

County Administrative Offices
West Complex
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Georgetown, DE 19947



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Community Development & Housing CONTRACTOR DATA SHEET

Please Print or Type.

Firm Name:

Date:

Business Address:

Business Phone:

Business Fax:

Contact Email Address:

Names and addresses of all owners, partners and, if a corporation, the names of major stockholders and/or officers:

Federal I.D. #:

Years in Business:

List construction experience of each of the principals:

Indicate the firm's experience with other publicly funded rehabilitation programs (include location and number of houses rehabilitated):

Credit References (i.e., local banks, material suppliers):



Names, addresses, and phone numbers of at least three recent customers (non-related) who have had home improvement work done by your firm:

- 1.
- 2.
- 3.

Is the firm: Minority-Owned Woman-Owned Veteran-Owned
None of the above

****Note: (1) Copies of the firm's licensing and insurance should accompany this completed Contractor Data Sheet when returned to the Department of Community Development & Housing. (2) Houses bid out by the Department shall not exceed a maximum of \$25,000 per house. (3) Houses are bid out to General Contractors, who then, if applicable, seek subcontractors to assist with the project's completion. (4) The County will not provide up-front funding for the rehabilitation projects. Funds will only be released to Contractor upon completion of work. (5) Lead certificates are required, unless otherwise noted. (6) The department reserves the right to reject any bids, as well as limit the number of projects awarded to bidders based on the scope of work that needs to be completed by the contractors within the 60-day contract period.***

THE UNDERSIGNED CONTRACTOR(S) CERTIFIES that all information given herein is substantially correct and further agrees:

1. That Sussex County's and/or State Business License are current, and the undersigned contractor agrees to maintain in a current status all licenses and insurances as required by its local jurisdiction.
2. That the work will be performed in accordance with the Sussex County Building Code requirement standards, subject to a clear final inspection by the project inspector.
3. That if work performed by the contractor is found to be unsatisfactory by the administering agency, or if contract relations between the contractor, homeowner or other parties are found to be unsatisfactory, that the administering agency may remove the contractor's name from the approved list.
4. That adequate proof of insurance will be provided, with minimum of \$100,000 contractor general liability.
5. That he or she will abide by U.S. Department of Housing and Urban Development regulations pertaining to equal employment opportunity.
6. That work will be done in conformance with all applicable codes and zoning regulations.

Printed:
Contractor

Date:

Signed:
Contractor

Signed:
Representative of Sussex County