



OFFICE OF  
**REGISTER OF WILLS OF SUSSEX COUNTY**  
STATE OF DELAWARE

5 EAST PINE STREET, P.O. BOX 743  
GEORGETOWN, DE 19947  
(302) 855-7875

March 17, 2020

Whereas, the Office of the Register of Wills is a branch of County government. The County Administration has made it clear that it is necessary to act with flexibility in connection with the COVID-19 health emergency, so to ensure the public safety (including our employees) and the continued functionality of government services.

Whereas, our Office is also part of the Court of Chancery. The Chancellor has ordered that all Court business be conducted by telephonic or other electronic means.

Therefore, our Office shall institute the following policies, effective Thursday, March 19, 2020, at 8:30 a.m. and until further notice:

1. Our Office is closed to walk-in service. Customer needs will be handled BY APPOINTMENT ONLY and APPOINTMENTS WILL BE CONDUCTED BY TELEPHONE OR OTHER ELECTRONIC MEANS. To make an appointment, please call (302) 855-7875 or email [willsinfo@sussexcountyde.gov](mailto:willsinfo@sussexcountyde.gov).
2. We are confident that during this health emergency, probate issues can be resolved through correspondence with our Office. We are also confident that small estate affidavits will continue to be issued via correspondence without much disruption.
3. All forms and instructional resources are already online at <https://sussexcountyde.gov/register-will-forms>.
4. Staff has been directed to focus their collective time and energy in working with the public through correspondence.

So Ordered,

Cynthia Green  
Register of Wills