

**BUILDING CODE**

MAIN OFFICE	(302) 855-7860
MAIN OFFICE (FAX)	(302) 855-7821
INSPECTION SCHEDULING	(302) 858-5500
INSPECTIONS (FAX)	(302) 855-7821
PLAN REVIEW	(302) 855-7860
PLAN REVIEW (FAX)	(302) 855-7869



**Sussex County**

DELAWARE  
sussexcountyde.gov

ANDY WRIGHT  
CHIEF OF BUILDING CODE

**Final Completion Requirements**

**To Obtain Certificate of Compliance/Occupancy**

The following items, when applicable, must be sent into the Sussex County Building Code Office prior to any final inspection being scheduled:

- On-site wastewater/septic completion report (with red stamp) from DNREC.
- DelDOT entrance permit when required on new construction and commercial projects.
- Final elevation certificate (when in flood zone).

A certificate of compliance/occupancy will be issued when the above documents are received, and Sussex County field inspections are completed. Please call (302) 858-5500 between 7:30 am – 3:00 pm to schedule inspections.

Application #

District/Map/Parcel#

Property Owner

Email

My signature certifies I understand this certificate must be issued prior to any occupancy or intended use to complete the application.

Name (please print)

Signature

