

**COUNTY COUNCIL**

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**Sussex County**

DELAWARE  
sussexcountyde.gov  
(302) 855-7743

**SUSSEX COUNTY COUNCIL**

**A G E N D A**

**October 29, 2024**

**12:30 P.M.**

**Call to Order**

**Approval of Agenda**

**Approval of Minutes - October 15, 2024**

**Reading of Correspondence**

**Public Comments**

**Todd Lawson, County Administrator**

1. **Recognition – Delaware Team Award of the Year**
2. **Recognition of Retiree – Raymond Alt**
3. **Administrator’s Report**

**Gina Jennings, Finance Director**

1. **Discussion and Possible Introduction of a Proposed Ordinance entitled “AN ORDINANCE TO AMEND CHAPTER 103, ARTICLE VI (“LODGING TAX”) OF THE CODE OF SUSSEX COUNTY TO INCLUDE THE IMPOSITION OF A LODGING TAX OF THREE PERCENT (3%) OF THE RENT FOR SHORT-TERM RENTALS IN THE UNINCORPORATED AREAS OF SUSSEX COUNTY IN ACCORDANCE WITH 9DEL. C.§ 8112(c) AND 30 DEL. C. § 6201”**



**Mike Harmer, County Engineer**

1. **JP Court Annex, Project C25-06**
  - A. **Tevebaugh Architects – Expansion Feasibility Study**

**Robert Bryant, Airport Manager**

1. **Construct Parallel Taxiway B, Phase II, Project A24-15**
  - A. **Recommendation to Award**
  - B. **Delta Airport Consultants – Task Order 5**

**Hans Medlarz, Project Engineer**

1. **IBRWF – Loop Project, Project No. S24-01**
  - A. **Delmarva Power Agreement**
2. **South Coastal WRF Treatment Process Upgrade No.3 &**
  - A. **B.W. Electric – Change Order 28, Electrical Construction Project C19-17**
3. **Approval of the revised Wastewater Service Agreement between the City of Seaford and the Unified Sanitary Sewer District**

**Grant Requests**

1. **Greater Lewes Foundation for their Shaffer Foundation 4th Annual Rally for Responders**
2. **SODELO (Southern Delaware Orchestra) for their 2024 winter concerts**
3. **Town of Georgetown for the Mayor’s Return Day reception**
4. **Mariner Middle School (BPA) for their Business Professional of America program**
5. **Town of Greenwood for policing equipment**
6. **Laurel Lions Club Foundation for a recreation complex**
7. **Grace-N-Mercy Ministries for their Thanksgiving community dinner**
8. **Bridgeville Public Library for a Mini-Library**
9. **Cornerstone Community Center for their kids against tobacco program**
10. **Town of Blades for their annual kids Christmas party**
11. **Nanticoke Senior Center for an educational media center**
12. **Seaford Tomorrow for their Friday Night Live event**
13. **First State Community Action Agency for their Anniversary Celebration**

## Introduction of Proposed Zoning Ordinances

### Council Members' Comments

#### Executive Session - Land Acquisition pursuant to 29 Del.C.§10004(b)

#### Possible action on Executive Session Items

##### 1:30 p.m. Public Hearings

1. **Leeward Chase II Annexation of the Sussex County Unified Sanitary Sewer District (Airpark Area)**
2. **Woods at Agnola Beach Annexation of the Sussex County Unified Sanitary Sewer District (Angola Neck Area)**
3. **[Conditional Use No. 2523 filed on behalf of Tayra Trinidad](#)**

**“AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR A NAIL SALON BUSINESS TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN BALTIMORE HUNDRED, SUSSEX COUNTY, CONTAINING 0.55 ACRE, MORE OR LESS” (property lying on the east side of Powell Farm Road [S.C.R. 365], approximately 384 feet north of Burbage Road [S.C.R. 353]) (911 Address: 32379 Powell Farm Road, Frankford) (Tax Map Parcel: 134-11.00-219.03) (Zoning: AR-1 [Agricultural Residential District])**

4. **[Change of Zone No. 2018 filed on behalf of James Yerkie, II](#)**

**“AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN MR MEDIUM RESIDENTIAL DISTRICT TO AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN CEDAR CREEK HUNDRED, SUSSEX COUNTY, CONTAINING 1.53 ACRES, MORE OR LESS” (property lying on the east side of Old Shawnee Road [S.C.R. 619] approximately 0.35-mile northeast of Shawnee Road [Rt. 36]) (911 Address: N/A) (Tax Map Parcel: 130-3.00-170.04) (Zoning: MR [Medium Density Residential District])**

5. **[Ordinance No. 23-01](#)**

**AN ORDINANCE TO AMEND THE SUSSEX COUNTY SEWER TIER MAP OF THE COMPREHENSIVE PLAN FROM THE TIER 4 AREA (SYSTEM OPTIONAL AREAS) TO THE TIER 2 (SUSSEX COUNTY PLANNING AREA) IN RELATION TO TAX PARCELS 433-11.00-17.00 and 433-11.00-17.01. The properties are lying on the east side of Dupont Boulevard (Route 113) on the north and south sides of Delaware Avenue (S.C.R. 54A), at the intersection of Dupont Boulevard (Route 113) and Delaware Avenue (S.C.R. 54A). 911 Addresses: 34910 & 33913 Delaware Avenue, Frankford. Tax Map Parcels: 433-11.00-17.00 & 17.01. Zoning: C-1 (General Commercial District).**

### Adjourn

**-MEETING DETAILS-**

**In accordance with 29 Del.C. §10004(e)(2), this Agenda was posted on October 22, 2024 at 4:15 p.m. and at least seven (7) days in advance of the meeting.**

**This Agenda was prepared by the County Administrator and is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the meeting.**

**Agenda items may be considered out of sequence.**

**The meeting will be streamed live at <https://sussexcountype.gov/council-chamber-broadcast>.**

**The County provides a dial-in number for the public to comment during the appropriate time of the meeting. **Note, the on-line stream experiences a 30-second delay.****

**Any person who dials in should listen to the teleconference audio to avoid the on-line stream delay.**

**To join the meeting via telephone, please dial:**

**Conference Number: 1-302-394-5036**

**Conference Code: 570176**

**Members of the public joining the meeting on the telephone will be provided an opportunity to make comments under the Public Comment section of the meeting and during the respective Public Hearing.**

**The Council meeting materials, including the “packet”, are electronically accessible on the County’s website at: <https://sussexcountype.gov/agendas-minutes/county-council>.**