

## INVITATION TO BID

Sussex County will receive sealed bids **until 2:00 p.m. EDT, August 21st, 2025**, in the Sussex County Administrative Office Building, 2 The Circle, Georgetown, Delaware 19947, at which time they will be publicly opened and read aloud in County Council Chambers for the following project:

### **SOUTH COASTAL LIBRARY HVAC REPLACEMENTS Sussex County Project G24-23 Contract Term: 120 Consecutive Calendar Days**

The project generally consists of all labor, materials, equipment and services required for disconnecting and removing AHU 1 & 2 and CU 1 & 2, along with piping and ductwork indicated to be demolished in the contract documents. Demolished equipment and piping to be turned over to Sussex County for removal from the project site. Sussex County will provide the new AHU 1 & 2 and CU 1 & 2 as scheduled, to be installed by the contractor. Contractor shall furnish and install all other equipment, piping and ductwork as shown in the contract documents.

The roofing scope of work has been included for reference only. Sussex County will be contracting directly with a roofing contractor for all roofing work shown in the plans and specifications. It will be the responsibility of the mechanical contractor to coordinate with the roofing contractor and Sussex County for the removal of the existing roof and a portion of the sheathing to allow the new AHUs to be brought into the attic.

Contractor shall submit with their bid a binding construction schedule based on a formal contract award date of September 9<sup>th</sup>, 2025 with the Notice to Proceed occurring not more than two weeks after the contract is awarded. County reserves the right to give the construction schedule consideration, but shall not give it any weight.

Bidding Documents, including the Contract Documents, may be obtained in an electronic format at no cost, or in hard copy for a charge of \$25.00. Contact Ms. Kaycee Widen of the Sussex County Engineering Department, 3rd Floor, Sussex County Administrative Office Building, 2 The Circle, Georgetown, Delaware, telephone 302-855-7718.

Each bid must be accompanied by a bid guarantee equivalent to **ten (10) percent** of the amount of the base bid and all alternates. The bid guarantee may be a certified check or a bid bond secured by a surety authorized to do business in Delaware. The bid guarantee shall be made payable to Sussex County Council.

A mandatory pre-bid conference is scheduled for **9:00 a.m. on August 12th, 2025** at the South Coastal Library located at 43 Kent Avenue, Bethany Beach, DE 19930.

All Contractor questions must be submitted in writing to Thomas Van Dyke of the Engineering Department at [thomas.vandyke@sussexcountype.gov](mailto:thomas.vandyke@sussexcountype.gov) no later than five (5) business days prior to the bid opening.

Federal or State scale wage rates are NOT applicable on this Project.

Liquid Asphalt Cement Cost Adjustment and Diesel Fuel Index are NOT applicable to this Project.

If the responding Contractor deems any portion of its response to contain trade secrets, proprietary or other confidential information, it shall isolate and identify in writing the confidential portions, together with a statement in support of its designation as such. The submission shall be confidential until the bid has been awarded and a contract has been executed. Thereafter, all submissions shall be open to public inspection.

Sussex County reserves the right to extend the time and place of the bid opening on not less than two (2) calendar days' notice by electronic means to those who have obtained copies of the Contract Documents. Sussex County reserves the right to waive irregularities and reject any or all bids.

Mike Harmer, P. E.  
Sussex County Engineer