



**Sussex County  
Fiscal 2000  
Proposed Budget**



Robert L. Stickels  
County Administrator

Public Hearing  
June 15, 1999  
10:30 AM County  
Administration Building



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**Sussex County  
Fiscal 2000 Budget**



***-The Fiscal 2000 Budget Letter-***

May 18, 1999

Sussex County Council  
County Administrative Office Building  
2 The Circle  
P. O. Box 589  
Georgetown, DE 19947

Dear President and Members of Council:

As required by Delaware Code, Title 9, Chapter 70, § 7003, paragraph (d), subparagraph (5), I respectfully submit the attached Proposed Annual Operating Budget for the County of Sussex for Fiscal Year (FY) 2000. The FY 2000 proposed budget was developed by a Budget Committee consisting of the County Administrator, the Finance Director, and the Director of Accounting. The necessary information that was needed to develop the budget was provided by each department head and the County Internal Auditor.

I believe the proposed 2000 year budget will prepare County government for the future. American psychologist and writer Rollo May has stated, "The most effective way to ensure the value of the future is to confront the present courageously and constructively." I trust that the proposed 2000 year budget will do both.

I think that the Council will have to courageously resist outside interests and those who want to spend or sharply reduce the County's undesignated cash reserves. If the County government is going to remain financially stable, it is important that the County retain undesignated cash reserves of about 18 percent. A report that was released March 11, 1999, by the Center on Budget and Policy Priorities of Washington, D.C., stated, "More than three-quarters of state governments could not weather another recession like the one that struck in 1990 without significant cuts in programs and services or substantial tax increases. To avoid a repeat of the budget disruptions of the early 1990s, state governments on average need to hold reserve balances of 18 percent of current expenditures . . ." The report, entitled

"When It Rains, It Pours," is the first-ever to examine the fiscal health of 48 state governments, including their "rainy day" or reserve funds, against the backdrop of a possible recession. The study found that only eight states—Delaware (28 percent), Indiana, Iowa, Maine, Massachusetts, Michigan, Minnesota, and North Dakota—could bridge the gaps between revenues and expenditures that could accompany a downturn of the same length and severity as the recession of the 1990s. If we allow our undesignated reserves to fall to the amounts that we had in the early '90s, we may be faced with raising taxes.

On November 16, 1998, former Governor Pete du Pont, addressing a conference for the Delaware Public Policy Institute, stated, "We must keep taxes low to ensure that when a recession occurs, the business sector is not affected by governments raising taxes to make up for shortfalls." If we lower our current reserves and need additional funding when a recession comes, as has been suggested recently at a public hearing, the increase in taxes could even slow the ability of private businesses to recover from a recession. Increasing taxes during a recession would also impact County residents who may be struggling with the economic downturn.

Constructively, the proposed 2000 year budget recommends a bold financial plan to provide additional funding to the Pension Plan's deficit, tax and sewer bill subsidy programs, and elimination of the General Fund portion of the County's debt. I will elaborate more on these programs farther on in the budget letter.

The projected revenues and expenditures for the proposed 2000 year budget were calculated with comparisons of past and current financial trends and the professional experience of the Budget Committee. A policy established by the Budget Committee will allow for financial control, management of information, and planning and policy implementation [See Addendum 1].

The proposed 2000 year budget calls for General Fund operating expenditures, appropriated surpluses, and appropriated project reserves totaling \$27,937,677 [See Addenda 2, 3, and 4]. This is an increase of 12.1 percent over FY '99. This compares to the New Castle County government which has a 5.4 percent increase for the General Fund portion of their \$106,500,000 budget. Kent County's General Fund budget is increasing 13.1 percent, while the Worcester County, Maryland, budget is increasing 15.8 percent for the budget year 2000. The main reasons the proposed 2000 year budget is increasing 12.1 percent are because of funding for the shortfalls in pension, the sewer and tax subsidy programs, new enhanced funding for the Volunteer Fire Service, funding assistance for the sewer districts, the new recreation program, specialized transportation funding, and the local library manufactured home placement tax. This totals \$1,744,000. If you were to deduct these programs from the proposed 2000 year budget and compare other activities to last year's budget, the total increase would only be 5.1 percent.

The increases in the budget are necessary if we are going to keep pace with the continued double-digit population increases. According to a report released March

1999 by the United States Census Bureau, population in Sussex County increased 20.7 percent from April 1, 1990, to July 1, 1998. This compares to a population increase during the same period for Kent County of 11.8 percent and New Castle of 9.2 percent. The demand for services from the County is also affected not only by the year-round population, but by the fact that we have approximately 5.1 million visitors to the County yearly. The increase in year-round and seasonal population results in additional funding being needed for public safety, libraries, and public works.

I would like to take this opportunity to highlight the proposed budget that begins July 1, 1999.

1. **Tax Rates** – To no one's surprise, the proposed 2000 year budget contains the same recommended tax rate of FY '99 of 44.5 cents per \$100.00 of assessed value. This is the tenth consecutive year that the tax rate for Sussex County has been set at 44.5 cents. It goes without saying that this is the longest period of time Sussex County has gone without a tax increase since the creation of the County Council form of government. The tax rate is calculated by adding the estimated general operation rate of 36.97 cents per \$100.00 of assessment, the estimated library rate of 4.33 cents per \$100.00 of assessment, and the estimated bond rate of 3.20 cents per \$100.00 of assessment. The assessment is 50 percent of the 1974 assessed value.

By setting the tax rate at 44.5 cents per \$100.00 of assessed value, we will continue to provide the residents of Sussex County with very affordable services. I know of nowhere in the United States that you can live and pay less for government services than you pay in Sussex County. As of April 20, 1999, the average assessment for a single-family home in Sussex County was \$18,680. Based on a tax rate of 44.5 cents per \$100.00 of assessed value, the average site-built single-family home will have an annual tax bill for the County's portion of property tax in the proposed 2000 year budget of \$83.13. This compares to the average single-family home tax bill in New Castle County of \$324.00 and \$102.25 in Kent County [See Addendum 5]. The average cost for a manufactured home in Sussex County will be \$30.43. Manufactured homes make up 29.5 percent of the housing stock in Sussex County.

As of April 20, 1999, the assessment base for the County grew at a rate of 3.84 percent. This is more than one percent higher than the rate of increase over FY '99, where the assessment base grew at 2.75 percent. In FY '98 the assessment base grew 3.75 percent. I believe there are several factors that contributed to the increase in the assessment base of the County. Those factors include low mortgage rates, increased cost of living and building in other areas in our region, and continued high consumer confidence in a strong economy.

As I stated earlier in this letter, the proposed 2000 year budget contains a bold financial plan to eliminate the General Fund debt of the County. Currently, the General Fund debt is approximately \$6,807,589, and an additional \$1.5 million has been approved by the Council but has not yet been closed [See Addendum 6]. The Budget Committee recommends the County Council contribute \$2,077,000 from the FY '98 \$3.1 million fund balance. While the economy is strong, we should take advantage of paying down this debt. If we are capable of making the same payment each year for the next four years, we will eliminate the General Fund portion of the County debt, leaving the only obligation for the sewer districts which are paid for primarily through user fees. Eliminating this debt would fortify the County's financial position.

Robert J. Shapiro, Commerce Department Undersecretary, has stated, "These are the best economic times in living memory." An article that appeared in USA Today and was reprinted in The Daily Times of Salisbury stated that today's economy is ". . . beating the record set during the 1960s. What's to stop it? Growth numbers continue to beat expectations and economists are busily upping their forecasts. But the 1960s parallel is hardly reassuring. After 106 months of steady growth, the economy slipped into turmoil, with the 1970s marked by high inflation, rising unemployment and a stock market that sagged for years. Nothing like that seems even remotely possible today . . . But the end will come eventually. And troubling signs already loom ahead . . . How painful the inevitable demise is, however, depends on what the government does in response to it. Price controls, choking regulations and loose monetary policy were largely to blame for the 'stagflation' that gripped the nation in the '70s. Unless the nation repeats those mistakes, the next recession could turn out to be little more than a case of the sniffles . . ." The courage and the fortitude of the Council to make a commitment to the \$2,077,000 contribution would be beneficial not only to the current residents and taxpayers of the County, but future ones as well.

The proposed 2000 year budget indicates that 33 line items of revenue will increase during the year. The only two fee increases that will be experienced are those that have previously been approved by the County Council for the Sheriff's Department and the Recorder of Deeds. Increases to the other categories are primarily due to increased work volume. The largest dollar increase will be that of the realty transfer tax. The proposed budget indicates that next year's income from the realty transfer tax will be \$5,276,000. This is an increase of \$1,293,500 over the FY '99 budget. The expenditures of this revenue include projects such as Revenue Sharing for Towns, Airport T-Hangar Expansion, the County's cost for the Paramedic Program, and the State

Police Contract [See Addendum 7].

The proposed 2000 year budget projects revenue increases from the following sources:

- a. Property Tax - County and Library
- b. Realty Transfer Tax
- c. Manufactured Home Placement Tax
- d. Capitation Tax
- e. Penalties
- f. Federal Airport Grant
- g. Federal Payment in Lieu of Taxes
- h. State Paramedic Grant
- i. Mobile Home Placement Tax
- j. State Airport Grant
- k. State Local Emergency Planning Committee Grant
- l. Prothonotary's Office
- m. Recorder of Deeds Office
- n. Register in Chancery Office
- o. Register of Wills Office
- p. Sheriff's Department
- q. Maintenance Fees for the Recorder of Deeds
- r. Building Permit and Zoning Fees
- s. 900 Assessment Line Fees
- t. 911 System Fees
- u. Fire Service Enhancement Funding
- v. Building Inspection Fees
- w. Airport Rent and Fuel Sales
- x. Private Road Inspections
- y. Private Road Design Review Fees
- z. Miscellaneous Income
- aa. Library Fines
- bb. Investment Income
- cc. Emergency Operations Grant
- dd. Sale of Assets
- ee. Water and Sewer Engineering Income
- ff. Paramedic Department Rent
- gg. Data Processing Water and Sewer Income

The proposed 2000 year budget anticipates a decrease in revenue in the following categories:

- a. Federal Emergency Operations Grant
- b. Historical Planning Grant
- c. State Library Grant
- d. Data Processing Income
- e. Communications Department Charges for 800 Megahertz

- f. County Office Building Rent
- g. Industrial Park Rent
- h. Library Literacy Grant
- i. Pension Fund
- j. Reimbursement from State Prothonotary's Office
- k. Projected Reserves

For the first time in many years, the proposed budget will not utilize any past surpluses to balance the budget. This is another indication of the strong financial position that the County is in. In FY '99, \$754,223 of past retained earnings was budgeted. This compares to \$778,692 for FY '98, \$1.4 million for FY '97, and \$2 million for FY '96. By not using any retained earnings to balance the budget, the income categories projected by the Budget Committee will have to be monitored very carefully to ensure that we do not finish in the red. If there is a decline in revenue, we will also have to reduce expenditures if we are going to continue to finish in a positive cash position.

Public Safety will again receive a major portion of General Fund dollars for the proposed 2000 year budget. Funding to the Sussex County Fire Service will increase 44 percent over last year. This increase is due primarily to the fact that this will be the first full year of financing the enhancement fee that is generated from the premium on building permits. This program was adopted by the County Council to be implemented on February 1, 1999. It is anticipated that this program will provide the Volunteer Fire Service with \$850,000 in the new year. The equipment grant will increase 3.84 percent, the same as the increase for the property assessments. The Fire Service Discretionary Account will increase 3.42 percent. The Discretionary Account provides for 17 fire companies to hire part-time, paid BLS attendants [See Addendum 8]. Two Thousand Dollars (\$2,000) will be made available for the foam trailer, \$2,000 for the annual memorial service, and \$5,000 for the educational program. One Hundred Fifty Thousand Dollars (\$150,000) will be made available as the last payment for the 800 Megahertz Communications Program. Not counting the new enhancement fee, the County Council has increased funding from FY '92 to the 2000 year budget 95.3 percent for the Volunteer Fire Service.

The total amount of funding that is projected for the Sussex County Volunteer Fire Service for the 2000 year budget is \$1,777,195. Based on the July 1, 1998, population projections, the County Council's contribution to the Volunteer Fire Service computes to be \$13.00 per capita. This compares to \$2.95 for Kent County and \$5.04 for New Castle County [See Addendum 5].

The County Council's contribution to the Delaware State Police will increase three percent during the 2000 year budget. This year's budget allows for a salary contribution of \$324,450. In addition to the contribution that pays for a portion of the 12 policemen stationed at Troop 4 in Georgetown, the County Council will pay 50 percent of the cost of purchasing 12 new vehicles. This contribution will cost \$126,000. The \$126,000 is provided from the appropriated reserve portion of the budget that had been approved in previous years. The County's total contribution for budget year 2000 will be \$450,450 for the police program.

The total cost for Public Safety for the proposed 2000 year budget is \$7,886,549 current year's expenses, plus \$126,000 for the police cars from previous years' expenses, bringing the Public Safety contribution to \$8,012,549. These Public Safety expenses include the Paramedic Department, Emergency Operations Communications, Emergency Operations Center, Emergency Operations Preparedness, Local Emergency Planning Committee, Fire Service, State Police, and the Sheriff's Department [See Addendum 9]. I will detail these programs farther on in the budget letter.

2. **Employees** – The salary for the employees will be increased a minimum of three percent for the new budget. All employees will receive a minimum increase of \$520.00 annually. For employees whose salaries are less than \$17,333, they will have an increase of \$520.00. An employee making \$16,000 will then have an increase that would be equal to 3.25 percent, and an employee making \$15,000 would have an increase of 3.47 percent. This compares to a three percent increase for New Castle County, a five to six percent increase for the employees of the City of Salisbury, a three to eight-and-a-half percent for State of Delaware employees, and a three to six percent increase for Kent County employees. The three percent increase appears to be in line with the private sector. The Kiplinger Washington Letter of April 2, 1999, stated that the average pay in the year 2000 will not jump much beyond a four percent average. Three percent will give the employees a little edge on inflation.

The Gross Product Index is projected to increase about two percent, according to The Kiplinger Washington Letter of March 12, 1999. This compares to a 1.6 percent inflation increase for last year. However, it should be noted that there are several indicators that consumer products and services are rising rapidly--for example child care, five percent; college tuition, four percent; prescription drugs, five percent; cheese and ice cream, seven percent; and fresh citrus, 18 percent.

A newspaper article printed in The Daily Times of Salisbury, Maryland, on April 2, 1999, stated that according to the American Automobile

Association, recent increases in gasoline prices were the fastest that the United States has seen since Iraq invaded Kuwait in 1990. An article in The Wall Street Journal on April 12, 1999, stated that a 27 percent surge in crude-petroleum prices in March 1999 helped push gasoline prices up 3.67 percent in one month.

In addition to the minimum \$520.00, any employee who has been employed with the County for a minimum of one year as of July 1 will have their salary increased to \$15,000. The new budget will also allow for an increase in salary for employees during the year who take on additional responsibilities or have their job reclassified.

County Council members will have their salary increased three percent. This will bring their salary to \$18,008. The County Council President receives an additional \$1,000. This compares to Kent County Levy Court members who are paid \$18,540 and New Castle County Council members who are paid \$30,000, with the President receiving an additional \$3,000.

The row officeholders for the County will have their salary increased to \$16,060 in the new year's budget. This compares to Kent County officeholders of \$18,540 and New Castle County of \$51,100 [See Addendum 10].

The proposed 2000 year budget calls for health insurance to increase for the County by eight percent. Six percent will be for increased costs for the new year and two percent to cover \$86,000 in losses that were experienced during FY '98. In addition to the eight percent increase, the County will self-insure each employee for the first \$35,000 of health-care costs. This is a 40 percent increase over the FY '99 cost of \$25,000. If we had not increased our self-insurance portion to \$35,000 and made other plan revisions, we would see our premiums increase a minimum of \$200,000. The six percent increase appears to be in line according to The Kiplinger Washington Letter of April 2, 1999. The Letter stated, "Health-care costs will be the biggest headache . . ." for employees. "Prescription drugs are a big culprit." During the 2000 year budget employees will see prescription drug costs increase. Generic drugs will cost the employee \$5.00 compared to \$3.00 last year, and non-generic drugs will cost \$10.00 compared to \$5.00.

During the new budget year we will investigate the possibility of offering employees long-term disability insurance. Many of the employees are concerned that they lack coverage for incidents that may occur away from the job. We will investigate whether we can exchange this benefit for a decrease in vacation days or allow the employee an option of purchasing the insurance on a group basis.

With the amount of time, money, and effort that is put into training employees, it is important that we offer a competitive salary and benefit

package if we are going to compete with the private sector. Turnover of employees, even on the lower end of the wage scale, slows service to the taxpayers and increases training costs.

The proposed 2000 year budget will be required to make a Pension Fund contribution of \$942,501 [See Addendum 11]. This is based on a contribution rate of 8.72 percent, as recommended by the County's actuary consultant, Aon Consultants, Inc. This compares to last year's contribution rate of 8.8 percent, the FY '98 rate of 9.4 percent, FY '97 rate of 12.66 percent, and 14.21 percent for FY '96. A decrease in the percentage of contribution is a good indication that the Pension Fund is stabilizing. The value of the market assets of the pension has risen since my first year with the County in 1988, when the market value of the pension was \$1,230,114. Today's market value of the pension is approximately \$13,236,957. However, the pension is still underfunded by \$1,959,170 [See Addendum 12].

When we look at the overall financial position of the County, the \$1.9 million is considered an outstanding liability. As part of the aggressive funding plan for the proposed budget, the Budget Committee would recommend that the County Council allow for an additional contribution of \$500,000. The additional contribution of \$500,000 would be greater than the amount of funding that was placed in the pension account the first ten years of the pension program. This contribution would be the first of a four-year program to eliminate the pension shortfall. Obviously, the additional contribution would have to be reviewed with each new budget.

As long as the economy continues to remain strong, the County's income should be sufficient to allow for the elimination of this debt. Failing to address this issue now will only burden future Councils. As of January 1, 1999, 79 retirees were receiving benefits. Fifty-two (52) of the current employees are over the age of 54 years old and 172 employees are fully vested. This is a persuasive indication that the amount of pension payments is going to increase.

Retirees will have a pension adjustment of 1.5 percent. The 1.5 percent increase is based on the policy established during FY '98 that retirees would not receive more than two percent, or half of the increase for the working force. Once the Pension Fund is fully funded, the County Council may want to revisit this policy. Total pension costs for retirees for the 2000 year budget are \$911,544. This includes pension payments, group hospitalization, dental plan, and vision plan.

3. **County Council** – The County Council's budget for the proposed 2000 year budget will allow for the County Council to belong to the Delaware League of Local Governments, National Association of Counties, Delmarva Water Transport Committee, First State RC&D Council, Delaware Safety Council,

Sussex County Association of Towns, and the Delaware Association of Counties.

The County Council will make contributions to the Delaware Technical & Community College Annual Women's Conference, Slam Dunk To The Beach, Delaware Arts Stabilization Fund, University of Delaware Symphony, Sussex County Science Fair, and CHEER Senior Citizens Beach Day. Funding will also remain in place during the 2000 year budget for Councilmanic Grants at a level of \$10,000 per Councilperson.

4. **Legal** – The proposed 2000 year budget will permit the continuation of the Council's policy to contract with the private sector for legal services. This policy will assure the Council that they will be able to obtain the best representation on specialized legal issues. Because of the nature of the County's involvement with a multitude of activities, it is very difficult to have staff attorneys that have the wide array of experience that we are now receiving from the private sector.

The proposed 2000 year budget contains a total expenditure of \$184,100 for legal services. This is calculated based on the policy remaining that Mr. Eugene H. Bayard will continue to represent the County Council, Mr. Dennis L. Schrader will represent the Planning and Zoning Commission, and Mr. Richard E. Berl, Jr., will represent the Board of Adjustment. In addition to these individuals, the County will be represented by the law firm of Young, Conaway, Stargatt & Taylor in regards to personnel and labor issues, the law firm of McCutchen, Doyle, Brown & Enersen will handle the County's environmental issues on the Federal level, and the firm of Potter Anderson & Corroon will assist with bond funding. The law firm of Parkowski, Noble & Guerke will represent the Council on environmental issues at the State level. Court rulings that have been rendered during FY '99 supporting the County are a favorable indication that the representation that we are receiving is providing the County ample legal advice.

The Budget Committee believes that if the Council were to hire full-time legal representation and support staff for the County, the cost would more than double what our proposed contributions will be. For comparison, during FY '99 Kent County appointed two part-time attorneys. Kent County's legal cost is budgeted in the year 2000 budget at approximately \$130,000. New Castle County, which maintains a full-time staff to support eight attorneys, however, is also required to contract for outside assistance. Legal costs for New Castle County are \$1,635,746.

5. **Grant-in-Aid Program** – In addition to the grant-in-aid contributions mentioned earlier to the police and fire and ambulance companies, the

County Council will also provide funding during the 2000 year budget to the Future Farmers of America, CHEER Meal Program, and Small Business Development Center at the same level as FY '99.

Grant-in-aid contributions for the proposed budget year 2000 call for the University of Delaware College of Agricultural Sciences to receive a three percent increase, making the County Council's contribution to this program \$105,394. The Sussex Conservation District will receive a three percent increase also in funding. This funding will be utilized for salaries of the Coordinator, Sediment and Stormwater Management Assistant, and Equipment Manager. The County Council will also contribute \$75,000 to match State funding for the Tax Ditch Drainage Program. The County Council's total contribution for the proposed 2000 year budget for the Sussex Conservation District is \$121,891.

Included with the grant-in-aid package is a contribution to the Town of Georgetown for a payment in lieu of taxes. This year's payment reflects a three percent increase over FY '99. The Budget Committee is recommending a \$5,000 increase to First State Community Action. First State Community Action has been working closely with the County's Community Development and Housing Division in improving the living standards through the Strong Communities Program.

The proposed 2000 year budget contains a contribution of \$125,000 for Human Service Grants. This is a 19 percent increase over FY '99. Nonprofit agencies are eligible to apply for this funding in August, with the grants being awarded by the County Council in late October. This program has been very instrumental in assisting activities and special events for non-profit agencies in local communities.

During the budget year 2000 it is anticipated that 11 towns will receive their full share of \$15,000 of Revenue Sharing funds as a result of the realty transfer tax. The City of Milford will receive a half a share of \$7,500. This program was established in FY '99 and awards \$15,000 to any municipality that does not have a realty transfer tax and/or does not collect a minimum of \$20,000 annually. The County Council should take pride in the fact that we are the only county that has implemented such a program [See Addendum 13].

The proposed 2000 year budget calls for funding of a Recreational Assistance Program in the amount of \$20,000. It was the consensus of the Council in FY '99 that the Budget Committee look at establishing some type of program, since the County does not have a recreational program. It is the recommendation of the Budget Committee that \$20,000 be made available for youth athletic activities, such as regional little league tournaments and soccer or basketball programs. The Budget Committee would recommend that this funding not be used for adult programs. It is our recommendation

that funding for adult programs should come from individual Councilmanic grants.

The proposed 2000 year budget will allow for the continuation of the Sewer Loan Assistance Program that was established in FY '99. This program is eligible to sewer users in all of the County sanitary sewer districts. The cost of the loan will be three percent annually on the unpaid balance [See Addendum 14]. This funding can be utilized on delinquent or current balances for low-income sewer users. The Grant Assistance Program established in FY '99 and funded by the State of Delaware in the amount of \$50,000 for the West Rehoboth Sanitary Sewer District will also continue during the new budget year [See Addenda 15 and 16]. This program provides for a grant to help pay current sewer costs for the users only of the West Rehoboth Sanitary Sewer District. The Budget Committee has recommended a contribution of \$50,000 for the proposed 2000 year budget to establish a grant program for sewer users in all other districts. As is with the West Rehoboth funding, this money would be available on a first-come, first-served basis. The guidelines for this program are the same as the West Rehoboth Sanitary Sewer District Grant Program, except the filing period is from October 1 to December 31.

As directed by the County Council, \$45,000 has been budgeted in the Grant-in-Aid Program to be distributed for the Sussex County Specialized Transportation Program that provides transportation for seniors. Based on the County Council's contribution and State funding, this will be the first time in 11 years that the senior citizen transportation funding has been funded at 100 percent of their request.

The final Grant-in-Aid Program that was requested by the County Council to have consideration given is the Sussex County Property Tax Subsidy Program [See Addendum 17]. This funding can be used by an individual whose annual income does not exceed \$10,400, or a household with two or more adults whose income does not exceed \$14,400. This subsidy, in the form of a grant, can be applied to the County's portion of the property tax bill. Funding cannot be applied for school or ditch taxes. It should be mentioned that this program does not restrict anyone from applying for the senior citizen or disability program that does give exemption from all property taxes. This program will have to be monitored each year to see if it can be continued and at what level the County will be able to fund it. Once again, as long as the economy remains strong, I see of no reason why this program cannot be funded at some level. It may be necessary next year to adjust the eligibility requirements of the program. However, I do believe the \$100,000 for the first year will give us a chance at implementing assistance to low-income residents. The Budget Committee is projecting that this program could help 1,000 low-income households.

The Budget Committee believes the Grant-in-Aid Program is an excellent

way for the County to return funding back into local communities. The proposed 2000 year budget contains \$4.2 million. The Budget Committee would like to caution that in a difficult economic climate, this would be one of the first programs that would have to be trimmed back. Agency dependency on this funding should be avoided if they would not be able to continue programs with some level of reduction.

6. **County Administrator** – During the new budget year I will continue my responsibilities as County Administrator, as listed in Title 9, Delaware Code, § 7003, that include, but are not limited to, being the Chief Administrative Officer for the County, attending all necessary government meetings, and being responsible for the proper administration of all affairs. Additionally, I will remain active with the Sussex County Association of Towns and the Delaware Association of Counties.

During budget year 2000 I intend to change my steering committee appointment with the National Association of Counties (NACo) from the Community and Economic Development Steering Committee to the Natural Resources and Environmental Steering Committee. I feel it would be beneficial to the County by serving on the Environmental Steering Committee because of proposed changes by EPA that could affect the County with the new total maximum daily loading requirements. By serving on the Environmental Committee, I may have an opportunity to work directly with the U. S. Environmental Protection Agency, as I did with the Superfund Program when I had an opportunity to represent NACo before the U. S. Senate Environment and Public Works Committee.

The primary goals that I have established for the new year include continuing to monitor financial control of the County's assets, provide the County Council members with as much information on each individual topic that is available to ensure that all Councilmen have the same information and resources, and continue to make recommendations on planning and implementation of new policies.

7. **Finance--Administration** – This department consists of the Finance Director, Internal Auditor, Administrative Secretary, and a new position that was filled in FY '99 of a Purchasing Agent. The Finance Administration section is responsible for overseeing financial functions of the County government with respect to expenditures and revenues. These are all an important role in the budget-making process. The Finance Director assists in monitoring monthly financial reports and preparing special financial analyses. The department oversees the Treasury Division, Accounting Division, Assessment Division, and the Utility Billing Division.

Financing of County projects through the sale of bonds and other mechanisms is also the responsibility of the department. With the approval

of the County Council in adopting the debt reduction program, the Finance Director will work closely with the County Administrator in calling a portion of the outstanding bonds. This would be the first step in the elimination of the General Fund debt that I talked about earlier. During budget year 2000 the County will receive financial advice from Fairmount Capital Advisors, Inc.

The Finance Director, along with the County Administrator, is one of four County employees who reports directly to the County Council. Additional responsibilities of the Finance Director are listed in Title 9, Delaware Code, § 7004.

Other responsibilities of the Finance Director will include securing funding for Cedar Neck, Ocean View, Holts Landing, and Ellendale Sanitary Sewer Districts. The proposed 2000 year budget is projecting that the County will receive an income of \$900,000 from investments. This is an increase of approximately \$200,000 over FY '99. The increase in earnings is what will allow us to establish the Property Tax Subsidy Program. The Finance Director and his staff work diligently to invest the cash on hand to make sure the County is getting the best return for its money. This responsibility includes safeguarding the assets of the County while trying to invest idle cash to maximize terms and minimize risk, and at the same time ensuring funds are available when needed to make payroll, accounts payable, or capital expenditures.

8. **Finance--Assessment Division** – This division consists of one Director, one Assistant Director, seven Assessors, two Clerk-Supervisors, one Secretary, and 11 Clerks. It is the responsibility of this division to ensure that all land, buildings, improvements, and special betterments, except those exempted from taxes, be valued and added to the County assessment rolls for the purpose of taxation. Currently, this division uses 1974 construction values to calculate the assessment placed upon real property. Although these values are outdated, the process does apply equitably to all assessments.

Of all of the County departments, this division carries the biggest question mark for the new year. The Delaware General Assembly has debated for years what role the State may take in the assessment process. Since County tax rolls are used to calculate school taxes, there are legislators that would like to mandate that the County reassess. The proposed 2000 year budget does not provide for sufficient revenue to cover this cost. There are currently 120,207 taxable parcels in Sussex County. The cost of this reassessment could be as high as \$6 million. This is based on a range of \$40.00 to \$50.00 per parcel. It has been the County Council's position that since approximately 80 percent of the revenues collected for property tax go to State schools, this should be a State expense [See Addendum 18]. The

County does retain \$530,000 in appropriated reserves for the County's portion of this expense. A newspaper article that appeared in the Wilmington News Journal on March 27, 1999, stated, "Finance Secretary John Carney says that the administration would support full State funding of reassessments in all three counties." I have contacted Secretary Carney and requested that the State's funding of this program include the necessary hardware and software to maintain the program, and that the County have the ability to retain a half of a percent of the school's property tax that it collects to help continue maintaining the program. When reassessment is completed, the County will have additional costs of up to \$300,000 a year.

The Director of the Assessment Division oversees the Constable's Office, Mapping and Addressing, and the Building Code Department. The new budget will allow for the purchasing of an auto to allow the Director to better supervise the employees in the field.

9. **Finance--Accounting Division** – The Accounting Division consists of a Director of Accounting, an Assistant Director, a Payroll Accountant, four Accountants, and three Clerks. The Accounting Division is responsible for recording, reporting, and auditing. The Director of Accounting's responsibilities include playing a major role, along with the County Administrator and the Finance Director, in the preparation of the annual budget and recording of financial transactions throughout the fiscal year to prepare the monthly budget performance report.

Other responsibilities for this division include preparing Federal and State payroll reports, reviewing and paying all County bills, maintaining fixed asset records, monitoring Federal and State grants, recommending and approving budget adjustments, and working with the auditor to coordinate the annual audit report. During the budget year 2000 the Accounting Division will also maximize the efficiency of the new accounting software program and continue to provide department heads with timely and reliable financial information.

10. **Finance--Treasury Division** – The Treasury Division consists of one Director, one Assistant Director, one Financial Clerk, four Clerk-Technicians, and one Clerk. The Treasury Division is responsible for collection and distribution of County, school, tax ditch, and suburban streetlight district taxes. During FY '99 the Treasury Division billed over \$37,000,000 for the eight school districts in the County. The Treasury Division is responsible for billing, collection, and litigation (when needed) for all school districts. The County is not paid for this service. This is why I asked the State of Delaware Secretary of Finance John Carney to support legislation that would allow the County to retain a half of one percent to cover our costs for this program.

During budget year 2000 the Treasury Division will rebill taxpayers immediately after a payment is received that is not paid in full. This will be beneficial to the taxpayer to make them aware that they have not made a full payment and that they will start incurring penalty. This process may increase postage costs; however, I believe it would be offset with additional collections. During the new year the Treasury Division will expedite depositing of all payments received and send out tax warnings on a more frequent basis.

The proposed 2000 year budget allows for the purchasing of a digital document recorder that will allow for this scanning of all checks received by the Treasury Division. With handling over 120,000 accounts, it would be beneficial to this division if they have a copy of all checks. This will help clear up two problems that reoccur--the first being when there is duplication of payment between a property owner and a mortgage company, and secondly if there is a dispute over bank deposits.

11. **Building Code** – This department consists of a Chief Building Code Inspector, one Secretary, one Clerk, and three Code Enforcement Officers. This department is responsible for doing plan review and building inspections for residential and commercial structures. The County contracts with the First State Inspection Agency to perform field inspections for all single-family portions of the inspection program. During FY '98 the contract with First State Inspection Agency was extended for an additional three years. During budget year 2000 we will review this contract and investigate the possibility of the County hiring additional staff to perform all of this work in-house. At this point, it would be premature to say what course of action we should take. Shortly after the beginning of the new budget year we will provide the Council with a recommendation. During budget year 2000 it is anticipated that we will pay First State Inspection Agency \$457,800. It may be beneficial long-term for the County to start providing this service with our own staff.

During budget year 2000 we anticipate 1,000 new homes being built, 275 modular homes, 1,200 additions, 35 multi-family projects, and 300 commercial projects.

In addition to doing our own Building Code program in the unincorporated areas of the County, the Building Code Department provides single-family home inspection services to 12 towns and multi-family and commercial services to 13 towns [See Addendum 19].

12. **Personnel** – The Personnel Department consists of a Director of Personnel, an Assistant Director, a Clerk-Technician, and a Payroll Accountant. The Personnel Department is responsible in assisting the County Administrator

in providing a healthy work environment, to instill a spirit of professionalism among the employees, and assist employees in all areas of personnel practices. The department, during budget year 2000, will assist the County Administrator in recruiting, testing, and interviewing in the selection of future County employees. Personnel records for the 350 current County employees, plus retirees, are managed in this office. The Personnel Department will work closely next year with the department heads in assisting in providing for training and education programs. The Personnel Department does a very good job in encouraging cooperation and cohesiveness between all employees and interdepartments.

13. **Mapping and Addressing** – This department consists of a Supervisor of Mapping and Addressing, three Personal Computer Technicians, one Personal Computer Technician Trainee, one GIS Technician, and two CAD Technicians. The much-awaited-for and needed Addressing Program of the County will be completed in the first quarter of the budget year 2000. This program will be very beneficial in locating properties and providing public safety assistance.

The function of the Mapping Department is to produce complete, accurate, and up-to-date property tax maps to ensure fair and equitable assessment of each parcel. Each parcel is assigned a parcel identification number that must be affixed to the deed prior to the recordation with the Recorder of Deeds Office. Employees in the Mapping Department work very closely with the general public, attorneys, title searchers, State government, municipalities, and other County departments.

During budget year 2000 the Mapping Department will further advance the digital mapping into a geographical information system. This will produce even more accurate maps, reduce the time for updates, and provide for easier access of information. This program will be beneficial to the Planning and Zoning and Engineering departments.

Mapping and Addressing personnel will continue to assist all departments in the developing of networking of personal computers. Bringing desktop availability of tax maps to the Edit Clerks through the purchase of PCs will provide for more timely and accurate reports to the public.

The Personal Computer Technicians will continue to develop the County's home page on the Internet. During budget year 2000 additional information will be added to our site. Currently, the County is providing information to the public such as County Council minutes, agendas, public notices, and general information. During budget year 2000 the department will work on placing of meeting minutes quicker. Minutes are being added to the site approximately four weeks after the meeting. All County Council members and the County Administrator, as well as the Finance Director, are accessible

through the Internet [See Addendum 20]. An article that appeared in the County News on April 12, 1999, stated that Alaska and Delaware are the only two states that every county government is available on-line. Nevada and Oregon have more than 80 percent of their counties on-line, while Mississippi, New Hampshire, and South Dakota have no counties on-line.

14. **Constable's Office** – This department consists of a Constable and two Investigators. During budget year 2000 this department will work with the Planning and Zoning Department, Assessment Division, Utility Billing Division, Treasury Division, and Building Code Department. This department will continue to work on decreasing the amount of delinquent taxes that are owed and utility bills. When necessary, this department will work with the legal staff to assist in developing payment schedules. Every effort will be made to avoid bringing litigation against property owners. However, the County has to be financially responsible to those who pay their taxes and collect from those who choose not to.

Once again, \$10,000 will be made available to help with the removal of trash. This funding was used to assist the West Rehoboth area cleanup during FY '99.

15. **Planning and Zoning** – This department consists of a Director, Assistant Director, Chief Zoning Inspector, five Zoning Inspectors, one Environmental Planner, two Clerk-Technicians, and four Clerks. The Director of Planning and Zoning works closely with the County Administrator in providing public information to the towns, State agencies, community organizations, and environmental organizations, such as the Center for the Inland Bays. This department will be required to continue to review and recommend changes and support ordinances for the County's Land Use Plan that was adopted in October of 1997. The Assistant Director has been designated to be the County Council's representative for the local towns and will work during the new year to develop intergovernmental cooperation agreements.

Planning and Zoning staff will work with property owners to make sure that any proposed development is in compliance with the County's long-range Land Use Plan. This review will include coordination between the County Engineering Department and State agencies. The department will also be required to work with the Assessment Division in reducing the amount of time it takes to process permits.

The proposed 2000 year budget allows for the Planning and Zoning Commission and the Board of Adjustment to meet 30 times a year. Members of the Planning and Zoning Commission and the Board of Adjustment will be paid \$250.00 a meeting. This is an increase of \$25.00 per meeting.

During the new year, the Director of Planning and Zoning will continue to work with the Delaware Agricultural Lands Preservation Foundation, Delaware Population Consortium, Center for the Inland Bays, DelDOT Corridor Preservation Committee, and Route 1 Improvements Committee.

16. **Emergency Operations and Preparedness** – The Emergency Operations Department consists of one Director, one Assistant Director, one Quality Assurance Technician, one Clerk-Technician, four Emergency Communications Supervisors, one Chief Dispatcher, nine Emergency Communications Specialists, and two Part-Time Emergency Communications Specialists. County employees working at the 911 Communications Center are responsible for dispatching paramedics, ambulances, and volunteer firemen. The Delaware State communications employees who share the facility with the County are responsible for dispatching both State and local police.

The Emergency Operations Center will have a very active schedule during budget year 2000. The Center will take delivery of a mobile command post that was approved in the FY '99 budget. The annual cost for this equipment has been budgeted at \$7,300. There is no increase in operations or additional salaries due to the mobile command post, which will be operated and maintained by the current staff at the Emergency Operations Center. The vehicle comes with a five-year unlimited mileage, body, and chassis warranty. This piece of equipment will be beneficial in assisting emergency preparedness when there is a need for a mobile command center and will be utilized as an alternate 911 Dispatch Center. If the County Council adopts the bond elimination cost program, this equipment will be fully paid for in four years. I know there has been concern with funding this equipment over a long period of years.

Three Hundred Thousand Dollars (\$300,000) has been budgeted in the proposed 2000 year budget for the purchasing of a Computer-Aided Dispatch (CAD) system. This item represents the largest single capital expenditure for the new budget. The current CAD system that we have is not Y2K compatible. In addition, the report commissioned by the State of Delaware to review the paramedic system was very critical of all dispatch centers in the State. The report cited a lack of proper patient information being retained and slow dispatch times as hindering the delivery of emergency assistance.

The County's Quality Assurance Technician will be responsible for developing a more enhanced training program for new employees, as well as providing continuing education for the current staff. Funding that was provided in FY '99 will be used with the \$150,000 provided in the new budget to allow for the completion of a new paging system that is necessary as a result of the 800 megahertz radio system that will go on-line during budget year 2000.

The Communications Support Section will supervise and assist in the performance of preventive maintenance for all County communication towers and respective antennas and feed lines. This work would include maintenance and service on all of the County-owned electrical radio frequency equipment. Communications Support will also work with all of the fire and ambulance companies in the transition of the 800 megahertz system. One vehicle has been budgeted for in the new budget to assist the Communications Support Section in performing these duties.

The Emergency Operations Center will have the second air conditioning unit on the roof replaced during the new year, and plumbing in the boiler room which is 20 years old will be installed. The completion of the mapping and addressing of the entire County will finally allow us to complete the upgrading of the 911 enhanced reporting system. The completion of the 911 enhanced system and the installation of the new CAD system will ensure that the residents of Sussex County will see improved response times for emergency incidents.

The Local Emergency Planning Committee, which is part of the County's Emergency Operations, is funded 100 percent by the State of Delaware. During budget year 2000 the Local Emergency Planning Coordinator will assist in conducting training exercises with the private and public sector, respond to Hazmat incidents as requested, identify facilities with extremely hazardous substances, represent the County on various hazardous substance response committees, and provide the general public with the awareness of the Local Emergency Planning Committee's functions.

17. **Paramedics** – The Paramedic Department consists of one Director, two Division Managers, one Support Service Manager, one Information Systems Administrator, four Paramedic Supervisors, 48 Full-Time Field Paramedics, three Part-Time Field Paramedics, two Clerk-Technicians, and two Support Service Technicians. The proposed 2000 year budget supports five paramedic units, 24 hours a day, serving all of Sussex County and a portion of Kent County, primarily Milford. This system is operated out of seven facilities with a fleet of 17 vehicles. The proposed 2000 year budget calls for an expenditure for this department of \$4,052,651. This is a 4.54 percent increase. The State of Delaware will contribute 60 percent of this cost, or \$2,431,591. The County's contribution is \$1,621,060. The County's portion of this expenditure is paid for from the realty transfer tax.

If there is one portion of the proposed 2000 year budget that makes me feel cautious, it is the paramedic budget. The Fitch report that was commissioned by the State of Delaware to review the paramedic program stated that paramedic units should be on-the-scene 90 percent of the time within eight minutes. Unfortunately, our paramedics are only on-the-scene within eight minutes 51 percent of the time. Goals that are being established as a result of

a committee being appointed by the Governor to review the Fitch report initially indicate that the 90 percent, eight-minute response will be one of the recommended goals. At this point, the only way I can see Sussex County meeting that goal would be to add at least one additional unit. If we are required to meet the 90 percent, eight-minute goal, I see of no way of this being accomplished without the additional unit. If the County is going to be required to put in additional funding, we will be required to take money from the unappropriated reserve account. It may take action by the Delaware General Assembly to increase to six units, with the State participating in the 60/40 cost sharing. If the County was able to add an additional unit, it would be placed in the Long Neck/Oak Orchard area.

At the current time, it does not appear that the Governor's study committee is going to recommend the implementation of single unit paramedic responders. Representatives of the State Fire Service have opposed this program, as well as the New Castle County paramedic union representative and the medical doctors.

New initiatives taken on by the Paramedic Department include assisting in the selection of the CAD system for the 911 Center, a backup generator, and development of a program to ensure that all computer equipment is Y2K compatible.

18. **Data Processing** – The Data Processing Department consists of one Director, one Assistant Director, two Programmers, and two Computer Operators. Data Processing will continue to be the lead department for the County in ensuring that our AS/400 computer service is Y2K compatible. This work is essential if we are going to be ready for the future.

Approximately 85 percent of all of the work performed in Data Processing is requests that are made from various sources throughout the year. These requests are usually needed in a prompt, if not immediate, timeframe. Data Processing will work during the year with the Engineering Department to design, write, and document a special district database to be handled similar to the Tax or Utility Division's in-house written software. Additional responsibilities will include assisting the Engineering Department in their efforts to set up the J. D. Edwards computer package for inventory and work orders. This project is being carried over from FY '99.

19. **Engineering--Administration** – Engineering Administration consists of one County Engineer, one Assistant County Engineer, two Accountants, one Director of Engineering Accounting, one Director of Utility Engineering, two Clerks, one Historic Planner, and two Project Engineers. During budget year 2000 Engineering Administration will be highly active in a multitude of projects. The County's Five-Year Capital Improvement Program indicates the County will develop \$93,428,620 in capital projects [See Addenda 21 and 22]. During budget year 2000 the projects total \$28,830,620. These

projects include sanitary sewer construction that is vital to protecting the ocean, bay, and our groundwater. Some of these projects are Cedar Neck Sewer District, Ellendale Sewer District, Holts Landing Sewer District, Ocean View Sewer District, Phase III of the West Rehoboth Sewer District, and the Delaware Seashore State Park Sewer System. In addition to the new sewer districts, the Engineering Department will be involved with expansion and rebuild of the existing sewer systems. Other projects that will be assisted by the Engineering Department include airport runway improvements and new buildings at the Sussex County Industrial Airpark.

If there is a potential financial problem to the County in the budget year 2000, it is the former landfills. These landfills are located in the areas known as Stockley, Angola, Lincoln, Bridgeville, Omar, and Laurel. To date, the County has spent over \$4 million as a result of the environmental concerns of the old landfills. During budget year 2000 the landfills will continue to be monitored. Negotiations that started with the Delaware Department of Natural Resources in FY '99 will continue. These negotiations are centering around all of the landfills except Laurel. Laurel has been listed on the Federal Superfund List, and we have a cooperative agreement with EPA on this issue. The other five landfills are listed on the State Superfund List. We are negotiating with DNREC as to the level of closure that would be needed. It is imperative that these landfills that have not operated since the early '80s be properly closed out. If the County government had taken the proper action at that time, the current Council would not be faced with this financial burden.

I believe that with the appointment of the new Secretary of DNREC, we will be able to negotiate a Memorandum of Understanding that will be financially reasonable and affordable for the taxpayers of the County, while at the same time ensuring that we do not negatively impact groundwater. The new Secretary had been a division manager with DNREC and is who we started the original negotiations with.

The Engineering Department will be involved with the development of the Y2K program during the first quarter of budget year 2000. This program will ensure that sewer systems will be operable in the year 2000. Funding in the amount of \$344,800 will be necessary to assure that our facilities are Y2K compatible [See Addendum 23]. It is absolutely essential that this project be completed before December 31 to ensure that there is no interruption in service and that we meet our environmental permit requirements.

20. **Engineering--Planning and Permits** – The Planning and Permits Division consists of two Planning Technicians, three Permit Technicians, one Clerk-Typist, and a Secretary. The direct oversight of this division is the responsibility of the Assistant County Engineer. The Planning and Permits Division works closely with the Finance Department in securing funding for

the new sanitary sewer districts. The Assistant County Engineer meets on a monthly basis with the State Water and Wastewater Advisory Council and is constantly negotiating for funding.

Additional responsibilities include communications with the Rural Development Agency in attempting to obtain Federal loans and grants. This division was very instrumental in obtaining grant funding for the Ellendale Sanitary Sewer District during FY '99. The Planning and Permits Division will also be responsible for reviewing construction plans as they are being developed for the Cedar Neck Expansion of the Bethany Beach Sanitary Sewer District, Holts Landing Sanitary Sewer District, as well as the Ellendale Sanitary Sewer District.

21. **Utility Billing Division** – The Utility Billing Division consists of one Director, one Assistant Director, one Secretary, three Clerk-Technicians, and three Clerks. During budget year 2000 it will be necessary to add a Clerk-Technician. The necessity of adding another employee is a result of the additional accounts that this department will be required to handle. This will bring the staffing in this division up to nine. It should be noted that 20 years ago when the County started the Utility Billing Division, they had 12 employees who processed approximately 3,000 accounts. In March of 1990, the division handled 20,787 accounts. As of March of 1999, the division is handling 37,946 accounts. This is an 83 percent increase during the nine-year period.

During budget year 2000 the Utility Billing Division will be responsible for assisting utility users who qualify for the assistance programs that have been established. It will be beneficial to all of the users if we can develop programs that will provide assistance for those who truly cannot afford the service.

During the new budget year the Utility Billing Division will finalize and implement new computer software to streamline and process its quarterly water and/or sanitary sewer bills. The final step is designed to save on the postage cost to mail bills. The postage is separated into a five-digit code. When fully operational this year, it is anticipated that we will save approximately \$7,500 annually in postage costs. In addition to the direct savings we will have in postage, we will also have a savings in the cost of two people that are required in batching the mail, which took two-and-a-half days to do. By using the new computer system, the bills come off of the printer in batched order, ready to mail. The implementing of the software is the final step in a three-step program to improve utility billing operations and to save substantial monies in the process.

22. **Engineering--Utility Construction** – The Utility Construction Division

consists of one Division Director, one Secretary, one Project Coordinator, and nine Utility Construction Technicians. Many of the duties which are performed by this division were once provided to the County by the private sector with consulting engineers. The creation of this division has resulted in elimination of the need to contract for many inspection services that we now do in-house. This has led to a direct savings in the construction of new sewer utilities. Members of this division are usually the first contact property owners have when construction starts. It is very important that they represent the Council in a polite and professional manner. This division has been responsible for working with the Planning and Permits Division and Engineering Administration in development of construction plans and making recommendations as a result of field experience. During budget year 2000 this division will continue to participate in the Miss Utility program.

23. **Engineering--Public Works** – The Public Works Division consists of one Director, one Assistant Director, one Clerk-Technician, one Private Roads Coordinator, and two Public Works Technicians. This division is responsible for performing planning, review, and construction inspection of private subdivision roads. With the amount of subdivisions that are currently being developed in the County, the workload for this division has been increased. Currently, the division is working with the Planning and Zoning Commission to review existing ordinances regarding design criteria and standards. Recommendations will be made to the Council during the first quarter of the new year as to the necessity of upgrading these requirements.

During budget year 2000 the Public Works Division will develop a public information program to make property owners aware of the County's Suburban Street Program and Street lighting District Program. There are seven communities who have participated in the Suburban Street Program and 11 communities that are Street lighting Districts. The Public Works Division is authorized by State law to provide street lighting upon the petition of a majority of property owners in any unincorporated areas in the County. By doing this on a community basis, we are able to provide the property owners with a very reasonable cost utility.

24. **Libraries** – The library service in Sussex County consists of 11 independent libraries, three County-managed libraries, a bookmobile service, book delivery service, literacy program, and library administration. Total expenditures for library services for both independent and County responsibilities are \$2,676,155. Based on the July 1, 1998, population projections, this computes to be \$19.57 per capita for this service. For some comparison purposes, the projected expenditure for Kent County's proposed 2000 budget for library services is \$6.43 per capita, while New Castle County is \$12.84 per capita [See Addendum 5].

Local libraries receive funding generated from three sources: (1) library property tax, (2) General Fund Grant-in-Aid from the County Council, and (3) mobile home placement tax. Total funding for the proposed 2000 year budget reflects an increase of 7.6 percent for the 11 independent libraries based on a combination of increases from the three above-mentioned sources [See Addendum 24].

As the demand for library services continues to increase, the cost of providing those services will also increase as more and more automation in computer services is being requested from libraries. From FY '93 to budget year 2000 the County Council has provided funding that has increased 99.24 percent to the local libraries.

In the future I believe there will be a demand on libraries for extended hours. This is a result of the State of Delaware placing computers in every classroom. However, when school ends in the middle of the afternoon, most of the computers in those schools are shut down, requiring students who do not have access to the computers to look for assistance from local libraries. This assistance will be primarily in the evening and weekends. A report published in The News Journal on May 1, 1999, stated that "public school enrollment over the last decade has increased 35 percent in Sussex County, compared to 27 percent in Kent County and 21 percent in New Castle County."

I would like to offer one word of caution to the local libraries that the mobile home placement tax that they receive is a very economy-sensitive income. During the last two years those incomes have increased approximately 20 percent. The dependency of relying on the 20 percent increase each year in this category could cause financial concerns in future years.

During budget year 2000 the BASE planning process that was started in FY '99 will be completed. BASE is a standardized process for improving Delaware's public libraries through a cooperative planning and evaluation of library services. BASE is an acronym for four key components of the process: **B**enchmarks of best practice, **A**ction plans, **S**tandards of service, and **E**valuations.

During budget year 2000 the County bookmobile will continue to have a full schedule. This is the second full year of operation of the new bookmobile. The bookmobile program is an excellent asset in providing outreach services. The bookmobile stops include four senior centers, four nursing homes, two rehabilitation centers, one retirement center, and 14 day care centers for children. Without the bookmobile, many of the individuals would be without library service. During budget year 2000 we will continue with the program of purchasing large print books and video tapes.

Library services are not immune to the Y2K problem. It appears that most of the office equipment is Y2K compliant. The major Y2K problems facing the department are with the automated system. Ameritech Library Services will be undertaking an assessment of the County's system, including both PCs and software. At this time, we are aware that some telecommunications equipment is not Y2K compliant. We will be looking at the most cost-effective options over the long-term when deciding how best to resolve these problems.

During budget year 2000 we will review the Delivery Service Program. During the new year we will investigate other options of delivering of library materials. It is possible that we could contract for this service at the same funding levels that we are now spending. There would be a savings, however, by not having to replace the delivery van that is aging. This does not mean that we would displace any staff members; however, their responsibilities may be reassigned.

During budget year 2000 a new employee will be added to the administrative staff. This person will be responsible for assisting in the cataloging of new materials. It is the goal of the administration to process the materials and have them distributed to the libraries in a more timely fashion.

The Milton Library will receive a ten percent increase in books and subscriptions. The most monumental activity that will take place at the Milton Library in the new year will be the establishment of a Building Committee. This will take place in the first quarter of budget year 2000. The Committee will participate in doing a study of space needs and a building program report. It is anticipated that the Milton Library Building Committee will develop plans for a 5,000 square foot addition. It is projected, at this time, that the cost will be \$536,000. Under the State Construction Grant Program, the State will pay for 50 percent of the cost. The proposed 2000 year budget allows for a County contribution of \$150,000. The Director of County Libraries will be meeting with community leaders in an attempt to establish a local fundraising program. During the second quarter of budget year 2000 an architect will be selected. It is anticipated that construction will start in FY 2001.

The Greenwood Library will be starting its second year in its expanded facility. Because of the expansion program, subscriptions and permanent record books will receive a 15 percent increase to allow for the purchasing of new materials that are necessary. During the year the Greenwood staff will continue to build and update reference resources, as well as general circulation collections, and make use of information resources available through the automated system. The Greenwood Library has become a very good source to the community to provide electronic resources and training. Staff will continue with their public relations program to improve public awareness of library programs and services.

The South Coastal Library will receive a ten percent increase in permanent record books and subscriptions during budget year 2000. During the new year library staff will work with improving services to the community by increasing library hours. The South Coastal Library is the most active of the three County-operated libraries. The South Coastal Library continues to be the beneficiary of a very active "Friends" library organization. Over 3,500 hours of service have been dedicated to assisting the County's staff. During calendar year 1999 the "Friends" anticipate donating \$31,605 of materials to the library. As I have stated in the past, other local libraries would do well by imitating the activities of this productive and generous organization.

25. **Economic Development** – The Economic Development Office consists of one Director, one Assistant Director, one Development Planner, and one Secretary. The responsibilities of the Economic Development Office include the recruitment of new businesses and the retention of existing, distribution of the County profile, coordination of airport activities (including construction and expansion), and the management of the County's Industrial Airpark.

Because of a strong economy, recruitment of new businesses gets more difficult each year. Businesses are reluctant to relocate as long as they are showing a profit. It is important that the County maintain an Economic Development Fund that allows us to entice businesses to relocate. Any enticements that are offered, however, must be reasonable and long-term beneficial to the County. It has been difficult for us to compete when you see the State of Maryland dangling \$50 million in tax breaks, road improvements, and grants in front of the Marriott Corporation to keep them from moving their headquarters to Virginia. In Chula Vista, California, an alliance of local governments and private businesses provided offices, laboratories, and assembly areas, as well as consultant and technical aid, for the startup on a campus of B. F. Goodrich Aerospace. It appears that the State of Delaware has even topped the California and Maryland efforts with an enhancement of over \$400 million to attract AstraZeneca to a New Castle County site, creating 6,500 jobs. It would be nice for our Economic Development Office to be able to recruit such employment potential opportunities, but I am not sure that the long-term effects would be beneficial to Sussex County.

The proposed 2000 year budget will allow for the expansion of T-hangars at the Industrial Airpark. Currently, all of the County-owned hangars are rented and we continue to receive additional requests. Airport activities will include the starting of the new terminal building, the installation of water and sewer lines to the airport side of the Industrial Airpark, and apron expansion.

The electrical system for the airpark domestic water portion has become very

unreliable due to its age and condition. Existing equipment has been obsolete for years, making replacement parts nearly impossible to find. During the new budget year the Engineering Department will be contracting a design/build for this system. The new system would include electrical control for the well systems, new electronic controls for the pumping system, a new motor control center, repairs and alterations to the mechanical system, and repair and replacement of the water tank filter system. The cost of this project is estimated to be \$150,000.

During budget year 2000 the Economic Development Office will continue to strive to increase the tenant list at the Sussex County Industrial Airpark. Efforts will be made to try to attract a tenant for the corporate offices of Edgehill Pharmacy that are currently not occupied as a result of the purchasing of Edgehill pharmacies by Rite Aid. The Economic Development staff will also work closely with the City of Seaford and the Town of Selbyville in promoting their industrial parks. The City of Seaford's Industrial Park is ideal for locating businesses that want easy access to the western shore of Maryland and the metropolitan area of Washington. The Selbyville Industrial Park can be advantageous to small businesses that want to avoid the taxing system of the State of Maryland.

The Power Point Promotion Program that was developed for the Economic Development Office has become a very popular presentation for both businesses and service organizations. During budget year 2000 the program will be expanded and updated, along with the County's promotion video.

26. **Facilities Management** – The Facilities Management Department consists of one Director, one Assistant Director, one Clerk-Technician, one Heating and Air Conditioning Mechanic, seven Maintenance Workers, two Mechanics, one Carpenter, one Custodial Supervisor, and five Custodians. This department is responsible for maintaining all of the County buildings and grounds, including the Industrial Airpark, County libraries, the County's West Complex, and the County Administrative Building. During budget year 2000 the Facilities Manager will concentrate on the selling of two surplus County properties. The property located on North Race Street, known as the Bramhall building, and the former Engineering building on South Race Street are placed on the market for sale. If these facilities are not sold by the second quarter of budget year 2000, Council will be asked permission to allow them to be put up for public auction with a minimum starting price.

During the new year the Facilities Manager will also oversee the construction of a small maintenance building to house tractors and mowers at the Industrial Airpark. Funding has been allowed to have a private cleaning service come in and do extensive cleaning on the Thanksgiving Day holiday. The Budget Committee believes that it is very important that all of the County facilities be maintained at a high level. The taxpayers of the

County should be proud of the image that is presented by our buildings. With the adoption by the County Council of the General Fund outstanding debt elimination program, all of the County buildings will be paid off in four years.

27. **Constitutional Offices** – Constitutional offices include the Clerk of Peace, Recorder of Deeds, Sheriff, Register of Wills, and Register in Chancery. All of these offices are managed by an elected official. However, they have a major impact on the County's budget, and oversight by the County Administrator is necessary.

The Clerk of Peace Office consists of a Clerk of Peace, one Deputy, one Full-Time Clerk, and one Part-Time Clerk. The Clerk of Peace is responsible for issuing marriage licenses and performing civil ceremonies in the County. The budget year 2000 projects that the income for the Clerk of Peace will remain at its current level of \$30,000, with expenditures of \$87,286. This compares to a projected loss for the Kent County Clerk of Peace for FY '99 of \$79,800. It is almost impossible for this department to finish in the black unless the Council wants to triple the cost of marriage licenses, which currently cost \$30.00. The Budget Committee would not recommend that Council take this action.

As a result of the election of a new Recorder of Deeds, this office will go through major restructuring during budget year 2000. This department will consist of a Recorder of Deeds, a Deputy, one Operations Manager, three Clerk-Supervisors, three Clerk-Recording Specialists, and six Clerks. On April 13, 1999, the Sussex County Council gave authorization to increase the fees charged by the Recorder's Office. Most of the new fees brought the office in line with charges in both Kent and New Castle County. The increases were supported by the professional community that uses the Recorder's services. The new fees will generate approximately a 45 percent increase in income during budget year 2000. This funding will be necessary to allow for the Recorder of Deeds to implement his Agenda 2000 Program. Expenses for the department will increase 61 percent in the new year.

Agenda 2000 is a strategic plan to transform the Sussex County Recorder of Deeds Office into a top tier office by making sweeping improvements in many of the processes and technology, reorganizing the staff, investing in specialized knowledge of the employees, and improving services. The Recorder of Deeds Office plays an important role in the real estate industry, and the income from this office is affected by the economy. Sussex County is the fastest growing county in Delaware and one of the fastest growing counties on the entire East Coast. Filings at the Recorder of Deeds Office totaled 40,000 documents in 1998. Volume has increased 32 percent in the last four years, 14 percent last year alone. All indications are predicting continued growth in the number of real estate sales in the County.

The Budget Committee believes that the restructuring of this department will make it more user-friendly, not only for attorneys and title searchers, but the general public also. During the budget year the County Administrator will work closely with the Recorder of Deeds to ensure that the implementation of these new programs will take place as pleasantly as possible.

The Register in Chancery Office consists of a Registrar, one Deputy, one Chief Deputy, and one Clerk-Typist. The Register in Chancery Office receives, indexes, records, maintains, and preserves all documents pertaining to the Court of Chancery. It handles all civil actions pertaining to equities, such as quick title actions, receivership, specific performance, temporary restraining orders, and preliminary as well as permanent injunctions. Other duties include recording admissions to the Bar, appointing guardians or trustees for aged or mentally ill persons and minors who acquire money or property, monitoring trust accounts under wills in court orders, and attending court and certifying court documents. The proposed 2000 year budget projects that the Register in Chancery will have a six percent increase in their revenues. However, the department still will finish in a negative cash position in the amount of \$87,922. Funding has been appropriated in the new year to allow for the purchasing of additional file cabinets and computer equipment.

The Register of Wills Office consists of one Registrar, one Chief Deputy, one Deputy, one Clerk-Technician, and one Computer Operator. The duties of the Register of Wills include probate estates, register and record wills after death, appoint executors and administrators, and various other activities associated with the handling of estates. The Budget Committee is projecting that the income for the Register of Wills will increase nine percent during budget year 2000. However, the income and expenses for this department will have to be monitored as there is a concern that more people are putting property and assets in trust, which will result in a reduction in income for this department. To allow for the employees of this office to become more efficient and provide quicker service to the users of the office, funding will be appropriated to allow for the purchasing of additional computer equipment. During budget year 2000 the Register of Wills Office, which is currently housed in the State-owned County Courthouse, will be relocated to office facilities located on East Market Street in Georgetown. Funding has been provided to cover costs that we may incur as a result of this relocation. The relocation will be temporary while the State renovates the Courthouse.

The Sheriff's Department consists of a Sheriff, one Chief Deputy, and five Deputies. The Sheriff performs many functions for individual courts of the State of Delaware. These services range from serving legal notices, to transporting State prisoners, to the sale of real estate. Over 90 percent of the Sheriff's activities are totally State-related. Significant efforts will be made this year to have the Sheriff's Department become financially self-sufficient.

The Budget Committee is recommending that the Sheriff's Department be able to purchase disposable cuffs and cutters, tape recorder and cassettes, rechargeable flashlights, clipboards, first aid kits, shoes, and bulletproof vests. The Budget Committee would recommend that if the Council is going to approve the bulletproof vests, that a policy be established stating they must be worn at all times. The cost of the bulletproof vests is \$2,750. If the Sheriff sincerely feels that these are needed, then the policy should be adopted with penalty for the Sheriff and Deputy not wearing this equipment. Local police departments that I have spoken to that provide bulletproof vests require they be worn while on duty. Failure to do so results in disciplinary action being taken. Additional funding has also been included to allow for the purchasing of a paper shredder, and \$12,500 will be appropriated this year to be encumbered in budget 2001 for the purchasing of a new vehicle.

What has not been recommended by the Budget Committee is for the Sheriff's Department to purchase batons, holders, siren heads, siren speakers, and trunk organizers. Additionally, funding has not been appropriated to allow for the Sheriff to send Deputies to a police academy. The Sheriff had indicated to the President of the Council and me that he wished to assist local communities in activities such as drug enforcement actions. J. A. Montgomery Insurance Company, our current insurance provider, has informed the Budget Committee that if the Sheriff's Department expands its current framework of duties and responsibilities, the County could see an increase in insurance costs. Professional police liability insurance would increase an estimated 50 percent and workmen's compensation insurance would increase also. Currently, the workmen's compensation coverage that we are paying has the advantage of very favorable experience. With the new expanded scope of services moving from the Sheriff's operation to police services, the exposure changes. The probability of injury is certainly greater in the new assignment. Should an on-the-job injury occur, the experience modification of the entire County could change. Should the favorable experience disappear and move to just that which is considered the norm, it could develop to an additional premium of \$50,000 and a loss of a \$12,000 dividend. The Budget Committee would urge the Sheriff's Department to limit its activities to those that are necessary to supporting the courts. Conversations that I have had with the Sussex County Superior Court Resident Judge have indicated that the courts would not be supportive of the Sheriff's Department increasing its activities.

28. **Community Development and Housing** – Community Development and Housing consists of one Director, one Secretary, and three Housing Rehabilitation Specialists. The proposed 2000 year budget indicates that the Community Development Block Grant (CDBG) Program will receive \$1,094,500 in funding. These are Federal funds allocated through the Delaware State Housing Authority. The County's Community Development and Housing Division administrates its own program, as well as assisting

other incorporated towns in Sussex County. Without County assistance, many of these towns would not have the ability to apply for this funding. Community Development and Housing assists in housing rehab, community facilities, and public works improvements which serve low and moderate income residents of the County. The administrative cost for this program is not charged to any of the towns.

The Community Development and Housing Division has done an excellent job in the past administrating these funds. The \$1,094,500 is the largest single grant the County has received [See Addendum 25]. The Delaware State Housing Authority was authorized to award \$1,845,000 to governments in Kent and Sussex County. Receiving 59 percent of the eligible funding is an illustration of the confidence the State Housing Authority has in the County's program.

29. **Appropriated Project Reserve** – The proposed 2000 year budget contains \$3,208,000 reserved funding from past budgets for projects that have prior Council approval. Those projects are:

- a. Airport - includes terminal building and site work, etc.
- b. Landfills - includes State Superfund work, sampling, and legal costs
- c. Sewer Studies - includes additional costs for Oak Orchard Sewer Study
- d. Reassessment
- e. Recorder of Deeds - includes maintenance fee funds for records and capital
- f. Addressing Project
- g. Data Processing - year 2000 costs
- h. State Police Grant - includes vehicle replacement fund
- i. Councilmanic Grants - estimated remaining funds
- j. Economic Development Fund - estimated remaining funds
- k. Computer Upgrade Project
- l. Emergency Operations Center - 800 megahertz pagers
- m. Airport and Emergency Operations Center Project  
Costs -RD Bond - includes Airport Runway Project, alternate 911 Center, and communication tower generators
- n. Microfilming Project - includes filming old County records
- o. Milton Library - Building Fund
- p. Computer-Aided Dispatch (CAD)

30. **Capital Improvement Program** – The proposed 2000 year budget contains a Capital Improvement Program that totals \$93,428,620 for the next five

years. For budget year 2000 the expenditures for capital improvements will be \$28,830,620 [See Addenda 21 and 22].

The Budget Committee would also like to clarify that cost projections for years 2003 and 2004 are based on present-day values. As these projects get closer to the current year budget, the estimates may have to be adjusted to allow for inflation.

31. **Sussex County Specialized Transportation** – This is the second year that this program appears in the County budget. In past years this program has been funded solely by the Delaware General Assembly. However, each year the requests from the agencies exceed the amount of funding available. This program is very beneficial in providing the senior citizens of Sussex County transportation. Once again, the recommendations of the Joint Finance Committee left this program short approximately \$110,000. Negotiations with the State have been successful in providing for additional funding. The Delaware Transit Corporation will provide an additional \$20,000 and the County Council has agreed to match up to \$45,000 of additional funding made available by the Joint Finance Committee. This will bring the total transportation project to \$643,000 for the budget year 2000. This will be the first time that this program has ever been funded 100 percent.

Each year the users of this program have to be concerned about losing this valuable service. In the next few months I will be meeting with the Delaware Transit Corporation to look at the entire needs of public transportation programs in Sussex County. I believe if the Delaware Transit Corporation assigns a coordinator for all of the programs in Sussex County, we may be able to expand services without the need of increasing costs. The eligible agencies that will be able to apply for funding are CHEER, Easter Seals, Cape Henlopen Senior Center, Indian River Senior Center, Laurel Senior Center, Lewes Senior Center, and Nanticoke Senior Center.

32. **Water and Sewer Districts** – The proposed 2000 year budget calls for all front footage rates and operation and maintenance rates for the water and sewer districts in Sussex County to remain unchanged [See Addendum 26]. The front footage rates and operation and maintenance calculations that are used to charge for utility use have been approved by the United States Environmental Protection Agency, the County's rate consultants Black & Veatch, and have been looked on favorably by the rating agencies for the County's bonds. In fact, the Court of Chancery recently upheld the County's billing practice in a lawsuit that was brought in the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District.

During budget year 2000 we will continue the practice of taking partial payments for connection of sewer fees for the proposed sewer districts

of Cedar Neck, Ocean View, and Holts Landing. The partial payments will be an attempt to help lessen the impact of paying connection fees. To date, very few potential users have taken advantage of this partial payment program.

The Dewey Beach Water District will have an annual cost for the fifth consecutive year for the average homeowner of \$260.90. The County purchases water from the City of Rehoboth for this district. County employees are responsible for maintaining and the distribution of the water. During budget year 2000 the County Administrator and Finance Director will negotiate with the City of Rehoboth for a new contract for supplying of the water. We will also investigate the possibility of putting the service out to bid to see if the private sector can provide an equal but more cost-effective service.

The Dewey Beach Sanitary Sewer District annual bill for the average home for the proposed 2000 year budget will remain at \$297.04. The current rate reflects a payment in support of \$1 million made to the City of Rehoboth as a result of the Department of Natural Resources and Environmental Control requiring upgrade and improvements to the effluent that is discharged in the Rehoboth Canal. Because of the new program being implemented by the United States Environmental Protection Agency regulating the total maximum daily loads, the multi-million dollar upgrade that was recently done to the Rehoboth Treatment Plant may not be sufficient to meet the new requirements. There are estimates that for the City of Rehoboth to comply with the requirements, it would range between \$8 million and \$11 million. This would have a direct affect on the users in this district. Funding has been allowed in the new budget for the replacement of a generator at Station 74 in the amount of \$16,000. This generator replacement is not part of the overall Y2K program. This station has always had a generator; however, the existing generator has outlived its usefulness.

The Blades Sanitary Sewer District will have an annual average bill of \$316.18. The Budget Committee is able to recommend the continuation of the same rate for this sewer district because of subsidy being provided through the Revenue Sharing created from the realty transfer tax. The Blades Sanitary Sewer District will receive a payment of \$25,000. Improvements to the Blades Sanitary Sewer District include an automatic transfer switch for a generator located at Station 45 and the purchasing of a portable generator for the system that will be used primarily at Station 44. The users of the Blades Sanitary Sewer District continue to be slow paying, with an approximate collection rate of only about 85 percent. During budget year 2000 the Utility Billing Division will make a concentrated effort to improve the collections for this district.

The Dagsboro-Frankford Sanitary Sewer District will have an annual average bill at the same rate as FY '99 in the amount of \$400.29. The wastewater system for this district continues to operate at approximately 40 percent of capacity. Improvements to the district will include the installing of new pumps at Station 29 servicing the Frankford Elementary School. At times we are experiencing problems with the pumps keeping up with flow. We have informed the Indian River School District of our planned expansion. We anticipate that the school district will participate in a portion of this expenditure. Improvements to the Dagsboro-Frankford Treatment Facility include the rebuilding of one irrigation pump and the replacement of another. It is estimated that this will cost approximately \$16,000. A chlorine injection system will also be replaced during the new year. Presently, we have one submersible pump that provides a vacuum for the chlorine injection. To replace this pump which is failing will cost approximately \$5,000. The staff has proposed to change the design of the system by installing a Goulds pump and repiping the system at a cost of only \$2,000. As part of the Y2K compliance program, a generator will be purchased to run the heat and fuel pump in case of power outages.

The Bethany Beach Sanitary Sewer District will have an average bill of \$249.60 for budget year 2000.

The South Bethany Sanitary Sewer District will have an annual average cost of \$259.67 for budget year 2000. Forty Thousand Dollars (\$40,000) has been budgeted for this district to allow for the replacement of approximately 590 feet of eight-inch concrete line that has failing joints and needs to be replaced. The cost of this project will be paid for by past years' savings. The O&M staff has video taped the inspection lines to confirm the problem. The elimination of this line will be beneficial to the district and eliminate infiltration of groundwater that has taken place. Five Thousand Dollars (\$5,000) has been budgeted to allow for electrical control upgrade for Pump Station 22.

The North Bethany Expansion of the Bethany Beach Sanitary Sewer District will have an average annual cost of \$1,101.75. This will be the second consecutive year this district has received a subsidy from the County's Revenue Sharing Program. Without this subsidy, the rates would have had to increase. The Budget Committee does not foresee sufficient growth in the near future that will allow for the lowering of this cost. However, if we are successful in retiring the County's General Fund debt in four years, this would be one of the first districts that we should look at in decreasing its outstanding debt.

The Fenwick Island Sanitary Sewer District will have an average cost of \$291.00 for budget year 2000. Nine Thousand, Six Hundred Dollars (\$9,600) has been budgeted to allow for the rebuilding of Pump Station 56 located at the Fenwick Beach Bathhouse. Complete electrical control rebuild is necessary. Due to the station's location near the ocean, the control cabinet is deteriorating and must be replaced.

The Henlopen Acres Sanitary Sewer District will have an average bill of \$499.69 for the sixth consecutive year. As was true for the Dewey Beach Sanitary Sewer District, the Henlopen Acres annual charges reflect their portion of costs for upgrading the City of Rehoboth Wastewater Treatment Plant. The Henlopen Acres Sanitary Sewer District will receive a Revenue Sharing payment of \$19,890 to help pay for pump replacements for Stations 52 and 50. The O&M staff will be replacing Hydromatic pumps with Flyght pumps, along with other improvements. This replacement will include four pumps and necessary piping. Without the Revenue Sharing assistance, the rates in Henlopen Acres would have to be increased. Without an increase in users of the district, some level of subsidy may be necessary for the next few years.

The rates for the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District for the proposed 2000 year budget will remain as established when the district was started in December of 1995 at an average annual cost of \$674.59. The Budget Committee is pleased that this rate is not increasing. During budget year 2000 the construction of Phase III will be completed. The Budget Committee has made a recommendation that \$150,000 be provided for the construction cost of Phase III. Recent increases in construction have made this necessary to assure that we can keep the rates stable.

The Long Neck Sanitary Sewer District rate for the proposed 2000 year budget is \$472.83. During the new budget year we will purchase three five-horsepower pumps to complete the work started in FY '99. Seven grinder stations will have to have their electrical controls replaced and as part of the Y2K project, generators will be purchased for Pump Stations 81 and 74.

As part of the Y2K project, a portable generator and equipment will be purchased for the low-pressure E1 pump stations in West Rehoboth. During the last five years the district has purchased a sufficient amount of equipment, such as mowers, generators, safety equipment, and tools. The garage for this facility is not large enough to store this equipment and a pole barn will be erected during the year. Also included in the expenditures is an enclosed trailer for transporting of safety equipment, pumps, and tools.

To ensure that the operation and maintenance staff continues to operate the County's wastewater facilities in an economical and efficient manner, it will be necessary to do upgrades at the South Coastal Treatment Facility. As part of the Y2K compliance program, staff will install a 500 kilowatt generator at the South Coastal Regional Wastewater Facility and a 250 kilowatt generator at Tingle Road Pump Station 43. It is anticipated that the cost for these two generators will be \$271,000. Twenty-Five Thousand Dollars (\$25,000) has been budgeted to allow for the linking of the wastewater treatment plant's programmable logic computer processors. This project is necessary in order to incorporate the South Coastal Facility into the SCADA system for alarm monitoring. It will also give us control and status information from a central computer located at the South Coastal Regional Wastewater Facility administrative building.

As a result of additional responsibilities and the growth in the sewer districts, it will be necessary to add four offices at the South Coastal Regional Facility. One of the offices would function as a library for all of their materials and the as-builts for the sewer districts will be organized. One office will be provided for the County's Safety Director and two offices for the County Electricians.

Two Hundred Seventy-Five Thousand Dollars (\$275,000) will be appropriated for the second phase of a three-phase program for the SCADA system. The new SCADA central system is scheduled to be on-line the end of FY '99, operating with approximately 20 remote terminal units. This will leave us approximately 100 stations to be put on the new system. The O&M staff will break this into a two-year plan, completing 50 remote terminal units each of the next two years.

In summary, I believe that the proposed 2000 year budget will allow the County Council to focus on the long-term financial stability of the County's needs. The Budget Committee is not completely satisfied with the percentage rate of increase for the proposed budget. However, if we are going to implement new programs such as tax and sewer assistance and fire protection enhancement, expand services, and construct the necessary infrastructure that will be needed to protect the environment, there are very few other alternatives. Former President William Howard Taft once stated, "When the desire to win the popular approval leads to the cutting off of expenditures really needed to make the government effective and to enable it to accomplish its proper objectives, the result is as much to be condemned as the waste of government funds is unnecessary expenditure."

The Budget Committee strongly believes that the proposed budget will be beneficial to future Councils and taxpayers. We do not believe that future budgets will have to support double-digit increases in expenditures. The Budget Committee would encourage the Council to look beyond politically popular requests and allow for the development of a financial plan that addresses the

immediate and future financial needs.

It is the Budget Committee's opinion that the County Council should allow the establishment of an unobligated reserve balance of approximately 18 percent. The Center on Budget and Policy Priorities report that I mentioned earlier stated that five percent of undesignated fund balance is necessary to serve for a guideline for normal contingencies, such as errors in forecasting or unexpected outlays such as lawsuits. Because of the potential cost of reassessment, additional paramedic units, and landfill closures, the Budget Committee feels that it is necessary that we maintain an 18 percent reserve. It is necessary to remember that when you look at fund balances, \$3.1 million of this money was generated in FY '98. Reproducing that financial success is going to be very difficult.

The Budget Committee would encourage the County Council to adopt the financial plan that would fund the outstanding pension debt and eliminate the General Fund capital borrowing. Delaware's Budget Director Peter Ross recently stated, "The administration (State of Delaware) wants to slow the accumulation of debt in a defensive move should there be an economic slowdown." He went on to say, "When you have the cash, a good place to use it is for construction so you don't pay for buildings with debt." By paying off the General Fund outstanding capital debt, we would save approximately \$740,000 a year. Fully funding the pension, we would realize a savings of approximately \$170,000 a year. Accomplishment of this program would place the County's financial position in an enhanced financial standing for the future.

It is difficult for anyone to project what the future will cost. There are many things that can affect the County that we have no control over, such as a global economic crisis, loss of the poultry industry, or a major natural disaster. Yogi Berra, New York Yankee Hall of Fame catcher, probably said it the best--"The future ain't what it used to be."

I realize there is a lot of information provided with this year's budget for the Council to digest, but I would encourage you to review it carefully before the public hearing that will be held on Tuesday, June 15, 1999. It is my opinion that the calculations that were used to develop the projections for the proposed 2000 year budget are fair, honest, and accurate.

Please do not hesitate to contact me prior to the hearing if you should have any questions regarding this proposed budget.

Sincerely,



Robert L. Stickels  
County Administrator  
RLS/sww  
Attachments

**SUSSEX COUNTY COUNCIL  
STATEMENT OF  
TOTAL ANTICIPATED REVENUE  
FROM ALL SOURCES  
FOR THE YEAR ENDED JUNE 30, 2000**

<b>Revenue:</b>	<b>AMOUNT FOR YEAR ENDING JUNE 30,2000</b>
General Fund	<b>\$27,937,677</b>
Bond Issues	<b>\$2,905,186</b>
Community Development Grant	<b>\$1,244,500</b>
Specialized Transportation Program	<b>\$643,000</b>
Sewer and Water Districts	<b>\$15,896,718</b>
Capital Improvement Program Funding*	<b>\$25,622,000</b>
<b>TOTAL REVENUE</b>	<b>\$74,249,081</b>
<p><b>*Note: This Capital Improvement Program Funding amount does not include \$3,208,620 for capital costs that are included in the General Fund and Sewer &amp; Water District Budgets.</b></p>	

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## Sussex County Council - Fiscal 2000 Budget

<u>COUNTY COUNCIL</u>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	104,325	108,837	112,732	118,657	<b>122,339</b>
12-VISION PLAN	353	40	140	288	<b>288</b>
13-DENTAL PLAN	2,262	2,837	4,584	1,584	<b>1,584</b>
14-FICA TAXES	7,862	8,207	8,367	9,077	<b>9,359</b>
16-GROUP HOSPITAL	26,640	28,080	28,796	30,600	<b>33,120</b>
19-PENSION PLAN	14,825	13,776	10,677	10,442	<b>10,668</b>
<b>PROFESSIONAL SERVICES</b>					
22-BOARDS & COMMISSIONS					
23-LEGAL	53	14,117			
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	46	107	130	200	<b>200</b>
32-FREIGHT & POSTAGE	998	1,844	2,432	1,850	<b>3,000</b>
33-UTILITIES					
34-RENTALS & LEASES	6,452	6,445	6,445	9,000	<b>9,000</b>
35-INSURANCE	42,195	40,048	53,439	55,000	<b>55,000</b>
36-MAINTENANCE & REPAIR	669	762	478	800	<b>700</b>
37-PRINTING & BINDING	196				
38-ADVERTISING	6,913	9,685	5,612	7,000	<b>5,000</b>
39-OTHER CONTRACTUAL SERVICES					
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	115	2,193	5,685	1,600	<b>1,600</b>
42-FUEL	61				
44-DUES &					

SUBSCRIPTIONS	5,304	7,260	9,572	10,000	<b>11,000</b>
45-PERMANENT RECORD BOOKS	577	2,615	728	2,500	<b>2,000</b>
46-PHOTOCOPYING SUPPLIES	1,584	(359)	(443)	1,200	<b>1,000</b>
47-MAINTENANCE & REPAIR PARTS					
<b>CAPITAL OUTLAY</b>					
57-IMPR. OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	273	19	239	500	<b>2,000</b>
59-OTHER CAPITAL OUTLAYS					
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS EXPENDITURES	936	1,204	1,254	1,500	<b>1,500</b>
72-CONTINGENCIES					
73-GRANTS	17,779	36,130	37,500	42,500	<b>35,000</b>
74-PROGRAMS & PROJECTS	2,510	2,226	2,136	2,500	<b>3,000</b>
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES	1,201	2,511	1,388	3,000	<b>3,000</b>
82-TRAINING & EDUCATION	350	110	35	300	<b>300</b>
83-IN-HOUSE TRAINING					
84-MILEAGE	1,504	2,207	1,577	2,500	<b>2,000</b>
85-TRAVEL	5,350	5,213	4,450	7,500	<b>11,000</b>
<b>TOTAL COUNTY COUNCIL</b>	251,333	296,114	297,953	320,098	<b>323,658</b>

# Sussex County Administration Fiscal Budget 2000

	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
PERSONAL SERVICES					
11-REGULAR SALARIES	97,587	102,034	113,897	117,557	121,490
12-VISION PLAN	180	130	115	96	96
13-DENTAL PLAN	743	735	897	528	528
14-FICA TAXES	7,365	7,594	8,311	8,993	9,294
16-GROUP HOSPITAL	5,640	5,880	6,091	10,200	11,040
19-PENSION PLAN	13,748	12,918	10,788	10,345	10,594
<b>PROFESSIONAL SERVICES</b>					
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	1,666	1,645	1,710	1,750	1,750
32-FREIGHT & POSTAGE	263	208	290	275	300
33-UTILITIES					
34-RENTALS & LEASES			120	120	500
35-INSURANCE					
36-MAINTENANCE & REPAIR	92	296	393	500	500
37-PRINTING & BINDING					
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	924	1,314	1,484	1,000	1,000
42-FUEL	44	339	473	850	750
44-DUES & SUBSCRIPTIONS				200	200
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS			11	750	500
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
<b>CAPITAL OUTLAY</b>					
57-IMPROVEMENTS OTHER					

THAN BLDGS.					
58-MACHINERY & EQUIPMENT	10,239	24,170	3,171	1,500	1,500
59-OTHER CAPITAL OUTLAYS					
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS EXPENDITURES		1,395	268	500	400
72-CONTINGENCIES					
74-PROGRAMS & PROJECTS					
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES	370	775	360	750	750
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	1,126	19	97	200	200
85-TRAVEL	1,105	1,072	3,300	4,500	3,500
<b>TOTAL-COUNTY ADMINISTRATION</b>					
	141,092	160,524	151,776	160,614	<b>164,892</b>

# Sussex County

## Finance - Assessment - Mapping

### Fiscal Budget 2000

FINANCE ASSESSMENT MAPPING	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	82,047	90,078	110,727	133,003	201,379
12-VISION PLAN		80		240	384
13-DENTAL PLAN	170	517	546	1,320	2,112
14-FICA TAXES	6,283	6,744	8,264	10,175	15,405
16-GROUP HOSPITAL	14,420	15,240	18,858	25,500	44,160
19-PENSION PLAN	11,886	11,498	9,435	11,704	17,560
<b>PROFESSIONAL SERVICES</b>					
23-LEGAL					
29-OTHER PROF. SERVICES	66,638	68,928	65,791	69,000	72,000
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH			638	300	2,500
32-FREIGHT & POSTAGE			111	300	1,000
33-UTILITIES					
34-RENTALS & LEASES		4,333	1	300	300
35-INSURANCE					
36-MAINTENANCE & REPAIR	2,538	4,959	2,931	10,000	10,000
37-PRINTING & BINDING	1,821	2,823	5,011	2,000	500
38-ADVERTISING	337	274		200	500
39-OTHER CONTRACTUAL SERVICES	426,457	405,887	276,113		
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	3,302	2,750	4,779	3,500	12,400
42-FUEL					500
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS	438	639	1,182	1,500	2,000
45-PERMANENT RECORD BOOKS					750
46-PHOTOCOPYING SUPPLIES	262	283		200	200
47-MAINTENANCE & REPAIR PARTS					

48-TOOLS & SMALL EQUIP.			86	200	200
49-OTHER SUPPLIES					
<b>CAPITAL OUTLAY</b>					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	15,001	17,334	32,881	20,000	69,500
59-OTHER CAPITAL OUTLAYS			35,676		
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS			54,331		
74-PROGRAMS & PROJECTS				45,000	25,000
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES		310		2,000	3,250
82-TRAINING & EDUCATION	327	2,668	2,548	5,000	11,000
83-IN-HOUSE TRAINING					400
84-MILEAGE	611	971	956	1,000	1,900
85-TRAVEL	555	564	295	4,000	3,000
<b>TOTAL ASSESSMENT MAPPING</b>	633,093	636,880	631,160	346,442	<b>497,900</b>

# Sussex County

## Finance - Building Inspection

### Fiscal Budget 2000

<b>FINANCE BUILDING INSPECTION</b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	142,557	131,109	126,063	134,083	151,751
12-VISION PLAN	170	190	310	288	288
13-DENTAL PLAN	1,276	1,438	1,822	1,584	1,584
14-FICA TAXES	10,710	9,880	9,499	10,257	11,609
16-GROUP HOSPITAL	31,080	29,250	28,796	30,600	33,120
19-PENSION PLAN	19,779	18,468	11,977	11,799	13,233
<b>PROFESSIONAL SERVICES</b>					
22-BOARDS AND COMMISSIONS		700	450	2,250	2,250
23-LEGAL					
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	386	372	677	600	1,750
32-FREIGHT & POSTAGE	399	283	346	400	400
34-RENTALS & LEASES	491	446	320	406	550
35-INSURANCE				1,875	1,875
36-MAINTENANCE & REPAIR	310	36		1,000	1,000
37-PRINTING & BINDING	1,234	1,380	1,354	959	960
38-ADVERTISING	89				
39-OTHER CONTRACTUAL SERVICES	240,472	278,711	314,196	271,110	457,800
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	902	885	1,160	800	600
42-FUEL			19	2,100	2,100
44-DUES & SUBSCRIPTIONS	423	488	506	550	800
45-PERMANENT RECORD BOOKS	(1,844)	43	512	2,000	2,000
46-PHOTOCOPY SUPPLIES			131	200	500
47-MAINT. & REPAIRS				5,250	5,250
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES	409	210	304	500	500
<b>CAPITAL OUTLAY</b>					

57-IMPROVE OTHER THAN BUILDINGS					
58-MACHINERY & EQUIPMENT	325	3,208	26,884	1,900	22,100
59-OTHER CAPITAL OUTLAYS					
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES	40		290	1,200	1,200
82-TRAINING & EDUCATION	1,830	471	575	1,345	1,345
83-IN-HOUSE TRAINING					
84-MILEAGE	8,823	10,894	11,169	5,000	2,500
85-TRAVEL	2,251	753	1,471	2,945	2,945
<b>TOTAL BUILDING INSPECTION</b>	462,112	489,215	538,831	491,001	<b>720,010</b>

**Sussex County**  
**Personnel - Employee Benefits**  
**Fiscal Budget 2000**

<b>PERSONNEL EMPLOYEE BENEFITS</b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES			310	35,000	<b>35,000</b>
15-BLOOD BANK	688	650	658	775	<b>775</b>
16-GROUP HOSPITAL	65,254	(15,234)	104,637		
17-WORKMEN'S COMPENSATION	35,016	42,968	13,758	52,000	<b>50,000</b>
18-UNEMPLOYMENT COMPENSATION	2,424		5,261	5,000	<b>5,000</b>
71-MISCELLANEOUS			24,448		<b>500,000</b>
<b>TOTAL-PERSONNEL EMPLOYEE BENEFITS</b>	103,382	28,384	149,072	92,775	<b>590,775</b>

# Sussex County

## Facilities Management-Maintenance

### Fiscal Budget 2000

FACILITIES MANAGEMENT MAINTENANCE	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	224,623	313,630	302,011	309,114	302,922
12-VISION PLAN		100	380	696	648
13-DENTAL PLAN	821	2,194	1,372	3,828	3,564
14-FICA TAXES	16,229	23,762	22,891	23,647	23,174
16-GROUP HOSPITAL	44,357	67,805	63,721	73,950	74,520
19-PENSION PLAN	37,477	36,497	29,286	27,202	26,415
<b>PROFESSIONAL SERVICES</b>					
23-LEGAL					
24-ENGINEERING					
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH			(10)		
32-FREIGHT & POSTAGE					
33-UTILITIES	4,247	3,663	5,645	4,500	5,000
34-RENTALS & LEASES					
36-MAINTENANCE & REPAIR	5,930	4,075	6,547	6,000	6,000
39-OTHER CONTRACTUAL SERVICES					
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	109	58	108		
42-FUEL	8,425	7,385	3,200	12,000	8,000
43-JANITORIAL SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	14,898	12,640	11,951	14,000	15,000
48-TOOLS & SMALL EQUIP.	40			200	200
49-OTHER SUPPLIES	1,713	942	1,096	1,000	1,000
<b>CAPITAL OUTLAY</b>					
51-LAND					
52-BUILDINGS					
57-IMPROVEMENTS OTHER					

THAN BLDGS.	1,385				
58-MACHINERY & EQUIPMENT	5,301	19,124	1,145		
59-OTHER CAPITAL OUTLAYS					
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS					
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE					
85-TRAVEL					
<b><u>TOTAL-FACIL.MANAGEMENT-MAINT.</u></b>	365,555	491,875	449,343	476,137	<b>466,443</b>

**Sussex County  
Facilities Management  
-Administration Buildings-  
Fiscal Budget 2000**

<b>FACILITIES MANAGEMENT ADMIN. BUILDINGS.</b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	216,100	252,860	210,701	220,729	<b>226,036</b>
12-VISION PLAN		759	343	432	<b>480</b>
13-DENTAL PLAN	423	1,050	130	2,376	<b>2,640</b>
14-FICA TAXES	16,286	19,013	15,797	16,886	<b>17,292</b>
16-GROUP HOSPITAL	50,320	53,820	48,794	45,900	<b>55,200</b>
19-PENSION PLAN	30,806	28,800	20,559	19,424	<b>19,710</b>
<b>PROFESSIONAL SERVICES</b>					
23-LEGAL					
24-ENGINEERING					
29-OTHER PROF. SERVICES	18,450	9,686	12,019	10,000	<b>10,000</b>
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	29,239	27,504	29,977	29,500	<b>41,000</b>
32-FREIGHT & POSTAGE					
33-UTILITIES	119,062	140,181	123,348	160,000	<b>150,000</b>
34-RENTALS & LEASES	8,208	16,416	16,416	16,416	<b>16,416</b>
35-INSURANCE	91,556	25,067	25,874	95,000	<b>95,000</b>
36-MAINTENANCE & REPAIR	18,573	15,592	19,653	25,000	<b>40,000</b>
38-ADVERTISING	161				
39-OTHER CONTRACTUAL SERVICES	875	8,136	8,833	15,000	<b>7,500</b>
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	103	94	80	125	<b>125</b>
42-FUEL	11,855	7,379	4,870	10,000	<b>8,000</b>
43-JANITORIAL SUPPLIES	12,781	14,838	16,026	16,000	<b>18,000</b>
44-DUES & SUBSCRIPTIONS					
47-MAINTENANCE & REPAIR PARTS	30,753	23,074	24,283	25,000	<b>25,000</b>

48-TOOLS & SMALL EQUIP.			130		
49-OTHER SUPPLIES	827	1,184	811	1,000	<b>1,500</b>
<b>CAPITAL OUTLAY</b>					
51-LAND					
52-BUILDINGS	1,380,000				
57-IMPROVEMENTS OTHER THAN BLDGS.	214,960	4,987			
58-MACHINERY & EQUIPMENT	1,473	14,491	96,543	18,000	
59-OTHER CAPITAL OUTLAYS					
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS EXPENDITURES		57			
74-PROGRAMS & PROJECTS	288,422	445,705	191,055	50,000	<b>35,000</b>
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION	315			750	<b>1,000</b>
83-IN-HOUSE TRAINING					
84-MILEAGE					
85-TRAVEL					
<b>TOTAL-FACILITIES MANAGEMENT ADMIN. BUILDINGS</b>	2,541,548	1,110,693	866,242	777,538	<b>769,899</b>

# Sussex County Planning & Zoning Administration Fiscal Budget 2000

<b>PLANNING &amp; ZONING ADMINISTRATION</b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	302,357	337,646	418,814	345,966	<b>369,257</b>
12-VISION PLAN	460	195	730	672	<b>720</b>
13-DENTAL PLAN	2,656	2,856	5,755	3,696	<b>3,960</b>
14-FICA TAXES	22,743	25,311	31,571	26,466	<b>28,248</b>
16-GROUP HOSPITAL	57,350	65,520	73,283	71,400	<b>82,800</b>
19-PENSION PLAN	44,089	43,027	39,133	30,445	<b>32,199</b>
<b>PROFESSIONAL SERVICES</b>					
23-LEGAL	29,831	36,683	37,532	40,000	<b>35,000</b>
29-OTHER PROF. SERVICES	104,833	103,020	10,000	10,000	<b>8,000</b>
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	139	390	3,188	7,000	<b>5,500</b>
32-FREIGHT & POSTAGE	4,894	5,777	5,480	6,300	<b>5,500</b>
33-UTILITIES					
34-RENTALS & LEASES			769		<b>4,560</b>
35-INSURANCE				3,750	<b>3,750</b>
36-MAINTENANCE & REPAIR	109	326	113	1,200	<b>2,000</b>
37-PRINTING & BINDING	1,359	5,539	8,910	7,500	<b>6,000</b>
38-ADVERTISING	34,844	32,784	31,802	38,000	<b>34,000</b>
39-OTHER CONTRACTUAL SERVICES					
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	4,037	4,200	5,015	5,000	<b>3,800</b>
42-FUEL			378	4,200	<b>3,000</b>
44-DUES & SUBSCRIPTIONS	101		71	200	<b>200</b>
45-PERMANENT RECORD BOOKS	1,112	1,096	1,269	2,500	<b>2,000</b>
46-PHOTOCOPYING SUPPLIES				1,570	<b>2,000</b>
47-MAINTENANCE & REPAIR PARTS			110	10,900	<b>2,000</b>

48-TOOLS & SMALL EQUIP.				100	<b>300</b>
49-OTHER SUPPLIES					
<b>CAPITAL OUTLAY</b>					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	1,635	520	3,607	14,689	<b>5,000</b>
59-OTHER CAPITAL OUTLAYS					
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS EXPENDITURES			176		
74-PROGRAMS & PROJECTS	250				
77-UNIFORMS					<b>1,000</b>
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES		80		300	<b>300</b>
82-TRAINING & EDUCATION	195	135	20	300	<b>500</b>
83-IN-HOUSE TRAINING					
84-MILEAGE	40,286	39,901	33,795	15,000	<b>1,000</b>
85-TRAVEL	41	23		300	<b>300</b>
<b>TOTAL PLANNING &amp; ZONING ADMINISTRATION</b>	653,321	705,029	711,521	647,454	<b>642,894</b>

**Sussex County  
 Planning & Zoning  
 Board of Adjustment  
 Fiscal Budget 2000**

<b>PLAN.&amp; ZONING-BOARD OF ADJUSTMENT</b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>PROFESSIONAL SERVICES</b>					
22-BOARDS AND COMMISSIONS	23,600	23,800	24,400	33,750	<b>37,500</b>
<b>TOTAL-PLANNING &amp; ZONING BOARD OF ADJUSTMENT</b>	23,600	23,800	24,400	33,750	<b>37,500</b>

# Sussex County Communications System Fiscal Budget 2000

COMMUNICATIONS SYSTEM	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	62,077	56,831	133,263	72,036	<b>104,484</b>
12-VISION PLAN	209	72		96	<b>144</b>
13-DENTAL PLAN	741			528	<b>792</b>
14-FICA TAXES	4,520	4,064	10,230	5,511	<b>7,993</b>
16-GROUP HOSPITAL	7,848	7,731	13,954	10,200	<b>16,560</b>
19-PENSION PLAN	6,810	8,953	8,782	6,339	<b>9,111</b>
<b>PROFESSIONAL SERVICES</b>					
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	2,591	726	1,183	1,200	<b>1,200</b>
32-FREIGHT & POSTAGE	51	84	49	200	<b>150</b>
33-UTILITIES					
34-RENTALS & LEASES	855	2,234	105	900	<b>900</b>
35-INSURANCE					
36-MAINTENANCE & REPAIR	7,050	6,228	5,854	14,000	<b>15,000</b>
37-PRINTING & BINDING					<b>200</b>
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	597	352	482	600	<b>600</b>
42-FUEL	1,000	481	558	2,000	<b>1,500</b>
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS	164	367		200	<b>150</b>
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	7,741	4,557	17,729	8,000	<b>8,000</b>
48-TOOLS & SMALL EQUIP.	1,696	2,559	1,980	4,000	<b>4,000</b>
49-OTHER SUPPLIES	205	678	1,038	1,000	<b>1,000</b>
<b>CAPITAL OUTLAY</b>					
52-BUILDINGS					

57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	5,779	4,680	4,796	27,300	<b>28,000</b>
59-OTHER CAPITAL OUTLAYS					
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	43,868	66,505	35,410		
TRAVEL AND TRAINING					
81-SEMINARS & CONFERENCES		250		500	<b>500</b>
82-TRAINING & EDUCATION		1,000		3,000	<b>2,000</b>
83-IN-HOUSE TRAINING					
84-MILEAGE		146	29	500	<b>1,000</b>
85-TRAVEL		20	5,347	2,000	<b>1,000</b>
<b>TOTAL-COMMUNICATIONS SYSTEM</b>	153,802	168,518	240,789	160,110	<b>204,284</b>

# Sussex County Local Emergency Planning Committee Fiscal Budget 2000

LOCAL EMERGENCY PLANNING COMMITTEE PROGRAM	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	23,193	24,277	25,167	26,482	<b>27,589</b>
12-VISION PLAN	90	208		48	<b>48</b>
13-DENTAL PLAN	269	888		264	<b>264</b>
14-FICA TAXES	1,759	1,842	1,909	2,026	<b>2,111</b>
16-GROUP HOSPITAL	4,440	4,680	4,799	5,100	<b>5,520</b>
19-PENSION PLAN	3,296	3,073	2,397	2,330	<b>2,406</b>
<b>PROFESSIONAL SERVICES</b>					
21-ACCOUNTING & AUDITING				1,000	<b>1,200</b>
23-LEGAL					
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	1,532	527	771	1,000	<b>1,000</b>
32-FREIGHT & POSTAGE	19	74		300	<b>300</b>
33-UTILITIES					
34-RENTALS & LEASES					
36-MAINTENANCE & REPAIR	2,033	1,216	597	1,200	<b>1,200</b>
37-PRINTING & BINDING		65		800	<b>800</b>
38-ADVERTISING				200	
39-OTHER CONTRACTUAL SERVICES					<b>500</b>
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	2,957	3,102	2,408	2,500	<b>2,500</b>
42-FUEL					
43-JANITORIAL SUPPLIES					
44-DUES & SUBSCRIPTIONS				500	<b>500</b>
45-PERMANENT RECORD BOOKS					
46-PHOTOCOPYING SUPPLIES		375	375	500	
47-MAINTENANCE & REPAIR PARTS	852			1,000	<b>1,000</b>
48-TOOLS & SMALL EQUIP.					

49-OTHER SUPPLIES		36		50	
<b>CAPITAL OUTLAY</b>					
58-MACHINERY & EQUIPMENT	9,760	7,898	11,831	1,000	<b>1,000</b>
59-OTHER CAPITAL OUTLAYS				3,668	<b>3,500</b>
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS				500	<b>500</b>
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES				300	<b>500</b>
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	782	900	559	1,200	<b>1,200</b>
85-TRAVEL				500	
<b>TOTAL-LOCAL EMERGENCY PLANNING COMMITTEE PROGRAM</b>	50,982	49,161	50,813	52,468	<b>53,638</b>

# Sussex County Economic Development Industrial Park Fiscal Budget 2000

ECONOMIC DEVELOPMENT INDUSTRIAL PARK	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	138,307	38,543	50,783	55,779	<b>57,783</b>
12-VISION PLAN	320	100		72	<b>72</b>
13-DENTAL PLAN	2,789	1,298	429	396	<b>396</b>
14-FICA TAXES	10,272	2,829	3,756	4,267	<b>4,420</b>
16-GROUP HOSPITAL	27,112	6,900	4,786	7,650	<b>8,280</b>
19-PENSION PLAN	21,203	13,527	4,975	4,909	<b>5,039</b>
<b>PROFESSIONAL SERVICES</b>					
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH					
32-FREIGHT & POSTAGE					
33-UTILITIES	24,171	16,367	16,709	21,000	<b>16,500</b>
34-RENTALS & LEASES					
35-INSURANCE					
36-MAINTENANCE & REPAIR	5,157	5,047	10,103	4,500	<b>4,500</b>
37-PRINTING & BINDING		400	400	400	<b>400</b>
38-ADVERTISING	13,188	12,295	8,951	7,500	<b>2,500</b>
39-OTHER CONTRACTUAL SERVICES	25,693	79,387	83,682	102,100	<b>100,000</b>
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	282	396	173	700	<b>700</b>
44-DUES & SUBSCRIPTIONS	503	628	35	500	<b>200</b>
46-PHOTOCOPYING SUPPLIES	100		99	100	<b>100</b>
47-MAINTENANCE & REPAIR PARTS	1,221	729	230	1,000	<b>500</b>
48-TOOLS & SMALL					

EQUIP.					
49-OTHER SUPPLIES	1,869	2,111			
<b>CAPITAL OUTLAY</b>					
51-LAND					
52-BUILDINGS					<b>19,420</b>
57-IMPROVEMENTS OTHER THAN BLDGS.	1,022	750	880	4,600	
58-MACHINERY & EQUIPMENT			25,612		
59-OTHER CAPITAL OUTLAYS	159,054	182,432		17,500	<b>5,000</b>
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS EXPENDITURES	355,698	21,244	172,355	20,500	<b>31,118</b>
74-PROGRAMS & PROJECTS	7,035	4,251			
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES	177	320	310	750	<b>750</b>
82-TRAINING & EDUCATION				500	<b>500</b>
83-IN-HOUSE TRAINING					
84-MILEAGE	776	645	727	500	<b>500</b>
85-TRAVEL	422	380	345	500	<b>500</b>
<b>TOTAL Economic Development Industrial Park</b>	796,371	390,579	385,340	255,723	<b>259,178</b>

# Sussex County County Engineer Administration Fiscal Budget 2000

COUNTY ENGINEER ADMINISTRATION	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	257,534	318,925	363,646	391,658	<b>444,294</b>
12-VISION PLAN	370	753	398	576	<b>624</b>
13-DENTAL PLAN	4,308	4,518	2,862	3,168	<b>3,432</b>
14-FICA TAXES	20,087	24,076	26,867	29,962	<b>33,988</b>
16-GROUP HOSPITAL	39,864	46,624	55,315	61,200	<b>71,760</b>
19-PENSION PLAN	41,426	38,621	34,379	34,466	<b>38,742</b>
<b>PROFESSIONAL SERVICES</b>					
24-ENGINEERING					
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	10	131	72	100	<b>150</b>
32-FREIGHT & POSTAGE	523	402	118	300	<b>175</b>
34-RENTALS & LEASES	3,639	5,507	3,050	2,150	<b>4,000</b>
35-INSURANCE					
36-MAINTENANCE & REPAIR	3,922	2,451	750	1,000	<b>750</b>
37-PRINTING & BINDING					
38-ADVERTISING	(177)		112		<b>100</b>
39-OTHER CONTRACTUAL SERVICES					
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	1,119	1,118	1,210	1,300	<b>1,000</b>
42-FUEL				500	<b>500</b>
44-DUES & SUBSCRIPTIONS	220	463	242	350	<b>350</b>
45-PERMANENT RECORD BOOKS		8,730	21	300	<b>300</b>
46-PHOTOCOPYING SUPPLIES	348	406	345	400	<b>200</b>
47-MAINTENANCE & REPAIR PARTS			40	500	<b>250</b>
48-TOOLS & SMALL EQUIP.				100	<b>150</b>

49-OTHER SUPPLIES			139	200	<b>200</b>
<b>CAPITAL OUTLAY</b>					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	16,179	7,251	4,019	2,515	<b>550</b>
59-OTHER CAPITAL OUTLAYS					
<b>OTHER EXPENDITURES</b>					
74-PROGRAMS & PROJECTS	186,763	166,642	2,493		
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES	449	850	845	1,000	<b>800</b>
82-TRAINING & EDUCATION	298	135	104	500	<b>1,000</b>
83-IN-HOUSE TRAINING					
84-MILEAGE	1,485	1,605	979	1,000	<b>750</b>
85-TRAVEL	206	503	864	1,000	<b>800</b>
<b>TOTAL-COUNTY ENGINEER ADMINISTRATION</b>	<b>578,573</b>	<b>629,711</b>	<b>498,870</b>	<b>534,245</b>	<b>604,865</b>

# Sussex County Engineering Public Works Fiscal Budget 2000

<b>COUNTY ENGINEERING PUBLIC WORKS</b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	161,460	138,567	132,481	175,902	<b>182,785</b>
12-VISION PLAN	(5)		80	288	<b>288</b>
13-DENTAL PLAN	(36)	1,517	1,559	1,584	<b>1,584</b>
14-FICA TAXES	12,090	10,451	10,463	13,456	<b>13,983</b>
16-GROUP HOSPITAL	25,005	22,760	23,695	30,600	<b>33,120</b>
19-PENSION PLAN	24,319	22,747	13,727	15,479	<b>15,939</b>
<b>PROFESSIONAL SERVICES</b>					
23-LEGAL					<b>500</b>
24-ENGINEERING					
25-DATA PROCESSING	106	255	11	200	<b>400</b>
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	1,179	1,448	1,523	1,400	<b>1,600</b>
32-FREIGHT & POSTAGE	678	411	650	750	<b>500</b>
36-MAINTENANCE & REPAIR	193	65	185	500	<b>200</b>
37-PRINTING & BINDING					
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	2,577	2,842	3,500	3,000	<b>2,000</b>
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	1,246	1,022	1,025	1,250	<b>1,500</b>
42-FUEL	2,457	2,405	1,698	2,250	<b>1,750</b>
44-DUES & SUBSCRIPTIONS	78	179	107	150	<b>300</b>
45-PERMANENT RECORD BOOKS		95		100	<b>150</b>
46-PHOTOCOPYING SUPPLIES	73				
47-MAINTENANCE & REPAIR PARTS	3,063	1,373	805	1,500	<b>1,000</b>
48-TOOLS & SMALL EQUIP.	198	138	44	200	<b>200</b>
49-OTHER SUPPLIES	322	110	226	200	<b>200</b>
<b>CAPITAL OUTLAY</b>					

57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	3,857	935	2,190	2,850	<b>19,900</b>
59-OTHER CAPITAL OUTLAYS					
<b>OTHER EXPENDITURES</b>					
74-PROGRAMS & PROJECTS	1,639	690	389	750	
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES	1,090	255	450	450	<b>300</b>
82-TRAINING & EDUCATION	564		426	500	<b>350</b>
83-IN-HOUSE TRAINING					
84-MILEAGE	1,539	68	48	100	<b>100</b>
85-TRAVEL	226		201	350	<b>200</b>
<b>TOTAL- County Engineering Public Works</b>	243,918	208,333	195,483	253,809	<b>278,849</b>

**Sussex County  
Engineering  
Public Works  
Solid Waste  
Fiscal Budget 2000**

<b>PUBLIC WORKS SOLID WASTE</b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	90,320	90,460			
12-VISION PLAN	140	130			
13-DENTAL PLAN	271	211			
14-FICA TAXES	6,910	6,801			
16-GROUP HOSPITAL	15,500	15,239			
19-PENSION PLAN	12,352	11,452			
<b>PROFESSIONAL SERVICES</b>					
24-ENGINEERING					
29-OTHER PROF. SERVICES	4,993				
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	1,380	1,386		50	<b>50</b>
32-FREIGHT & POSTAGE	318	299	30	50	<b>50</b>
33-UTILITIES					
34-RENTALS & LEASES					
36-MAINTENANCE & REPAIR	804	65			
37-PRINTING & BINDING					
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	140			10,000	
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	241	102			
46-PHOTOCOPYING SUPPLIES	70	53			
47-MAINTENANCE & REPAIR PARTS					
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES	308				
<b>CAPITAL OUTLAY</b>					
58-MACHINERY & EQUIPMENT	21,180				

59-OTHER CAPITAL OUTLAYS					
<b>OTHER EXPENDITURES</b>					
74-PROGRAMS & PROJECTS	299,737	432,566	359,737	350,000	<b>300,000</b>
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	14,552	15,190	23	150	<b>50</b>
85-TRAVEL			6		<b>50</b>
<b>TOTAL- PUBLIC WORKS SOLID WASTE</b>	469,216	573,954	359,796	360,250	<b>300,200</b>

# Sussex County Airport Maintenance Fiscal Budget 2000

<b><u>AIRPORT MAINTENANCE</u></b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	70,868	15,473	8,784	27,000	<b>27,000</b>
12-VISION PLAN	5		4	48	<b>48</b>
13-DENTAL PLAN	800	242	12	264	<b>264</b>
14-FICA TAXES	5,437	1,184	672	2,066	<b>2,066</b>
16-GROUP HOSPITAL	14,510	2,976	1,368	5,100	<b>5,520</b>
19-PENSION PLAN	3,837	3,418	2,565	2,376	<b>2,354</b>
<b>PROFESSIONAL SERVICES</b>					
23-LEGAL			42		
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	1,458	1,337	1,461	1,550	<b>1,550</b>
32-FREIGHT & POSTAGE					
33-UTILITIES	10,113	10,075	9,172	10,500	<b>12,000</b>
34-RENTALS & LEASES					
35-INSURANCE	8,500	8,500	8,500	9,000	<b>9,000</b>
36-MAINTENANCE & REPAIR	1,529	919	1,240	2,000	<b>4,000</b>
37-PRINTING & BINDING					
38-ADVERTISING			17		
39-OTHER CONTRACTUAL SERVICES				2,000	<b>2,000</b>
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES					
42-FUEL	1,492	692	906	1,600	
47-MAINTENANCE & REPAIR PARTS	4,948	3,221	3,340	4,000	<b>6,000</b>
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
<b>CAPITAL OUTLAY</b>					
52-BUILDINGS			165,500	895,000	<b>132,000</b>
57-IMPROVEMENTS OTHER THAN BLDGS.	71		169,506	22,000	<b>916,000</b>
58-MACHINERY & EQUIPMENT					
59-OTHER CAPITAL OUTLAYS			163,072	250,000	

**OTHER EXPENDITURES**

74-PROGRAMS & PROJECTS	353,998	175,644	164,135	200,000	
<b>TRAVEL AND TRAINING</b>					
82-TRAINING & EDUCATION					
84-MILEAGE					
<b>TOTAL-AIRPORT MAINTENANCE</b>	477,566	223,681	700,296	1,434,504	<b>1,119,802</b>

# Sussex County Library Administration Fiscal Budget 2000

LIBRARY ADMINISTRATION	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	140,094	160,125	176,442	189,849	218,188
12-VISION PLAN	40	100	173	336	384
13-DENTAL PLAN	570	3,316	1,357	1,848	2,112
14-FICA TAXES	10,508	11,876	13,139	14,523	16,691
16-GROUP HOSPITAL	24,790	28,860	32,796	35,700	44,160
19-PENSION PLAN	23,745	22,729	17,181	16,707	19,026
<b>PROFESSIONAL SERVICES</b>					
22-BOARDS & COMMISSIONS	2,750	1,650	1,700	3,000	3,000
23-LEGAL					
29-OTHER PROF. SERVICES		50,000	2,456	121,000	61,428
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	1,288	5,500	7,408	10,000	8,500
32-FREIGHT & POSTAGE	845	1,266	1,690	2,000	1,750
33-UTILITIES	5,753	600			
34-RENTALS & LEASES	4,641	5,024	5,024	5,100	4,360
35-INSURANCE					
36-MAINTENANCE & REPAIR	1,140	1,796	9,531	12,426	15,000
37-PRINTING & BINDING	1,320	2,657	3,152	1,500	1,200
38-ADVERTISING	995	395	381	800	750
39-OTHER CONTRACTUAL SERVICES	4,343	43,794	4,809	6,200	3,200
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	2,920	4,870	5,460	5,380	4,000
42-FUEL	915				
44-DUES & SUBSCRIPTIONS	5,115	6,057	6,291	7,700	8,000
45-PERMANENT RECORD BOOKS	2,961	3,017	3,088	3,000	3,000
46-PHOTOCOPYING SUPPLIES	462	480	689	800	750
47-MAINTENANCE & REPAIR PARTS	288	189	241	600	500
48-TOOLS & SMALL EQUIP.		585	386	50	
49-OTHER SUPPLIES	606	621	750	5,100	1,750

**CAPITAL OUTLAY**

57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	5,470	5,294	19,995	11,043	19,600
59-OTHER CAPITAL OUTLAYS	583,657	352,832	136,340	70,000	
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS EXPENDITURES	150,781	72,998			
74-PROGRAMS & PROJECTS	1,018	3,450	4,071	2,575	2,850
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES	388	935	703	1,500	1,514
82-TRAINING & EDUCATION	1,785	2,082	1,121	1,000	1,500
83-IN-HOUSE TRAINING	325	1,000	3,260	2,500	2,500
84-MILEAGE	1,856	2,132	2,866	4,085	3,500
85-TRAVEL	1,443	4,240	3,597	4,550	5,000
<b>TOTAL-LIBRARY ADMINISTRATION</b>	982,812	800,470	466,097	540,872	<b>454,213</b>



# Sussex County Library Bookmobile Fiscal Budget 2000

<b><u>LIBRARY BOOKMOBILE</u></b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	35,216	38,701	43,335	44,173	<b>45,786</b>
12-VISION PLAN				96	<b>96</b>
13-DENTAL PLAN	323	204	465	528	<b>528</b>
14-FICA TAXES	2,694	2,961	3,315	3,379	<b>3,503</b>
16-GROUP HOSPITAL	8,880	9,360	9,999	10,200	<b>11,040</b>
19-PENSION PLAN	5,140	4,940	3,909	3,887	<b>3,993</b>
<b>PROFESSIONAL SERVICES</b>					
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	199	212	205	300	<b>300</b>
32-FREIGHT & POSTAGE					
36-MAINTENANCE & REPAIR	1,796	1,621	1,901	1,500	<b>1,500</b>
37-PRINTING & BINDING	356	350	350	350	<b>350</b>
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	662	1,165	1,792	1,200	<b>1,000</b>
42-FUEL	2,702	2,204	1,699	2,500	<b>1,700</b>
44-DUES & SUBSCRIPTIONS	1,553	2,114	1,848	1,550	<b>1,800</b>
45-PERMANENT RECORD BOOKS	13,307	15,269	17,019	14,000	<b>14,000</b>
46-PHOTOCOPYING SUPPLIES					
47-MAINTENANCE & REPAIR PARTS	846	659	1,003	750	<b>500</b>
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES	350	634	697	600	<b>750</b>
<b>CAPITAL OUTLAY</b>					
58-MACHINERY & EQUIPMENT	171	5,000	94,720		
59-OTHER CAPITAL OUTLAYS					
<b>OTHER EXPENDITURES</b>					

74-PROGRAMS & PROJECTS	150	137	362	150	<b>150</b>
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES	181	96	165	310	<b>435</b>
82-TRAINING & EDUCATION					
83-IN-HOUSE TRAINING					
84-MILEAGE	172	130	75	250	<b>250</b>
85-TRAVEL			26	650	<b>1,000</b>
<b>TOTAL-LIBRARY BOOKMOBILE</b>	74,698	85,757	182,885	86,373	<b>88,681</b>

# Sussex County Library -Milton- Fiscal Budget 2000

LIBRARY-MILTON	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	49,655	66,206	69,177	83,852	<b>102,105</b>
12-VISION PLAN		53		192	<b>240</b>
13-DENTAL PLAN	152	979	1,112	1,056	<b>1,320</b>
14-FICA TAXES	3,803	4,998	5,310	6,415	<b>7,811</b>
16-GROUP HOSPITAL	8,140	12,870	14,398	20,400	<b>27,600</b>
19-PENSION PLAN	7,244	7,880	6,821	7,379	<b>8,904</b>
<b>PROFESSIONAL SERVICES</b>					
29-OTHER PROF. SERVICES		5,643	4,213		
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	1,940	3,624	3,104	3,550	<b>3,550</b>
32-FREIGHT & POSTAGE					
33-UTILITIES	9,645	9,099	9,634	10,000	<b>9,000</b>
34-RENTALS & LEASES	550	275	20	875	<b>1,068</b>
35-INSURANCE	9,291	9,417	10,311	11,041	<b>13,500</b>
36-MAINTENANCE & REPAIR	1,620	3,598	4,845	10,351	<b>11,573</b>
37-PRINTING & BINDING	205	215	200	200	<b>200</b>
38-ADVERTISING				100	
39-OTHER CONTRACTUAL SERVICES	5,201	1,014		350	<b>350</b>
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	2,219	2,474	2,694	2,500	<b>2,500</b>
44-DUES & SUBSCRIPTIONS	3,754	4,294	4,097	4,400	<b>4,840</b>
45-PERMANENT RECORD BOOKS	14,771	16,152	16,950	14,000	<b>15,400</b>
46-PHOTOCOPYING SUPPLIES	442	312	298	300	<b>300</b>
47-MAINTENANCE & REPAIR PARTS	1,508	707	392	1,000	<b>1,000</b>
48-TOOLS & SMALL EQUIP.		525			
49-OTHER SUPPLIES	2,430	2,793	3,167	2,500	<b>2,500</b>
<b>CAPITAL OUTLAY</b>					
52-BUILDINGS					

57-IMPROVEMENTS OTHER THAN BLDGS.		8,000	7,771		
58-MACHINERY & EQUIPMENT	9,942	5,385	12,941	7,975	<b>6,700</b>
59-OTHER CAPITAL OUTLAYS				15,000	<b>150,000</b>
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS EXPENDITURES					
74-PROGRAMS & PROJECTS	2,158	4,255	52,284	2,150	<b>2,500</b>
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES	401	584	479	600	<b>750</b>
82-TRAINING & EDUCATION	500	1,550			<b>650</b>
83-IN-HOUSE TRAINING					
84-MILEAGE	406	374	418	650	<b>800</b>
85-TRAVEL			42		<b>1,400</b>
<b>TOTAL-MILTON LIBRARY</b>	<b>135,977</b>	<b>173,276</b>	<b>230,678</b>	<b>206,836</b>	<b>376,561</b>

# Sussex County Local Libraries Fiscal Budget 2000

LOCAL LIBRARIES	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
BRIDGEVILLE 75-LIBRARY DISTRIBUTION	59,387	61,533	63,867	67,916	<b>70,464</b>
DELMAR 75-LIBRARY DISTRIBUTION	35,281	36,556	38,890	42,939	<b>45,487</b>
FRANKFORD 75-LIBRARY DISTRIBUTION	53,693	55,633	57,967	62,016	<b>64,564</b>
GEORGETOWN 75-LIBRARY DISTRIBUTION	58,652	60,772	63,106	62,155	<b>64,703</b>
LAUREL 75-LIBRARY DISTRIBUTION	23,342	24,186	26,520	25,569	<b>28,117</b>
LEWES 75-LIBRARY DISTRIBUTION	63,504	65,799	68,133	72,182	<b>74,730</b>
MILLSBORO 75-LIBRARY DISTRIBUTION	51,498	53,359	55,693	54,742	<b>57,290</b>
MILFORD 75-LIBRARY DISTRIBUTION	69,444	71,954	74,288	78,337	<b>80,885</b>
REHOBOTH BEACH 75-LIBRARY DISTRIBUTION	70,140	72,675	75,009	74,058	<b>76,606</b>
SEAFORD 75-LIBRARY DISTRIBUTION	109,409	113,363	115,697	119,746	<b>122,294</b>
SELBYVILLE 75-LIBRARY DISTRIBUTION	66,368	68,767	71,101	70,150	<b>72,698</b>
<b>TOTAL LOCAL LIBRARIES</b>	<b>660,718</b>	<b>684,597</b>	<b>710,271</b>	<b>729,810</b>	<b>757,838</b>

**Sussex County  
Clerk of the Peace  
-School Elections-  
Fiscal Budget 2000**

<b>CLERK OF THE PEACE SCHOOL ELECTIONS</b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS	1,506	1,527	187		
<b>TRAVEL &amp; TRAINING</b>					
84-MILEAGE					
<b>TOTAL CLERK OF PEACE SCHOOL ELECTIONS</b>	1,506	1,527	187	<b>0</b>	<b>0</b>

# Sussex County Recorder of Deeds Fiscal Budget 2000

RECORDER OF DEEDS	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	174,577	203,520	227,573	230,417	<b>348,628</b>
12-VISION PLAN	270	348	526	528	<b>720</b>
13-DENTAL PLAN	1,427	2,127	2,473	2,904	<b>3,960</b>
14-FICA TAXES	12,845	14,969	16,845	17,627	<b>26,670</b>
16-GROUP HOSPITAL	42,180	48,360	53,193	56,100	<b>82,800</b>
19-PENSION PLAN	21,905	24,840	22,084	20,277	<b>30,400</b>
<b>PROFESSIONAL SERVICES</b>					
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	225	160	143	400	<b>350</b>
32-FREIGHT & POSTAGE	9,257	9,624	12,259	12,000	<b>12,000</b>
34-RENTALS & LEASES	2,870	1,180	7,668	7,200	<b>12,960</b>
35-INSURANCE					
36-MAINTENANCE & REPAIR	6,665	3,807	3,012	5,000	<b>5,000</b>
37-PRINTING & BINDING	1,181	111	341	1,500	<b>1,500</b>
38-ADVERTISING					<b>1,500</b>
39-OTHER CONTRACTUAL SERVICES	75,000	77,089	107,326	120,000	<b>120,000</b>
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	1,462	1,758	1,893	2,000	<b>2,200</b>
44-DUES & SUBSCRIPTIONS					
45-PERMANENT RECORD BOOKS	40,783	59,957	70,679	25,000	<b>30,000</b>
46-PHOTOCOPYING SUPPLIES	4,072	6,373	7,203	7,000	<b>7,000</b>
47-MAINTENANCE & REPAIR PARTS			279		
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					<b>750</b>
<b>CAPITAL OUTLAY</b>					
57-IMPROVEMENTS OTHER THAN BLDGS.					
58-MACHINERY & EQUIPMENT	1,462	3,069	391		<b>2,500</b>

59-OTHER CAPITAL OUTLAYS					<b>20,000</b>
<b>OTHER EXPENDITURES</b>					
71-MISCELLANEOUS			394		<b>3,000</b>
74-PROGRAMS & PROJECTS					<b>110,000</b>
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES				500	<b>500</b>
82-TRAINING & EDUCATION				500	<b>500</b>
83-IN-HOUSE TRAINING					
84-MILEAGE	156	96	169	100	<b>100</b>
85-TRAVEL	4		67	150	<b>150</b>
<b>TOTAL-RECORDER OF DEEDS</b>	<b>396,341</b>	<b>457,388</b>	<b>534,518</b>	<b>509,203</b>	<b>823,188</b>

# Sussex County Register of Wills Fiscal Budget 2000

REGISTER OF WILLS	FISCAL 1996 ACTUAL	FISCAL 1997 ACTUAL	FISCAL 1998 ACTUAL	FISCAL 1999 BUDGET	FISCAL 2000 BUDGET
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	95,204	100,625	111,267	101,354	<b>105,398</b>
12-VISION PLAN	200	40	90	240	<b>240</b>
13-DENTAL PLAN	267	1,499	1,264	1,320	<b>1,320</b>
14-FICA TAXES	7,164	7,577	8,383	7,754	<b>8,063</b>
16-GROUP HOSPITAL	19,980	23,790	21,921	25,500	<b>27,600</b>
19-PENSION PLAN	12,706	13,191	10,399	8,919	<b>9,191</b>
<b>PROFESSIONAL SERVICES</b>					
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	81	50	155	120	<b>120</b>
32-FREIGHT & POSTAGE	1,224	1,165	1,292	1,400	<b>1,400</b>
33-UTILITIES					
34-RENTALS & LEASES	2,570				
35-INSURANCE					
36-MAINTENANCE & REPAIR		447	660	650	<b>650</b>
37-PRINTING & BINDING	3,368	2,795	1,455	2,000	<b>2,000</b>
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES	2,785	3,000	2,446	3,000	<b>3,000</b>
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	929	750	657	1,200	<b>1,200</b>
44-DUES & SUBSCRIPTIONS					
45-PERMANENT RECORD BOOKS	639	375	1,119	500	<b>500</b>
46-PHOTOCOPYING SUPPLIES	296	324	459	1,000	<b>1,500</b>
47-MAINTENANCE & REPAIR PARTS					
48-TOOLS & SMALL EQUIP.					
49-OTHER SUPPLIES					
<b>CAPITAL OUTLAY</b>					
57-IMPROVEMENTS OTHER THAN BLDGS.					

58-MACHINERY & EQUIPMENT	609	583	1,016	3,000	<b>8,500</b>
59-OTHER CAPITAL OUTLAYS					
OTHER EXPENDITURES					
74-PROGRAMS & PROJECTS					<b>5,000</b>
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES					
82-TRAINING & EDUCATION				200	<b>400</b>
83-IN-HOUSE TRAINING					
84-MILEAGE					
85-TRAVEL					
<b>TOTAL-REGISTER OF WILLS</b>	148,022	156,211	162,582	158,157	<b>176,082</b>

# Sussex County Sheriff Fiscal Budget 2000

<b>SHERIFF</b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
<b>PERSONAL SERVICES</b>					
11-REGULAR SALARIES	128,666	162,248	160,639	159,477	161,454
12-VISION PLAN	430	40	255	336	336
13-DENTAL PLAN	2,172	1,928	2,366	1,848	1,848
14-FICA TAXES	9,783	12,176	12,139	12,200	12,351
16-GROUP HOSPITAL	28,860	37,440	34,396	35,700	38,640
19-PENSION PLAN	17,543	20,276	15,934	14,034	14,079
<b>PROFESSIONAL SERVICES</b>					
29-OTHER PROF. SERVICES					
<b>CONTRACTUAL SERVICES</b>					
31-TELEPHONE & TELEGRAPH	179	583	1,963	2,800	2,000
32-FREIGHT & POSTAGE	1,550	1,903	2,071	1,500	1,900
33-UTILITIES					
34-RENTALS & LEASES					513
35-INSURANCE	4,976	1,773	1,902	7,700	7,700
36-MAINTENANCE & REPAIR	1,850	3,207	1,270	5,500	5,500
37-PRINTING & BINDING	581	751	728	650	550
38-ADVERTISING					
39-OTHER CONTRACTUAL SERVICES					
<b>SUPPLIES</b>					
41-OFFICE SUPPLIES	1,151	1,693	1,689	1,000	1,000
42-FUEL	2,475	3,414	4,169	4,500	4,000
44-DUES & SUBSCRIPTIONS	30	93		100	600
45-PERMANENT RECORD BOOKS	452	18		600	600
46-PHOTOCOPYING SUPPLIES	603	133	677	700	1,000
47-MAINTENANCE & REPAIR PARTS	1,969	2,631	1,757	2,000	2,200
48-TOOLS & SMALL EQUIP.	2,519	999	906	750	4,094
49-OTHER SUPPLIES	1,466	1,573	159	750	500
<b>CAPITAL OUTLAY</b>					
57-IMPROVEMENTS OTHER					

THAN BLDGS.					
58-MACHINERY & EQUIPMENT	8,276	22,838	51,116	1,000	300
59-OTHER CAPITAL OUTLAYS	30,000			20,000	12,500
<b>OTHER EXPENDITURES</b>					
74-PROGRAMS & PROJECTS					
77-UNIFORMS	3,190	3,359	2,127	2,000	2,000
<b>TRAVEL AND TRAINING</b>					
81-SEMINARS & CONFERENCES					1,000
82-TRAINING & EDUCATION	80	128	575	900	2,500
83-IN-HOUSE TRAINING					500
84-MILEAGE					
85-TRAVEL	24	11		60	100
<b>TOTAL-SHERIFF</b>	248,825	279,215	296,837	276,105	<b>279,765</b>

# Sussex County Contingencies Fiscal Budget 2000

<b>Contingencies</b>	<b>FISCAL 1996 ACTUAL</b>	<b>FISCAL 1997 ACTUAL</b>	<b>FISCAL 1998 ACTUAL</b>	<b>FISCAL 1999 BUDGET</b>	<b>FISCAL 2000 BUDGET</b>
RESERVE FOR CONTINGENCIES	141,548	194,439	223,962	500,000	<b>500,000</b>
APPROPRIATED RESERVE				3,011,000	<b>3,208,000</b>
<b>TOTAL RESERVE FOR CONTINGENCIES</b>	141,548	194,439	223,962	3,511,000	<b>3,708,000</b>

**SUSSEX COUNTY COUNCIL  
DEBT SERVICE - NON-SEWER & WATER BOND ISSUES  
STATEMENT OF ANTICIPATED REVENUES AND EXPENDITURES  
FOR THE YEAR ENDING JUNE 30, 2000**

AMOUNT FOR YEAR  
ENDING JUNE 30,2000

REVENUE:

Taxes	\$560,065
Prior Year General Fund Fund Balance	\$2,077,000
State of Delaware-Courthouse Addition	\$88,817
Road Project Special Assessments	\$19,893
Investment Income	\$15,750
Appropriated Reserve	\$143,661
<b>TOTAL REVENUE</b>	<b>\$2,905,186</b>

EXPENDITURES:

BOND ISSUE 1993 Principal and Interest	\$569,998
BOND ISSUE Debt Reduction	\$2,077,000
COUNTY ADMIN.BUILDING Principal and Interest-RDA Loan	\$173,880
RD LOAN - AIRPORT AND EOC IMPROVEMENTS Principal and Interest-RD Loan	\$43,454
RD LOAN - AIRPORT TERMINAL BLDG. IMPROVEMENTS Principal and Interest-RD Loan	\$40,854
<b>TOTAL EXPENDITURES</b>	<b>\$2,905,186</b>

# Sussex County Community Development & Housing Grant Programs Fiscal Budget 2000

	Total Fiscal 2000 Budget	Community Dev. Grant 2000 Budget	FMHA Rehab Grant 2000 Budget	State Housing Loan Program 2000 Budget
<b>REVENUES:</b>				
Grants	\$1,144,500	\$1,094,500	\$50,000	-
REHAB Loans	\$100,000	-	-	\$100,000
<b>Estimated Revenues For Fiscal 2000</b>	<b>\$1,244,500</b>	<b>\$1,094,500</b>	<b>\$50,000</b>	<b>\$100,000</b>
<b>EXPENDITURES:</b>				
<b>Personal Services</b>				
11-Regular Salaries	\$76,750	\$69,750	\$5,000	\$2,000
14-FICA Taxes	\$5,000	\$5,000	-	-
16-Group Hospital	\$13,900	\$13,900	-	-
<b>Professional Services</b>				
21-Accounting & Auditing	\$1,200	\$1,200	-	-
<b>Contractual Services</b>				
31-Telephone & Telegraph	\$800	\$800	-	-
32-Postage	\$350	\$350	-	-
36-Maintenance & Repair	\$1,200	\$1,200	-	-
39-Other Contractual Services	\$1,138,500	\$995,500	\$45,000	\$98,000
<b>Supplies</b>				
41-Office Supplies	\$1,000	\$1,000	-	-
44-Dues & Subscriptions	\$300	\$300	-	-

<b>Travel and Training</b>				
81-Seminars & Conferences	\$0	-	-	-
82-Training & Education	\$0	-	-	-
84-Mileage	\$5,500	\$5,500	-	-
85-Travel	\$0	-	-	-
<b>Total-Comm.Dev. Housing Programs</b>				
<b>Budget Request For Fiscal 2000</b>	<b>\$1,244,500</b>	<b>\$1,094,500</b>	<b>\$50,000</b>	<b>\$100,000</b>

**SUSSEX COUNTY COUNCIL  
SPECIALIZED TRANSPORTATION PROGRAM  
STATEMENT OF ANTICIPATED REVENUES  
AND EXPENDITURES  
FOR THE YEAR ENDING JUNE 30, 2000**

	<b>AMOUNT FOR YEAR ENDING JUNE 30, 2000</b>
<b>REVENUE:</b>	
<b>Grants - State Transit Corporation</b>	<b>\$643,000</b>
<b>TOTAL REVENUE</b>	<b>\$643,000</b>
<b>EXPENDITURES:</b>	
<b>Grants - Senior Service Centers</b>	<b>\$643,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$643,000</b>

**SUSSEX COUNTY COUNCIL**  
**SEWER AND WATER DISTRICTS**  
**STATEMENT OF TOTAL ANTICIPATED**  
**REVENUE AND EXPENDITURES**  
**FOR THE YEAR ENDED JUNE 30, 2000**

	Amount for Year Ending June 30, 2000
<b>Revenues:</b>	
Assessment Charges	\$6,364,640
Service Charges	\$7,004,051
Investment Income	\$374,060
Permit Fees	\$59,300
Holding Tank & Septage Fees	\$200,000
Customer Fees	\$14,100
Connection Fees	\$509,922
County Contribution - Transfer Tax	\$275,000
Rent & Farm Income	\$43,495
Available Surplus	\$1,052,150
<b>Total Revenue</b>	<b>\$15,896,718</b>
<b>Expenditures:</b>	
Operation and Maintenance	\$6,915,467
Bond Retirement and Interest	\$8,949,106
Repair & Replacement Funds	\$32,145
<b>Total Expenditures:</b>	<b>\$15,896,718</b>

**Sussex County  
Sewer & Water Districts  
Annual Assessment  
& Service Charge Rates  
For the year ending  
JUNE 30, 2000**

DISTRICT	TOTAL ASSESSMENT RATES PER FRONT FOOT		TOTAL SERVICE CHARGE PER EQUIVALENT DWELLING UNIT	
	Fiscal 1999	Fiscal 2000	Fiscal 1999	Fiscal 2000
Dewey Water	\$1.63	\$1.63	\$146.80	\$146.80
Dewey Sewer - Proper	\$0.77	\$0.77	\$243.14	\$243.14
Dewey Sewer - West Rehoboth	\$5.31	\$5.31	\$202.00	\$202.00
Bethany Sewer - Proper	\$0.69	\$0.69	\$205.44	\$205.44
Bethany Sewer - Sussex Shores	\$4.37	\$4.37	\$205.44	\$205.44
Bethany Sewer - North Bethany	\$12.99	\$12.99	\$205.44	\$205.44
Bethany Sewer - Ocean Way Estates	\$3.42	\$3.42	\$205.44	\$205.44
South Bethany Sewer	\$0.75	\$0.75	\$218.42	\$218.42
Fenwick Sewer	\$1.37	\$1.37	\$195.10	\$195.10
Blades Sewer	\$0.95	\$0.95	\$231.63	\$231.63
Henlopen Sewer	\$1.01	\$1.01	\$376.47	\$376.47
Long Neck Sewer	\$3.99	\$3.99	\$157.62	\$157.62
Dagsboro-Frankford Sewer	\$1.52	\$1.52	\$219.41	\$219.41

# Sussex County Council

## - Sewer & Water Districts -

### Comparison of Total Charges

Sewer/Water Bill Comparisons, Assuming 1 EDU and  
Average Front Foot\* Assessment Bill for both Collection  
and for Transmission/Treatment

	Dewey Water District	Dewey Sewer District	Bethany Sewer District	South Bethany Sewer District
<b>Fiscal 2000 Total Charges:</b>				
Service Charge	\$146.80	\$243.14	\$205.44	\$218.42
Assessment Charge	\$114.10	\$53.90	\$44.16	\$41.25
Total Bill	\$260.90	\$297.04	\$249.60	\$259.67
<b>Fiscal 1999 Actual Charges:</b>				
Service Charge	\$146.80	\$243.14	\$205.44	\$218.42
Assessment Charge	\$114.10	\$53.90	\$44.16	\$41.25
Total Bill	\$260.90	\$297.04	\$249.60	\$259.67
<b>Increase/(Decrease) Comparing Fiscal 2000 to Fiscal 1999</b>				
Service Charge	\$0.00	\$0.00	\$0.00	\$0.00
Assessment Charge	\$0.00	\$0.00	\$0.00	\$0.00
Total Bill	\$0.00	\$0.00	\$0.00	\$0.00
<b>Percent Increase/(Decrease)</b>				
	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
*NOTE: Average Front Footage per billable account by District	70	70	64	55

	Fenwick Sewer District	Blades Sewer District	Henlopen Sewer District	Sussex Shores Sewer District
<b>Fiscal 2000 Total Charges:</b>				
Service Charge	\$195.10	\$231.63	\$376.47	\$205.44
Assessment Charge	\$95.90	\$84.55	\$123.22	\$297.16
Total Bill	\$291.00	\$316.18	\$499.69	\$502.60
<b>Fiscal 1999 Actual Charges:</b>				

Service Charge	\$195.10	\$231.63	\$376.47	\$205.44
Assessment Charge	\$95.90	\$84.55	\$123.22	\$297.16
Total Bill	\$291.00	\$316.18	\$499.69	\$502.60
<b>Increase/(Decrease) Comparing Fiscal 2000 to Fiscal 1999</b>				
Service Charge	\$0.00	\$0.00	\$0.00	\$0.00
Assessment Charge	\$0.00	\$0.00	\$0.00	\$0.00
Total Bill	\$0.00	\$0.00	\$0.00	\$0.00
<b>Percent Increase/(Decrease)</b>				
	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
*NOTE: Average Front Footage per billable account by District	70	89	122	68

	North Bethany Sewer District	Long Neck Sewer District	Dagsboro-Frankford Sewer District	West Rehoboth Sewer District
<b>Fiscal 2000 Total Charges:</b>				
Service Charge	\$205.44	\$157.62	\$219.41	\$202.00
Assessment Charge	\$896.31	\$315.21	\$180.88	\$472.59
Total Bill	\$1,101.75	\$472.83	\$400.29	\$674.59
<b>Fiscal 1999 Actual Charges:</b>				
Service Charge	\$205.44	\$157.62	\$219.41	\$202.00
Assessment Charge	\$896.31	\$315.21	\$180.88	\$472.59
Total Bill	\$1,101.75	\$472.83	\$400.29	\$674.59
<b>Increase/(Decrease) Comparing Fiscal 2000 to Fiscal 1999</b>				
Service Charge	\$0.00	\$0.00	\$0.00	\$0.00
Assessment Charge	\$0.00	\$0.00	\$0.00	\$0.00
Total Bill	\$0.00	\$0.00	\$0.00	\$0.00
<b>Percent Increase/(Decrease)</b>				
	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
*NOTE: Average Front Footage per billable account by District	69	79	119	89

	Ocean Way Est. Sewer District
<b>Fiscal 2000 Total Charges:</b>	

Service Charge	\$205.44
Assessment Charge	\$283.86
Total Bill	\$489.30
<b>Fiscal 1999 Actual Charges:</b>	
Service Charge	\$205.44
Assessment Charge	\$283.86
Total Bill	\$489.30
<b>Increase/(Decrease) Comparing Fiscal 2000 to Fiscal 1999</b>	
Service Charge	\$0.00
Assessment Charge	\$0.00
Total Bill	\$0.00
<b><i>Percent Increase/(Decrease)</i></b>	
	<b><i>0.00%</i></b>
*NOTE: Average Front Footage per billable account by District	83

# Sussex County Water and Sewer Operations Budget for Fiscal 2000

OPERATIONS EXPENSES	TOTAL BUDGET FOR FISCAL 2000
<b>30-CONTRACTUAL SERVICES:</b>	
31-WATER PURCHASED	320,000
32-WASTEWATER TREATMENT	486,000
33-POWER PURCHASED	562,100
38-OTHER UTILITIES	56,035
<b>40-SUPPLIES:</b>	
41-OPERATING SUPPLIES & EXPENSES	46,009
45-CHEMICALS	46,500
45-TRANSPORTATION EXPENSE	151,000
47-FARMING	61,250
48-TOOLS & SMALL EQUIPMENT	2,500
49-OTHER SUPPLIES	10,000
<b>70-OTHER EXPENDITURES:</b>	
71-MISCELLANEOUS EXPENDITURES	15,000
<b>80-TRAVEL AND TRAINING:</b>	
82-TRAINING & EDUCATION	14,000
<b>TOTAL OPERATIONS EXPENSES</b>	<b>1,770,394</b>
<b>MAINTENANCE EXPENSES</b>	
<b>10-PERSONAL SERVICES:</b>	
11-OPERATIONS & MAINTENANCE SALARIES	1,465,897
12-VISION PLAN	2,688
13-DENTAL PROGRAM	14,784
14-FICA TAXES	112,141
15-BLOOD BANK	0
16-GROUP HOSPITAL	305,760
17-WORKMEN'S COMPENSATION	53,359
18-UNEMPLOYMENT	0
19-PENSION CONTRIBUTIONS	127,826

<b>40-MAINTENANCE:</b>	
41-STRUCTURES	<b>8,500</b>
42-COLLECTION SYSTEM	<b>13,500</b>
43-SERVICE LINES	<b>2,000</b>
44-PUMPING SYSTEM	<b>81,500</b>
45-TREATMENT PLANT	<b>66,000</b>
46-HYDRANTS	<b>4,000</b>
47-METERS	<b>3,000</b>
48-WATER MAINS	<b>1,000</b>
49-OUTFALL	<b>3,200</b>
<b>80-TRAVEL AND TRAINING:</b>	
84-MILEAGE EXPENSE	<b>1,300</b>
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>2,266,455</b>
<b>CAPITAL OUTLAYS</b>	
<b>50-WATER UTILITY:</b>	
51-LAND & LAND RIGHTS	<b>7,500</b>
52-STRUCTURES & IMPROVEMENTS	<b>0</b>
53-DISTRIB RESERVE & ELEVATED TANKS	<b>0</b>
54-MAINS	<b>0</b>
55-SERVICES	<b>3,000</b>
56-METERS	<b>0</b>
57-METER ACCESSORIES	<b>500</b>
58-HYDRANTS	<b>0</b>
59-PUMPING EQUIPMENT	<b>0</b>
<b>51-COLLECTION SYSTEM:</b>	
51-LAND & LAND RIGHTS	<b>24,500</b>
52-STRUCTURES & IMPROVEMENTS	<b>0</b>
53-FORCE MAINS	<b>2,000</b>
54-GRAVITY SEWERS	<b>62,000</b>
55-MANHOLES	<b>2,000</b>
<b>52-PUMPING SYSTEM</b>	
51-LAND & LAND RIGHTS	<b>0</b>
52-STRUCTURES & IMPROVEMENTS	<b>0</b>
53-RECEIVING WELLS & PUMP PITS	<b>7,600</b>
54-PUMPING EQUIPMENT	<b>97,200</b>
<b>53-TREATMENT AND DISPOSAL PLANT:</b>	
51-LAND & LAND RIGHTS	<b>0</b>
52-STRUCTURES & IMPROVEMENTS	<b>53,110</b>
53-TREATMENT & DISPOSAL EQUIPMENT	<b>53,200</b>
54-OUTFALL SEWER	<b>0</b>

59-OTHER TREATMENT & DISPOSAL EQUIP	120,000
<b>54-GENERAL PLANT:</b>	
51-LAND & LAND RIGHTS	0
52-STRUCTURES & IMPROVEMENTS	0
53-OFFICE FURNITURE & EQUIPMENT	21,348
54-TRANSPORTATION EQUIPMENT	44,450
55-TOOLS & WORK EQUIPMENT	38,968
56-LABORATORY EQUIPMENT	675
57-MISCELLANEOUS GENERAL PROPERTY	357,000
<b>58-INTANGIBLE CAPITAL OUTLAYS</b>	
51-INTANGIBLE PLANT	0
<b>TOTAL CAPITAL OUTLAYS</b>	<b>895,051</b>
<b>ADMIN. &amp; GENERAL - ENGINEERING ADMINISTRATION</b>	
<b>10-PERSONAL SERVICES:</b>	
11-SALARIES	530,434
12-VISION PLAN	912
13-DENTAL PLAN	5,016
14-FICA TAXES	40,578
16-GROUP HOSPITAL	103,740
17-WORKMEN'S COMPENSATION	7,957
19-PENSION CONTRIBUTIONS	46,254
<b>20-PROFESSIONAL SERVICES:</b>	
21-ACCOUNTING	14,850
23-LEGAL	24,400
24-ENGINEERING	0
25-DATA PROCESSING	70,000
<b>30-CONTRACTUAL SERVICES</b>	
31-TELEPHONE	20,000
34-RENTALS & LEASES	47,175
35-INSURANCE EXPENSE	243,600
36-MAINTENANCE EXPENSE	2,889
<b>40-SUPPLIES</b>	
41-OFFICE SUPPLIES & EXPENSES	32,759
<b>70-OTHER EXPENDITURES</b>	
71-MISCELLANEOUS EXPENDITURES	0
72-CONTINGENCIES	89,491
<b>80-TRAVEL &amp; TRAINING</b>	
81-SEMINARS & CONFERENCES	3,450
82-TRAINING & EDUCATION	7,868

84-MILEAGE	1,413
85-TRAVEL	7,500
<b>TOTAL ADMINISTRATIVE AND GENERAL-ENGINEERING ADMINISTRATION</b>	
	1,300,286
<b>UTILITY BILLING</b>	
<b>64-GENERAL EXPENSES:</b>	
<b>10-PERSONAL SERVICES:</b>	
11-SALARIES	221,334
12-VISION PLAN	432
13-DENTAL PLAN	2,376
14-FICA TAXES	16,932
15-GROUP HOSPITAL	49,140
16 WORKMEN'S COMPENSATION	0
19-PENSIONS	19,300
18-UNEMPLOYMENT	0
<b>20-PROFESSIONAL SERVICES:</b>	
22-BOARDS & COMMISSIONS	3,625
23-LEGAL	500
25-DATA PROCESSING	42,000
<b>30-CONTRACTUAL SERVICES</b>	
32-POSTAGE	29,000
34-RENTAL & LEASES	15,000
36-MAINTENANCE EXPENSE	1,200
<b>40-SUPPLIES</b>	
41-OPERATING SUPPLIES & EXPENSES	20,500
<b>50-CAPITAL OUTLAYS:</b>	
53-OFFICE FURNITURE & EQUIPMENT	2,500
57-MISCELLANEOUS GENERAL PROPERTY	0
<b>70-OTHER EXPENDITURES</b>	
71-MISCELLANEOUS EXPENDITURES	0
<b>80-TRAVEL &amp; TRAINING</b>	
81-SEMINARS & CONFERENCES	1,000
82-TRAINING & EDUCATION	500
84-MILEAGE	500
85-TRAVEL	100
<b>65-SPECIAL EXPENSES:</b>	
23-LEGAL	0
26-RATE HEARINGS	0

TOTAL UTILITY BILLING	425,939
<b>COST CENTER ACCOUNTING</b>	
<b>66 ADMINISTRATIVE AND GENERAL-ACCOUNTING</b>	
93 - REIMBURSEMENT TO GENERAL FUND	129,889
<b>69 ADMINISTRATIVE AND GENERAL- TAX OFFICE</b>	
93 - REIMBURSEMENT TO GENERAL FUND	16,442
<b>70 ADMINISTRATIVE AND GENERAL-ASSESSMENT</b>	
93 - REIMBURSEMENTS TO GENERAL FUND	9,043
<b>80 ADMINISTRATIVE AND GENERAL -PERSONNEL</b>	
93 - REIMBURSEMENTS TO GENERAL FUND	40,740
<b>ADMINISTRATIVE AND GENERAL -COUNTY COUNCIL</b>	
93 - REIMBURSEMENTS TO GENERAL FUND	0
<b>ADMINISTRATIVE AND GENERAL -COUNTY ADMINISTRATION</b>	
93 - REIMBURSEMENTS TO GENERAL FUND	8,783
<b>ADMINISTRATIVE AND GENERAL -LEGAL DEPARTMENT</b>	
93 - REIMBURSEMENTS TO GENERAL FUND	0
<b>ADMINISTRATIVE AND GENERAL - FINANCIAL ADMINISTRATION</b>	
93 - REIMBURSEMENTS TO GENERAL FUND	23,590
<b>ADMINISTRATIVE AND GENERAL - ENGINEERING ADMINISTRATION</b>	
93 - REIMBURSEMENTS TO GENERAL FUND	28,853
TOTAL COST ACCOUNTING CENTERS	257,340
<b>TREATMENT BOND DEBT SERVICE COSTS:</b>	
<b>BOND PAYMENTS DUE</b>	<b>1,592,866</b>
<b>COST SUMMARY</b>	
TOTAL OPERATIONS EXPENSES	1,770,394
TOTAL MAINTENANCE EXPENSES	2,266,455
TOTAL CAPITAL OUTLAYS	895,051
TOTAL ENGINEERING ADMINISTRATION	1,300,286
TOTAL UTILITY BILLING	425,939
TOTAL COST CENTER ACCOUNTING	257,340
TOTAL TREATMENT BOND DEBT SERVICE	1,592,866
TOTAL WATER AND SANITARY SEWER DISTRICT OPERATIONS AND MAINTENANCE ANTICIPATED EXPENDITURES	8,508,331





UPGRADE STUDY	50,000				50,000				
SOUTHCOASTAL REGIONAL PUMP STATION	1,200,000							1,200,000	
WEST REHOBOTH - PHASE III	12,600,000		150,000					6,225,000	6,225,000
WEST REHOBOTH - POLE BARN	18,000				18,000				
WEST REHOBOTH - SEWER STUDY	65,000				65,000				
YACHT BASIN ROAD SEWER COLLECTION SYSTEM	181,000							181,000	
YEAR 2000 PLAN	344,000				344,000				
<b>TOTAL</b>	<b>28,830,620</b>	<b>497,720</b>	<b>1,627,000</b>	<b>474,000</b>	<b>994,200</b>	<b>509,400</b>	<b>1,189,300</b>	<b>15,781,000</b>	<b>7,758,000</b>