

**BUILDING CODE**

MAIN OFFICE (302) 855-7860  
MAIN OFFICE (FAX) (302) 855-7821  
buildingcodeinfo@sussexcountype.gov

INSPECTION OFFICE (302) 858-5500  
buildinginspections@sussexcountype.gov



**Sussex County**

DELAWARE  
sussexcountype.gov

ANDY WRIGHT  
CHIEF OF BUILDING CODE

**Manufactured Home Installer**  
**Information Sheet**

Installation of this manufactured home **must** be performed by a Delaware certified installer. District/Map/Parcel# \_\_\_\_\_  
Park Name \_\_\_\_\_  
Manufactured Home Installer \_\_\_\_\_  
Delaware License Number \_\_\_\_\_

1. Footing Inspection

- To be made prior to placing concrete in footers & all reinforcement to be tied in place
- Additional inspections required **ONLY** In Flood Zone (after the footing is poured and before the tie down)
  - Pier #1
    - Reinforcing bars installed in footing up through block pier set & cores open for inspection
  - Pier #2
    - Pier cores filled with concrete prior to cap being set
  - Pier #3
    - Unit set with pier caps on & parged with fiber bonding material

2. Tie down Inspection

- To be made prior to installation of skirting

3. Final Inspection

- Final electric & plumbing stickers (includes electric service and drain only hook ups)
- Skirting installed
- 911 address
- Access to the home (steps)



A fee of \$120.00 is required for up to four (4) inspections.

Any additional inspections will be charged \$40.00 per trip.

Certificate of completion/occupancy will not be issued until all fees are paid.

Contact Person: \_\_\_\_\_ Phone# \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

A 24-hour notice is required for all inspection requests.

Call (302) 858-5500 to schedule all inspections or you may also use the [Inspection Request](#) web form,  
found at the bottom of:

[www.sussexcountyde.gov](http://www.sussexcountyde.gov)

Installation plans must be on job site and accessible to inspectors.