

SUSSEX COUNTY COUNCIL - GEORGETOWN, DELAWARE, MARCH 15, 2016

A regularly scheduled meeting of the Sussex County Council was held on Tuesday, March 15, 2016, at 10:00 a.m., in the Council Chambers, Sussex County Administrative Office Building, Georgetown, Delaware, with the following present:

Michael H. Vincent	President
Samuel R. Wilson, Jr.	Vice President
George B. Cole	Councilman
Joan R. Deaver	Councilwoman
Robert B. Arlett	Councilman
Todd F. Lawson	County Administrator
Gina A. Jennings	Finance Director
J. Everett Moore, Jr.	County Attorney

The Invocation and Pledge of Allegiance were led by Mr. Vincent.

**Call to
Order**

Mr. Vincent called the meeting to order.

**M 135 16
Approve
Agenda**

A Motion was made by Mr. Arlett, seconded by Mrs. Deaver, to amend the Agenda by deleting “Executive Session – Personnel pursuant to 29 Del. C. §10004(b)” and “Possible Action on Executive Session Items” and to approve the Agenda, as amended.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Minutes

The minutes of March 8, 2016 were approved by consent.

**Corre-
spondence**

Mr. Moore read the following correspondence:

**CAMP BARNES BOARD OF DIRECTORS, DIVISION OF STATE
POLICE, DOVER, DELAWARE.**

RE: Letter in appreciation of grant.

THE ARC OF DELAWARE, WILMINGTON, DELAWARE.

RE: Letter in appreciation of grant.

**CHILDREN’S LEARNING GARDEN, LEWES IN BLOOM, LEWES,
DELAWARE.**

RE: Letter in appreciation of grant.

**Public
Comments**

Public Comments

Mary Ellen Vitsorek and Cathie Barnes commented on the Proposed Herring Creek Sanitary Sewer District and the Proposed Winding Creek Water District.

Paul Reiger commented on sign ordinance amendments. Mr. Reiger also commented on the need for “farm” and “farm pond” to be defined in the County Code.

Dan Kramer commented on the Conditional Use process and questioned why a grave yard requires a Conditional Use permit.

**M 136 16
Approve
Consent
Agenda**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, to approve the following items listed under the Consent Agenda:

**Wastewater Agreement No. 638-7
Sussex County Project No. 81-04
The Estuary – Phase 1 A-1 (Construction Record)
Miller Creek Sanitary Sewer District**

**Wastewater Agreement No. 638-8
Sussex County Project No. 81-04
The Estuary – Phase 1 A-2 (Construction Record)
Miller Creek Sanitary Sewer District**

**Wastewater Agreement No. 558-7
Sussex County Project No. 81-04
Peninsula Lakes – Phase 2 (Construction)
Long Neck Sanitary Sewer District**

**Wastewater Agreement No. 843-6
Sussex County Project No. 81-04
Vincent Overlook – Phase 5
West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Adminis-
trator’s
Report**

Mr. Lawson read the following information in his Administrator’s Report:

**1. Advisory Committee on Aging & Adults with Physical Disabilities for
Sussex County**

The Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County will meet March 21st at 10:00 a.m. at

**Adminis-
trator's
Report
(continued)**

the Sussex County Administrative Offices West Complex, 22215 North DuPont Boulevard, in Georgetown. Laurie Corsa, Veterans Service Officer, Delaware Commission of Veterans Affairs, will be speaking on "*Services Offered to Veterans in Sussex County.*" The Conference Planning Subcommittee will also meet at 11:30 a.m. to discuss planning for their annual conference scheduled for October 19th. A copy of the agenda for each meeting is attached.

2. Council Meeting Schedule

A reminder that Council will not meet on March 22nd or March 29th. The next regularly scheduled Council meeting will be held on April 5th at 10:00 a.m.

[Attachments to the Administrator's Report are not attachments to the minutes.]

**Pickle
Program/
Employee
of the
4th Quarter
Customer
Service
Award**

Mrs. Jennings reported that, in 2015, the County began an employee recognition campaign known as "Give Them the Pickle Program", an employee based peer-to-peer recognition program.

Mrs. Jennings reported that 72 employees received pickle awards for the fourth quarter of 2015. One recipient had her name drawn and will receive a trophy and a free vacation day. The Fourth Quarter 2015 Winner was Noell Warren; Ms. Warren works in the Utility Permits Division, Engineering Department. The Council recognized Noell Warren and the other Pickle Award winners.

**HPG
Program**

Brad Whaley, Director of Community Development and Housing, reviewed the USDA Housing Preservation Grant (HPG) Program and requested Council's authorization to apply for the grant. The County has applied for and used this funding for over 20 years. Mr. Whaley reported that the grant recipients will be low to very low income homeowners. Grants in this program are focused on housing rehabilitation and on crucial needs, such as handicap accessibility projects. The average amount of a grant per house ranges from \$3,000 to \$4,500. Mr. Whaley reported that the amount of the grant request will be \$25,000 and the Department hopes to assist eight to ten households in rural Sussex County.

**M 137 16
Adopt
R 003 16**

A Motion was made by Mrs. Deaver, seconded by Mr. Arlett, to Adopt Resolution No. R 003 16 entitled "ENDORISING PROJECT TO BE SUBMITTED TO THE RURAL HOUSING SERVICES FOR FUNDING AND AUTHORIZING TODD LAWSON, COUNTY ADMINISTRATOR, TO SUBMIT PRE-APPLICATION".

Motion Adopted: 5 Yeas.

**M 137 16
(continued)** **Vote by Roll Call:** **Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Goslee
Creek
Contract
15-09** **Joe Wright, Assistant County Engineer, presented the bid results for the Goslee Creek Regional Pump Station, Force Main & Gravity Sewers, Contract 15-09. Six bids were received and ranged in price from \$4.61 million to \$5.09 million. The Engineer's estimate for the project was \$4,340,500.00. The Engineering Department recommends awarding the bid to the low bidder, Pact One LLC of New Jersey.**

**M 138 16
Award
Bid/
Goslee
Creek
Contract
15-09** **A Motion was made by Mr. Cole, seconded by Mrs. Deaver, based upon the recommendation of the Sussex County Engineering Department, that the base bid for Contract 15-09, Goslee Creek Regional Pump Station, Force Main and Gravity Sewers, be awarded to Pact One, LLC of Ringoes, New Jersey, in an amount of \$4,164,825.00.**

Motion Adopted: **5 Yeas.**

Vote by Roll Call: **Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Goslee
Creek
Contract
15-09** **Joe Wright, Assistant County Engineer, presented a Contract Amendment with Whitman Requardt & Associates (WR&A) for professional services to help administer the Goslee Creek Regional Pump Station, Force Main and Gravity Sewers Project. The Amendment is to the overall contract with WR&A and will allow for full-time inspection of the work and construction administration. The fee is in the amount of \$364,071.00.**

**M 139 16
Goslee
Creek
Contract
15-09/
Approve
Con-
struction &
Adminis-
tration &
Representa-
tion
Services** **A Motion was made by Mr. Cole, seconded by Mrs. Deaver, based upon the recommendation of the Sussex County Engineering Department, that Contract Amendment 3A with Whitman, Requardt & Associates, LLP for Construction Administration and Resident Project Representation Services on the Goslee Creek Regional Pump Station, Force Main and Gravity Sewers, Contract 15-09, in an amount not to exceed \$364,071.00, be approved effective March 15, 2016.**

Motion Adopted: **5 Yeas.**

Vote by Roll Call: **Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Summer-
crest
Community
Subdivision
Completion** **Joe Wright, Assistant County Engineer, presented the bid results for Project No. 12-30, Summercrest Community Subdivision Completion. The scope of this project involves using funds from the redeemed Letter of Credit (\$312,500) to complete unfinished work throughout the subdivision. This work includes installing sidewalks and catch basins, repairing**

Summercrest (continued) **damaged concrete curb, and installing the final coat of hot mix. A total of 3 bids were received; the lowest responsive bidder was Jerry's Paving of Milford, Delaware with a total bid of \$255,672.00. The contract term is 75 consecutive calendar days. The Engineer's estimate for the project was \$244,500.00.**

M 140 16 Award Bid/ Summercrest Community Subdivision Completion **A Motion was made by Mrs. Deaver, seconded by Mr. Arlett, based upon the recommendation of the Sussex County Engineering Department, that Contract 12-30, Summercrest Community Subdivision Completion, be awarded to Jerry's Paving of Milford, Delaware, at the bid amount of \$255,672.00.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Request to Post Notices/ ZZ Properties LNSSD **Aref Etemadi, Planning Technician, presented a request to prepare and post notices for the expansion of the Long Neck Sanitary Sewer District boundary to include Parcel 234-23.00-234.00 owned by ZZ Real Properties, LLC. This project proposes connection of an existing renovated house to the existing sewer located in School Lane.**

M 141 16 Authorize Notice/ ZZ Properties LNSSD **A Motion was made by Mr. Cole, seconded by Mrs. Deaver, that the Sussex County Engineering Department is authorized to prepare and post notices for the expansion of the Long Neck Sanitary Sewer District boundary to include Parcel 234-23.00-234.00 owned by ZZ Real Properties, LLC, as presented on March 15, 2016.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Sign Ordinance Discussion and Recommendation **Mr. Lawson referenced the agenda item "sign ordinance discussion and recommendation" and stated that, on this date, only two items will be covered: Billboards and Electronic Message Centers (LED signs). He noted that the remaining issues addressed by the Sign Ordinance Working Group will be discussed at a future meeting.**

It was noted that, on February 9, 2016, the Sign Ordinance Working Group presented its recommendations and findings to the Council. Based upon the direction the staff received from that presentation, topics of discussion were prepared for this Council meeting and a subsequent Council meeting.

Sign Ordinance Discussion and Recommendation (continued)

Jamie Sharp, Assistant County Attorney, presented information on Billboards and Electronic Message Centers (LED signs). Mr. Sharp and the Council discussed these issues:

Billboards – size, separation distance requirements, height, location, and non-conforming/replacement billboards.

Electronic Message Centers – permitting, motion standards, luminance standards, permit fees, and grandfathering.

Kyle Gulbranson, the County’s consultant, was in attendance and participated in the discussion.

Discussions included “starting points” for a draft ordinance and included the following on which a consensus was reached:

Starting Point – Billboards: Separation Distance Requirements

- 1,000 feet separation distance between billboards / 5 billboards per linear mile maximum (increased from 300 feet).
- 500 feet separation distance from churches, dwellings, and public lands (increased from 300 feet).
- Continue measuring on a radius.

Starting Point - Size of Billboards

- Retain 300 square feet maximum per side requirement on billboards.
- Prohibit double stacked and side-by-side billboards.

Starting Point - Height of Billboards

- Raise maximum height to 30 feet (increase from 25 feet).

Mr. Cole suggested, and the Council agreed, to start with a maximum height of 35 feet.

Starting Point - Location of Billboards

- Retain current front and side yard setbacks - (front yard - 25 feet and side yard – 20 feet if under 200 square feet and 50 feet if greater than 200 square feet).
- Establish rear yard setback requirement consistent with the rear yard setback requirement for a building within the zoning district.

Mr. Cole suggested to start with a 40 foot front yard setback.

**Sign
Ordinance
Discussion
and
Recommendation
(continued)**

Additional Requirements

- **Prohibit variances for billboard applications.**
- **Require current static signs seeking conversion to an Electronic Message Centers (EMCs)/LED replacement to apply for special-use exception and require additional documentation regarding ambient dimming.**
- **Applicants for a billboard should obtain a Letter of No Objection from DelDOT prior to the filing of an application for approval of a new or replacement billboard at the County level.**

Repair or Replacement of Non-Conforming Billboards

- **New billboard must comply with size and height requirement.**
- **No increase in degree of non-conformity for separation and setback requirements.**
- **No upgrade from static billboard to non-static billboard.**

A discussion was held on replacing non-conforming signs. Mr. Sharp noted that the proposal is for a starting point for Council's consideration and can be made more or less restrictive. It was noted that, if it is Council's consensus to phase out non-conforming, the draft ordinance can reflect that. Mr. Cole stated that, if a sign is permitted to be replaced, he would recommend that the sign have a greater setback.

Mr. Lawson stated that the purpose of this discussion is to seek Council's direction for the purpose of drafting an ordinance.

Electronic Message Centers – Permitting

- **Require a permit and special use exception for all electronic message center billboards (on-premise and off-premise signs); including existing billboards which are being converted to electronic message centers.**
- **On-premise electronic message centers may be permitted by the Planning and Zoning Office if proper documentation is submitted.**

Electronic Message Centers – Motion Standards

- **Motion standards for electronic message centers should be established for off-premise signs. Current sign regulations only apply to on-premise signs.**
- **No moving images on any electronic message centers.**

(Mr. Cole suggested to start with 15 seconds instead of 10 seconds.)

Sign Ordinance Discussion and Recommendation (continued)

Electronic Message Centers – Luminance Standards

- Create luminance standards for electronic message centers.
- All electronic message centers should be subject to ambient dimming requirements.
- Applicants for electronic message centers should be required to provide documentation with the application that the sign has ambient dimming capabilities.

(Mr. Cole suggested keeping this uniform with the State of Delaware.)

Electronic Message Centers - Miscellaneous

- Apply new standards to all electronic message centers and prohibit grandfathering.
- Increase permit fees to cover cost of increased enforcement and related technology upgrades.

Mr. Lawson distributed a list outlining current sign fees.

Enforcement was discussed and Mr. Lawson commented that, currently, lack of enforcement is an issue and that it will require training, equipped staff, and a fee structure. Mr. Moore noted that penalties and enforcement needs to be included in a new ordinance.

Grant Requests

Mrs. Jennings presented grant requests for the Council’s consideration.

M 142 16 Councilmanic Grant

A Motion was made by Mr. Wilson, seconded by Mr. Cole, to give \$500.00 from Mr. Wilson’s Councilmanic Grant Account to Milford High School for the After Prom event.

Motion Adopted: 4 Yeas, 1 Nay.

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea; Mr. Arlett, Nay; Mr. Wilson, Yea; Mr. Vincent, Yea

M 143 16 Councilmanic Grant

A Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to give \$2,500.00 (\$2,000.00 from Mr. Wilson’s Councilmanic Grant Account and \$500.00 from Mrs. Deaver’s Councilmanic Grant Account) to Milford Museum for operating expenses.

Motion Adopted: 3 Yeas, 1 Nay, 1 Absent.

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Absent; Mr. Arlett, Nay; Mr. Wilson, Yea; Mr. Vincent, Yea

M 144 16 Councilmanic Grant **A Motion was made by Mr. Arlett, seconded by Mrs. Deaver, to give \$2,000.00 from Mr. Arlett's Councilmanic Grant Account to the Millsboro Art League for supply cabinets.**

Motion Adopted: 3 Yeas, 1 Nay, 1 Absent.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Absent;
Mr. Arlett, Yea; Mr. Wilson, Nay;
Mr. Vincent, Yea**

M 145 16 Councilmanic Grant **A Motion was made by Mr. Arlett, seconded by Mrs. Deaver, to give \$750.00 (\$500.00 from Mr. Vincent's Councilmanic Grant Account and \$250.00 from Mr. Arlett's Councilmanic Grant Account) to the City of Seaford for the Annual Nanticoke Riverfest.**

Motion Adopted: 4 Yeas, 1 Absent.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Absent;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

M 146 16 Councilmanic Grant **A Motion was made by Mr. Wilson, seconded by Mr. Arlett, to give \$750.00 from Mr. Vincent's Councilmanic Grant Account to the Greater Seaford Chamber of Commerce for the Woodland Ferry Festival.**

Motion Adopted: 4 Yeas, 1 Absent.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Absent;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

M 147 16 Councilmanic Grant **A Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to give \$500.00 from Mr. Vincent's Councilmanic Grant Account to the Ducks Unlimited, Nanticoke Chapter, for wetlands conservation.**

Motion Defeated: 2 Nays, 2 Yeas, 1 Absent.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Absent;
Mr. Arlett, Nay; Mr. Wilson, Nay;
Mr. Vincent, Yea**

M 148 16 Councilmanic Grant **A Motion was made by Mr. Arlett, seconded by Mr. Wilson, to give \$500.00 (\$250.00 each from Mr. Vincent's and Mr. Arlett's Councilmanic Grant Accounts) to the Laurel Chamber of Commerce for the Broad Creek Bike and Brew event.**

Motion Adopted: 3 Yeas, 1 Nay, 1 Absent.

M 148 16 (continued) **Vote by Roll Call:** **Mrs. Deaver, Nay; Mr. Cole, Absent;**
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

Council Members' Comments

Council Members' Comments

Mrs. Deaver questioned the process when Council recesses to go into Executive Session. Mr. Moore responded that as soon as the Motion is made and voted on to go into Executive Session, Council members should move immediately to the location of the Executive Session without speaking to anyone as it is considered that Council is in Executive Session at that time.

M 149 16 Recess **At 11:50 a.m., a Motion was made by Mrs. Deaver, seconded by Mr. Wilson, to recess to attend a luncheon with the County Firefighters and County Chiefs Association at The Brick Restaurant in Georgetown.**

Motion Adopted: 5 Yeas.

Vote by Roll Call: **Mrs. Deaver, Yea; Mr. Cole, Yea;**
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

M 150 16 Reconvene **At 1:30 p.m. a Motion was made by Mr. Arlett, seconded by Mr. Wilson, to reconvene.**

Motion Adopted: 4 Yeas, 1 Absent.

Vote by Roll Call: **Mrs. Deaver, Absent; Mr. Cole, Yea;**
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

Rules of Procedure

Mr. Moore reviewed the Rules of Procedure for Public Hearings.

Public Hearing CU 2036

A Public Hearing was held on the Proposed Ordinance entitled "AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN A GR GENERAL RESIDENTIAL DISTRICT FOR PARKING OF EMPLOYEE VEHICLES AND VANS FOR A CLEANING SERVICE BUSINESS TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN LEWES AND REHOBOTH HUNDRED, SUSSEX COUNTY, CONTAINING 22,323 SQUARE FEET, MORE OR LESS" (Conditional Use No. 2036) filed on behalf of Jimi Kellogg (Tax I.D. No. 334-13.00-873.00) (911 Address: 36181 Field Lane, Rehoboth Beach).

The Planning and Zoning Commission held a Public Hearing on this application on December 10, 2015 at which time action was deferred. On January 14, 2016, the Commission recommended denial.

**Public
Hearing
CU 2036
(continued)**

(See the minutes of the Planning and Zoning Commission dated December 10, 2015 and January 14, 2016.)

Lawrence Lank, Director of Planning and Zoning, reported on the Planning and Zoning Commission's public hearing and recommendation of denial.

In response to questions, Mr. Lank reported that the site of this application is part of a subdivision; however, there are no restrictive covenants relating to business activities.

Jimi Kellogg and Jennifer Kellogg were present and provided information on their application. They discussed their cleaning business; activities on the site; the history of the site since 2010 when they moved there; and other business activities taking place in the subdivision.

Emily Longeneckre, an employee of the cleaning business, spoke in support of the application and referred to the employees that depend on their income from the business.

There were no public comments in opposition to the application.

Mr. Arlett requested to defer action on the application to allow time for the preparation of conditions of approval by legal staff for Council's consideration.

**M 151 16
Defer
Action
CU 2036**

A Motion was made by Mr. Arlett, seconded by Mrs. Deaver, to defer action on Conditional Use No. 2036 filed on behalf of Jimi Kellogg.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Public
Hearing
CU 2037**

A Public Hearing was held on the Proposed Ordinance entitled "AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN A GR GENERAL RESIDENTIAL DISTRICT FOR AN AUTO REPAIR SHOP TO BE LOCATED ON CERTAIN PARCEL OF LAND LYING AND BEING IN INDIAN RIVER HUNDRED, SUSSEX COUNTY, CONTAINING 1.101 ACRES, MORE OR LESS" (Conditional Use No. 2037) filed on behalf of Gilbert J. Bernoski, Jr. (Tax I.D. No. 234-21.00-50.00) (911 Address: 26371 Mount Joy Road, Millsboro).

The Planning and Zoning Commission held a Public Hearing on this application on December 10, 2015 at which time action was deferred. On January 14, 2016, the Commission recommended denial.

(See the minutes of the Planning and Zoning Commission dated December 10, 2015 and January 14, 2016.)

**Public
Hearing
CU 2037
(continued)**

Lawrence Lank, Director of Planning and Zoning, reported on the Planning and Zoning Commission's public hearing and recommendation of denial.

Thomas White was present on behalf of the application. Mr. White stated that Mr. Bernoski leases the pole building to him to repair vehicles and that Mr. Bernoski's father lives in the residence on the site. Mr. White presented information on the business activities on the site; the number of vehicles on the site; the layout of the site; and how he disposes of waste oil, etc.

There were no public comments in support of the application.

Janet and Rudolf Daisey spoke in opposition to the application. They presented information on activities that take place at the site; commented on the residential character of area; and expressed concerns about traffic, septic, the number of vehicles on the site; and the number of people that visit the site.

The Public Hearing was closed.

Mr. Arlett requested that action be deferred until the next meeting and that the record remain open (public comment closed) for the purpose of having staff visit the site to check the property and to take pictures.

**M 152 16
Defer
Action on
CU 2037**

A Motion was made by Mr. Arlett, seconded by Mrs. Deaver, to defer action on Conditional Use No. 2037 filed on behalf of Gilbert J. Bernoski, Jr. and to leave the record open until April 5, 2016 to allow staff to check the property and to take pictures (public comment closed).

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 153 16
Adjourn**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, to adjourn at 2:47 p.m.

Respectfully submitted,

**Robin A. Griffith
Clerk of the Council**

{An audio recording of this meeting is available on the County's website.}