

ASSESSMENT

CHRIS KEELER
DIRECTOR
(302) 855-7824 T
(302) 855-7828 F



Sussex County

DELAWARE
sussexcountyde.gov

**SUSSEX COUNTY ASSESSMENT OFFICE
APPLICATION FOR EXEMPTION FROM PROPERTY TAXES**

Completed application must be received by June 1 to be eligible for exemption for the upcoming tax year.

Parcel Number:

Date:

Owner's Name:

Address of Parcel:

Address of Tax Bill:

Type of Exemption sought (**check only one**)

Educational

Charitable

Religious

Parkland

- Describe the exempt activities which take place on the property. Explain type(s) of recreational use and frequency of such use. Attach extra sheet if necessary.
- Is any part of this property ever rented? **YES** **NO** If YES, attach explanation describing tenants, the leased premises, duration of rental period, and all other information pertinent to this issue.
- Is there a fee schedule for use of facilities or receipt of services? **YES** **NO** If YES, attach fee schedule.
- If seeking exemption as a **Charity**, attach a copy of 501(c)3 letter from the Internal Revenue Service and **either a copy of the certificate of formation evidencing the organization's formation prior to July 14, 1988 unless such organization is exempted under 9 Del. C. § 8106.**
- If seeking exemption as **Religious (church)** or **Charity**, provide documentation showing the property is held for charitable purposes and not held by way of investment per 9 Del. C. §. 8105.
- If seeking exemption as **Parkland**, attach a copy of the Certificate of Incorporation, By-Laws, and Declaration. Homeowner's Associations attach a copy of form 1120H. Parkland exemptions must meet guidelines set forth in 9 Del. C. § 8110 Code.
- Other (with reference to specific Delaware Code provision):

I HEREBY AFFIRM THAT ALL INFORMATION PROVIDED HEREIN IS TRUE TO THE BEST OF MY KNOWLEDGE.

Organization

Signature and Title

Telephone Number

Date

