES	9,695	14,498	11,542	10,000	15,000
911 SYSTEM FEE	469,549	490,633	530,381	525,000	550,000
FIRE SERVICE ENHANCED FUNDING		313,040	885,311	875,000	875,000
BUILDING INSPECTION FEES	870,012	901,269	1,044,633	927,676	650,000
SUB TOTAL	2,481,138	2,889,743	3,758,204	3,473,176	3,215,000
AIRPORT OPERATIONS - RENT					
AIRPORT OPERATIONS - RENT	82,148	102,393	76,621	80,519	100,362

Sussex County Council General Fund - Revenue and Expenditure Summary

	1998 ACTUAL	1999 ACTUAL	2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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AIRPORT OPERATIONS - RENT FUEL SALES		1,876	11,447	22,000	17,000
DATA PROCESSING	42,587	34,122	24,161	30,000	25,000
PRIVATE ROAD INSPECTIONS	99,809	119,863	170,665	93,000	120,000
SECURITY ID CARD FEES	1,950	1,650	1,365	2,000	2,000
INDUSTRIAL PARK SEWER SERVICE	26,144	25,270	29,761	25,000	25,000
PRIVATE ROAD DESIGN REVIEW FEES	18,960	27,170	82,836	30,000	33,000
SEWER & WATER-REVIEW & INSP.FEES			1,000	1,000	1,000
SUB TOTAL	271,598	312,344	397,856	283,519	323,362
OTHER CHARGES					
MISCELLANEOUS CHARGES	14,176	2,935	51,540	15,000	10,000
SUB TOTAL	14,176	2,935	51,540	15,000	10,000
FINES					
LIBRARY FINES	11,363	13,150	14,999	10,000	12,000
ZONING VIOLATIONS	490	888	791	2,000	2,500
SUB TOTAL	11,853	14,038	15,790	12,000	14,500
MISCELLANEOUS REVENUES					
INVESTMENT INCOME	1,007,510	1,266,368	1,615,122	1,000,000	1,200,000
COUNTY OFFICE BUILDING RENT	151,967	123,546	113,629	105,276	83,314
SALE OF ASSET PROCEEDS		10,900	287,101		
INDUSTRIAL PARK	23,759	26,058	24,879	25,000	38,550
ECONOMIC DEVELOPMENT-PROFILE					10,000
EMERGENCY OPERATIONS CENTER	5,000	5,000	5,000	5,000	5,000
EMERGENCY PREPAREDNESS TRAINING					7,500
RENT - OTHER BUILDINGS		4,000			
LIBRARY E-RATE REFUNDS					10,483
MANUFACTURED HOUSING GRANT					8,000

Sussex County Council General Fund - Revenue and Expenditure Summary

	1998 ACTUAL	1999 ACTUAL	2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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ECONOMIC DEVELOPMENT LOAN RECEIPTS	15,306	431,255			
SUB TOTAL	1,203,542	1,867,127	2,045,731	1,135,276	1,362,847
LIBRARY DONATIONS	24,056	12,850	7,530		
LIBRARY LITERACY GRANT	9,610				
DONATIONS-PARAMEDIC PROGRAM	50,872	340	75		
PENSION FUND REV RECEIVED	350,000	400,000	400,000	400,000	400,000
SUB TOTAL	434,538	413,190	407,605	400,000	400,000
OTHER FINANCING SOURCES					
ENGINEERING - FROM SEWER AND WATER	163,036	188,477	195,378	130,000	130,000
COMMUNICATIONS-SEWER AND WATER				1,000	1,000
ENGINEERING BUILDING RENT - FROM SEWER AND WATER	50,070	50,070	50,070	50,070	50,070
PARAMEDIC DEPT.- RENT	25,068	30,481	29,894	18,000	18,000
DATA PROCESSING - FROM SEWER AND WATER	64,527	72,255	61,741	90,000	80,000
ACCOUNTING FROM SEWER & WATER	201			10,000	10,000
COST CTR.ACCOUNTING-SEWER AND WATER	257,337	253,774	257,336	253,775	253,775
ADM. FROM COMM DEVELOPMENT	700	300	2,676		
APPROPRIATED PROJECT RESERVES				3,154,000	3,160,029
APPROPRIATED SURPLUS					
SUB TOTAL	560,939	595,357	597,095	3,706,845	3,702,874
TOTAL REVENUES	21,697,734	26,929,546	30,561,108	30,111,558	31,232,577

Sussex County Council General Fund - Revenue and Expenditure Summary

	1998 ACTUAL	1999 ACTUAL	2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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EXPENSES

COUNTY COUNCIL	297,953	300,734	3,220,498	340,075	341,233
COUNTY ADMINISTRATION	151,776	153,907	184,616	171,448	179,844
GRANT IN AID PROGRAMS	1,930,920	3,336,996	4,684,283	4,319,274	4,287,146
LEGAL DEPARTMENT	86,871	96,593	53,411	100,000	95,000
SUB TOTAL	2,467,520	3,888,230	8,142,808	4,930,797	4,903,223
FINANCIAL ADMINISTRATION	195,342	216,415	275,168	264,498	277,828
ASSESSMENT DIVISION	937,099	887,401	985,943	990,750	992,088
INFORMATION SYSTEM DIVISION	631,160	538,079	635,470	644,966	902,758
CONSTABLE DIVISION		127,735	157,590	178,453	211,563
ACCOUNTING DIVISION	426,698	441,523	476,348	517,144	535,741
TREASURY	386,852	372,945	392,080	424,104	474,806
BUILDING INSPECTION	538,831	569,146	617,267	636,871	559,825
SUB TOTAL	3,115,982	3,153,244	3,539,866	3,656,786	3,954,609
PERSONNEL ADMINISTRATION	187,162	196,088	195,003	282,162	285,087
PERSONNEL EMPLOYEE BENEFITS	149,072	61,693	1,240,351	226,948	399,612
PENSION DISTRIBUTIONS	736,054	730,785	826,230	1,018,106	1,080,287
SUB TOTAL	1,072,288	988,566	2,261,584	1,527,216	1,764,986
FACILITIES MANAGEMENT-MAINTENANCE	449,343	504,159	813,565	529,820	524,956
FACILITIES MANAGEMENT - ADMIN.BLDGS.	866,242	792,078	944,063	819,801	832,646
SUB TOTAL	1,315,585	1,296,237	1,757,628	1,349,621	1,357,602

Sussex County Council General Fund - Revenue and Expenditure Summary

	1998 ACTUAL	1999 ACTUAL	2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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DATA PROCESSING ADMINISTRATION	482,913	385,102	320,911	349,044	356,992
SUB TOTAL	482,913	385,102	320,911	349,044	356,992
PLANNING AND ZONING ADM.	711,521	607,329	603,785	724,003	753,513
BOARD OF ADJUSTMENT	24,400	28,350	34,500	37,500	38,750
PLANNING AND ZONING COMMISSION	23,400	29,250	35,250	37,500	38,750
SUB TOTAL	759,321	664,929	673,535	799,003	831,013
EMERGENCY PREPAREDNESS - GRANT ELIG.	191,914	228,072	198,729	283,481	203,842
EMERGENCY OPERATIONS CENTER	664,761	896,281	1,173,530	1,007,693	813,432
EMERG.OPER.- COMMUNICATIONS	240,789	176,038	210,855	190,992	187,353
LOCAL EMERG.PLAN.COMMITTEE PROGRAM	50,813	44,925	45,286	50,348	50,689
SUB TOTAL	1,148,277	1,345,316	1,628,400	1,532,514	1,255,316
PARAMEDIC PROGRAM	3,604,301	3,920,823	4,602,725	5,405,770	5,614,155
SUB TOTAL	3,604,301	3,920,823	4,602,725	5,405,770	5,614,155
ECONOMIC DEVELOPMENT	546,853	171,489	616,359	165,760	194,716
INDUSTRIAL PARK	385,340	398,800	400,548	244,406	456,652
SUB TOTAL	932,193	570,289	1,016,907	410,166	651,368
ENGINEER ADMINISTRATION	498,870	557,718	558,577	749,894	763,575
ENGINEER ADMIN.-PUBLIC WORKS	195,483	592,586	285,209	299,657	291,781
PUBLIC WORKS-SOLID WASTE	359,796	448,967	265,359	105,550	200,000
SUB TOTAL	1,054,149	1,599,271	1,109,145	1,155,101	1,255,356
AIRPORT MAINTENANCE	700,296	1,908,419	1,814,601	1,118,113	1,198,555
SUB TOTAL	700,296	1,908,419	1,814,601	1,118,113	1,198,555

Sussex County Council General Fund - Revenue and Expenditure Summary

	1998 ACTUAL	1999 ACTUAL	2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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LIBRARY ADMINISTRATION	466,097	496,630	516,680	444,076	542,589
LIBRARY ADMIN.-GRANT FUNDED	8,488	13,184	577	0	0
DELIVERY SERVICE	69,795	75,906	79,912	82,202	40,000
BOOKMOBILE	182,885	89,129	104,022	97,716	110,681
SOUTH COASTAL LIBRARY	218,408	291,681	291,959	376,160	376,479
GREENWOOD LIBRARY	336,782	232,662	171,765	171,508	195,104
MILTON LIBRARY	230,678	224,554	374,737	389,318	302,343
SUB TOTAL	1,513,133	1,423,746	1,539,652	1,560,980	1,567,196
BRIDGEVILLE LIBRARY	63,867	67,916	70,464	72,875	75,371
DELMAR LIBRARY	38,890	42,939	45,487	47,898	50,394
FRANKFORD LIBRARY	57,967	62,016	64,564	66,975	69,471
GEORGETOWN LIBRARY	63,106	62,155	64,703	67,114	69,610
LAUREL LIBRARY	26,520	25,569	28,117	30,528	33,024
LEWES LIBRARY	68,133	72,182	74,730	77,141	79,637
MILLSBORO LIBRARY	55,693	54,742	57,290	59,701	62,197
MILFORD LIBRARY	74,288	78,337	80,885	83,296	85,792
REHOBOTH BEACH LIBRARY	75,009	74,058	76,606	79,017	81,513
SEAFORD LIBRARY	115,697	119,746	122,294	124,705	127,201
SELBYVILLE LIBRARY	71,101	70,150	72,698	75,109	77,605
SUB TOTAL	710,271	729,810	757,838	784,359	811,815
CLERK OF PEACE	75,016	77,945	82,731	95,082	94,656
SCHOOL ELECTIONS	187	0	0	0	0
RECORDER OF DEEDS	534,518	690,743	999,753	1,040,657	920,556
REGISTER IN CHANCERY	119,079	122,697	124,206	146,332	131,689
REGISTER OF WILLS	162,582	154,934	165,890	174,630	212,538
SHERIFF	296,837	286,021	273,726	348,796	329,981
SUB TOTAL	1,188,219	1,332,340	1,646,306	1,805,497	1,689,420

Sussex County Council General Fund - Revenue and Expenditure Summary

	1998 ACTUAL	1999 ACTUAL	2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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COMMUNITY DEV. PROGRAM CONTRIBUTION	86,014	86,063	97,391	88,434	110,942
SUB TOTAL	86,014	86,063	97,391	88,434	110,942
RESERVE FOR CONTINGENCIES	223,962	127,737	67,262	484,157	750,000
APPROPRIATED RESERVE				3,154,000	3,160,029
TOTAL EXPENSES	20,374,424	23,420,122	30,976,559	30,111,558	31,232,577
TOTAL INCOME	21,697,734	26,929,546	30,561,108	30,111,558	31,232,577
TOTAL EXPENSES	20,374,424	23,420,122	30,976,559	30,111,558	31,232,577
SURPLUS/(DEFICIT)	1,323,310	3,509,424	(415,451)	0	0

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
COUNTY COUNCIL					
PERSONAL SERVICES					
11-REGULAR SALARIES	112,732	118,657	125,551	130,992	135,021
12-VISION PLAN	140	410	337	288	576
13-DENTAL PLAN	4,584	3,641	3,317	1,584	1,656
14-FICA TAXES	8,367	8,756	9,219	10,021	10,329
16-GROUP HOSPITAL	28,796	30,600	33,120	38,160	41,976
19-PENSION PLAN	10,677	10,442	10,896	9,955	10,910
PROFESSIONAL SERVICES					
22-BOARDS & COMMISSIONS					
23-LEGAL			216		
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE	130	145	85	200	2,700
32-FREIGHT & POSTAGE	2,432	3,087	3,248	3,000	3,000
33-UTILITIES					
34-RENTALS & LEASES	6,445	4,867	4,877	9,000	9,000

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
35-INSURANCE	53,439	41,313	28,478	48,175	48,000
36-MAINTENANCE & REPAIR	478	348	496	700	1,000
37-PRINTING & BINDING					
38-ADVERTISING	5,612	5,877	3,127	5,500	5,000
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	5,685	1,729	2,308	2,000	2,000
42-FUEL					
44-DUES & SUBSCRIPTIONS	9,572	11,335	13,285	13,000	11,500
45-PERMANENT RECORD BOOKS	728	893	450	1,750	1,815
46-PHOTOCOPYING SUPPLIES	(443)	247	574	1,250	1,200
47-MAINTENANCE & REPAIR PARTS					
CAPITAL OUTLAY					
57-IMPR. OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	239	3,508	3,843	2,500	1,000
59-OTHER CAPITAL OUTLAYS					
DEBT SERVICE					
61-PRINCIPAL PAYMENTS			2,923,181		

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES	1,254	1,085	2,615	2,000	4,500
72-CONTINGENCIES					
73-GRANTS	37,500	41,450	35,000	40,000	30,050
74-PROGRAMS & PROJECTS	2,136	1,997	2,800	3,000	3,500
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	1,388	1,750	3,000	3,000	3,000
82-TRAINING & EDUCATION	35		75	3,000	1,000
83-IN-HOUSE TRAINING					
84-MILEAGE	1,577	1,195			2,500
85-TRAVEL	4,450	7,402	10,400	11,000	10,000
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TOTAL-COUNTY COUNCIL	297,953	300,734	3,220,498	340,075	341,233
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COUNTY ADMINISTRATION					
PERSONAL SERVICES					
11-REGULAR SALARIES	113,897	117,557	122,097	127,292	131,218

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
12-VISION PLAN	115	210	100	96	192
13-DENTAL PLAN	897	1,453	902	528	552
14-FICA TAXES	8,311	8,349	8,850	9,738	10,038
16-GROUP HOSPITAL	6,091	6,392	6,812	12,720	13,992
19-PENSION PLAN	10,788	10,345	10,647	9,674	10,602
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE	1,710	1,771	1,375	1,750	1,750
32-FREIGHT & POSTAGE	290	295	239	300	300
33-UTILITIES					
34-RENTALS & LEASES	120	126	126	500	500
35-INSURANCE		653	631		650
36-MAINTENANCE & REPAIR	393	434	495	750	750
37-PRINTING & BINDING					
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
41-OFFICE SUPPLIES	1,484	1,273	1,186	1,200	1,200
42-FUEL	473	306	710	750	900
44-DUES & SUBSCRIPTIONS			100	200	200
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	11			500	500
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	3,171	1,977	26,149	500	1,750
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES	268	480	100	1,000	1,000
72-CONTINGENCIES					
74-PROGRAMS & PROJECTS					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	360	435	735	750	750

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	97	10	63	200	
85-TRAVEL	3,300	1,841	3,299	3,000	3,000
TOTAL-COUNTY ADMIN.	151,776	153,907	184,616	171,448	179,844
LEGAL DEPARTMENT					
PROFESSIONAL SERVICES					
23-LEGAL	86,871	96,593	53,411	100,000	95,000
TOTAL-LEGAL DEPARTMENT	86,871	96,593	53,411	100,000	95,000
GRANT-IN-AID PROGRAMS:					
FUTURE FARMERS OF AMERICA					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
73-GRANTS	1,000	1,000	1,000	1,000	1,000
AGRICULTURE EXTENSION WORK					
73-GRANTS	100,318	102,324	105,394	107,502	159,115
SOIL CONSERVATION DISTRICT					
TAX DITCH DRAINAGE					
73-GRANTS	75,000	75,000	75,000	75,000	75,000
MANAGER'S SALARY					
73-GRANTS	9,565	9,756	10,049	10,250	10,404
COORDINATOR'S SALARY					
73-GRANTS	22,317	22,763	23,446	23,915	24,274
EROSION & SEDIMENT CONTROL TECHNICIAN					
73-GRANTS	12,751	13,006	13,396	13,664	13,869
FIRE COMPANIES					
73-GRANTS	337,338	371,071	385,321	398,807	412,765

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
RESCUE TRUCKS					
73-GRANTS	42,167	46,383	48,164	49,851	51,596
AMBULANCES					
73-GRANTS	48,247	53,072	55,110	57,040	59,036
AMBULANCE STATIONS (NONFIRE)					
73-GRANTS	10,983	12,081	12,545	12,985	13,439
AERIAL DEVICES					
73-GRANTS	29,811	32,792	37,636	35,244	40,316
FIRE SERVICE DISCRETIONARY ACCOUNT					
73-GRANTS	229,487	234,000	298,201	265,500	313,123
FIRE SERVICE ENHANCED FUNDING					
73-GRANTS		314,583	885,492	875,000	875,000
FIRE SERVICE 800 MHZ PAGING SYSTEM					
73-GRANTS		225,000	150,000	120,000	

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
CHEER'S MEALS PROGRAM					
73-GRANTS	5,000	5,000	10,000	5,000	5,000
FIRST STATE COMMUNITY ACTION AGENCY					
73-GRANTS	5,000	5,000	10,000	10,000	10,000
SMALL BUSINESS DEVELOPMENT CENTER					
73-GRANTS	5,000	5,000	2,500	5,000	5,000
HUMAN SERVICE GRANTS					
73-GRANTS	100,000	105,000	114,650	116,593	116,593
COUNCILMANIC GRANTS					
73-GRANTS	62,897	51,950	48,164	50,000	50,000
SUSSEX STATE POLICE PROGRAM					
73-GRANTS	300,000	315,000	444,450	356,455	372,778
SUSSEX LOCAL POLICE GRANT PROGRAM					
73-GRANTS	54,115	25,918	0		

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
GEORGETOWN-PAYMENT IN LIEU OF TAXES					
73-GRANTS	5,000	5,150	5,305	5,305	5,464
TOWN GRANTS					
73-GRANTS		120,000	217,500	165,000	165,000
LOCAL LIBRARY PLACEMENT FEE GRANTS					
73-GRANTS	310,313	341,535	325,454	315,550	308,000
COUNTY WASTEWATER RELIEF FUND					
73-GRANTS		50,001	50,000		
COUNTY SEWER & WATER CONTRIBUTIONS					
73-GRANTS		630,000	800,000	1,000,000	1,000,000
TAX SUBSIDY PROGRAM					
73-GRANTS			100,000	50,000	
RT. 1 BEAUTIFICATION GRANT					
73-GRANTS			32,000		

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
RECREATIONAL ASSISTANCE PROGRAM					
73-GRANTS			17,000	30,000	30,000
GUMBORO COMMUNITY CENTER					
73-GRANTS			196,894		
SUSSEX SPECIALIZED TRANSPORTION PROGRAM					
73-GRANTS			45,000		
LOCAL LIBRARY GRANTS					
73-GRANTS	164,611	164,611	164,612	164,613	170,374
TOTAL- GRANT-IN-AID PROGRAMS	1,930,920	3,336,996	4,684,283	4,319,274	4,287,146
FINANCIAL ADMINISTRATION					
PERSONAL SERVICES					
11-REGULAR SALARIES	143,709	159,928	191,008	199,662	207,370
12-VISION PLAN	220	260	300	192	384
13-DENTAL PLAN	2,134	1,451	2,820	1,056	1,104

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
14-FICA TAXES	10,927	11,973	14,396	15,274	15,864
16-GROUP HOSPITAL	17,198	17,850	22,080	25,440	27,984
19-PENSION PLAN	14,244	14,510	16,656	15,174	16,755
PROFESSIONAL SERVICES					
21-ACCOUNTING & AUDITING					
29-OTHER PROF. SERVICES			17,938		
CONTRACTUAL SERVICES					
31-TELEPHONE	214	240	468	300	600
32-FREIGHT & POSTAGE	456	652	669	600	700
34-RENTALS & LEASES					
35-INSURANCE					
36-MAINTENANCE & REPAIR	361	348	330	500	500
37-PRINTING & BINDING					
38-ADVERTISING		487		250	450
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,527	2,006	1,890	1,600	1,700
44-DUES & SUBSCRIPTIONS	642	769	916	800	900

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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45-PERMANENT RECORD BOOKS					
47-MAINTENANCE & REPAIR PARTS					
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT	2,739	4,838	3,472	1,500	1,500
59-OTHER CAPITAL OUTLAYS		164		300	
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS					
76-OTHER INTEREST EXPENSE					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	340	350	365	1,000	1,000
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	377	219	223	350	350
85-TRAVEL	254	370	1,637	500	667
TOTAL-FINANCIAL ADMIN.	195,342	216,415	275,168	264,498	277,828

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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FINANCE-ASSESSMENT DIVISION					
PERSONAL SERVICES					
11-REGULAR SALARIES	515,878	565,897	629,267	652,113	631,155
12-VISION PLAN	872	1,470	479	1,200	2,208
13-DENTAL PLAN	7,539	7,395	5,617	6,600	6,348
14-FICA TAXES	38,537	42,537	47,267	49,887	48,283
16-GROUP HOSPITAL	105,991	114,750	138,460	159,000	160,908
19-PENSION PLAN	50,830	48,297	52,093	49,561	50,997
PROFESSIONAL SERVICES					
21-ACCOUNTING & AUDITING					
22-BOARDS & COMMISSIONS	1,947	1,868	1,976	2,000	2,000
23-LEGAL					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE	962	1,942	2,947	4,000	4,700
32-FREIGHT & POSTAGE	3,068	2,489	2,778	3,000	3,800
33-UTILITIES					
34-RENTALS & LEASES	2,942	239	1,692	2,500	4,000

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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35-INSURANCE		4,571	5,239	4,500	5,500
36-MAINTENANCE & REPAIR	10,446	11,997	13,409	12,000	14,000
37-PRINTING & BINDING	3,860	5,727	6,387	7,000	7,000
38-ADVERTISING	206	237	107	950	900
39-OTHER CONTRACTUAL SERVICES	18,000	10,000	12,529	5,000	8,500
SUPPLIES					
41-OFFICE SUPPLIES	7,852	8,543	8,116	8,000	8,000
42-FUEL	326	2,021	3,994	5,000	5,000
44-DUES & SUBSCRIPTIONS	1,452	1,396	1,142	1,639	1,639
45-PERMANENT RECORD BOOKS		2,457	2,594	400	400
46-PHOTOCOPYING SUPPLIES	1,082	913	876	2,000	1,500
47-MAINTENANCE & REPAIR PARTS		498	712	3,000	7,000
49-OTHER SUPPLIES	530	68		1,500	1,500
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	102,552	49,901	46,937	4,400	11,000
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
74-PROGRAMS & PROJECTS	30,000				
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	149	145		1,500	2,000
82-TRAINING & EDUCATION				1,500	1,500
83-IN-HOUSE TRAINING					
84-MILEAGE	29,459	1,211	26	500	250
85-TRAVEL	2,619	832	1,299	2,000	2,000
TOTAL-ASSESSMENT DIVISION	937,099	887,401	985,943	990,750	992,088
FINANCE-ASSESSMENT INFORMATION SYSTEMS					
PERSONAL SERVICES					
11-REGULAR SALARIES	110,727	146,668	189,054	236,584	368,791
12-VISION PLAN		180	150	432	1,344
13-DENTAL PLAN	546	979	1,543	2,376	3,864
14-FICA TAXES	8,264	10,910	14,161	18,099	28,212
16-GROUP HOSPITAL	18,858	28,583	41,400	57,240	97,944
19-PENSION PLAN	9,435	11,704	17,648	17,980	29,798

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
PROFESSIONAL SERVICES					
23-LEGAL					
29-OTHER PROF. SERVICES	65,791	83,827	188,044	197,000	
CONTRACTUAL SERVICES					
31-TELEPHONE	638	1,782	1,923	3,500	3,300
32-FREIGHT & POSTAGE	111	52,700	3,000	2,000	3,000
33-UTILITIES					
34-RENTALS & LEASES	1			300	2,500
35-INSURANCE				530	530
36-MAINTENANCE & REPAIR	2,931	7,862	436	12,500	10,000
37-PRINTING & BINDING	5,011			500	500
38-ADVERTISING				50	50
39-OTHER CONTRACTUAL SERVICES	276,113	67,568	12,287		
SUPPLIES					
41-OFFICE SUPPLIES	4,779	3,681	9,620	14,800	20,000
42-FUEL				1,000	1,500
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS	1,182	1,953	1,150	2,500	1,500

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
45-PERMANENT RECORD BOOKS		103	192	750	750
46-PHOTOCOPYING SUPPLIES		196		200	200
47-MAINTENANCE & REPAIR PARTS		610		625	500
48-TOOLS & SMALL EQUIP.	86	98		200	475
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	32,881	48,774	72,060	55,250	115,000
59-OTHER CAPITAL OUTLAYS	35,676	18,125			
OTHER EXPENDITURES					
71-MISCELLANEOUS	54,331				
74-PROGRAMS & PROJECTS		45,000	72,198		191,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES		358	3,055	2,500	2,500
82-TRAINING & EDUCATION	2,548	3,360	2,883	15,000	15,000
83-IN-HOUSE TRAINING				50	
84-MILEAGE	956	165		500	500
85-TRAVEL	295	2,893	4,666	2,500	4,000

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
TOTAL-ASSESS. INFO. SYSTEMS	631,160	538,079	635,470	644,966	902,758
ASSESSMENT-CONSTABLE DIVISION					
PERSONAL SERVICES					
11-REGULAR SALARIES		94,071	108,143	114,814	120,144
12-VISION PLAN		50	107	192	384
13-DENTAL PLAN		854	411	1,056	1,104
14-FICA TAXES		6,623	8,078	8,783	9,191
16-GROUP HOSPITAL		11,271	18,860	25,440	27,984
19-PENSION PLAN		8,659	7,040	8,726	9,708
PROFESSIONAL SERVICES					
23-LEGAL					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE		1,046	2,164	1,392	1,680
32-FREIGHT & POSTAGE		228	207	300	275

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
33-UTILITIES					
34-RENTALS & LEASES					
35-INSURANCE		1,959	1,701	1,650	2,000
36-MAINTENANCE & REPAIR		(1,023)			
37-PRINTING & BINDING		208	33	250	225
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES			4,116	10,000	10,000
SUPPLIES					
41-OFFICE SUPPLIES		389	111	450	425
42-FUEL		591	1,397	3,000	2,500
44-DUES & SUBSCRIPTIONS					
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES				100	100
47-MAINTENANCE & REPAIR PARTS		545	1,915	500	750
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT		1,784	2,060	500	16,193

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS					8,000
77-UNIFORMS		328	1,247	750	500
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES				300	200
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE		152		250	200
85-TRAVEL					
TOTAL-ASSESSMENT CONSTABLE DIVISIO	0	127,735	157,590	178,453	211,563
FINANCE-ACCOUNTING DIVISION					
PERSONAL SERVICES					
11-REGULAR SALARIES	248,749	260,003	268,239	284,784	300,191

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
12-VISION PLAN	310	294	209	480	960
13-DENTAL PLAN	2,809	2,431	3,198	2,640	2,760
14-FICA TAXES	18,719	19,526	20,208	21,786	22,965
16-GROUP HOSPITAL	47,994	49,300	54,756	63,600	69,960
19-PENSION PLAN	23,837	23,622	23,736	21,644	24,255
PROFESSIONAL SERVICES					
21-ACCOUNTING & AUDITING	40,083	51,616	54,194	76,800	79,400
23-LEGAL					
25-DATA PROCESSING CHARGES		1,350	1,800	1,800	1,800
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE	456	230	252	235	200
32-FREIGHT & POSTAGE	2,970	3,434	3,496	3,550	4,500
34-RENTALS & LEASES	6,161				
35-INSURANCE					
36-MAINTENANCE & REPAIR	11,305	11,610	11,514	11,100	13,000
37-PRINTING & BINDING	139				
39-OTHER CONTRACTUAL SERVICES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
SUPPLIES					
41-OFFICE SUPPLIES	5,826	5,916	6,761	4,700	6,000
44-DUES & SUBSCRIPTIONS	971	1,313	1,305	700	700
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES	265	280	79	125	
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	2,528	9,321	4,866	1,000	2,450
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS	300		20,000	20,000	
76-OTHER INTEREST EXPENSE					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	(862)				
82-TRAINING & EDUCATION	12,842	1,129	1,561	2,000	4,500
83-IN-HOUSE TRAINING					
84-MILEAGE	230	128	143	150	100

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
85-TRAVEL	1,066	20	31	50	2,000
TOTAL-ACCOUNTING DIVISION	426,698	441,523	476,348	517,144	535,741
FINANCE-TREASURY DIVISION					
PERSONAL SERVICES					
11-REGULAR SALARIES	206,975	206,150	212,941	231,521	248,293
12-VISION PLAN	484	230	280	384	864
13-DENTAL PLAN	4,014	2,060	1,923	2,112	2,484
14-FICA TAXES	15,660	15,593	16,103	17,711	18,994
16-GROUP HOSPITAL	36,087	34,867	39,824	50,880	62,964
19-PENSION PLAN	19,405	19,334	18,687	17,596	20,062
PROFESSIONAL SERVICES					
23-LEGAL	10,029	17,074	9,966	10,000	10,000
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE	450	388	441	500	500

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
32-FREIGHT & POSTAGE	49,065	42,483	41,801	50,000	70,000
34-RENTALS & LEASES	7,510	5,569	5,135	6,500	6,500
36-MAINTENANCE & REPAIR	4,562	3,927	5,379	6,500	5,500
37-PRINTING & BINDING	18,838	13,185	11,867	14,000	14,000
38-ADVERTISING	1,897	4,941	2,579	4,000	3,500
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,535	2,361	8,608	3,000	3,000
44-DUES & SUBSCRIPTIONS	227	259	140	400	300
45-PERMANENT RECORD BOOKS	677		279	1,000	1,000
46-PHOTOCOPY SUPPLIES	894		395	1,500	1,000
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVE.OTHER THAN BUILDINGS					
58-MACHINERY & EQUIPMENT	8,543	4,633	15,732	5,000	4,795
59-OTHER CAPITAL OUTLAYS					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES		(125)		500	300

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
82-TRAINING & EDUCATION				300	250
83-IN-HOUSE TRAINING				500	300
84-MILEAGE				100	100
85-TRAVEL		16		100	100
TOTAL-TREASURY DIVISION	386,852	372,945	392,080	424,104	474,806
FINANCE-BUILDING INSPECTION					
PERSONAL SERVICES					
11-REGULAR SALARIES	126,063	142,295	153,648	161,275	169,936
12-VISION PLAN	310	190	390	288	576
13-DENTAL PLAN	1,822	2,145	920	1,584	1,656
14-FICA TAXES	9,499	10,709	11,609	12,338	13,000
16-GROUP HOSPITAL	28,796	30,175	33,120	38,160	41,976
19-PENSION PLAN	11,977	11,799	13,299	12,257	13,731
PROFESSIONAL SERVICES					
22-BOARDS AND COMMISSIONS	450	1,400	1,250	4,500	3,000
23-LEGAL					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE	677	1,005	1,364	1,750	1,500
32-FREIGHT & POSTAGE	346	254	295	400	350
34-RENTALS & LEASES	320	257	556	550	550
35-INSURANCE		1,959	2,153	2,120	2,200
36-MAINTENANCE & REPAIR				1,000	1,000
37-PRINTING & BINDING	1,354	1,003	1,419	1,589	1,600
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	314,196	356,636	372,782	360,000	287,480
SUPPLIES					
41-OFFICE SUPPLIES	1,160	386	858	1,200	1,000
42-FUEL	19	596	1,523	2,100	2,100
44-DUES & SUBSCRIPTIONS	506	726	726	800	1,000
45-PERMANENT RECORD BOOKS	512	322	100	2,000	2,000
46-PHOTOCOPY SUPPLIES	131	243	228	500	400
47-MAINT. & REPAIRS		269	1,351	5,250	3,500
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES	304	139	143	980	750

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
CAPITAL OUTLAY					
57-IMPROVE.OTHER THAN BUILDINGS					
58-MACHINERY & EQUIPMENT	26,884	4,163	15,229	16,300	2,300
59-OTHER CAPITAL OUTLAYS					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	290	400	350	1,200	1,200
82-TRAINING & EDUCATION	575	435	1,000	2,020	2,020
83-IN-HOUSE TRAINING					
84-MILEAGE	11,169	391	166	2,500	1,000
85-TRAVEL	1,471	1,249	2,788	4,210	4,000
TOTAL-BUILDING INSPECTION	538,831	569,146	617,267	636,871	559,825
PERSONNEL ADMINISTRATION					
PERSONAL SERVICES					
11-REGULAR SALARIES	123,518	124,785	132,216	139,848	153,673
12-VISION PLAN	84	160	365	192	432

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
13-DENTAL PLAN	1,663	1,854	1,639	1,056	1,242
14-FICA TAXES	9,291	9,390	9,956	10,698	11,756
16-GROUP HOSPITAL	19,198	19,975	22,080	25,440	31,482
19-PENSION PLAN	11,762	11,347	11,529	10,628	12,417
PROFESSIONAL SERVICES					
22-BOARDS & COMMISSIONS	1,900	2,000	2,200	3,825	2,500
23-LEGAL		518	4,861	8,000	5,000
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	180	202	280	350	350
32-FREIGHT & POSTAGE	19	51	15	500	400
34-RENTALS & LEASES					4,560
36-MAINTENANCE & REPAIR	1,650	669	346	1,500	500
37-PRINTING & BINDING	274	896	656	1,000	1,000
38-ADVERTISING	1,870	725		1,500	1,200
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,170	735	1,487	1,500	1,500

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
44-DUES & SUBSCRIPTIONS	429	75	482	500	450
45-PERMANENT RECORD BOOKS			90	250	250
46-PHOTOCOPYING SUPPLIES	165	49	344	300	400
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT	3,891	5,814	5,177	4,500	7,400
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS	10,098	16,843	1,211	70,000	48,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES				200	200
82-TRAINING & EDUCATION				175	175
83-IN-HOUSE TRAINING					
84-MILEAGE			69	100	100
85-TRAVEL				100	100
TOTAL-PERSONNEL ADMIN.	187,162	196,088	195,003	282,162	285,087

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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PERSONNEL EMPLOYEE BENEFITS					
PERSONAL SERVICES					
11-REGULAR SALARIES	310			35,000	25,000
15-BLOOD BANK	658	622	645	800	800
16-GROUP HOSPITAL	104,637	4,199	12,672		
17-WORKMEN'S COMPENSATION	13,758	18,747	22,139	50,000	40,000
18-UNEMPLOYMENT COMPENSATION	5,261	4,187	2,043	5,000	5,000
71-MISCELLANEOUS	24,448	33,938	1,202,852	136,148	328,812
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TOTAL-PERS. EMPL. BENEFITS	149,072	61,693	1,240,351	226,948	399,612
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PERSONNEL-PENSION DISTRIBUTIONS					
PERSONAL SERVICES					
12-VISION PLAN	874	504	920	3,552	7,008
13-DENTAL PLAN	5,395	5,741	7,148	19,536	20,148
16-GROUP HOSPITAL	216,156	225,117	256,400	321,720	365,665
19-PENSIONS	456,858	470,361	530,606	632,298	651,466

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
22-BOARDS & COMMISSIONS	350			1,000	1,000
29-OTHER PROFESSIONAL SERVICES	56,421	29,062	31,156	40,000	35,000
TOTAL - PENSION DISTRIBUTIONS	736,054	730,785	826,230	1,018,106	1,080,287
FACILITIES MANAGEMENT-MAINTENANCE					
PERSONAL SERVICES					
11-REGULAR SALARIES	302,011	319,878	361,913	343,469	341,878
12-VISION PLAN	380	95	190	648	1,200
13-DENTAL PLAN	1,372	1,934	1,249	3,564	3,450
14-FICA TAXES	22,891	24,174	27,425	26,275	26,154
16-GROUP HOSPITAL	63,721	70,993	81,880	85,860	87,450
19-PENSION PLAN	29,286	27,202	26,557	26,104	27,624
PROFESSIONAL SERVICES					
23-LEGAL					
24-ENGINEERING					
29-OTHER PROF. SERVICES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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CONTRACTUAL SERVICES					
31-TELEPHONE	(10)	(108)	(50)		
32-FREIGHT & POSTAGE					
33-UTILITIES	5,645	2,989	2,994	6,000	3,500
34-RENTALS & LEASES					
35-INSURANCE					
36-MAINTENANCE & REPAIR	6,547	6,148	8,918	6,500	5,000
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	108	120	105		
42-FUEL	3,200	6,370	5,889	10,000	12,500
43-JANITORIAL SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	11,951	14,691	14,968	15,500	15,000
48-TOOLS & SMALL EQUIP.		278	108	200	200
49-OTHER SUPPLIES	1,096	1,078	944	1,000	1,000
CAPITAL OUTLAY					
51-LAND					
52-BUILDINGS			220,000		
57-IMPROVEMENTS OTHER THAN BLDGS.					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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58-MACHINERY & EQUIPMENT	1,145	13,024	5,475	4,700	
59-OTHER CAPITAL OUTLAYS			55,000		
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS		15,293			
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE					
85-TRAVEL					
TOTAL-FACIL.MAN.-MAINTENANCE	449,343	504,159	813,565	529,820	524,956
FACILITIES MANAGEMENT-ADMIN.BLDGS.					
PERSONAL SERVICES					
11-REGULAR SALARIES	210,701	206,531	224,707	257,276	267,504

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
12-VISION PLAN	343	383	346	516	1,056
13-DENTAL PLAN	130	871	748	2,838	3,036
14-FICA TAXES	15,797	15,546	16,901	19,682	20,464
16-GROUP HOSPITAL	48,794	48,450	55,200	68,370	76,956
19-PENSION PLAN	20,559	19,424	19,808	19,553	21,614
PROFESSIONAL SERVICES					
23-LEGAL					
24-ENGINEERING					
29-OTHER PROF. SERVICES	12,019	34,777	7,306	12,000	32,000
CONTRACTUAL SERVICES					
31-TELEPHONE	29,977	43,209	44,638	44,000	52,000
32-FREIGHT & POSTAGE					
33-UTILITIES	123,348	112,068	115,118	145,000	125,000
34-RENTALS & LEASES	16,416	16,416	16,416	16,416	16,416
35-INSURANCE	25,874	52,791	57,916	80,000	70,000
36-MAINTENANCE & REPAIR	19,653	27,033	40,649	40,000	35,000
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	8,833	3,046	340	7,500	9,500

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
SUPPLIES					
41-OFFICE SUPPLIES	80	69	36	150	150
42-FUEL	4,870	5,383	6,264	8,000	12,000
43-JANITORIAL SUPPLIES	16,026	17,790	18,806	18,000	20,000
44-DUES & SUBSCRIPTIONS					
47-MAINTENANCE & REPAIR PARTS	24,283	27,830	30,953	28,000	28,000
48-TOOLS & SMALL EQUIP.	130				
49-OTHER SUPPLIES	811	951	1,362	1,500	1,200
CAPITAL OUTLAY					
51-LAND			19,043		
52-BUILDINGS			14,950		
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	96,543	16,332	3,560		
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	191,055	143,178	248,813	50,000	40,000
TRAVEL AND TRAINING					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION			183	1,000	750
83-IN-HOUSE TRAINING					
84-MILEAGE					
85-TRAVEL					
TOTAL-FACILITIES MANAGEMENT- ADMIN.BUILDINGS	866,242	792,078	944,063	819,801	832,646
DATA PROCESSING-ADMINISTRATION					
PERSONAL SERVICES					
11-REGULAR SALARIES	179,685	189,273	197,386	208,904	216,308
12-VISION PLAN	335	230	306	288	576
13-DENTAL PLAN	1,921	2,055	2,039	1,584	1,656
14-FICA TAXES	13,489	14,222	14,843	15,981	16,548
16-GROUP HOSPITAL	28,796	30,600	33,120	38,160	41,976
19-PENSION PLAN	17,040	16,657	17,212	15,877	17,478

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	156	197	123	250	200
32-FREIGHT & POSTAGE	689	588	533	700	600
34-RENTALS & LEASES					
36-MAINTENANCE & REPAIR	13,046	15,147	12,910	12,000	15,800
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	100	100			
SUPPLIES					
41-OFFICE SUPPLIES	20,150	17,311	12,300	21,000	20,000
44-DUES & SUBSCRIPTIONS	428	234	569	400	400
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPY SUPPLIES					
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT	11,145	58,868	3,836		2,700
59-OTHER CAPITAL OUTLAYS					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES	492				
74-PROGRAMS & PROJECTS	192,657	37,482	24,161	30,000	20,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	690				
82-TRAINING & EDUCATION	450	1,736	1,375	2,500	2,000
83-IN-HOUSE TRAINING					
84-MILEAGE	150	208	118	400	250
85-TRAVEL	1,494	194	80	1,000	500
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TOTAL-DATA PROC. ADMIN.	482,913	385,102	320,911	349,044	356,992
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PLANNING & ZONING-ADMINISTRATION					
PERSONAL SERVICES					
11-REGULAR SALARIES	418,814	352,748	350,461	376,091	403,448
12-VISION PLAN	730	350	385	672	1,344
13-DENTAL PLAN	5,755	4,136	3,018	3,696	3,864

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
14-FICA TAXES	31,571	26,590	26,384	28,771	30,864
16-GROUP HOSPITAL	73,283	71,083	71,760	89,040	97,944
19-PENSION PLAN	39,133	30,445	32,432	28,583	32,599
PROFESSIONAL SERVICES					
23-LEGAL	37,532	39,924	44,526	40,000	40,000
29-OTHER PROF. SERVICES	10,000	10,000	8,000	25,000	55,000
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	3,188	4,053	3,122	5,500	4,100
32-FREIGHT & POSTAGE	5,480	5,605	6,660	5,500	7,000
33-UTILITIES					
34-RENTALS & LEASES	769		4,560	7,500	6,500
35-INSURANCE		3,918	6,401	6,000	6,500
36-MAINTENANCE & REPAIR	113	595		3,000	2,000
37-PRINTING & BINDING	8,910	3,589	3,442	7,500	7,000
38-ADVERTISING	31,802	31,353	30,535	34,000	38,000
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	5,015	3,887	4,133	3,800	4,750

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
42-FUEL	378	1,640	4,478	3,750	5,000
44-DUES & SUBSCRIPTIONS	71	80	90	200	300
45-PERMANENT RECORD BOOKS	1,269	1,405	1,240	2,000	1,500
46-PHOTOCOPYING SUPPLIES		115		2,000	1,500
47-MAINTENANCE & REPAIR PARTS	110	564	1,561	2,500	1,700
48-TOOLS & SMALL EQUIP.				300	250
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	3,607	14,191	40	45,000	
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES	176				
74-PROGRAMS & PROJECTS					
77-UNIFORMS		1,058	557	1,500	1,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES				300	300
82-TRAINING & EDUCATION	20			500	500

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
83-IN-HOUSE TRAINING					
84-MILEAGE	33,795			1,000	250
85-TRAVEL				300	300
TOTAL-PLAN. & ZONING ADMIN.	711,521	607,329	603,785	724,003	753,513
PLAN.& ZONING-BOARD OF ADJUSTMENT					
PROFESSIONAL SERVICES					
22-BOARDS AND COMMISSIONS	24,400	28,350	34,500	37,500	38,750
TOTAL-PLANNING & ZONING BOARD OF ADJUSTMENT	24,400	28,350	34,500	37,500	38,750
PLANNING & ZONING-COMMISSION					
PROFESSIONAL SERVICES					
22-BOARDS & COMMISSIONS	23,400	29,250	35,250	37,500	38,750

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
TOTAL-PLAN.& ZONING COMM.	23,400	29,250	35,250	37,500	38,750
EMERGENCY PREPAREDNESS					
ADMINISTRATION					
PERSONAL SERVICES					
11-REGULAR SALARIES	90,161	94,246	100,500	106,634	109,425
12-VISION PLAN	123			144	288
13-DENTAL PLAN	1,128	621	487	792	828
14-FICA TAXES	6,831	7,143	7,622	8,157	8,371
16-GROUP HOSPITAL	14,398	15,300	16,560	19,080	20,988
19-PENSION PLAN	9,157	8,302	8,585	8,104	8,842
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE	3,068	2,082	2,895	3,500	2,900
32-FREIGHT & POSTAGE	389	510	642	480	700

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
33-UTILITIES	19,110	19,681	20,721	25,000	18,500
34-RENTALS & LEASES	980	700		840	600
35-INSURANCE			617	550	550
36-MAINTENANCE & REPAIR	13,695	18,005	15,250	8,000	12,000
37-PRINTING & BINDING	291	139	137	1,500	300
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	994	1,179	771	2,000	1,400
42-FUEL	726	701	2,968	3,500	3,500
44-DUES & SUBSCRIPTIONS	547	327	244	500	500
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES	110	239	148	300	300
47-MAINTENANCE & REPAIR PARTS	5,546	5,626	6,331	6,000	4,000
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES	30	279	139	500	500
CAPITAL OUTLAY					
52-BUILDINGS				80,000	
57-IMPROVEMENTS OTHER THAN BLDGS.		33,975	1,400		

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
	-----	-----	-----	-----	-----
58-MACHINERY & EQUIPMENT	16,888	12,063	7,152	1,000	1,500
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	3,471	690	1,685	3,000	2,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	872	1,032	350	1,000	1,500
82-TRAINING & EDUCATION		199	90	1,000	1,000
83-IN-HOUSE TRAINING					
84-MILEAGE	1,252	739	307	400	350
85-TRAVEL	2,147	4,294	3,128	1,500	3,000
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TOTAL-EMERG. PREP. ADMIN.	191,914	228,072	198,729	283,481	203,842
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EMERGENCY OPERATIONS CENTER					
PERSONAL SERVICES					
11-REGULAR SALARIES	386,713	401,611	436,122	448,724	506,061

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
12-VISION PLAN	430	820	366	768	1,824
13-DENTAL PLAN	4,010	1,845	2,337	4,224	5,244
14-FICA TAXES	29,426	30,220	32,978	34,327	38,714
16-GROUP HOSPITAL	70,392	79,050	90,620	101,760	132,924
19-PENSION PLAN	36,119	36,828	39,617	144,843	40,890
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE	21,956	20,369	24,494	25,500	28,000
32-FREIGHT & POSTAGE	240	165	91	350	200
33-UTILITIES	3,178	5,727	1,823	5,500	5,500
34-RENTALS & LEASES	9,755	5,626	8,388	9,000	9,000
35-INSURANCE		530	3,392	1,500	1,500
36-MAINTENANCE & REPAIR	10,364	16,476	17,161	14,500	14,000
37-PRINTING & BINDING		115	30	1,500	500
38-ADVERTISING			156	200	175
39-OTHER CONTRACTUAL SERVICES		20,000	7,397		
SUPPLIES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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41-OFFICE SUPPLIES	1,198	1,414	1,413	2,000	1,400
42-FUEL			37	1,000	750
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS	323	1,131	933	500	700
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES		384	375	400	450
47-MAINTENANCE & REPAIR PARTS	6,731	4,783	5,523	5,000	4,000
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES	2,081	2,940	4,554	3,000	3,000
CAPITAL OUTLAY					
52-BUILDINGS					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	19,250	45,298	158,619	5,000	4,500
59-OTHER CAPITAL OUTLAYS		112,257	1,437		
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	53,991	100,000	326,718	188,597	
TRAVEL AND TRAINING					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
81-SEMINARS & CONFERENCES	420	2,308		2,000	2,000
82-TRAINING & EDUCATION	1,865	1,450	5,805	3,500	7,500
83-IN-HOUSE TRAINING					
84-MILEAGE	1,817	1,224	525	500	600
85-TRAVEL	4,502	3,710	2,619	3,500	4,000
TOTAL-EMERG. OPER. CENTER	664,761	896,281	1,173,530	1,007,693	813,432
COMMUNICATIONS SYSTEM					
PERSONAL SERVICES					
11-REGULAR SALARIES	133,263	90,178	110,029	111,866	115,052
12-VISION PLAN				144	288
13-DENTAL PLAN				792	828
14-FICA TAXES	10,230	6,770	8,289	8,558	8,801
16-GROUP HOSPITAL	13,954	11,751	16,262	19,080	20,988
19-PENSION PLAN	8,782	6,339	9,157	8,502	9,296
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
CONTRACTUAL SERVICES					
31-TELEPHONE	1,183	1,009	1,114	1,200	1,000
32-FREIGHT & POSTAGE	49	123	121	300	250
33-UTILITIES					
34-RENTALS & LEASES	105	1,270	1,065	900	900
35-INSURANCE		530	812		550
36-MAINTENANCE & REPAIR	5,854	8,378	5,820	15,000	8,000
37-PRINTING & BINDING		136	185		
38-ADVERTISING				200	
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	482	786	571	800	600
42-FUEL	558	573	1,521	2,000	2,500
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS		35	89	150	
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	17,729	11,305	8,964	9,000	8,500
48-TOOLS & SMALL EQUIP.	1,980	3,133	8,173	4,000	2,500

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
49-OTHER SUPPLIES	1,038	966	1,379	2,500	2,300
CAPITAL OUTLAY					
52-BUILDINGS					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	4,796	32,393	37,304	2,000	2,500
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	35,410	363			
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES				500	500
82-TRAINING & EDUCATION				2,000	1,500
83-IN-HOUSE TRAINING					
84-MILEAGE	29			750	
85-TRAVEL	5,347			750	500
TOTAL-COMMUN. SYSTEMS	240,789	176,038	210,855	190,992	187,353

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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LOCAL EMERG.PLANNING COMMITTEE					
PROGRAM					
PERSONAL SERVICES					
11-REGULAR SALARIES	25,167	26,482	27,726	29,046	30,001
12-VISION PLAN				48	96
13-DENTAL PLAN		10		264	276
14-FICA TAXES	1,909	2,010	2,105	2,223	2,296
16-GROUP HOSPITAL	4,799	5,100	5,520	6,360	6,996
19-PENSION PLAN	2,397	2,330	2,418	2,207	2,424
PROFESSIONAL SERVICES					
21-ACCOUNTING & AUDITING				1,200	1,200
23-LEGAL					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE	771	710	710	1,000	1,000
32-FREIGHT & POSTAGE		2	84	300	300
33-UTILITIES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
34-RENTALS & LEASES					
36-MAINTENANCE & REPAIR	597	881	1,112	1,000	500
37-PRINTING & BINDING		89		300	750
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES				500	400
SUPPLIES					
41-OFFICE SUPPLIES	2,408	2,317	2,661	2,500	2,000
42-FUEL					
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS		560	677	500	
45-PERMANENT RECORD BOOKS					250
46-PHOTOCOPYING SUPPLIES	375			500	500
47-MAINTENANCE & REPAIR PARTS		318	1,198	1,000	500
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT	11,831	3,749	588	200	200
59-OTHER CAPITAL OUTLAYS					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	559	367	487	1,200	1,000
85-TRAVEL					
TOTAL-LOCAL EMERG.PLANNING	50,813	44,925	45,286	50,348	50,689
COMMITTEE PROGRAM					
PARAMEDIC PROGRAM					
PERSONAL SERVICES					
11-REGULAR SALARIES	2,217,957	2,245,730	2,619,522	2,918,457	3,189,045
12-VISION PLAN	1,869	1,610	1,853	3,552	7,680

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
13-DENTAL PLAN	13,122	17,208	15,252	19,536	22,080
14-FICA TAXES	173,339	170,742	197,974	223,262	243,962
15-BLOOD BANK	75	55	60	125	125
16-GROUP HOSPITAL & INSURANCE	277,934	296,302	356,421	482,640	571,680
17-WORKMEN'S COMPENSATION	62,716	46,316	41,846	87,554	87,699
18-UNEMPLOYMENT COMPENSATION				5,000	5,000
19-PENSION CONTRIBUTIONS	203,911	203,421	483,672	498,943	238,222
PROFESSIONAL SERVICES					
21-ACCOUNTING & AUDITING					
22-BOARDS AND COMMISSIONS					
23-LEGAL	11,486	7,137	2,691	5,500	4,000
29-OTHER PROF. SERVICES	19,497	14,100	33,566	170,425	200,822
CONTRACTUAL SERVICES					
31-TELEPHONE	26,103	22,502	30,455	44,616	37,000
32-FREIGHT & POSTAGE	1,741	1,427	1,617	2,820	2,600
33-UTILITIES	13,117	12,047	14,647	25,580	20,000
34-RENTALS & LEASES	71,381	70,940	73,773	105,335	106,610
35-INSURANCE	19,886	16,478	31,295	20,940	32,000
36-MAINTENANCE & REPAIR	45,872	42,185	43,437	63,550	61,000

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
37-PRINTING & BINDING	3,697	3,525	2,177	4,700	5,000
38-ADVERTISING	236	570	1,659	1,100	1,800
39-OTHER CONTRACTUAL SERVICES	463	558	1,406	1,500	1,500
SUPPLIES					
41-OFFICE SUPPLIES	4,590	5,842	6,984	6,300	6,300
42-FUEL	24,634	23,548	37,157	44,589	51,000
43-JANITORIAL SUPPLIES		2,635	2,760	2,900	4,500
44-DUES & SUBSCRIPTIONS	2,040	1,838	1,393	2,434	2,700
45-PERMANENT RECORD BOOKS	39				
46-PHOTOCOPYING SUPPLIES		578	785	840	1,050
47-MAINTENANCE & REPAIR PARTS	60,206	22,854	37,739	75,132	67,000
48-TOOLS & SMALL EQUIP.	734	4,239	9,140	5,520	5,600
49-OTHER SUPPLIES	27,750	17,812	22,419	21,181	50,000
CAPITAL OUTLAY					
51-LAND					
52-BUILDINGS	57,202	146,862	63,954	48,200	15,000
57-IMPROVEMENTS OTHER THAN BUILDINGS					
58-MACHINERY & EQUIPMENT	163,950	299,637	401,752	430,335	479,680
59-OTHER CAPITAL OUTLAYS					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES	1,414	2,154	1,529	1,640	3,000
74-PROGRAMS AND PROJECTS	53,000	169,000			
77-UNIFORMS	23,589	26,571	42,780	43,882	50,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	4,995	6,864	5,626	7,560	12,000
82-TRAINING & EDUCATION	4,717	3,695	4,248	9,900	10,500
83-IN-HOUSE TRAINING	3,879	2,738	3,042	3,000	2,500
84-MILEAGE	1,352	330	206	687	500
85-TRAVEL	5,808	10,773	7,888	16,535	15,000
TOTAL-PARAMEDIC PROGRAM	3,604,301	3,920,823	4,602,725	5,405,770	5,614,155
ECONOMIC DEVELOPMENT					
PERSONAL SERVICES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
11-REGULAR SALARIES	84,121	88,557	92,395	96,004	100,546
12-VISION PLAN	110	70	60	144	288
13-DENTAL PLAN	1,600	1,582	1,103	792	828
14-FICA TAXES	6,440	6,775	7,073	7,344	7,692
16-GROUP HOSPITAL	14,398	15,300	16,560	19,080	20,988
19-PENSION PLAN	7,951	7,791	8,040	7,296	8,124
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE	1,652	882	1,012	1,700	1,500
32-FREIGHT & POSTAGE	1,133	1,023	976	1,600	1,500
33-UTILITIES					
34-RENTALS & LEASES					
35-INSURANCE		653	592	700	700
36-MAINTENANCE & REPAIR	976	779	1,186	1,500	1,200
37-PRINTING & BINDING	2,033	1,516	1,546	3,800	3,000
38-ADVERTISING	2,916	2,560	2,588	3,000	2,500
39-OTHER CONTRACTUAL SERVICES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
SUPPLIES					
41-OFFICE SUPPLIES	2,340	1,809	1,352	1,500	1,400
42-FUEL	61	216	121	350	400
44-DUES & SUBSCRIPTIONS	1,608	2,278	1,811	2,500	2,000
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES	1,610	1,138	1,416	1,500	1,500
47-MAINTENANCE & REPAIR PARTS		12	264	1,000	700
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES	11,414	9,866	10,126	10,000	9,000
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	8,543	6,919	2,947	500	500
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					25,000
74-PROGRAMS & PROJECTS	396,212	20,319	462,791	2,000	2,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	550	670	973	1,200	1,200

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
82-TRAINING & EDUCATION				750	750
83-IN-HOUSE TRAINING					
84-MILEAGE	728	138	516	500	400
85-TRAVEL	457	636	911	1,000	1,000
TOTAL-ECON. DEVELOPMENT	546,853	171,489	616,359	165,760	194,716
ECONOMIC DEVELOPMENT -INDUSTRIAL IPARK					
PERSONAL SERVICES					
11-REGULAR SALARIES	50,783	57,312	45,709	60,519	62,357
12-VISION PLAN		90		72	144
13-DENTAL PLAN	429		183	396	414
14-FICA TAXES	3,756	4,256	3,368	4,630	4,770
16-GROUP HOSPITAL	4,786	7,650	5,520	9,540	10,494
19-PENSION PLAN	4,975	4,909	5,064	4,599	5,038
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
CONTRACTUAL SERVICES					
31-TELEPHONE					
32-FREIGHT & POSTAGE					
33-UTILITIES	16,709	17,074	15,666	16,500	25,000
34-RENTALS & LEASES					
35-INSURANCE					
36-MAINTENANCE & REPAIR	10,103	2,754	4,217	4,500	4,000
37-PRINTING & BINDING	400	45	45	400	250
38-ADVERTISING	8,951	5,545	3,192	2,500	2,000
39-OTHER CONTRACTUAL SERVICES	83,682	84,231	98,313	100,000	103,085
SUPPLIES					
41-OFFICE SUPPLIES	173	563	482	700	600
44-DUES & SUBSCRIPTIONS	35	290	35	200	200
46-PHOTOCOPYING SUPPLIES	99			100	100
47-MAINTENANCE & REPAIR PARTS	230	134	112	500	400
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					1,000
CAPITAL OUTLAY					
51-LAND					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
52-BUILDINGS			19,420		
57-IMPROVEMENTS OTHER THAN BLDGS.	880	21,295	1,358		
58-MACHINERY & EQUIPMENT	25,612	145			
59-OTHER CAPITAL OUTLAYS		155,000	163,000	5,000	5,000
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES	172,355	24,676	33,844	32,000	30,000
74-PROGRAMS & PROJECTS		12,040			200,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	310	361	310	750	650
82-TRAINING & EDUCATION				500	400
84-MILEAGE	727	112	222	500	250
85-TRAVEL	345	318	488	500	500
TOTAL-ECON. DEV.-INDUST. PARK	385,340	398,800	400,548	244,406	456,652
COUNTY ENGINEER ADMINISTRATION					
PERSONAL SERVICES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
11-REGULAR SALARIES	363,646	370,037	404,103	513,939	552,324
12-VISION PLAN	398	680	895	720	1,440
13-DENTAL PLAN	2,862	2,291	3,074	3,960	4,140
14-FICA TAXES	26,867	27,760	31,152	39,316	42,253
16-GROUP HOSPITAL	55,315	57,322	66,325	95,400	104,940
19-PENSION PLAN	34,379	34,466	39,401	39,059	44,628
PROFESSIONAL SERVICES					
23-LEGAL			384		
24-ENGINEERING					
25-DATA PROCESSING			288		
29-OTHER PROF. SERVICES				42,500	
CONTRACTUAL SERVICES					
31-TELEPHONE	72	167	116	150	200
32-FREIGHT & POSTAGE	118	164	622	600	500
34-RENTALS & LEASES	3,050	2,016	2,184	4,300	4,300
35-INSURANCE					
36-MAINTENANCE & REPAIR	750	888	148	700	200
37-PRINTING & BINDING					
38-ADVERTISING	112		(1,126)	100	100

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,210	2,453	1,294	1,200	1,200
42-FUEL					
44-DUES & SUBSCRIPTIONS	242	325	237	350	300
45-PERMANENT RECORD BOOKS	21			300	200
46-PHOTOCOPYING SUPPLIES	345	180		200	200
47-MAINTENANCE & REPAIR PARTS	40			250	250
48-TOOLS & SMALL EQUIP.				150	150
49-OTHER SUPPLIES	139	165	222	250	250
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	4,019	7,640	6,646	3,750	2,000
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS	2,493	49,753	(30)		
TRAVEL AND TRAINING					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
81-SEMINARS & CONFERENCES	845	310	735	800	1,000
82-TRAINING & EDUCATION	104	61	225	1,000	1,000
83-IN-HOUSE TRAINING					
84-MILEAGE	979	657	661	500	500
85-TRAVEL	864	383	1,021	400	1,500
TOTAL- ENGINEER ADMIN.	498,870	557,718	558,577	749,894	763,575
COUNTY ENGINEER-PUBLIC WORKS					
PERSONAL SERVICES					
11-REGULAR SALARIES	132,481	159,522	192,931	193,366	201,712
12-VISION PLAN	80	1,165		288	576
13-DENTAL PLAN	1,559	1,122	1,975	1,584	1,656
14-FICA TAXES	10,463	12,524	13,688	14,793	15,431
16-GROUP HOSPITAL	23,695	26,200	28,670	38,160	41,976
19-PENSION PLAN	13,727	15,479	16,018	14,696	16,298
PROFESSIONAL SERVICES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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23-LEGAL		84	204	1,000	
24-ENGINEERING					
25-DATA PROCESSING	11	272	94	300	
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE	1,523	1,699	2,094	2,200	2,500
32-FREIGHT & POSTAGE	650	610	611	500	750
36-MAINTENANCE & REPAIR	185		434	200	200
37-PRINTING & BINDING					
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	3,500	1,280	2,240	2,000	1,500
SUPPLIES					
41-OFFICE SUPPLIES	1,025	2,043	1,805	2,200	1,800
42-FUEL	1,698	1,461	1,846	2,500	2,500
44-DUES & SUBSCRIPTIONS	107	17	161	300	500
45-PERMANENT RECORD BOOKS			331	200	200
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	805	1,142	893	1,600	1,600
48-TOOLS & SMALL EQUIP.	44	100	148	300	250

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
49-OTHER SUPPLIES	226	75	210	770	300
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	2,190	5,094	19,807	20,550	182
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS		(9)			
74-PROGRAMS & PROJECTS	389	361,786	806		
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	450	651		1,200	
82-TRAINING & EDUCATION	426	127	203	350	750
83-IN-HOUSE TRAINING					300
84-MILEAGE	48	117	19	100	300
85-TRAVEL	201	25	21	500	500
TOTAL-CO. ENG.-PUBLIC WORKS	195,483	592,586	285,209	299,657	291,781

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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PUBLIC WORKS-SOLID WASTE					
PERSONAL SERVICES					
11-REGULAR SALARIES					
12-VISION PLAN					
13-DENTAL PLAN					
14-FICA TAXES					
16-GROUP HOSPITAL					
19-PENSION PLAN					
PROFESSIONAL SERVICES					
24-ENGINEERING					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE			(37)	50	
32-FREIGHT & POSTAGE	30			200	100
33-UTILITIES		(120)			
34-RENTALS & LEASES					
36-MAINTENANCE & REPAIR					
37-PRINTING & BINDING					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
	-----	-----	-----	-----	-----
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES		5,106	2,000	5,000	2,000
SUPPLIES					
41-OFFICE SUPPLIES				100	100
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS					
48-TOOLS & SMALL EQUIP.				100	100
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT					
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS	359,737	443,981	263,396	100,000	197,600
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
84-MILEAGE	23			50	50
85-TRAVEL	6			50	50
TOTAL- SOLID WASTE	359,796	448,967	265,359	105,550	200,000
AIRPORT MAINTENANCE					
PERSONAL SERVICES					
11-REGULAR SALARIES	8,784	9,756	24,696	27,000	27,000
12-VISION PLAN	4		8	48	96
13-DENTAL PLAN	12		88	264	276
14-FICA TAXES	672	746	1,889	2,066	2,066
16-GROUP HOSPITAL	1,368	1,768	3,872	6,360	6,996
19-PENSION PLAN	2,565	2,376	2,354	2,052	2,182
PROFESSIONAL SERVICES					
23-LEGAL	42				
CONTRACTUAL SERVICES					
31-TELEPHONE	1,461	1,458	1,458	1,550	1,550

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
32-FREIGHT & POSTAGE					
33-UTILITIES	9,172	13,951	13,673	14,000	13,500
34-RENTALS & LEASES					
35-INSURANCE	8,500	8,500	4,466	9,000	9,000
36-MAINTENANCE & REPAIR	1,240	3,490	6,302	5,000	4,000
37-PRINTING & BINDING					
38-ADVERTISING	17				
39-OTHER CONTRACTUAL SERVICES			4,675	2,000	4,500
SUPPLIES					
41-OFFICE SUPPLIES					
42-FUEL	906				
47-MAINTENANCE & REPAIR PARTS	3,340	3,814	3,866	6,000	6,000
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
52-BUILDINGS	165,500	895,003	275,644	118,000	100,000
57-IMPROVEMENTS OTHER THAN BLDGS.	169,506	19,987	927,582		
58-MACHINERY & EQUIPMENT				222,222	55,556
59-OTHER CAPITAL OUTLAYS	163,072	829,861	62,545	702,551	965,833

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS	164,135	117,709	481,474		
TRAVEL AND TRAINING					
82-TRAINING & EDUCATION					
84-MILEAGE			9		
TOTAL-AIRPORT MAINTENANCE	700,296	1,908,419	1,814,601	1,118,113	1,198,555
LIBRARY ADMINISTRATION					
PERSONAL SERVICES					
11-REGULAR SALARIES	176,442	191,792	209,262	258,516	301,714
12-VISION PLAN	173	420	227	432	960
13-DENTAL PLAN	1,357	1,126	908	2,376	2,760
14-FICA TAXES	13,139	14,399	15,714	19,776	23,081
16-GROUP HOSPITAL	32,796	35,700	40,940	57,240	69,960
19-PENSION PLAN	17,181	16,707	19,121	19,647	24,378

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
PROFESSIONAL SERVICES					
22-BOARDS & COMMISSIONS	1,700	1,900	2,200	3,000	3,000
23-LEGAL					
29-OTHER PROF. SERVICES	2,456	126,280	128,648		
CONTRACTUAL SERVICES					
31-TELEPHONE	7,408	7,760	7,628	8,500	8,000
32-FREIGHT & POSTAGE	1,690	1,690	1,380	2,000	1,800
33-UTILITIES					
34-RENTALS & LEASES	5,024	4,246	4,302	4,960	4,960
35-INSURANCE					
36-MAINTENANCE & REPAIR	9,531	14,920	14,696	12,500	15,400
37-PRINTING & BINDING	3,152	2,419	1,232	1,500	1,250
38-ADVERTISING	381	832	1,030	800	700
39-OTHER CONTRACTUAL SERVICES	4,809	5,895	3,112	3,200	3,417
SUPPLIES					
41-OFFICE SUPPLIES	5,460	5,591	5,358	6,000	5,000
42-FUEL					
44-DUES & SUBSCRIPTIONS	6,291	7,836	5,609	8,000	12,000

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
45-PERMANENT RECORD BOOKS	3,088	3,069	7,453	3,300	3,000
46-PHOTOCOPYING SUPPLIES	689	438	740	750	600
47-MAINTENANCE & REPAIR PARTS	241	1,198	41	500	1,500
48-TOOLS & SMALL EQUIP.	386	109			
49-OTHER SUPPLIES	750	4,016	3,122	1,750	25,915
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	19,995	31,411	30,173	11,095	14,519
59-OTHER CAPITAL OUTLAYS	136,340				
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	4,071	3,814	3,813	3,795	4,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	703	1,297	1,034	1,064	1,225
82-TRAINING & EDUCATION	1,121	820	199	2,700	2,700
83-IN-HOUSE TRAINING	3,260	4,641	541	2,500	1,750
84-MILEAGE	2,866	3,983	3,066	4,000	3,000
85-TRAVEL	3,597	2,321	5,131	4,175	6,000

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
TOTAL-LIBRARY ADMIN.	466,097	496,630	516,680	444,076	542,589
LIBRARY ADMIN.-GRANT FUNDED					
PERSONAL SERVICES					
11-REGULAR SALARIES					
12-VISION PLAN					
13-DENTAL PLAN					
14-FICA TAXES					
16-GROUP HOSPITAL					
19-PENSION PLAN					
PROFESSIONAL SERVICES					
21-ACCOUNTING & AUDITING					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE					
32-FREIGHT & POSTAGE					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
37-PRINTING & BINDING	59				
38-ADVERTISING		500	205		
39-OTHER CONTRACTUAL SERVICES		1,500			
SUPPLIES					
41-OFFICE SUPPLIES					
44-DUES & SUBSCRIPTIONS		147	81		
45-PERMANENT RECORD BOOKS	1,734	816			
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS					
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES	979	4,500			
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT	1,294	1,422			
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS					
74-PROGRAMS & PROJECTS	3,084	3,299	291		

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	345				
82-TRAINING & EDUCATION		1,000			
83-IN-HOUSE TRAINING	43				
84-MILEAGE					
85-TRAVEL	950				
TOTAL-LIBR. ADMIN.-GRANT FUNDED	8,488	13,184	577	0	0
LIBRARY DELIVERY SERVICE					
PERSONAL SERVICES					
11-REGULAR SALARIES	49,743	53,608	55,921	37,047	0
12-VISION PLAN	40			60	
13-DENTAL PLAN	202	371	1,002	330	
14-FICA TAXES	4,544	4,101	4,278	2,834	0
16-GROUP HOSPITAL	7,999	10,200	11,040	7,950	
17-WORKER'S COMPENSATION					
19-PENSION PLAN	4,676	4,717	4,876	2,816	0

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
35-INSURANCE		530	569		
36-MAINTENANCE & REPAIR	494	260	180	200	
39-OTHER CONTRACTUAL SERVICES				30,000	40,000
38-ADVERTISING				400	
SUPPLIES					
41-OFFICE SUPPLIES			(59)		
42-FUEL	1,713	1,353	1,927	450	
47-MAINTENANCE & REPAIR PARTS	315	750	178	115	
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES	69	16			
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT					
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
TRAVEL AND TRAINING					
82-TRAINING & EDUCATION					
84-MILEAGE					
85-TRAVEL					
TOTAL-LIBR. DELIVERY SERVICE	69,795	75,906	79,912	82,202	40,000
LIBRARY BOOKMOBILE					
PERSONAL SERVICES					
11-REGULAR SALARIES	43,335	43,634	45,474	49,750	51,811
12-VISION PLAN		290		96	192
13-DENTAL PLAN	465	336	221	528	552
14-FICA TAXES	3,315	3,338	3,479	3,806	3,964
16-GROUP HOSPITAL	9,999	10,200	11,040	12,720	13,992
19-PENSION PLAN	3,909	3,887	4,012	3,781	4,186
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
CONTRACTUAL SERVICES					
31-TELEPHONE	205	146	130	300	4,809
32-FREIGHT & POSTAGE					
34-RENTALS & LEASES					
35-INSURANCE		552	882		900
36-MAINTENANCE & REPAIR	1,901	2,070	4,686	3,000	3,500
37-PRINTING & BINDING	350	350	351	400	300
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,792	535	1,324	750	650
42-FUEL	1,699	1,088	1,305	1,700	2,500
44-DUES & SUBSCRIPTIONS	1,848	1,630	1,828	1,800	2,100
45-PERMANENT RECORD BOOKS	17,019	18,206	18,213	15,400	16,940
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	1,003	469	275	1,000	1,000
48-TOOLS & SMALL EQUIP.		40			
49-OTHER SUPPLIES	697	671	10,475	2,000	2,500

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
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CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT	94,720				
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS	362	554	150	150	150
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	165	230	45	285	285
82-TRAINING & EDUCATION					250
83-IN-HOUSE TRAINING					100
84-MILEAGE	75	520	117	250	
85-TRAVEL	26	383	15		
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TOTAL-LIBRARY BOOKMOBILE	182,885	89,129	104,022	97,716	110,681
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LIBRARY-SOUTH COASTAL					
PERSONAL SERVICES					
11-REGULAR SALARIES	82,046	112,664	122,004	152,571	176,324

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
12-VISION PLAN	83			240	672
13-DENTAL PLAN	111	564	572	1,320	1,932
14-FICA TAXES	6,139	8,362	9,098	11,672	13,489
16-GROUP HOSPITAL	20,797	24,650	26,680	31,800	48,972
19-PENSION PLAN	9,761	9,945	10,878	11,595	14,247
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES	4,300				
CONTRACTUAL SERVICES					
31-TELEPHONE	3,599	4,044	5,908	8,000	7,500
32-FREIGHT & POSTAGE					
33-UTILITIES	11,378	10,895	10,755	13,000	11,500
34-RENTALS & LEASES					1,293
35-INSURANCE	1,902	2,108	2,216	2,215	2,215
36-MAINTENANCE & REPAIR	7,155	25,110	19,211	19,763	18,735
37-PRINTING & BINDING	343	330	407	200	200
38-ADVERTISING					380
39-OTHER CONTRACTUAL SERVICES		918	918	1,064	1,250
SUPPLIES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
41-OFFICE SUPPLIES	4,816	6,722	6,551	5,600	5,700
42-FUEL	1,752	1,772	1,864	3,500	3,500
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS	8,328	8,026	8,304	9,950	11,000
45-PERMANENT RECORD BOOKS	29,318	32,455	29,786	24,200	26,620
46-PHOTOCOPYING SUPPLIES	413	386	299	400	400
47-MAINTENANCE & REPAIR PARTS	1,968	3,158	2,923	3,800	3,000
48-TOOLS & SMALL EQUIP.	708	60	455	300	300
49-OTHER SUPPLIES	7,058	8,313	7,944	11,550	12,700
CAPITAL OUTLAY					
51-LAND			1,179		
57-IMPROVEMENTS OTHER THAN BLDGS.				50,000	
58-MACHINERY & EQUIPMENT	5,298	2,572	18,964	5,360	6,240
59-OTHER CAPITAL OUTLAYS		15,003			
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
72-CONTINGENCIES					
74-PROGRAMS & PROJECTS	8,220	9,073	3,482	3,700	3,700

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	845	1,044	480	1,260	1,260
82-TRAINING & EDUCATION		150		600	500
83-IN-HOUSE TRAINING					
84-MILEAGE	1,057	969	908	900	850
85-TRAVEL	1,013	2,388	173	1,600	2,000
TOTAL-SOUTH COASTAL LIBRARY	218,408	291,681	291,959	376,160	376,479
LIBRARY GREENWOOD					
PERSONAL SERVICES					
11-REGULAR SALARIES	61,137	67,909	74,749	82,223	88,435
12-VISION PLAN	82	90	90	144	288
13-DENTAL PLAN	564	445	273	792	828
14-FICA TAXES	4,429	4,938	5,461	6,290	6,765
16-GROUP HOSPITAL	14,398	15,300	16,560	19,080	20,988
19-PENSION PLAN	5,868	6,218	6,592	6,249	7,146
PROFESSIONAL SERVICES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
29-OTHER PROF. SERVICES	4,275				
CONTRACTUAL SERVICES					
31-TELEPHONE	3,149	3,181	5,416	6,500	6,500
32-FREIGHT & POSTAGE					
33-UTILITIES	4,326	5,138	5,436	6,000	6,000
34-RENTALS & LEASES	717	600	471	570	605
35-INSURANCE					
36-MAINTENANCE & REPAIR	3,256	12,062	9,919	9,000	10,300
37-PRINTING & BINDING	100	210	100	100	100
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	3,266	2,314	2,402	2,300	2,500
44-DUES & SUBSCRIPTIONS	6,715	6,077	5,658	6,000	6,600
45-PERMANENT RECORD BOOKS	27,803	25,454	22,129	17,710	19,481
46-PHOTOCOPYING SUPPLIES	301	112	199	200	250
47-MAINTENANCE & REPAIR PARTS	103	510	275	500	500
48-TOOLS & SMALL EQUIP.	482				
49-OTHER SUPPLIES	5,755	5,212	3,966	5,000	5,500

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
CAPITAL OUTLAY					
52-BUILDINGS	158,271	39,797			
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	28,477	19,580	9,556	400	8,218
59-OTHER CAPITAL OUTLAYS		15,000			
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS	2,309	1,375	1,493	1,500	1,600
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	195	100	400	500	500
82-TRAINING & EDUCATION	243	433			
83-IN-HOUSE TRAINING					
84-MILEAGE	561	571	536	400	500
85-TRAVEL		36	84	50	1,500
<u>TOTAL-GREENWOOD LIBRARY</u>	336,782	232,662	171,765	171,508	195,104
<u>LIBRARY-MILTON</u>					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	69,177	80,942	96,318	103,430	110,368
12-VISION PLAN		40	90	240	480
13-DENTAL PLAN	1,112	1,391	751	1,320	1,380
14-FICA TAXES	5,310	6,151	7,330	7,912	8,443
16-GROUP HOSPITAL	14,398	20,400	24,840	31,800	34,980
19-PENSION PLAN	6,821	7,379	8,991	7,861	8,918
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES	4,213				
CONTRACTUAL SERVICES					
31-TELEPHONE	3,104	3,184	5,340	7,419	7,000
32-FREIGHT & POSTAGE					
33-UTILITIES	9,634	8,419	9,667	9,000	9,000
34-RENTALS & LEASES	20	356	1,334	1,068	1,260
35-INSURANCE	10,311	11,886	13,403	13,500	15,950
36-MAINTENANCE & REPAIR	4,845	13,108	11,684	12,103	11,000
37-PRINTING & BINDING	200	200	212	300	250
38-ADVERTISING		100	88		380

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
39-OTHER CONTRACTUAL SERVICES		336	336	350	530
SUPPLIES					
41-OFFICE SUPPLIES	2,694	2,846	2,423	2,800	2,800
44-DUES & SUBSCRIPTIONS	4,097	4,406	4,990	5,500	6,050
45-PERMANENT RECORD BOOKS	16,950	22,569	19,458	16,940	18,634
46-PHOTOCOPYING SUPPLIES	298	282	302	300	400
47-MAINTENANCE & REPAIR PARTS	392	984	1,034	1,000	1,000
48-TOOLS & SMALL EQUIP.		85	392	50	
49-OTHER SUPPLIES	3,167	2,586	3,993	3,500	3,850
CAPITAL OUTLAY					
52-BUILDINGS					
57-IMPROVEMENTS OTHER THAN BLDGS.	7,771				
58-MACHINERY & EQUIPMENT	12,941	15,997	6,906	6,800	2,000
59-OTHER CAPITAL OUTLAYS		15,000	150,000	150,000	50,000
OTHER EXPENDITURES					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	52,284	4,574	3,346	3,200	3,520

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES	479	637	459	900	700
82-TRAINING & EDUCATION				650	500
83-IN-HOUSE TRAINING					
84-MILEAGE	418	664	821	800	750
85-TRAVEL	42	32	229	575	2,200
TOTAL-MILTON LIBRARY	230,678	224,554	374,737	389,318	302,343
LOCAL LIBRARIES					
BRIDGEVILLE					
75-LIBRARY DISTRIBUTION	63,867	67,916	70,464	72,875	75,371
DELMAR					
75-LIBRARY DISTRIBUTION	38,890	42,939	45,487	47,898	50,394
FRANKFORD					
75-LIBRARY DISTRIBUTION	57,967	62,016	64,564	66,975	69,471
GEORGETOWN					
75-LIBRARY DISTRIBUTION	63,106	62,155	64,703	67,114	69,610
LAUREL					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
75-LIBRARY DISTRIBUTION	26,520	25,569	28,117	30,528	33,024
LEWES					
75-LIBRARY DISTRIBUTION	68,133	72,182	74,730	77,141	79,637
MILLSBORO					
75-LIBRARY DISTRIBUTION	55,693	54,742	57,290	59,701	62,197
MILFORD					
75-LIBRARY DISTRIBUTION	74,288	78,337	80,885	83,296	85,792
REHOBOTH BEACH					
75-LIBRARY DISTRIBUTION	75,009	74,058	76,606	79,017	81,513
SEAFORD					
75-LIBRARY DISTRIBUTION	115,697	119,746	122,294	124,705	127,201
SELBYVILLE					
75-LIBRARY DISTRIBUTION	71,101	70,150	72,698	75,109	77,605
TOTAL LOCAL LIBRARIES	710,271	729,810	757,838	784,359	811,815
CONSTITUTIONAL OFFICES:					
CLERK OF PEACE-ADMINISTRATION					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	49,085	51,989	54,273	58,964	60,167
12-VISION PLAN	150	90	79	144	288
13-DENTAL PLAN	914	540	987	792	828
14-FICA TAXES	3,651	3,849	4,023	4,511	4,603
16-GROUP HOSPITAL	14,398	15,300	16,560	19,080	20,988
19-PENSION PLAN	5,023	4,615	4,908	4,481	4,862
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH		8	31	50	50
32-FREIGHT & POSTAGE		90	89	120	120
33-UTILITIES	9				
34-RENTALS & LEASES	82				
35-INSURANCE					
36-MAINTENANCE & REPAIR	75		129	800	800
37-PRINTING & BINDING	783	582	754	600	600
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
41-OFFICE SUPPLIES	651	685	410	800	800
44-DUES & SUBSCRIPTIONS	106		106	100	110
45-PERMANENT RECORD BOOKS	40	40	40	40	40
46-PHOTOCOPYING SUPPLIES	49	157	123	400	250
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT			219	4,000	
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS					
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE				200	150
85-TRAVEL					
TOTAL-CLERK OF PEACE ADMIN.	75,016	77,945	82,731	95,082	94,656

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
CLERK OF THE PEACE -					
SCHOOL ELECTIONS					
OTHER EXPENDITURES					
71-MISCELLANEOUS	187				
TRAVEL & TRAINING					
84-MILEAGE					
TOTAL-CLERK OF PEACE	187	0	0	0	0
SCHOOL ELECTIONS					
RECORDER OF DEEDS					
PERSONAL SERVICES					
11-REGULAR SALARIES	227,573	259,517	331,541	356,046	342,963
12-VISION PLAN	526	355	785	720	1,440
13-DENTAL PLAN	2,473	5,158	8,332	3,960	4,140
14-FICA TAXES	16,845	19,067	24,499	27,237	26,237
16-GROUP HOSPITAL	53,193	62,050	79,120	95,400	104,940

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
19-PENSION PLAN	22,084	20,277	30,552	27,059	27,711
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	143	210	206	375	275
32-FREIGHT & POSTAGE	12,259	14,772	13,192	12,000	13,500
34-RENTALS & LEASES	7,668	8,598	12,788	12,960	16,900
35-INSURANCE					
36-MAINTENANCE & REPAIR	3,012	4,403	5,682	5,000	6,000
37-PRINTING & BINDING	341	644	226	1,500	1,200
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	107,326	160,859	213,947	202,500	300,000
SUPPLIES					
41-OFFICE SUPPLIES	1,893	3,957	2,838	2,400	6,000
44-DUES & SUBSCRIPTIONS					
45-PERMANENT RECORD BOOKS	70,679	91,794		30,000	40,000
46-PHOTOCOPYING SUPPLIES	7,203	7,432	7,939	10,500	10,000
47-MAINTENANCE & REPAIR PARTS	279	853			

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
	-----	-----	-----	-----	-----
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES			1,285		1,000
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	391	977	2,330	2,500	2,500
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
71-MISCELLANEOUS	394				
72-CONTINGENCY		(180)			
74-PROGRAMS & PROJECTS		30,000	264,093	250,000	15,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION			398	500	500
83-IN-HOUSE TRAINING					
84-MILEAGE	169				250
85-TRAVEL	67				
TOTAL-RECORDER OF DEEDS	534,518	690,743	999,753	1,040,657	920,556

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
REGISTER IN CHANCERY					
PERSONAL SERVICES					
11-REGULAR SALARIES	79,902	85,425	75,890	79,838	83,852
12-VISION PLAN	130	40		192	384
13-DENTAL PLAN	2,079	1,223	3,136	1,056	1,104
14-FICA TAXES	6,049	6,435	5,673	6,108	6,415
16-GROUP HOSPITAL	19,198	19,125	22,080	25,440	27,984
19-PENSION PLAN	7,575	7,417	6,580	6,068	6,775
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	48	43	84	50	50
32-FREIGHT & POSTAGE	290	374	310	450	450
36-MAINTENANCE & REPAIR	805	908	835	2,000	1,500
37-PRINTING & BINDING	232		354	300	300
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES				500	500
SUPPLIES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
41-OFFICE SUPPLIES	593	387	904	1,000	1,000
44-DUES & SUBSCRIPTIONS		53		55	100
45-PERMANENT RECORD BOOKS	532	910		500	750
46-PHOTOCOPYING SUPPLIES	225	213	473	700	500
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	1,421	144	7,887	17,050	
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS				5,000	
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES					
84-MILEAGE				25	25
TOTAL-REGISTER IN CHANCERY	119,079	122,697	124,206	146,332	131,689

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
REGISTER OF WILLS					
PERSONAL SERVICES					
11-REGULAR SALARIES	111,267	101,306	104,689	109,519	133,570
12-VISION PLAN	90	230	295	240	576
13-DENTAL PLAN	1,264	1,512	486	1,320	1,656
14-FICA TAXES	8,383	7,553	7,814	8,378	10,218
16-GROUP HOSPITAL	21,921	21,692	23,509	31,800	41,976
19-PENSION PLAN	10,399	8,919	9,236	8,323	10,792
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					
31-TELEPHONE & TELEGRAPH	155	102	147	150	400
32-FREIGHT & POSTAGE	1,292	1,267	1,280	1,400	1,500
33-UTILITIES					
34-RENTALS & LEASES					
35-INSURANCE					
36-MAINTENANCE & REPAIR	660	474	500	800	500
37-PRINTING & BINDING	1,455	1,206	1,356	2,000	1,750

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	2,446	3,553	2,655	3,000	5,000
SUPPLIES					
41-OFFICE SUPPLIES	657	954	736	1,200	1,100
44-DUES & SUBSCRIPTIONS					
45-PERMANENT RECORD BOOKS	1,119		488	700	700
46-PHOTOCOPYING SUPPLIES	459	1,860	1,390	2,000	2,000
49-OTHER SUPPLIES					
CAPITAL OUTLAY					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	1,015	4,306	6,038	3,000	
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS			5,000		
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES				200	200
82-TRAINING & EDUCATION			271	600	600

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
83-IN-HOUSE TRAINING					
84-MILEAGE					
85-TRAVEL					
TOTAL-REGISTER OF WILLS	162,582	154,934	165,890	174,630	212,538
SHERIFF					
PERSONAL SERVICES					
11-REGULAR SALARIES	160,639	167,011	161,917	177,241	183,131
12-VISION PLAN	255	140		384	768
13-DENTAL PLAN	2,366	2,219	1,981	2,112	2,208
14-FICA TAXES	12,139	12,519	12,210	13,559	14,009
16-GROUP HOSPITAL	34,396	36,550	39,208	50,880	55,968
19-PENSION PLAN	15,934	14,034	14,149	13,470	14,797
PROFESSIONAL SERVICES					
29-OTHER PROF. SERVICES					
CONTRACTUAL SERVICES					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
31-TELEPHONE & TELEGRAPH	1,963	1,505	487	3,500	2,000
32-FREIGHT & POSTAGE	2,071	2,314	2,214	2,300	1,800
33-UTILITIES					
34-RENTALS & LEASES		360		1,600	1,600
35-INSURANCE	1,902	3,142	4,895	7,700	7,700
36-MAINTENANCE & REPAIR	1,270	2,297	2,242	5,500	2,500
37-PRINTING & BINDING	728	1,055	211	550	
38-ADVERTISING					200
39-OTHER CONTRACTUAL SERVICES					
SUPPLIES					
41-OFFICE SUPPLIES	1,689	1,520	3,007	1,500	1,700
42-FUEL	4,169	1,980	3,269	5,000	4,500
44-DUES & SUBSCRIPTIONS		133	50	600	600
45-PERMANENT RECORD BOOKS				600	500
46-PHOTOCOPYING SUPPLIES	677	792	1,146	2,000	1,500
47-MAINTENANCE & REPAIR PARTS	1,757	1,271	800	2,200	1,500
48-TOOLS & SMALL EQUIP.	906	4,263	3,866	4,000	3,000
49-OTHER SUPPLIES	159	542	947	500	500
CAPITAL OUTLAY					

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	51,116	7,617	1,325	6,000	
59-OTHER CAPITAL OUTLAYS		20,500	12,500	40,000	20,000
OTHER EXPENDITURES					
71-MISCELLANEOUS					
74-PROGRAMS & PROJECTS					
77-UNIFORMS	2,127	3,451	5,038	2,000	2,000
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES				2,000	2,500
82-TRAINING & EDUCATION	574	766	1,119	2,500	4,000
83-IN-HOUSE TRAINING				600	500
84-MILEAGE				250	250
85-TRAVEL		40	1,145	250	250
TOTAL-SHERIFF	296,837	286,021	273,726	348,796	329,981
TOTAL-CONSTITUTIONAL OFFICES	1,188,219	1,332,340	1,646,306	1,805,497	1,689,420

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
COMMUNITY DEVELOPMENT PROGRAM -					
GENERAL FUND CONTRIBUTIONS					
PERSONAL SERVICES					
11-REGULAR SALARIES	47,572	53,935	62,780	53,982	59,902
12-VISION PLAN	220	215	100	288	576
13-DENTAL PLAN	2,223	721	3,215	1,584	1,656
14-FICA TAXES	5,099	5,154	5,360	4,796	6,242
16-GROUP HOSPITAL	13,097	14,600	13,700	14,145	17,142
17-WORKMEN'S COMPENSATION				842	
19-PENSION PLAN	11,497	11,411	12,100	12,597	14,224
PROFESSIONAL SERVICES					
21-ACCOUNTING & AUDITING	4,618				4,000
23-LEGAL				200	200
CONTRACTUAL SERVICES					
34-RENTALS & LEASES					1,000
38-ADVERTISING					3,000

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
	-----	-----	-----	-----	-----
SUPPLIES					
41-OFFICE SUPPLIES	19	27	136		1,000
CAPITAL OUTLAY					
58-MACHINERY & EQUIPMENT	1,669				
TRAVEL AND TRAINING					
84-MILEAGE					2,000
TOTAL-COMMUNITY DEV. PROGRAM-	86,014	86,063	97,391	88,434	110,942
GENERAL FUND CONTRIBUTIONS					
SUBTOTAL-ALL DEPARTMENTS	20,150,462	23,292,385	30,909,297	26,473,401	27,322,548
RESERVE FOR CONTINGENCIES	223,962	127,737	67,262	484,157	750,000
APPROPRIATED RESERVE				3,154,000	3,160,029

Sussex County Council General IFund - Fiscal 2002 Budget

	FISCAL 1998 ACTUAL	FISCAL 1999 ACTUAL	FISCAL 2000 ACTUAL	FISCAL 2001 BUDGET	FISCAL 2002 BUDGET
TOTAL-RESERVE FOR CONTINGENCIES	223,962	127,737	67,262	3,638,157	3,910,029
TOTAL GENERAL FUND EXPENDITURES	20,374,424	23,420,122	30,976,559	30,111,558	31,232,577

**SUSSEX COUNTY COUNCIL
NON-SEWER & WATER CAPITAL IMPROVEMENT FUND
STATEMENT OF ANTICIPATED REVENUES AND EXPENDITURES
FOR THE YEAR ENDING JUNE 30, 2002**

	AMOUNT FOR YEAR ENDING JUNE 30, 2002
REVENUE:	
<hr style="border: 0.5px solid black;"/>	
Taxes	\$599,955
Realty Transfer Tax	\$1,000,000
State of Delaware-Courthouse Addition	\$89,421
Road Project Special Assessments	\$13,000
Investment Income	\$68,000
Appropriated Reserve	\$721,984
TOTAL REVENUE	\$2,492,360
 EXPENDITURES:	
<hr style="border: 0.5px solid black;"/>	
CAPITAL IMPROVEMENT FUND	\$2,450,360
Administrative Building Parking Lot Paving & Purchase	\$42,000
 BOND ISSUE 1993	
Principal and Interest	\$0
 COUNTY ADMIN.BUILDING	
Principal and Interest-RDA Loan	\$0
TOTAL EXPENDITURES	\$2,492,360

**Sussex County Council - Community Development & Housing
Program - Fiscal 2002 Budget**

	TOTAL FISCAL 2002 BUDGET	COMMUNITY DEV. GRANT 2002 BUDGET	CDBG HOME GRANT 2002 BUDGET	HUD-DISASTER RELIEF INITIATIVE 2002 BUDGET	FMHA REHAB GRANT 2002 BUDGET	STATE HOUSING LOAN PROGRAM 2002 BUDGET
REVENUES:						
GRANTS	2,724,027	1,211,000	340,000	1,123,027	50,000	
REHAB LOANS	251,000					251,000
ESTIMATED REVENUES FOR FISCAL 2002	2,975,027	1,211,000	340,000	1,123,027	50,000	251,000
EXPENDITURES:						
PERSONAL SERVICES						
11-REGULAR SALARIES	116,141	71,141		40,000	5,000	
14-FICA TAXES	7,225	7,225				
16-GROUP HOSPITAL	24,834	24,834				
PROFESSIONAL SERVICES						
21-ACCOUNTING & AUDITING	1,000					1,000
'CONTRACTUAL SERVICES						
31-TELEPHONE & TELEGRAPH	400	400				
32-POSTAGE	1,000	1,000				
38-ADVERTISING	1,500	1,500				
39-OTHER CONTRACTUAL SERVICES	2,814,027	1,096,000	340,000	1,083,027	45,000	250,000
SUPPLIES						
41-OFFICE SUPPLIES	1,500	1,500				
44-DUES & SUBSCRIPTIONS	300	300				
47-MAINT.& REPAIR PARTS	1,100	1,100				

**Sussex County Council - Community Development & Housing
Program - Fiscal 2002 Budget**

	TOTAL FISCAL 2002 BUDGET	COMMUNITY DEV. GRANT 2002 BUDGET	CDBG HOME GRANT 2002 BUDGET	HUD-DISASTER RELIEF INITIATIVE 2002 BUDGET	FMHA REHAB GRANT 2002 BUDGET	STATE HOUSING LOAN PROGRAM 2002 BUDGET
TRAVEL AND TRAINING						
84-MILEAGE	6,000	6,000				
TOTAL-COMM.DEV. HOUSING PROGRAMS						
BUDGET REQUEST FOR FISCAL 2002	2,975,027	1,211,000	340,000	1,123,027	50,000	251,000

**SUSSEX COUNTY COUNCIL
SEWER AND WATER DISTRICTS
STATEMENT OF TOTAL ANTICIPATED REVENUE AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2002**

**AMOUNT FOR YEAR
ENDING JUNE 30, 2002**

Revenues:

Assessment Charges	\$7,224,210
Service Charges	\$7,783,548
Investment Income	\$680,894
Permit Fees	\$76,100
Holding Tank & Septage Fees	\$335,000
Lateral Installation Income	\$220,000
Connection Fees	\$1,764,561
County Contribution - Transfer Tax	\$842,500
Rent & Farm Income	\$33,495
Bond Proceeds	\$1,275,000
Available Surplus	\$1,118,515

TOTAL REVENUE **\$21,353,823**

Expenditures:

Operation and Maintenance	\$10,497,494
Bond Retirement and Interest	\$10,828,129
Repair & Replacement Funds	\$28,200

TOTAL EXPENDITURES **\$21,353,823**

**SUSSEX COUNTY COUNCIL
SEWER AND WATER DISTRICTS
ANNUAL ASSESSMENT
AND SERVICE CHARGE RATES
FOR THE YEAR ENDED JUNE 30, 2002**

DISTRICT	TOTAL ASSESSMENT RATES PER FRONT FOOT		TOTAL SERVICE CHARGE PER EQUIVALENT DWELLING UNIT	
	Fiscal 2001	Fiscal 2002	Fiscal 2001	Fiscal 2002
Dewey Water	\$1.63	\$1.63	\$146.80	\$146.80
Dewey Sewer - Proper	\$0.77	\$0.77	\$243.14	\$243.14
Dewey Sewer - West Rehoboth	\$4.99	\$4.79	\$202.00	\$202.00
Bethany Sewer - Proper	\$0.69	\$0.69	\$205.44	\$195.10
Bethany Sewer - Sussex Shores	\$3.99	\$3.99	\$205.44	\$195.10
Bethany Sewer - North Bethany	\$11.99	\$11.99	\$205.44	\$195.10
Bethany Sewer - Ocean Way Estates	\$3.30	\$3.30	\$205.44	\$195.10
South Bethany Sewer	\$0.75	\$0.75	\$218.42	\$195.10
Fenwick Sewer	\$1.37	\$1.37	\$195.10	\$195.10
Blades Sewer	\$0.95	\$0.95	\$231.63	\$231.63
Henlopen Sewer	\$1.01	\$1.01	\$376.47	\$376.47
Long Neck Sewer	\$3.99	\$3.99	\$157.62	\$157.62
Dagsboro-Frankford Sewer	\$1.52	\$1.52	\$219.41	\$219.41
Holts Landing Sewer	\$2.50	\$2.50	\$295.00	\$195.10

**Sussex County Council - Sewer &
Water Districts - Comparison of
Total Charges**

	DEWEY WATER DISTRICT	DEWEY SEWER DISTRICT	BETHANY SEWER DISTRICT	SO.BETHANY SEWER DISTRICT	FENWICK SEWER DISTRICT	BLADES SEWER DISTRICT	HENLOPEN SEWER DISTRICT	SUSSEX SHORES SEWER

SEWER/WATER BILL COMPARISONS, ASSUMING 1 EDU AND AVERAGE FRONT FOOT* ASSESSMENT BILL FOR BOTH COLLECTION AND FOR TRANSMISSION/TRT								

FISCAL 2002 TOTAL CHARGES:								

Service Charge	146.80	243.14	195.10	195.10	195.10	231.63	376.47	195.10
Assessment Charge	114.10	54.67	44.16	42.00	97.27	85.50	123.22	271.32
Total Bill	260.90	297.81	239.26	237.10	292.37	317.13	499.69	466.42

FISCAL 2001 ACTUAL:								

Service Charge	146.80	243.14	205.44	218.42	195.10	231.63	376.47	205.44
Assessment Charge	114.10	54.67	44.16	42.00	97.27	85.50	123.22	271.32
Total Bill	260.90	297.81	249.60	260.42	292.37	317.13	499.69	476.76

INCREASE/(DECREASE): COMPARING FISCAL 2002 TO FISCAL 2001								

Service Charge	0.00	0.00	(10.34)	(23.32)	0.00	0.00	0.00	(10.34)
Assessment Charge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Bill	0.00	0.00	(10.34)	(23.32)	0.00	0.00	0.00	(10.34)
Percentage Increase/(Decrease)	0.00%	0.00%	-4.14%	-8.95%	0.00%	0.00%	0.00%	-2.17%

*NOTE: Average Front Footage per billable account by District	70	71	64	56	71	90	122	68

**Sussex County Council - Sewer &
Water Districts - Comparison of
Total Charges**

	NORTH BETHANY SEWER	LONG NECK SEWER	DAGSBORO- FRANKFORD SEWER	WEST REHOBOTH SEWER	OCEAN WAY EST. SEWER	HOLTS LANDING SEWER
SEWER/WATER BILL COMPARISONS, ASSUMING 1 EDU AND AVERAGE FRONT FOOT* ASSESSMENT BILL FOR BOTH COLLECTION AND FOR TRANSMISSION/TRT						
FISCAL 2002 TOTAL CHARGES:						
Service Charge	195.10	157.62	219.41	202.00	195.10	195.10
Assessment Charge	887.26	315.21	196.08	455.05	273.90	212.50
Total Bill	1,082.36	472.83	415.49	657.05	469.00	407.60
FISCAL 2001 ACTUAL:						
Service Charge	205.44	157.62	219.41	202.00	205.44	295.00
Assessment Charge	887.26	315.21	196.08	474.05	273.90	212.50
Total Bill	1,092.70	472.83	415.49	676.05	479.34	507.50
INCREASE/(DECREASE): COMPARING FISCAL 2002 TO FISCAL 2001						
Service Charge	(10.34)	0.00	0.00	0.00	(10.34)	(99.90)
Assessment Charge	0.00	0.00	0.00	(19.00)	0.00	0.00
Total Bill	(10.34)	0.00	0.00	(19.00)	(10.34)	(99.90)
Percentage Increase/(Decrease)	-0.95%	0.00%	0.00%	-2.81%	-2.16%	-19.68%
*NOTE: Average Front Footage per billable account by District	74	79	129	95	83	85

**SUSSEX COUNTY COUNCIL - WATER AND SEWER
OPERATIONS BUDGET FOR FISCAL 2002**

**TOTAL
BUDGET FOR
FISCAL 2002**

OPERATIONS EXPENSES

30-CONTRACTUAL SERVICES:	
31-WATER PURCHASED	325,000
32-WASTEWATER TREATMENT	597,000
33-POWER PURCHASED	592,800
38-OTHER UTILITIES	84,516
40-SUPPLIES:	
41-OPERATING SUPPLIES & EXPENSES	60,550
45-CHEMICALS	71,000
45-TRANSPORTATION EXPENSE	159,000
47-FARMING	61,250
48-TOOLS & SMALL EQUIPMENT	2,000
49-OTHER SUPPLIES	14,000
70-OTHER EXPENDITURES:	
71-MISCELLANEOUS EXPENDITURES	17,500
80-TRAVEL AND TRAINING:	
82-TRAINING & EDUCATION	18,000
TOTAL OPERATIONS EXPENSES	2,002,616

MAINTENANCE EXPENSES

**SUSSEX COUNTY COUNCIL - WATER AND SEWER
OPERATIONS BUDGET FOR FISCAL 2002**

**TOTAL
BUDGET FOR
FISCAL 2002**

10-PERSONAL SERVICES:	
11-OPERATIONS & MAINTENANCE SALARIES	1,888,469
12-VISION PLAN	7,104
13-DENTAL PROGRAM	20,424
14-FICA TAXES	144,468
15-BLOOD BANK	0
16-GROUP HOSPITAL	517,704
17-WORKMEN'S COMPENSATION	56,654
18-UNEMPLOYMENT	0
19-PENSION CONTRIBUTIONS	152,588
40-MAINTENANCE:	
41-STRUCTURES	247,500
42-COLLECTION SYSTEM	27,500
43-SERVICE LINES	4,000
44-PUMPING SYSTEM	112,500
45-TREATMENT PLANT	80,000
46-HYDRANTS	4,000
47-METERS	2,000
48-WATER MAINS	5,000
49-OUTFALL	3,000
80-TRAVEL AND TRAINING:	
84-MILEAGE EXPENSE	1,950
TOTAL MAINTENANCE EXPENSES	3,274,861

**SUSSEX COUNTY COUNCIL - WATER AND SEWER
OPERATIONS BUDGET FOR FISCAL 2002**

**TOTAL
BUDGET FOR
FISCAL 2002**

CAPITAL OUTLAYS

50-WATER UTILITY:	
51-LAND & LAND RIGHTS	4,500
52-STRUCTURES & IMPROVEMENTS	0
53-DISTRIB RESERV & ELEVATED TANKS	0
54-MAINS	0
55-SERVICES	3,000
56-METERS	0
57-METER ACCESSORIES	500
58-HYDRANTS	0
59-PUMPING EQUIPMENT	0
51-COLLECTION SYSTEM:	
51-LAND & LAND RIGHTS	10,500
52-STRUCTURES & IMPROVEMENTS	0
53-FORCE MAINS	2,000
54-GRAVITY SEWERS	135,000
55-MANHOLES	9,550
52-PUMPING SYSTEM	
51-LAND & LAND RIGHTS	0
52-STRUCTURES & IMPROVEMENTS	150,000
53-RECEIVING WELLS & PUMP PITS	19,500
54-PUMPING EQUIPMENT	305,800
53-TREATMENT AND DISPOSAL PLANT:	
51-LAND & LAND RIGHTS	0
52-STRUCTURES & IMPROVEMENTS	0

**SUSSEX COUNTY COUNCIL - WATER AND SEWER
OPERATIONS BUDGET FOR FISCAL 2002**

**TOTAL
BUDGET FOR
FISCAL 2002**

53-TREATMENT & DISPOSAL EQUIPMENT	1,485,520
54-OUTFALL SEWER	0
59-OTHER TREATMENT & DISPOSAL EQUIP	0
54-GENERAL PLANT:	
51-LAND & LAND RIGHTS	0
52-STRUCTURES & IMPROVEMENTS	12,000
53-OFFICE FURNITURE & EQUIPMENT	40,367
54-TRANSPORTATION EQUIPMENT	351,333
55-TOOLS & WORK EQUIPMENT	45,600
56-LABORATORY EQUIPMENT	11,400
57-MISCELLANEOUS GENERAL PROPERTY	557,654
58-INTANGIBLE CAPITAL OUTLAYS	
51-INTANGIBLE PLANT	0

TOTAL CAPITAL OUTLAYS	3,144,224

<u>ADMIN. & GENERAL - ENGINEERING ADMINISTRATION</u>	
10-PERSONAL SERVICES:	
11-SALARIES	641,631
12-VISION PLAN	2,112
13-DENTAL PLAN	6,072
14-FICA TAXES	49,085
16-GROUP HOSPITAL	153,912

**SUSSEX COUNTY COUNCIL - WATER AND SEWER
OPERATIONS BUDGET FOR FISCAL 2002**

**TOTAL
BUDGET FOR
FISCAL 2002**

17-WORKMEN'S COMPENSATION	9,624
19-PENSION CONTRIBUTIONS	51,844
20-PROFESSIONAL SERVICES:	
21-ACCOUNTING	6,250
23-LEGAL	27,100
24-ENGINEERING	0
25-DATA PROCESSING	25,000
30-CONTRACTUAL SERVICES	
31-TELEPHONE	25,000
34-RENTALS & LEASES	16,997
35-INSURANCE EXPENSE	167,500
36-MAINTENANCE EXPENSE	1,500
40-SUPPLIES	
41-OFFICE SUPPLIES & EXPENSES	40,135
70-OTHER EXPENDITURES	
71-MISCELLANEOUS EXPENDITURES	0
72-CONTINGENCIES	76,756
80-TRAVEL & TRAINING	
81-SEMINARS & CONFERENCES	4,000
82-TRAINING & EDUCATION	6,000
84-MILEAGE	1,545
85-TRAVEL	6,000
TOTAL ADMINISTRATIVE AND GENERAL-	1,318,063

**SUSSEX COUNTY COUNCIL - WATER AND SEWER
OPERATIONS BUDGET FOR FISCAL 2002**

**TOTAL
BUDGET FOR
FISCAL 2002**

ENGINEERING ADMINISTRATION

UTILITY BILLING

64-GENERAL EXPENSES:

10-PERSONAL SERVICES:

11-SALARIES	291,297
12-VISION PLAN	1,056
13-DENTAL PLAN	3,036
14-FICA TAXES	22,284
15-GROUP HOSPITAL	76,956
16 WORKMEN'S COMPENSATION	0
19-PENSIONS	23,537
18-UNEMPLOYMENT	0

20-PROFESSIONAL SERVICES:

22-BOARDS & COMMISSIONS	3,625
23-LEGAL	0
25-DATA PROCESSING	21,000

30-CONTRACTUAL SERVICES

32-POSTAGE	32,000
34-RENTAL & LEASES	0
36-MAINTENANCE EXPENSE	2,000

40-SUPPLIES

**SUSSEX COUNTY COUNCIL - WATER AND SEWER
OPERATIONS BUDGET FOR FISCAL 2002**

	TOTAL BUDGET FOR FISCAL 2002
41-OPERATING SUPPLIES & EXPENSES	17,000
50-CAPITAL OUTLAYS:	
53-OFFICE FURNITURE & EQUIPMENT	5,000
57-MISCELLANEOUS GENERAL PROPERTY	0
70-OTHER EXPENDITURES	
71-MISCELLANEOUS EXPENDITURES	0
80-TRAVEL & TRAINING	
81-SEMINARS & CONFERENCES	500
82-TRAINING & EDUCATION	500
84-MILEAGE	500
85-TRAVEL	100
	(0)
<hr/>	
TOTAL UTILITY BILLING	500,391
<hr/>	
COST CENTER ACCOUNTING	
<hr/>	
66 ADMINISTRATIVE AND GENERAL- ACCOUNTING	
93 - REIMBURSEMENT TO GENERAL FUND	49,705

**SUSSEX COUNTY COUNCIL - WATER AND SEWER
OPERATIONS BUDGET FOR FISCAL 2002**

**TOTAL
BUDGET FOR
FISCAL 2002**

69 ADMINISTRATIVE AND GENERAL- TAX OFFICE	
93 - REIBURSEMENT TO GENERAL FUND	13,673
70 ADMINISTRATIVE AND GENERAL- ASSESSMENT	
93 - REIMBURSEMENTS TO GENERAL FUND	7,787
80 ADMINISTRATIVE AND GENERAL - PERSONNEL	
93 - REIMBURSEMENTS TO GENERAL FUND	97,274
ADMINISTRATIVE AND GENERAL - COUNTY ADMINISTRATION	
93 - REIMBURSEMENTS TO GENERAL FUND	18,056
ADMINISTRATIVE AND GENERAL - FINANCIAL ADMINISTRATION	
93 - REIMBURSEMENTS TO	29,167

**SUSSEX COUNTY COUNCIL - WATER AND SEWER
OPERATIONS BUDGET FOR FISCAL 2002**

**TOTAL
BUDGET FOR
FISCAL 2002**

GENERAL FUND	
ADMINISTRATIVE AND GENERAL - ENGINEERING ADMINISTRATION	
93 - REIMBURSEMENTS TO GENERAL FUND	41,677
TOTAL COST ACCOUNTING CENTERS	257,339
TREATMENT BOND DEBT SERVICE COSTS:	
BOND PAYMENTS DUE	1,969,277
COST SUMMARY	
TOTAL OPERATIONS EXPENSES	2,002,616
TOTAL MAINTENANCE EXPENSES	3,274,861
TOTAL CAPITAL OUTLAYS	3,144,224
TOTAL ENGINEERING ADMINISTRATION	1,318,063

**SUSSEX COUNTY COUNCIL - WATER AND SEWER
OPERATIONS BUDGET FOR FISCAL 2002**

**TOTAL
BUDGET FOR
FISCAL 2002**

TOTAL UTILITY BILLING	500,391
TOTAL COST CENTER ACCOUNTING	257,339
TOTAL TREATMENT BOND DEBT SERVICE	1,969,277

<u>TOTAL WATER AND SANITARY SEWER DISTRICT OPERATIONS AND MAINTENANCE ANTICIPATED EXPENDITURES</u>	<u>12,466,771</u>

SUSSEX COUNTY COUNCIL
APPROPRIATED RESERVE
BUDGET
FOR THE YEAR ENDING JUNE 30, 2002

	AMOUNT FOR YEAR ENDING JUNE 30, 2002
REVENUE:	
<hr/>	
Funds Available - Appropriated Reserves	\$3,882,013
TOTAL REVENUE	\$3,882,013
<hr/>	
EXPENDITURES:	
<hr/>	
Paramedic Unit 107 - County Share	\$221,529
Capital Project Reserve	\$721,984
Wastewater Relief Program: Septic repair, Connection Fees, and Annual Sewer Bills	\$250,000
Milton Library - Building	\$100,000
South Coastal Library - Parking Lot	\$100,000
Assessment, Tax, & Utility Billing Software Purchase	\$400,000

SUSSEX COUNTY COUNCIL
APPROPRIATED RESERVE
BUDGET
FOR THE YEAR ENDING JUNE 30, 2002

	AMOUNT FOR YEAR ENDING JUNE 30, 2002
Fund Additional Reserve - to 25%	\$646,000
Sewer and Water-Projects and Debt Reduction:	
Dagsboro-Frankford Sewer District - Capital	\$150,000
Blades Sewer District - O&M	\$25,000
Sewer and Water - SCADA Grant	\$482,500
Ellendale Sewer - Capital Project	\$150,000
Oak Orchard Sewer - Capital Costs	\$100,000
Ocean View Sewer - Capital Costs	\$75,000
Cedar Neck Sewer - Capital Costs	\$150,000
Henlopen Sewer - Capital Costs	\$15,000
Bayview Estates Sewer - Capital Costs	\$75,000
No. Millville Sewer - Debt Service	\$25,000
W.Reh. Pinetown Sewer Ext.- Capital Costs	\$25,000
Dewey Water - Water Tower Painting	\$170,000
TOTAL EXPENDITURES	\$3,882,013

Sussex County Council - Fiscal 2002 Capital Project Program

PROJECTS	FISCAL 2002									
	ESTIMATED COSTS	GENERAL FUND	REALTY TRANSFER TAX	911 FUNDS	WATER & SEWER	FEDERAL GRANTS	STATE GRANTS	OTHER GRANTS	SRF LOAN	RD LOAN
AIRPORT - CLEARING AND REPLANTING	7,500	375				6,750	375			
AIRPORT - NEW TERMINAL BUILDING	1,100,000		1,000,000				100,000			
AIRPORT - FIRE PROTECTION	350,000		275,000				75,000			
AIRPORT - TERMINAL APRON CONSTRUCTION	725,000		36,250			652,500	36,250			
AIRPORT - DUMP TRUCK	55,556	2,778				50,000	2,778			
AIRPORT - RUNWAY REHAB. # 10-28	175,000	8,750				157,500	8,750			
AIRPORT - RUNWAY REHAB. #4-22	333,333	316,666					16,667			
BAYVIEW ESTATES SEWER PROJECT	200,000		200,000							
CEDAR LANDING ROAD IMPROVEMENTS	207,000	207,000								
CEDAR NECK SEWER SYSTEM	5,115,000		150,000		297,900		1,539,150		148,950	2,979,000
COUNTY ADMIN. PARKING EXPANSION	42,000		42,000							
DAGSBORO FRANK.SEWER-TRANSMISSION LINES	75,000		75,000							
DEWEY WATER - WATER TOWER PAINTING	171,000		171,000							
ELLENDALE SEWER SYSTEM	5,000,000		200,000			650,000	2,350,000		1,050,000	750,000
EOC - CAD SOFTWARE	500,000			500,000						
EMERG. OPER. CENTER - GARAGE	80,000		80,000							
FINANCE - BILLING SOFTWARE	25,000	25,000								

Sussex County Council - Fiscal 2002 Capital Project Program

PROJECTS	FISCAL 2002									
	ESTIMATED COSTS	GENERAL FUND	REALTY TRANSFER TAX	911 FUNDS	WATER & SEWER	FEDERAL GRANTS	STATE GRANTS	OTHER GRANTS	SRF LOAN	RD LOAN
FLOOD MITIGATION PROGRAM-FEMA	542,000					542,000				
GIS MAPPING	191,000	95,500		95,500						
HOLT'S LANDING SEWER SYSTEM	750,000							750,000		
INDUSTRIAL PARK - WATER- ELECTRICAL SYSTEM	200,000		200,000							
INFO. SYSTEM - NETWORK UPGRADE	105,000	105,000								
LANDFILL POSTCLOSURE LIABILITY	200,000		200,000							
LIBRARY - MILTON LIBRARY EXPANSION	750,000		225,000				375,000	150,000		
LIBRARY - SOUTH COASTAL PARKING LOT EXPANSION	150,000	150,000								
MILLERS CREEK SEWER PROJECT	53,000							53,000		
OAK ORCHARD SEWER DISTRICT	250,000		5,000			40,000	100,000			105,000
OCEAN VIEW SEWER DISTRICT	2,500,000						1,850,000	650,000		
PARAMEDIC - LIFEPAK UPGRADES	96,000		38,400				57,600			
PARAMEDIC - VEHICLES	243,000		97,200				145,800			
RECORD STORAGE FACILITY	125,000		125,000							
SEWER- EG CONTROLS AND PUMP REPLACEMENTS	239,400				239,400					
SEWER-PUMP STATION MONITORING SYSTEM - SCADA	482,500		482,500							
SOUTH BETH.SEWER - BAYV. PIPELINE REHAB	70,000				70,000					

Sussex County Council - Fiscal 2002 Capital Project Program

PROJECTS	FISCAL 2002									
	ESTIMATED COSTS	GENERAL FUND	REALTY TRANSFER TAX	911 FUNDS	WATER & SEWER	FEDERAL GRANTS	STATE GRANTS	OTHER GRANTS	SRF LOAN	RD LOAN
SOUTH COASTAL -AERATION SYSTEM UPGRADE	104,500				104,500					
SOUTH COASTAL - BUILDING EXPANSION	118,000				118,000					
SOUTH COASTAL - FILTER SYSTEM	1,498,000									1,498,000
SOUTH COASTAL REGIONAL SOLIDS HANDLING PROJEC	1,275,000								1,275,000	
WEST REHOBOTH - PINETOWN PROJECT	460,000					450,000	10,000			
WEST REHOBOTH - TREATMENT PLANT EXPANSION	50,000								50,000	
YACHT BASIN ROAD SEWER COLLECTION SYSTEM	200,000								200,000	
	24,813,789	911,069	3,602,350	595,500	829,800	2,548,750	6,667,370	150,000	4,176,950	5,332,000
	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====

Sussex County Council - Capital Project Program for Fiscal 2002-2006

PROJECT	TOTAL FOR FISCAL 2002 THRU FISCAL 2006	2002	2003	2004	2005	2006
AIRPORT - CLEARING AND REPLANTING	7,500	7,500				
AIRPORT - T HANGAR EXPANSION	150,000		150,000			
AIRPORT - PERIMETER SERVICE ROAD	520,000		520,000			
AIRPORT - NEW TERMINAL BUILDING	1,100,000	1,100,000				
AIRPORT - RUNWAY CRACK SEALING	277,778		111,111			166,667
AIRPORT - EQUIPMENT STORAGE FACILITY	222,222		222,222			
AIRPORT - STORM DRAIN REHAB.	166,667			166,667		
AIRPORT - FENCING	55,556					55,556
AIRPORT - FIRE PROTECTION	350,000	350,000				
AIRPORT - LANDING SYSTEM	1,000,000			1,000,000		
AIRPORT - TERMINAL APRON CONSTRUCTION	725,000	725,000				
AIRPORT - DUMP TRUCK	55,556	55,556				
AIRPORT - TRACTOR WITH LOADER & PLOW	144,444				144,444	
AIRPORT - RUNWAY REHAB. # 10-28	4,575,000	175,000	2,550,000	1,850,000		

Sussex County Council - Capital Project Program for Fiscal 2002-2006

PROJECT	TOTAL FOR FISCAL 2002 THRU FISCAL 2006	2002	2003	2004	2005	2006
AIRPORT - RUNWAY REHAB. #4-22	4,950,000	333,333	2,616,667	2,000,000		
AIRPORT - REHAB. TAXIWAY A	750,000				750,000	
BAYVIEW ESTATES SEWER PROJECT	2,600,000	200,000	1,400,000	1,000,000		
CEDAR LANDING ROAD IMPROVEMENTS	207,000	207,000				
CEDAR NECK SEWER SYSTEM	10,230,000	5,115,000	5,115,000			
COUNTY ADMINISTRATION BUILDING IMPROVEMENTS	300,000				150,000	150,000
COUNTY ADMIN. PARKING EXPANSION	42,000	42,000				
DAGSBORO FRANK.SEWER-TRANSMISSION LINES	150,000	75,000				75,000
DEWEY WATER - WATER TOWER PAINTING	271,000	171,000	100,000			
ELLENDALE SEWER SYSTEM	7,050,000	5,000,000	2,050,000			
EOC - CAD SOFTWARE	500,000	500,000				
EMERG. OPER. CENTER - EXPANSION	4,500,000				500,000	4,000,000
EMERG. OPER. CENTER - GARAGE	80,000	80,000				
FENWICK SEWER - RT. 54 PIPELINE PROJECT	2,400,000		200,000	2,200,000		

Sussex County Council - Capital Project Program for Fiscal 2002-2006

PROJECT	TOTAL FOR FISCAL 2002 THRU FISCAL 2006	2002	2003	2004	2005	2006
FINANCE - BILLING SOFTWARE	400,000	25,000	375,000			
FLOOD MITIGATION PROGRAM-FEMA	542,000	542,000				
GIS MAPPING	191,000	191,000				
HOLT'S LANDING SEWER SYSTEM	750,000	750,000				
INDUSTRIAL PARK - WATER- ELECTRICAL SYSTEM	200,000	200,000				
INDUSTRIAL PARK - STREET PAVING	300,000				100,000	200,000
INFO. SYSTEM - NETWORK UPGRADE	105,000	105,000				
LANDFILL POSTCLOSURE LIABILITY	1,250,000	200,000	225,000	250,000	275,000	300,000
LIBRARY - GREENWOOD LIBRARY EXPANSION	1,000,000				1,000,000	
LIBRARY - MILTON LIBRARY EXPANSION	1,500,000	750,000	750,000			
LIBRARY - SOUTH COASTAL PARKING LOT EXPANSION	150,000	150,000				
LIBRARY - SOUTH COASTAL LIBRARY EXPANSION	1,000,000				1,000,000	
MILLERS CREEK SEWER PROJECT	8,153,000	53,000	460,000	3,820,000	3,820,000	
NO. MILLVILLE SEWER PROJECT	15,800,000			900,000	7,450,000	7,450,000

Sussex County Council - Capital Project Program for Fiscal 2002-2006

PROJECT	TOTAL FOR FISCAL 2002 THRU FISCAL 2006	2002	2003	2004	2005	2006
OAK ORCHARD SEWER DISTRICT	7,570,000	250,000	3,250,000	4,070,000		
OCEAN VIEW SEWER DISTRICT	2,500,000	2,500,000				
PARAMEDIC - LIFEPAK UPGRADES	96,000	96,000				
PARAMEDIC - VEHICLES	943,000	243,000	175,000	175,000	175,000	175,000
RECORD STORAGE FACILITY	250,000	125,000	125,000			
SEA COUNTY ESTATES SEWER	665,000		665,000			
SEWER- EG CONTROLS AND PUMP REPLACEMENTS	399,400	239,400	40,000	40,000	40,000	40,000
SEWER-PUMP STATION MONITORING SYSTEM - SCADA	482,500	482,500				
SEWER & WATER - ASBUILT PROJECT	200,000		200,000			
SOUTH BETH.SEWER - BAYV. PIPELINE REHAB	70,000	70,000				
SOUTH COASTAL -AERATION SYSTEM UPGRADE	104,500	104,500				
SOUTH COASTAL - BUILDING EXPANSION	118,000	118,000				
SOUTH COASTAL - FILTER SYSTEM	1,498,000	1,498,000				
SOUTH COASTAL - FORCEMAIN FROM P.S. 100	513,000		513,000			

Sussex County Council - Capital Project Program for Fiscal 2002-2006

PROJECT	TOTAL FOR FISCAL 2002 THRU FISCAL 2006	2002	2003	2004	2005	2006
SOUTH COASTAL - EXPANSION TO 9 MGD	7,955,000		300,000	4,365,000	3,290,000	
SOUTH COASTAL REGIONAL SOLIDS HANDLING PROJECT	1,275,000	1,275,000				
SOUTH COASTAL - ROAD REPAVING	77,000			77,000		
SOUTH COASTAL - PUMP STATION 30 UPGRADE	700,000		700,000			
SOUTH OCEAN VIEW SEWER SYSTEM	5,900,000		342,000	2,779,000	2,779,000	
WEST REHOBOTH - PINETOWN PROJECT	669,000	460,000	209,000			
WEST REHOBOTH - TREATMENT PLANT EXPANSION	9,100,000	50,000	520,000	4,265,000	4,265,000	
YACHT BASIN ROAD SEWER COLLECTION SYSTEM	200,000	200,000				
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TOTAL	116,006,123	24,813,789	23,884,000	28,957,667	25,738,444	12,612,223
	=====	=====	=====	=====	=====	=====
FUNDING:						
GENERAL FUND	14,574,987	5,108,920	1,868,000	652,234	2,139,722	4,806,111
WATER & SEWER	1,564,700	829,800	537,900	117,000	40,000	40,000
FEDERAL GRANTS	14,924,451	2,548,750	6,204,500	5,166,200	805,000	200,001

Sussex County Council - Capital Project Program for Fiscal 2002-2006

PROJECT	TOTAL FOR FISCAL 2002 THRU FISCAL 2006	2002	2003	2004	2005	2006
STATE GRANTS	14,709,685	6,667,369	4,792,650	1,983,833	1,149,722	116,111
OTHER GRANTS	300,000	150,000	150,000			
BONDS (STATE, RD & COUNTY)	69,932,300	9,508,950	10,330,950	21,038,400	21,604,000	7,450,000
TOTAL	116,006,123	24,813,789	23,884,000	28,957,667	25,738,444	12,612,223