

Sussex County  
Assessment Division  
PO Box 589  
Georgetown, DE 19947



Phone: (302) 855-7824  
sussexcountyde.gov

## ASSESSMENT DIVISION Application for Exemption from Property Taxes

Parcel Number:

Date:

Owner's Name:

Address of Parcel:

Address of Tax Bill:

Type of Exemption sought: (**check only one**)

Educational

Charitable

Religious

Parkland

1. Describe the exempt activities that take place on the property. Explain type(s) of recreational use and frequency of such use. Attach extra sheet if necessary.
2. Is any part of this property ever rented? **YES** **NO** If YES, attach explanation describing tenants, the leased premises, duration of rental period, and all other information pertinent to this issue.
3. Is there a fee schedule for use of facilities or receipt of services? **YES** **NO** If YES, attach fee schedule.
4. If seeking exemption as a **Charity**, attach a copy of 501(c)3 letter from the Internal Revenue Service and **either a copy of the certificate of formation evidencing the organization's formation prior to July 14, 1988 unless such organization is exempted under 9 Del. C. § 8106.**
5. If seeking exemption as **Religious (church)** or **Charity**, provide documentation showing the property is held for charitable purposes and not held by way of investment per 9 Del. C. §. 8105.
6. If seeking exemption as **Parkland**, attach a copy of the Certificate of Incorporation, By-Laws, and Declaration. Homeowner's Associations attach a copy of form 1120H. Parkland exemptions must meet guidelines set forth in 9 Del. C. § 8110 Code.
7. Other (with reference to specific Delaware Code provision):

I HEREBY AFFIRM THAT ALL INFORMATION PROVIDED HEREIN IS TRUE TO THE BEST OF MY KNOWLEDGE.

Organization

Signature and Title

Telephone Number

Date