

BUILDING CODE

MAIN OFFICE (302) 855-7860
MAIN OFFICE (FAX) (302) 855-7821
buildingcodeinfo@sussexcountyde.gov

INSPECTION OFFICE (302) 858-5500
buildinginspections@sussexcountyde.gov



Sussex County

DELAWARE
sussexcountyde.gov

ANDY WRIGHT
CHIEF OF BUILDING CODE

Manufactured Home Installer
Information Sheet

Installation of this manufactured home Must be performed by a Delaware certified installer.

District/Map/Parcel# _____

Park Name _____

Manufactured Home Installer _____

Delaware License Number _____

Installer Verified (Office Use Only) _____

1. Footing Inspection

- To be made prior to placing concrete in footers & all reinforcement to be tied in place

➤ Additional inspections required **ONLY** In Flood Zone (after the footing is poured and before the tie down)

- Pier #1
 - Reinforcing bars installed in footing up through block pier set & cores open for inspection
- Pier #2
 - Pier cores filled with concrete prior to cap being set
- Pier #3
 - Unit set with pier caps on & parged with fiber bonding material

2. Tie down Inspection

- To be made prior to installation of skirting

3. Final Inspection

- Final electric & plumbing stickers (includes electric service and drain only hook ups)
- Skirting installed
- 911 address
- Access to the home (steps)



A fee of \$120.00 is required for up to four (4) inspections.

Any additional inspections will be charged \$40.00 per trip.

Certificate of completion/occupancy will not be issued until all fees are paid.

Contact Person: _____ Phone# _____

Signature: _____ Date _____

A 24-hour notice is required for all inspection requests.
Call (302) 858-5500 to schedule all inspections or you may also use
the **Inspection Request** web form, found at the bottom of:

www.sussexcountyde.gov

Installation plans must be on job site and accessible to inspectors.

