

SUSSEX COUNTY COUNCIL - GEORGETOWN, DELAWARE, APRIL 30, 2013

A regularly scheduled meeting of the Sussex County Council was held on Tuesday, April 30, 2013, at 10:00 a.m., in the Council Chambers, Sussex County Administrative Office Building, Georgetown, Delaware, with the following present:

Michael H. Vincent	President
Samuel R. Wilson, Jr.	Vice President
George B. Cole	Councilman
Joan R. Deaver	Councilwoman
Vance Phillips	Councilman
Todd F. Lawson	County Administrator
Susan M. Webb	Finance Director
Everett Moore	County Attorney

The Invocation and Pledge of Allegiance were led by Mr. Vincent.

**Call to
Order**

Mr. Vincent called the meeting to order.

**M 211 13
Amend
and
Approve
Agenda**

A Motion was made by Mrs. Deaver, seconded by Mr. Phillips, to amend the Agenda by deleting “Pending/Potential Litigation and Land Acquisition” under “Executive Session”; and to approve the Agenda, as amended.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Minutes

The minutes of April 23, 2013 were approved by consent.

**Corre-
spondence**

Mr. Moore read the following correspondence:

CLOTHING OUR KIDS

RE: Letter in appreciation of the Council’s grant.

BIG BROTHERS BIG SISTERS OF DELAWARE, INC.

RE: Letter in appreciation of the Council’s grant.

Mrs. Deaver presented a copy of the Agenda for the Climate Change and Transition of Sustainability in Delaware workshop that she attended on April 18, 2013 and shared that it was a informative seminar.

Mr. Phillips received a letter from John Kane that includes a series of questions for the Council that he would like Mr. Lawson to address.

**Administrator's
Report**

Mr. Lawson presented the following information in his Administrator's Report.

1. Delaware State Police Activity Report – March 2013

Per the attached Delaware State Police activity report for March, there were 4,609 total traffic arrests and 1,499 total criminal arrests. Of that 1,499, 609 were felony and 890 were misdemeanor criminal arrests. Of the total hours on duty spent, 41 percent were spent on criminal investigations.

2. Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County

Advisory Committee on Aging & Adults with Disabilities for Sussex County will hold a special planning meeting on Wednesday, May 1, 2013, at 9:30 a.m. at the CHEER Community Center, 20520 Sand Hill Road, in Georgetown. During the meeting the Committee will continue discussion of its upcoming conference.

3. Delaware General Assembly Legislative Update

Please find the attached legislative update to which Mr. Godwin, Deputy County Administrator will provide additional details.

[Attachments to the Administrator's Report are not attachments to the minutes.]

**Legislative
Update**

Hal Godwin, Deputy County Administrator, presented the following legislative update:

House Bill No. 14 – “AN ACT TO AMEND TITLE 30 OF THE DELAWARE CODE RELATING TO PERSONAL INCOME TAX”.

Mr. Godwin stated this Bill has been assigned to the House Appropriations Committee and no further action has been taken.

House Bill No. 27 – “AN ACT TO AMEND TITLE 30 OF THE DELAWARE CODE RELATING TO STATE TAXES”.

Mr. Godwin stated that Representative Short would be making an official request today for this Bill to be added to the Agenda of the House of Representatives for their action.

House Bill No. 44 – “AN ACT TO AMEND TITLE 25 OF THE DELAWARE CODE RELATING TO PROPERTY.”

Mr. Godwin shared that this Bill has passed the House and has been assigned to the Senate Community/County Affairs Committee which is

**Legislative
Update
(continued)**

chaired by Senator Bethany Hall-Long and has not yet been scheduled for a hearing.

Mr. Phillips questioned if there was any particular reason this Bill was initiated and asked Mr. Godwin to research details of this Bill.

Un-numbered House Bill – This Act is the first leg of a constitutional amendment that will remove the offices of Clerk of the Peace from the State Constitution and remove the requirement to elect the Clerks of the Peace.

Mr. Godwin stated that the Bill has not gathered much support from the House of Representatives in the last several weeks and he has been unable to speak with Representative Hudson who initiated this Bill.

Mr. Phillips asked Mr. Godwin if he would cross reference this Bill with the Gay Marriage Bill and Civil Union Bill as he feels that one of these Bills give reference to the “Clerk of the Peace” that could have an effect on this office if passed.

House Bill No. 63 – “AN ACT PROPOSING AN AMENDMENT TO ARTICLE 1 OF THE CONSTITUTION RELATING TO AGRICULTURE.”

Mr. Godwin shared that he had spoken with Representative Atkins; Representative Atkins had initiated this Bill because of numerous complaints he had heard in the community.

Representative Atkins stated that he would probably be striking this Bill from the record and may introduce other legislation in the future once he can more clearly define what issues need to be addressed.

Un-numbered Senate Bill – This Bill allows Delaware residents 65 years of age and older to qualify for the “Senior School Property Tax Credit Program” upon entering into a payment plan for taxes due.

Mr. Godwin stated that the County is currently compliant with what this proposed Bill suggests and unless Council feels it is necessary, the Council does not need to take a position on this Bill.

Un-numbered Senate Bill – This Bill provides for a property tax exemption for the dwelling of military veterans who are disabled and for their spouses, if the veteran is deceased.

Mr. Godwin has been in contact with Senator Peterson and asked her if she intended for this Bill to also exclude or exempt “School Taxes” and she stated that the Bill was drafted by an attorney in the Senate and that she would discuss with him today to find out if he intended for it to include “school taxes”, as her intent was to only exclude County property taxes.

**Legislative
Update
(continued)**

House Bill No. 74 – “AN ACT TO AMEND TITLE 31 OF THE DELAWARE CODE RELATING TO HEALTH INSURANCE”.

Mr. Godwin explained that there is a Federal Health Care Bill which has initiated certain taxes to be concerned about that the Council has previously discussed.

At the state level, the State of Delaware is currently establishing Health Care Exchanges to provide coverage for all Delaware residents which will comply with the Federal regulations. This State law will not circumvent or lower the authority of the Federal law; however the State actions/endeavors at this point are to comply with the Federal law.

It appears to Mr. Godwin that House Bill No. 74 is separate from the Federal law and that this Bill would be a possible plan to cover everyone in Delaware if individuals choose to participate rather than the current system that the Lieutenant Governor is trying to assemble which is the Exchange Program for individuals without health insurance.

Mr. Godwin shared that he has not heard a lot of support for this Bill.

Draft Report from Animal Welfare Task Force

Senator Blevins is scheduled to release this report on this date. As required by State law, at that time she will be introducing legislation to codify the recommendations suggested in the report.

Mrs. Deaver asked Mr. Godwin if there was any information available about regulations at the state level that pertain to storm water drainage regulation change, sea level rise and the County’s position on these matters.

Mr. Godwin responded to Mrs. Deaver’s question, stating that there are minutes available, along with information detailing the regulations that are currently being discussed, with a deeper study and technical information that backs up the report that he would send to her for review.

**Economic
Develop-
ment Grant
Requests –
Atlantis
Industries
Corporation
& Grayling
Industries**

Mrs. Webb shared that the Sussex County Economic Development Committee met on March 15, 2013 to hear two applications for consideration of a Sussex County Economic Development Grant. Those applicants are Atlantis Industries Corporation and Grayling Industries (part of New ILC Dover, Inc.).

The Council heard presentations from both applicants and the Economic Development Committee made recommendations for Council to consider.

Mrs. Webb introduced Mr. Dave Bunting from Atlantis Industries Corporation, a high quality, full service custom injection molder and tool maker from Milton, Delaware.

**Economic
Develop-
ment Grant
Requests
(continued)**

Atlantis Industries Corporation is ISO 9001 and ISO/TS 16949 certified as well as ITAR (International Traffic in Arms Regulations) registered which allows them to participate in several different industries to support their needs. They are experts in taking a concept or idea and turning it into a production proven injection molded part, using almost any engineering grade or common type of plastic; they are experts in supporting new product development as well as value added services for customers located throughout the United States; approximately 20% of their customers are located in Delaware.

Atlantis is owned by a private investment group and by senior management of the Murray Corporation in Hunt Valley, Maryland; they acquired Atlantis in August 2008; several of the markets served by Atlantis (military, industrial) are areas that Murray also serves, and the belief is that there will be synergies between Atlantis and Murray in these markets.

The Atlantis facility has a fully equipped metrology lab, on-site full service tool shop, secondary operations, sophisticated automation, portable class 100,000 clean room and climate controlled facilities. They serve multiple industries (consumer, industrial, automotive, military & healthcare-medical)

The future plans for Atlantis:

- Sales growth of 100% by 2014
 - 6 million by 2015
 - 8 million by 2016
- Sales growth of another 100% by 2020
- Increase workforce by 20 full-time employees by 2016
 - 10 skilled/professional
 - 10 unskilled/professionals
- Capital Investments of over \$2.34 million by 2016
 - \$2.1 million in equipment and machinery
 - \$245 thousand in existing building renovations

Council had a few questions and Mr. Bunting responded that currently Atlantis has less than \$100,000 of debt; the purpose of applying for the Sussex County Economic Development Grant is to help fund renovations to the existing buildings for continued growth at the Milton facility; there currently are no competitors in Delaware with only a few located in New Jersey, Maryland and Pennsylvania; the current lease agreement will expire in August 2013, Atlantis is currently in negotiations with the Landlord to renew the current lease and discuss the location of a new 10,000 sq. ft. warehouse building to be built on the 4 (four) acres adjacent to the current leased property.

Mrs. Webb shared the recommendation from the Economic Development Grant Committee to grant \$800 per job for the applicants.

The \$800 per job is an amount that was approved by County Council on

Economic Development Grants (continued)

November 29, 2011, when the Economic Development Incentives Program was passed. The County Economic Development Fund was created in 2004 and has been very successful.

The grant documents will contain specific language as to how the grants are paid out in relation to jobs added. Sussex County will include clawback provision in the event stated job levels are not met and will regularly review (anticipate every six months) the corporations' employment records to verify the jobs tied to this grant.

Both applicants have partnered with the State of Delaware - State's Strategic Fund Capital Expenditures Grant, as well as a match grant applied to capital expenditures.

Mr. Moore shared that currently the County is drafting a document similar to a bank loan Commitment Letter for the grant that would define all the terms and contingences the Council recommends to have included.

**M 212 13
Approve
Economic
Development Grant
Atlantis
Industries
Corporation**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, that the Sussex County Council grant Atlantis Industries Corporation \$800 per job from the Economic Development Fund in the form of a grant not to exceed \$44,800, contingent upon the County Attorney Everett Moore and County Administrator Todd Lawson having final grant document approval and all jobs applied for stay within Sussex County.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Economic Development Grant Requests (continued)

Mrs. Webb introduced Mr. Brad Walters from Grayling Industries/ILC Dover.

Mr. Walters explained that Grayling Industries/ILC Dover is in the process of transferring a manufacturing operation from Mexico to Sussex County, Delaware. The entire manufacturing operation in Mexico, as well as the warehousing that occurs in Mexico, El Paso, Texas and Atlanta, Georgia will be moved to the Seaford location.

During this acquisition, Grayling Industries will transfer the production operation while continuing to maintain customer service and order fulfillment levels during the transition. Grayling has kept the core sales associates within the organization; transferring 2-3 employees from Mexico to the Seaford location: 5-6 employees will be transferred from their office in Frederica, Delaware and over 100 new jobs will be offered to residents of Sussex County.

Grayling Industries' customer base is in the chemical, food, dairy and

**Economic
Develop-
ment Grant
Requests
(continued)**

cosmetics industries; they provide bulk liners (to transfer liquids/powders between manufacture operations); they are a world leader in Asbestos remediation, supplying shelters, glove bags and chemicals to allow the safe disposal of Asbestos.

Mr. Walters shared that each production line (cell) has approximately 10 (ten) employees to operate the machines. Grayling has 8-9 production lines that will be transferred from Mexico to the Seaford plant; they have established a Steering Team to oversee the roles and responsibilities of staff members during this relocation.

Mr. Walters stated that Grayling Industries will be spending approximately \$6 million out of pocket plus additional fees to Mexico (severance pays, etc.) to transfer this operation to Delaware. In early May they will begin to move the equipment from Mexico to Seaford and by the end of June early July the first production line will be validated to begin production of salable product. The schedule is to move one production line every 7-8 weeks with the entire operation relocated to Seaford by May 2014.

There are a total of 9 (nine) production lines plus sub-assembly equipment that need to be moved to Seaford from Mexico;

- More than 85 machines (large/heavy)
 - 6 machines are 20-35 feet long
 - 7 machines are 13 feet in diameter
- Support items to be moved
 - Pallet jacks & racks
 - Forklifts
 - Tables, carts, test equipment
 - Furniture

Mr. Phillips asked about the debt of the company, Mr. Walters shared that Grayling Industries' debt is fairly low with ILC Dover's debt being over \$100 million, continuing to be a solvent company located in Delaware for 65 years. The debt is less than their EBITDA (Earnings Before Interest, Taxes, Depreciation and Amortization) which is how they are rated by their ownership. The total sales between the two companies for 2012 was approximately \$130 million (ILC Dover \$105-\$110 million and Grayling \$25 million).

Mr. Walters estimated that they will be adding 15-20 new jobs every two months to the new location in Seaford, Delaware.

**M 213 13
Approve
Economic
Develop-
ment Grant**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, that the Sussex County Council grant ILC Dover/ Grayling Industries \$800 per job from the Economic Development fund in the form of a grant not to exceed \$92,000, contingent upon the County Attorney Everett Moore and County Administrator Todd Lawson having final grant document approval.

**ILC Dover/
Grayling
Industries
M 213 13
(continued)**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Greenwood
Library
Project
Update**

Michael Izzo, County Engineer, reported that the construction of the Greenwood Library would be delayed due to the delivery of the metal building which was scheduled to be delivered on April 30, 2013. The new delivery date for this building is scheduled for August 8, 2013 which represents a delay of over 100 days and pushes the date of completion from November 8, 2013 to February 21, 2014. There are penalties built into the contract that amount to \$1,000 a day; those penalties cover the continued rental of the temporary library location in Greenwood, the rental of storage units, extra inspection costs and interest during construction.

The contractor intends to perform all the site work possible prior to the erection of the building and anticipates that the construction site will be shut down on or about May 15, 2013 and remobilized approximately one week prior to the scheduled building delivery in August.

**West
Complex
Renovation
Project –
Change
Order No. 1**

Brad Hawkes, Director of Utility Engineering, presented Change Order No. 1 for the West Complex Renovation Project. Construction is in the final phase, carpet is being installed on the second floor on this date. During construction, they have encountered a few items that they would like to request approval to upgrade; lighting (this was originally proposed in the bid document as a bid alternate and was not awarded at the time due to excessive pricing) – this Change Order represents a better negotiated price on the lights that were originally intended to purchase; miscellaneous electrical items (receptacles, light fixture, emergency lighting).

**M 214 13
Approve
Change
Order/West
Complex
Renovation
Project**

A Motion was made by Mr. Cole, seconded by Mr. Phillips, based on the recommendation of the Sussex County Engineering Department that Change Order No. 1 with John L. Briggs of Georgetown, Delaware for Sussex County Project No. 12-20, renovations to the Annex Building, be approved, which increases the contract amount by \$7,730.00 for a new total of \$82,960.00, and increases the contract time by 21 days.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Grant
Requests**

Mrs. Webb presented grant requests for the Council's consideration.

**M 215 13
Grant**

A Motion was made by Mr. Cole, seconded by Mr. Phillips, to give \$1,000.00 (\$200.00 from each Councilmanic Grant Account) to the Trap Pond Partners for "Healthy Kids Day" expenses.

**M 215 13
(continued)**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 216 13
Council-
manic
Grant**

A Motion was made by Mr. Wilson, seconded by Mr. Cole, to give \$264.95 (\$200.00 from Mr. Wilson's Councilmanic Grant Account and \$64.95 from Mr. Phillips' Councilmanic Grant Account) to the Sussex Tech High School for Fall Sports Poster.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 217 13
Council-
manic
Grant**

A Motion was made by Mr. Wilson, seconded by Mr. Phillips, to give \$750.00 (\$500.00 from Mr. Wilson's and \$250.00 from Mr. Phillips' Councilmanic Grant Accounts) to the Town of Georgetown for "Spring into Spring" Festival expenses.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 218 13
Council-
manic
Grant**

A Motion was made by Mr. Wilson, seconded by Mr. Cole, to give \$1,000.00 from Mr. Wilson's Councilmanic Grant Account to the Georgetown Boys & Girls Club for fundraiser expenses.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 219 13
Council-
manic
Grant**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, to give \$200.00 (\$100.00 each from Mr. Cole's and Mr. Phillips' Councilmanic Grant Accounts) to the American Legion Auxiliary Unit 28 to benefit veterans.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

M 220 13 Councilmanic Grant **A Motion was made by Mr. Phillips, seconded by Mr. Cole, to give \$1,000.00 (\$400.00 from Mr. Vincent's Councilmanic Grant Account and \$200.00 each from Mr. Cole's, Mr. Wilson's and Mr. Phillips' Councilmanic Grant Accounts) to Delaware Ducks Unlimited for Annual Greenwing Event expenses.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

M 221 13 Councilmanic Grant **A Motion was made by Mr. Cole, seconded by Mr. Phillips, to give \$400.00 (\$300.00 from Mr. Vincent's Councilmanic Grant Account and \$100.00 from Mr. Phillips' Councilmanic Grant Account) to Gator's Softball Team for tournament expenses.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

M 222 13 Councilmanic Grant **A Motion was made by Mr. Phillips, seconded by Mr. Cole, to give \$500.00 (\$250.00 from Mr. Wilson's Councilmanic Grant Account and \$250.00 from Mr. Phillips' Councilmanic Grant Account) to CHEER for "Wheels for Meals" Classic Car Show fundraiser expenses.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

M 223 13 Councilmanic Grant **A Motion was made by Mr. Cole, seconded by Mr. Phillips, to give \$1,000.00 (\$750.00 from Mr. Cole's Councilmanic Grant Account and \$250.00 from Mr. Phillips' Councilmanic Grant Account) to Sussex Cyclist for Bike Safety Program.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

John Kurpjuweit, President of Sussex Cyclist thanked the Council for their continued support and shared that they are expanding their Bike Safety Program by attending other events throughout the County continuing to educate citizens on bike safety.

M 224 13 Councilmanic Grant **A Motion was made by Mr. Phillips, seconded by Mr. Cole, to amend M 215 13 for Trap Pond Partners to give \$1,000.00 (\$400.00 from Mr. Phillips' Councilmanic Grant Account and \$200.00 each from Mr. Cole's, Mr. Vincent's and Mr. Wilson's Councilmanic Grant Accounts) for "Healthy Kids Day" expenses.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Introduction of Proposed Zoning Ordinance **Mr. Phillips introduced the Proposed Ordinance entitled "AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT AND A C-1 GENERAL COMMERCIAL DISTRICT TO A CR-1 COMMERCIAL RESIDENTIAL DISTRICT FOR CERTAIN PARCELS OF LAND LYING AND BEING IN LITTLE CREEK HUNDRED, SUSSEX COUNTY, CONTAINING 9.4596 ACRES, MORE OR LESS" (Change of Zone No. 1730) filed on behalf of Two Farms, Inc. The Proposed Ordinance will be advertised for Public Hearing.**

M 225 13 Go Into Executive Session **At 11:16 a.m., a Motion was made by Mr. Phillips, seconded by Mr. Wilson, to recess the Regular Session and go into Executive Session for the purpose of discussing issues relating to job applicants' qualifications and personnel.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Executive Session **At 11:22 a.m., an Executive Session of the Sussex County Council was held in the Caucus Room of the Council Chambers for the purpose of discussing issues relating to job applicant's qualifications and personnel. The Executive Session was concluded at 11:34 a.m.**

M 226 13 Reconvene Regular Session **At 11:36 a.m., a Motion was made by Mr. Wilson, seconded by Mr. Phillips, to come out of Executive Session and reconvene the Regular Session.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Mr. Moore announced that no action was required on Executive Session items.

**M 227 13
Recess**

At 11:39 a.m., a Motion was made by Mr. Wilson, seconded by Mr. Phillips, to recess to the County's West Complex for a luncheon meeting with the Sussex Conservation District.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Luncheon
Meeting
with
Sussex Con-
servation
District**

At 12:20 p.m., the Council reconvened at the County's West Complex for a luncheon meeting with the Sussex Conservation District (SCD). A PowerPoint presentation was given on issues regarding the Sussex Conservation District and who they are: Agriculture Conservation, Equipment Program, Sediment & Stormwater; their partnership with Agriculture, Economic Development, Recreation & Tourism, Environmental Quality; Issues currently facing SCD and Sussex County, Tax Ditches, Drainage & Complaints; funding and how the funding is spent.

The following were present from Sussex County:

Michael H. Vincent	President
Samuel R. Wilson, Jr.	Vice President
George B. Cole	Councilman
Joan R. Deaver	Councilwoman
Vance Phillips	Councilman
Todd F. Lawson	County Administrator
Susan M. Webb	Finance Director
Hal Godwin	Deputy County Administrator
Chip Guy	Communications Director
Shane Abbott	Assistant Director of P&Z
Jeff Shockley	Environmental Manager of P&Z

**M 228 13
Adjourn**

At 1:10 p.m., a Motion was made by Mr. Cole, seconded by Mr. Phillips, to adjourn. Motion Adopted by Voice Vote.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Respectively submitted,

**Kelly A. Collins
Administrative Secretary**