



Sussex County Engineering

PLAN SUBMISSION FORM

Project Name:

Date:

Project Description:

Location:

Number of Building Lots/Units for Roads:

District:

Map:

Parcel:

Review Fee Amount: (Roads) \$

(Sanitary Sewer and/or Water) \$

*Separate check for Roads and Sewer is required
Checks are made out to "Sussex County Council"*

Planning & Zoning Development Approval:

Subdivision No.:

RPC, Change of Zone Ordinance No.:

Conditional Use Ordinance No.:

Commercial Site Plan:

Zoning Designation:

Approval Date:

Approval Date:

Approval Date:

ie; AR-1, MR, HR

Ownership:

Sewer: Public

Private

Water: Public

Private

Roads: Public

Private

Developer's Name:

Contact Name:

Address:

City:

Phone Number:

State:

ZIP Code:

Email Address:

Design Firm:

Contact Name:

Email Address:

Address:

Contact Phone Number:

Please be advised, for all developments with onsite community sanitary sewer treatment and disposal systems, a copy of the DNREC Permit verifying capacity for the number of units proposed will be required.

Other:

PLAN REVIEW FEE SCHEDULE

FEEES BASED ON THE FIRST TWO REVIEWS OF PLANS SUBMITTED

CHAPTER 99 – SUBDIVISION

- | | |
|-----------------|------------|
| 1. FLAT FEE | \$2,500.00 |
| 2. PER UNIT FEE | \$45.00 EA |

CHAPTER 110

SEWER AND WATER

SEWER

- | | |
|--|---------------|
| 1. FLAT FEE | \$2,000.00 |
| 2. PER UNIT FEE | \$20.00 EA |
| 3. COUNTY PUMPING STATION AND FORCE MAIN REVIEW* | \$2,500.00 EA |

*County will not review private pump station and force main

WATER SUSSEX COUNTY WATER DISTRICTS ONLY

- | | |
|-----------------|------------|
| 1. FLAT FEE | \$1,500.00 |
| 2. PER UNIT FEE | \$10.00 EA |

ADDITIONAL REVIEWS AFTER THE FIRST TWO REVIEWS COMPLETED:

- | | |
|---------------|------------------------------|
| THIRD REVIEW | 60% ORIGINAL PLAN REVIEW FEE |
| FOURTH REVIEW | 50% ORIGINAL PLAN REVIEW FEE |
| FIFTH REVIEW | 40% ORIGINAL PLAN REVIEW FEE |

PLAN REVISIONS

There will be a fee of \$1,000.00 for each revision after County's approval of the plans for Chapter 99 (roads) and/or Chapter 110 (sewer and water).

If plans are redesigned, plans will be charged with original submission review fees.

Adopted July 1, 2019

CONSTRUCTION PLAN REQUIREMENTS

Construction plan sets shall include, but are not limited to, the following:

General

A total of two (2) complete sets of plans are to be submitted.

A Phase Identification Plan.

A plan Cover / Title Sheet with an index of the sheets included in the plans.

A sheet index, if applicable.

Preliminary Site Plan or Record Plat approval letter, if applicable.

Conditional Use Ordinance with conditions and stipulations, if applicable.

Change of Zone Ordinance with conditions and stipulations, if applicable.

A copy of the approved preliminary Site Plan, Master Plan or Record Plat stamped, signed and dated by Planning and Zoning in each set of the design plans, if applicable.

Chapter 110

An approved Sewer System Concept Evaluation.

Sanitary Sewer and/or Central Water System Plans, Profiles, Details and Specifications.

Chapter 99

Private Road Construction Plans, Profiles, and Details. Include details for all structures related to regulated improvements such as but not limited to; bridges, retaining walls, etc.

Include within the construction plans, improvements required by the Planning and Zoning Commission or Sussex County Council approvals; i.e. sidewalks, streetlighting, and landscaping.

Bulk Grading and/or Detailed Grading Plan.*

The DelDOT Entrance Plan.

The State Fire Marshall's Office Plan.

The Stormwater Management Plan and the Erosion and Sediment Control Plan with one (1) copy of the Stormwater Management Report and calculations, submitted as a PDF to the reviewer.

Other Utility Plans including but not limited to; Water, Gas, etc.

*Bulk grading plan is required during the initial submittal, while the detailed grading will be required before bonding.