

COUNTY COUNCIL

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Sussex County

DELAWARE
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SUSSEX COUNTY COUNCIL

A G E N D A

MAY 25, 2021

10:00 A.M.

AMENDED on May 20, 2021 at 3:30 p.m.

PLEASE REVIEW MEETING INSTRUCTIONS AT THE BOTTOM OF THE AGENDA

Call to Order

Approval of Agenda

Approval of Minutes – May 4 and 11, 2021

Reading of Correspondence

Public Comments

Consent Agenda

- 1. Use of Existing Wastewater Infrastructure Agreement, IUA-S-20-50
Nicola’s Family Pizza Restaurant Project, West Rehoboth Area**

Todd Lawson, County Administrator

- 1. Proclamation – Community Action Month**
- 2. Discussion and Possible Action related to the Collection of Accommodations Tax**
- 3. Administrator’s Report**

10:15 a.m. Public Hearing

Roxanna Apartment Annexation into the Millville Area of the Sussex County Unified Sanitary Sewer District



Todd Lawson, County Administrator

1. Fiscal Year 2022 – Budget Presentation
2. Discussion and Possible Introduction of Proposed Ordinances:

“AN ORDINANCE ESTABLISHING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2022”

“AN ORDINANCE TO AMEND CHAPTER 62, ARTICLE V, §62-16 OF THE CODE OF SUSSEX COUNTY TO INSTITUTE FEES CHARGED BY THE CLERK OF THE PEACE TO PERFORM MARRIAGE CEREMONIES AND RENEWAL OF MARRIAGE VOWS AFTER NORMAL BUSINESS HOURS AND ON WEEKENDS AND TO INCREASE THE FEES FOR NON-DELAWARE RESIDENTS FOR OUT-OF-OFFICE CEREMONIES”

“AN ORDINANCE ESTABLISHING ANNUAL SERVICE CHARGES, ANNUAL ASSESSMENT RATES FOR COLLECTION AND TRANSMISSION AND/OR TREATMENT, AND CONNECTION CHARGES FOR ALL SUSSEX COUNTY WATER AND SANITARY SEWER DISTRICTS”

William Pfaff, Economic Development Director

1. Economic Development Excite Sussex Loan Approval

Hans Medlarz, County Engineer

1. South Coastal Regional Wastewater Facility Treatment Process Upgrade No. 3 and Rehoboth Beach Wastewater Treatment Plant Capital Improvement Program, Phase 2
 - A. General Construction, Project C19-11, Change Order No. 10
2. Inland Bays Regional Wastewater Facility: Biosolids and Septage Facilities, Project 18-19
 - A. Final Balancing Change Order and Substantial Completion
3. Herring Creek Sanitary Sewer District: North Gravity Sewer and Force Main, Project S20-07
 - A. Change Order No. 4
4. Western Sussex Transmission Facilities
 - A. Contract 4, Project S19-28 – Change Order No. 5 and Substantial Completion

5. Public Works FY 2022 General Labor & Equipment Contract, Project 22-01

A. Project Bid Action

B. Contract Extension

John Ashman, Director of Utility Planning and Design

1. Request to Prepare and Post Notices

A. Zinzer Properties of the Miller Creek Area of the Sussex County Unified Sanitary Sewer District

B. Cardinal Grove Annexation of the West Rehoboth Area of the Sussex County Unified Sanitary Sewer District

C. Higgins Re/Max Annexation of the Blades Area of the Sussex County Unified Sanitary Sewer District

Grant Requests

1. Millsboro Historical Society for Godwin School maintenance

2. City of Seaford for the Police Department's Citizen's Police Academy

3. Town of Laurel for the Independence Day Committee's July 4th fireworks display

4. Seaford Historical Society for programs and expenses

5. Delaware Seaside Railroad Club for building remodel expenses

Introduction of Proposed Zoning Ordinances

Council Members' Comments

***Executive Session – Potential Litigation, Land Acquisition and Personnel pursuant to 29 Del.C. §10004(b)**

Possible action on Executive Session items

Adjourn

In accordance with 29 Del.C. §10004(e)(2), this Agenda was posted on May 18, 2021 at 4:20 p.m. and at least seven (7) days in advance of the meeting.

This Agenda was prepared by the County Administrator and is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the meeting.

Agenda items may be considered out of sequence.

Further meeting access instructions are listed below.

¹ Per 29 Del. C. § 10004 (e) (5) and Attorney General Opinion No. 13-IB02, this agenda was amended under Executive Session to include Potential Litigation listed therein. The agenda amendment was required to address matters which need immediate Council attention and which arose after the initial posting of the agenda but before the start of the Council meeting.

-MEETING INSTRUCTIONS-

The Sussex County Council is holding this meeting under the authority issued by Governor John C. Carney through Proclamation No. 17-3292.

The public is encouraged to view the meeting on-line. Any person attending in-person will be required to go through a wellness and security screening, including a no-touch temperature check. The public will be required to wear a facial mask.

Chambers seating capacity is limited and seating assignments will be enforced.

The meeting will be streamed live at <https://sussexcountype.gov/council-chamber-broadcast>.

The County is required to provide a dial-in number for the public to comment during the appropriate time of the meeting. **Note, the on-line stream experiences a 30-second delay.** Any person who dials in should listen to the teleconference audio to avoid the on-line stream delay.

To join the meeting via telephone, please dial:

Conference Number: 1-302-394-5036

Conference Code: 570176

Members of the public joining the meeting on the telephone will be provided an opportunity to make comments under the Public Comment section of the meeting and during the respective Public Hearing.

The Council meeting materials, including the “packet”, are electronically accessible on the County’s website at: <https://sussexcountype.gov/agendas-minutes/county-council>.

If any member of the public would like to submit comments electronically, please feel free to send them to rgriffith@sussexcountype.gov. All comments shall be submitted by 4:30 P.M. on Monday, May 24, 2021.

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