

BUILDING CODE

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Sussex County

DELAWARE
sussexcountyde.gov

ANDY WRIGHT
CHIEF OF BUILDING CODE

NON-CONVERSION AGREEMENT
FOR USE IN SPECIAL FLOOD HAZARD AREAS PER ORD. 2384

A Permit _____ (number) has been issued to construct, improve, or repair the property at _____ (address) and is currently identified by Parcel Number _____

WHEREAS, the permitted building has the top of bottom floor/bottom of lowest horizontal structural member elevated to/above the design flood elevation and the design and construction of the building meets current Sussex County Building Code and The Sussex County Code Coastal and Flood-Prone Area Protection Ordinance requirements.

As a condition of a Certificate of Occupancy, the owner of said property agrees to not alter the building as follows:

1. That enclosed areas below the lowest floor shall be used solely for parking vehicles, limited storage or access to the building and will never be used for human habitation.
2. That all interior walls, ceilings, and floors below the design flood elevation shall be unfinished or constructed of flood-resistant materials per FEMA Technical Bulletin 2.
3. Mechanical, electrical or plumbing devices that service the building shall not be installed below the design flood elevation.
4. That the hydrostatic relief openings in the walls (flood vents) of the enclosed area below the lowest floor shall not be blocked, obstructed, or otherwise altered to reduce the size of the openings or restrict the automatic entry and exit of floodwater.
5. That any variation in construction beyond what is permitted shall constitute a violation of this agreement

Signature of Property Owner

Date

Printed Name

Signature of Property Owner

Date

Printed Name

