

**SUSSEX COUNTY COUNCIL - GEORGETOWN, DELAWARE, MAY 12, 2015**

**A regularly scheduled meeting of the Sussex County Council was held on Tuesday, May 12, 2015, at 10:00 a.m., in the Council Chambers, Sussex County Administrative Office Building, Georgetown, Delaware, with the following present:**

<b>Michael H. Vincent</b>	<b>President</b>
<b>Samuel R. Wilson, Jr.</b>	<b>Vice President</b>
<b>George B. Cole</b>	<b>Councilman</b>
<b>Joan R. Deaver</b>	<b>Councilwoman</b>
<b>Robert B. Arlett</b>	<b>Councilman</b>
<b>Todd F. Lawson</b>	<b>County Administrator</b>
<b>Gina A. Jennings</b>	<b>Finance Director</b>
<b>J. Everett Moore, Jr.</b>	<b>County Attorney</b>

**The Invocation and Pledge of Allegiance were led by Mr. Vincent.**

**Call to  
Order**

**Mr. Vincent called the meeting to order.**

**M 190 15  
Approve  
Agenda**

**A Motion was made by Mr. Wilson, seconded by Mr. Arlett, to approve the Agenda, as posted.**

**Motion Adopted: 4 Yeas, 1 Absent.**

**Vote by Roll Call: Mrs. Deaver, Absent; Mr. Cole, Yea;  
Mr. Arlett, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Minutes**

**The minutes of the April 21, 2015 Council meeting were approved by consent. The minutes of the April 23, 2015 Budget Workshop were approved by consent.**

**Public  
Comments**

**Public Comments**

**Paul Reiger commented on (1) permitted uses in the AR District for properties of 5 acres or more; (2) special uses in the AR District; (3) the definition for a farm; and (4) dog kennel permits.**

**Wastewater  
Agreement**

**Mr. Lawson presented a wastewater agreement for Council's consideration.**

**M 191 15  
Execute  
Wastewater  
Agreement**

**A Motion was made by Mr. Cole, seconded by Mr. Arlett, that based upon the recommendation of the Sussex County Engineering Department, for Sussex County Project No. 81-04, Agreement No. 733-7, that the Sussex County Council execute a Construction Administration and Construction Inspection Agreement between Sussex County Council and Dove**

**M 191 15**      **Barrington Development, LLC, for wastewater facilities to be constructed in Bishop's Landing, Phase 2, located in the Millville Expansion of the Bethany Beach Sanitary Sewer District.**  
**Execute Wastewater Agreement (continued)**      **Motion Adopted:      4 Yeas, 1 Absent.**

**Vote by Roll Call:      Mrs. Deaver, Absent; Mr. Cole, Yea;  
                                 Mr. Arlett, Yea; Mr. Wilson, Yea;  
                                 Mr. Vincent, Yea**

**Failure to Appear Ordinance/ Rules of Procedure**      **Mr. Lawson reported that, during the discussion on the Failure to Appear Ordinance which was adopted on May 5, 2015, an amendment to Council's Rules of Procedure was discussed. Legal staff has recommended that the Council amend the Rules of Procedure to reflect the change in Code. Mr. Lawson presented a draft new Rule 10.11 for the Council's consideration. The new Rule lays out the procedure for an applicant to seek reconsideration if they fail to appear at a hearing for reasons beyond their control.**

**The draft new rule is as follows:**

**10.11 Under very limited circumstances, if an applicant fails to appear at a scheduled zoning hearing, the applicant may request reconsideration and a new hearing in accordance with Sussex County Code § 115-216D. If a petitioner, applicant or appellant fails to appear, or appear by agent, at the scheduled zoning hearing requesting an amendment, supplement or change, and the failure to appear is for reasons beyond his control, within fifteen (15) days of the scheduled hearing before the Planning and Zoning Commission or the County Council, applicant may submit a Petition for Reconsideration to the appropriate body. Petitions submitted after the deadline shall not be considered.**

**The Petition for Reconsideration shall contain detailed facts sufficient to demonstrate that applicant's failure to appear was beyond his control. Reasons may include, but are not limited to, the following:**

- a. Emergency medical situations for applicant or applicant's immediate family**
- b. Death of a family member;**
- c. Automobile accident;**
- d. Failure to receive proper notice of the hearing; and**
- e. Such other reason as may demonstrate extenuating circumstances or an event or condition that prohibited applicant's appearance at the public hearing.**

**Applicant shall include with his Petition any supporting documentation available such as a physician's note, hospital admission form, police report,**

**Failure to Appear Ordinance/ Rules of Procedure (continued)**

and the like. Only those facts contained in the Petition and supporting documentation submitted with the Petition shall be considered by the Planning and Zoning Commission or County Council, whichever is applicable.

Upon receipt of the Petition, the Planning and Zoning Commission or County Council, whichever is applicable, shall place the Petition on the agenda of its next available regular meeting for discussion and possible action.

If the Petition for Reconsideration is approved, a new public hearing date will be advertised in accordance with the Sussex County Zoning Ordinance. Pursuant to Sussex County Code § 115-216F., if the Petition for Reconsideration is denied, applicant may not re-submit the application, or one substantially similar to it, sooner than one (1) year after the previous failure to appear.

**M 192 15 Amend Rules of Procedure**

A Motion was made by Mr. Cole, seconded by Mr. Wilson, that the Sussex County Council amends the Rules of Procedure to include Rule 10.11, as read, and adopts the updated Rules of Procedure, as presented.

**Motion Adopted:** 4 Yeas, 1 Absent.

**Vote by Roll Call:** Mrs. Deaver, Absent; Mr. Cole, Yea; Mr. Arlett, Yea; Mr. Wilson, Yea; Mr. Vincent, Yea

**Administrator's Report**

Mr. Lawson read the following information in his Administrator's Report:

**1. Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County**

The Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County will meet May 18<sup>th</sup> at 10:00 a.m. at the Milton CHEER Center, 24855 Broadkill Road, in Milton. Anthony DelFranco, Director of Marketing for CHEER, will be speaking on "CHEER Centers in Sussex County" and Ann Gorrin, Delaware Office of Volunteerism, will be speaking on the "Delaware Volunteer 50+" program. A copy of the agenda is attached.

**2. Sussex County Emergency Operations Center Call Statistics – April 2015**

Attached please find the call statistics for the Fire and Ambulance Callboard for April 2015. There were 14,419 total calls handled for the month of April. Of those 9-1-1 calls in April, 78 percent were made from wireless phones.

**3. Project Receiving Substantial Completion**

**Adminis-  
trator's  
Report  
(continued)**

**Per the attached Engineering Department Fact Sheet, Warrington Creek – Phase 5 (a/k/a Sawgrass South) received Substantial Completion effective May 7, 2015.**

**[Attachments to the Administrator's Report are not attachments to the minutes.]**

**Legislative  
Update**

**Hal Godwin, Deputy County Administrator, presented the following legislative update:**

**Senate Bill 66 – “AN ACT TO AMEND THE DELAWARE CODE RELATING TO NEIGHBORHOOD CONSERVATION AND LAND BANKS”**

**Synopsis: This Act will allow any Delaware jurisdiction with a long-term residential vacancy rate above 3%, including a county, to form a land bank, where such jurisdiction determines that a land bank would help it address the problem of vacant and abandoned real property within its jurisdiction. A land bank is a non-profit organization created by a political subdivision of the State, or through an intergovernmental agreement between two or more political subdivisions of the State, and would serve as the repository for vacant, abandoned and tax-delinquent properties that, left unaddressed, can contribute to crime, depress the local real estate market, and deplete the tax base of Delaware's communities. A land bank would have the authority to obtain such properties at sheriff's sales instituted by the jurisdiction that established the land bank, where such properties have been abandoned by their owners because of unpaid property taxes or substantial liens arising from property code violations. The land bank would have the ability to do one or more of the following: (1) purchase liens from the local jurisdiction; (2) acquire properties at a sheriff's sale on credit from the local jurisdiction; (3) assert a trump bid at a sheriff's sale that would allow the land bank to acquire abandoned properties for the price of the outstanding liens. The land bank would retain the acquired properties until such time as a suitable and vetted buyer could be found who would be able to return the property to productive use. Funding for land banks created under this Act would come from governmental and private grants, private investments and property sale proceeds. Additionally, any land bank created under this Act could, at the election of the local jurisdiction, be funded through the allocation to the land bank of 50% of the real property taxes on the property for a 5 year period once the property returns to productive use or such other funding sources established by the local jurisdiction. Through this Act, jurisdictions throughout Delaware would have the ability to alleviate the blight caused by vacant, abandoned and tax delinquent properties in the area, and revitalize communities by turning vacant spaces into vibrant places.**

**Mr. Godwin advised that this legislation would give the Council the authority to set up a land bank to deal with abandoned/vacant properties.**

**Legislative  
Update  
(continued)**

**Mr. Godwin noted that this legislation is empowering legislation.**

**Mr. Godwin reported that the sponsors of this bill do not include Sussex County legislators.**

**Mr. Godwin also reported that there have been two lengthy amendments offered for this bill. Mr. Godwin suggested that Legal Counsel review this legislation prior to Council making a decision on whether or not to support it.**

**House Bill 140 – “AN ACT TO AMEND TITLES 21 AND 30 OF THE DELAWARE CODE RELATING TO TAXES AND FEES SUPPORTING THE TRANSPORTATION TRUST FUND”**

**Synopsis: This bill increases several revenue sources for the Transportation Trust Fund. The motor vehicle document fee is increased from 3.75% to 4.25%. The fee for late renewal of a driver’s license is increased from \$1.15 to \$10, and the fee for late renewal of vehicle registration is increased from \$10 to \$20. The fees for reinstatement of a suspended or revoked driver’s license are increased from \$25 to \$40 and \$143.75 to \$200, respectively. The fees for issuance of duplicate documents is raised, with the fee for duplicate driver’s license increased from \$10 to \$20, for duplicate titles from \$25 to \$50, for duplicate vehicle validation stickers from \$1 to \$5, and for duplicate registration cards from \$2 to \$10. The fee for a vehicle temporary tag is increased from \$10 to \$20. The fee for sale of driver’s licenses records is increased from \$15 to \$25. The fee to transfer a specific tag number from vehicle to vehicle is increased from \$10 to \$20. The fee to issue a title for a vehicle is increased from \$25 to \$35. The fee for issuance of a lien on an existing title is increased from \$10 to \$20. The effective date for these increases is generally October 1, 2015 to allow time for computer reprogramming and effective implementation.**

**Public  
Hearing/  
Kilby  
Expansion  
of the  
Long Neck  
SSD**

**A Public Hearing was held on the Kilby Expansion of the Long Neck Sanitary Sewer District.**

**Anthony Digiuseppe, Jr., Planning Technician, presented a request for the Engineering Department to prepare and post notices for the expansion of the Long Neck Sanitary Sewer District to include a parcel of land located along Bay Farm Road which is contiguous to the district (Tax ID # 234-23.00-116.06). The request came to the Engineering Department by letter dated March 17, 2015; the letter was from a co-owner of the property. The parcel is currently provided with a sewer lateral as part of the construction for The Peninsula Project. The parcel currently has a failing septic system and the owner would like to connect into public sewer as soon as possible. The expansion will consist of approximately .59 acres. The owner of the parcel will be responsible for system connection charges of \$4,100 per EDU based on rates from July 1, 2014 through June 30, 2015.**

**Public  
Hearing  
(continued)**

**Mr. DiGuseppe reported that no public comments have been received in support of or in opposition to the proposed expansion.**

**There were no public comments and the Public Hearing was closed.**

**M 193 15  
Adopt  
Resolution  
R 005 15**

**A Motion was made by Mr. Arlett, seconded by Mr. Cole, to Adopt Resolution No. R 005 15 entitled “A RESOLUTION TO EXTEND THE BOUNDARY OF THE LONG NECK SANITARY SEWER DISTRICT (LNSSD) TO INCLUDE LANDS OF RITA M. AND RITA JAMIESON KILBY, TAX ID 234-23.00-116.06 BEING SITUATE IN INDIAN RIVER HUNDRED, SUSSEX COUNTY, DELAWARE”.**

**Motion Adopted: 4 Yeas, 1 Absent.**

**Vote by Roll Call: Mrs. Deaver, Absent; Mr. Cole, Yea;  
Mr. Arlett, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Mrs. Deaver joined the meeting.**

**Fiscal  
Year  
2016  
Budget**

**Mr. Lawson, along with Gina Jennings, Finance Director, and Kathy Roth, Deputy Finance Director, presented the proposed \$128.6 million budget for Fiscal Year 2016.**

**Mr. Lawson stated that, thanks to the Council’s leadership and the budget team’s conservative approach, the County will continue without raising taxes for another year.**

**He stated that the Fiscal 2016 forecast is consistent with Fiscal 2015 to which the County is seeing a small level of positive growth in most sectors. Revenues from the housing sector are protected to only increase by 2 percent over last year. The County’s largest revenue source, Realty Transfer Tax, is expected to climb to over \$20 million for the second year in a row. The County continues to take a very conservative approach and developed a budget that remains below predicted taxable assessments, because expenses must remain at a sustainable level. As a result, budgeted revenues are forecasted to increase a modest 3 percent. While the Realty Transfer Tax (RTT) trajectory is expected to continue its climb for a third year in a row, RTT is only budgeted at \$16.7 million, or 76 percent of projection.**

**Mr. Lawson reported that the Budget Committee has made assumptions as the budget was prepared. The Committee assumes that the County will continue to receive 1.5 percent of Realty Transfer Tax on eligible properties in unincorporated areas. The Committee also assumes the County will continue to receive the 30 percent grant from the State of Delaware to fund the paramedic program. Mr. Lawson noted that, if the State were to change these revenue sources or to pass any legislation that would further cut revenues or raise expenses, the County would have to reevaluate the**

**Fiscal  
Year  
2016  
Budget  
(continued)**

**entire budget.**

**Mr. Lawson stated that the budget represents a collaborative effort among the budget team and department heads.**

**Mr. Lawson presented 2016 Budget highlights:**

- **No change in County property tax rate or general fund fees – taxable assessments increased 3.3 percent**
- **General Fund is up \$1,505,000, or 2.9 percent**
  - **Health insurance increase of \$583,000, or 7.7 percent**
  - **Grant funding (Delaware State Police and Local Libraries) - \$450,000**
  - **Western Sussex Power Unit - \$140,000**
  - **Information Technology equipment purchases - \$200,000**
- **Continue to fund critical public safety grants**
- **Total library funding - \$4.9 million**
- **Governmental capital plan without general fund debt - \$8.6 million**
  - **39.8% for airport projects**
  - **Funding through Realty Transfer Tax**
- **Small sewer service charge increases**
- **Growth in EDU's – 2.4% increase in FY 2015 and 1.7% increase in FY 2016**
- **Specific Projects of Interest:**
  - **CAMA Assessment Software**
  - **Facility Maintenance Building**
  - **Planning & Zoning Consultant**

**Mr. Lawson presented a breakdown of the \$128.6 million budget:**

<b>Expenditures</b>	<b>Fiscal 2016</b>	<b>Percentage Change Compared to Fiscal 2015</b>
<b>General Fund</b>	<b>\$53,449,189</b>	<b>2.9%</b>
<b>Capital Projects Governmental Fund</b>	<b>\$ 8,600,705</b>	<b>21.2%</b>
<b>Enterprise Funds (Sewer and Water)</b>	<b>\$37,044,046</b>	<b>7.6%</b>
<b>Capital Projects Enterprise Fund</b>	<b>\$18,300,000</b>	<b>27.7%</b>
<b>Fiduciary Funds (net)</b>	<b>\$11,223,579</b>	<b>17.9%</b>

**Fiscal  
Year  
2016  
Budget  
(continued)**

**The total budget in the amount of \$128,617,519 reflects a 9.6% change compared to Fiscal 2015.**

**Mr. Lawson highlighted personnel and workforce goals and objectives:**

- **Health insurance contributions:**
  - **Health care costs continue to increase**
  - **\$583,000 (projected) increase over last year; 7.7% increase**
  - **\$8.1 million total cost for 500 employees (\$16,000 per employee)**
  - **No change to an employee's contribution**
- **Pension**
  - **\$5.4 million contribution**
  - **3 percent contribution for new hires (started in 2014)**
- **No COLA – inflation index is -0.1%**
- **Merit/bonus/adjustment increases**
- **11 paid holidays with 2 floating holidays**
- **Since 2009, the County has reduced its workforce by 10 percent, or 53 positions**
- **5 new full-time employees are proposed**
- **Overall, the budget is increasing by 2 employees (net)**

**Gina Jennings, Finance Director, presented General Fund highlights:**

- **No fee or tax increases**
- **Total operating budget increased 2.9%**
- **Overall budgeted revenues have increased \$1.5 million**
- **No appropriated reserves used to cover operating expenses**
- **Taxable assessments increased 3.3% resulting in \$454,000**
- **Building related revenues are relatively flat**

**Mrs. Jennings presented General Fund revenues: Realty Transfer Tax – \$16.7 million or 31%; Property Taxes – \$15.5 million or 29%; Charges for Services (building permits, inspection fees, deeds wills, etc.) – 20%; Intergovernmental (federal and state grants) – \$6.4 million or 12%; Other Financing Sources – 6%; Miscellaneous – 2%.**

**Mrs. Jennings reviewed General Fund expenditures: Paramedic Program - \$13.6 million or 25%; General Government – \$11.9 million or 22%; Grant-in-Aid - 18%; Other Financing Uses - 7%; Libraries - 5%; Emergency Preparedness - \$3 million or 6%. Mrs. Jennings explained that Other Financing Uses includes a \$3 million transfer to the capital projects fund.**

**Mrs. Jennings reported that 31% of the County's expenses are related to public safety. The County also has additional expenditures for public safety; the County partners with the fire companies and ambulance services.**

**Mrs. Jennings reviewed how one County tax dollar is spent: Public safety (\$.54); Libraries (\$0.15); General Government (\$0.09); Special Services**



**Fiscal  
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2016  
Budget  
(continued)**

**(\$0.08); Housing Rehabilitation and Community Support (\$.04); and Code Enforcement, P&Z, Permitting, Addressing (\$.10).**

**Mrs. Jennings discussed the County-owned programs for public safety and she noted that the use of public safety services has increased. The number of EMS incidents dispatched in 2005 was 11,600; in 2014, that number increased to 15,200, a 31% increase. In regard to 911 calls, in 2005 there were 85,000; in 2014, the calls increased to 110,000 calls, a 29% percent increase. Mrs. Jennings stated that, in order for the County to keep up with demand, both of these budgets have increased from the 2015 budget to the 2016 budget.**

**Mrs. Jennings reviewed the County-partnered programs for public safety. For the last 15 years, the County has contributed \$46.6 million to the fire and ambulance services. An additional \$25,000 will be budgeted for each department in the 2016 Budget for personal protective equipment. The County also provides funding for the Delaware State Police for an extra 44 troopers; this cost for 2016 will be \$2,081,000, a \$90,000 increase over 2015. The County also provides Local Law Enforcement Grants in the amount of \$25,000 for each municipality. In regard to fire and BLS funding, in 2010, this funding started at \$2.9 million; in 2015, the County is expecting to spend \$4.2 million.**

**Mrs. Jennings presented Community Development funding for Fiscal 2016: Federal grants - \$1,700,000; County Council Grant Assistance - \$110,000; and General Fund for Administration - \$300,000. Mrs. Jennings noted that the Community Development Department serves approximately 130 – 150 Sussex County households in a year. The Department provides assistance for emergency housing rehabilitation and assists with the homeless initiative in Sussex County.**

**Mrs. Jennings reviewed the County's grant program totaling \$9.5 million: public safety grants at \$6,065,715 or 64%; grants for libraries at \$2,347,000 or 25%; Community Assistance grants at \$798,520 or 8%; agriculture and drainage at \$224,244 or 2%; and town grants at \$51,715 or 1%.**

**Mrs. Jennings reported that, included in the budget is \$105,000 for tax ditch subsidy and \$50,195 for drainage projects. Mrs. Jennings presented additional requests from the Sussex Conservation District for the Council's consideration during this budget process: (1) increase funding by \$35,000 for drainage issues throughout the County and (2) support of \$65,000 to hire an additional storm water inspector for Sussex County (they currently have two on staff). A list of recent drainage projects was presented.**

**Mrs. Jennings reported on governmental capital projects totaling \$8,600,705: Airport and Industrial Park – 40%; General Government – 31%; Emergency Operations – 12%; Paramedics – 11%; Engineering – 6%.**

**Fiscal  
Year  
2016  
Budget  
(continued)**

**Kathy Roth reviewed the highlights for Enterprise (Sewer and Water) Funds:**

- **Service Charges and System Connection Charges – continue to work toward a uniform sewer rate**
- **Growth in EDU's – 2.4% increase in FY2015 and 1.7 increase in FY2016**
- **1,542 new EDU's in 2015**
- **7.6% increase in the operating budget**
  - **4 wastewater treatment plants**
  - **810 miles of sewer pipe and more than 400 pump stations**
  - **5 million billable front feet**
  - **Performed 27,643 Miss Utility locates**
- **27.7% increase in capital expenditures**
- **Assessment charges - continue 100 foot cap**

**Mrs. Roth reviewed the recommendation for connection fees, which are one-time fees for new users. These funds are used to improve the sewer systems (capital costs). She noted that this is the County's second year in the process of unifying the rates.**

**Mrs. Roth reviewed sewer expense highlights:**

- **Operations and Maintenance - increased 11.3% or \$1,188,000**
  - **Four new positions**
  - **Increase in utility costs**
  - **Increase in repair and maintenance costs**
- **Capital Expense – increased 41.0% or \$1,500,000**
  - **Pumping system improvements - \$1,400,000**
  - **Machinery & Equipment - \$400,000**

**Mrs. Roth also reviewed proposed annual charges for each sewer district, which includes the assessment charge; the average change was an increase of \$8.00. The average service charge/uniform rate is \$286.00. These fees pay for the debt service for a sewer district.**

**Regarding the Water Fund (Dewey water), Mrs. Roth reported that expenses are relatively flat with a 1.1% increase. No change in rate is proposed.**

**Mrs. Roth reported on the Enterprise Capital Projects which total \$18.3 million. These projects are extended over multiple years and are not funded by operating funds.**

**Mrs. Roth noted that the Budget Committee is recommending \$145,347,705 in 5-Year Capital Improvements Funding - \$20.5 Million in Non-Water & Sewer Capital Projects and almost \$125 Million in Water & Sewer Capital Projects.**

**Fiscal  
Year  
2016  
Budget  
(continued)**

Mrs. Roth reported that the budget and the accompanying budget presentation will be available on the County’s website. Public Hearings on the budget will be held on June 16, 2015. The public can comment in person on that date, or submit comments through the County’s website at [budget@sussexcountye.gov](mailto:budget@sussexcountye.gov).

Council members discussed the proposed budget, including the following topics: funding for open space, funding for homeless program, conservation district funding, unit pricing for front footage charges; and fleet management.

Mr. Cole and Mrs. Deaver indicated their supported of the Sussex Conservation District’s request for additional funding.

**Introduction  
of Proposed  
Budget  
Ordinances**

Mr. Arlett introduced the Proposed Ordinance entitled “AN ORDINANCE ESTABLISHING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2016”.

Mr. Cole introduced the Proposed Ordinance entitled “AN ORDINANCE ESTABLISHING ANNUAL SERVICE CHARGES, ANNUAL ASSESSMENT RATES FOR COLLECTION AND TRANSMISSION AND/OR TREATMENT, AND CONNECTION CHARGES FOR ALL SUSSEX COUNTY WATER AND SEWER DISTRICTS”.

The Proposed Ordinances will be advertised for Public Hearing.

**Human  
Service  
Grants  
Proposed**

Mrs. Jennings reviewed the County’s Human Service Grant Program which provides grants to countywide non-profit agencies for the purpose of enhancing health and human services, and which contribute to a safe, healthy and self-sufficient community; funds provide grants that assist organizations with resources in support of programs or capital purchases.

Mrs. Jennings noted that this is the second round of Human Service Grants in FY2015 and she explained the criteria for funding: non-profit status, a financial need, a County-wide program serving at least 3 of the 5 Council districts, and meeting the purpose of a Human Service Grant. Mrs. Jennings explained the formula that she used for determining the recommendations for this round of grants.

Mrs. Jennings presented the following recommended grants:

The Ministry of Caring, Inc.	\$3,000.00
Pathways to Success, Inc.	\$1,000.00
The ARK Educational Consulting	\$2,000.00
Hearts Unlimited, Inc.	\$ 250.00
People’s Place II, Inc.	\$1,500.00
Best Buddies International, Inc.	\$1,500.00
Laurel Community Foundation, Inc.	\$ 500.00

<b>Human Service Grants Proposed (continued)</b>	<b>West Side New Beginnings, Inc.</b>	<b>\$1,000.00</b>
	<b>Thresholds of Delaware</b>	<b>\$ 500.00</b>
	<b>Easter Seals Delaware &amp; Maryland Eastern Shore</b>	<b>\$1,000.00</b>
	<b>U-Count, Inc.</b>	<b>\$1,000.00</b>
	<b>The Delaware Adolescent Program, Inc.</b>	<b>\$1,500.00</b>
	<b>Shechinah Empowerment Center, Inc.</b>	<b>\$ 500.00</b>
	<b>Primeros Pasos, Inc.</b>	<b>\$1,500.00</b>
	<b>Delaware Housing Coalition</b>	<b>\$1,500.00</b>
	<b>Booker Street Church of God</b>	<b>\$2,000.00</b>
	<b>Reading Assist Institute</b>	<b>\$2,500.00</b>
	<b>Kent-Sussex Industries, Inc.</b>	<b>\$4,000.00</b>
	<b>Catholic Charities, Inc.</b>	<b>\$2,000.00</b>
	<b>DFRC, Inc.</b>	<b>\$3,000.00</b>
	<b>The Arc of Delaware, Inc.</b>	<b>\$1,000.00</b>
	<b>YMCA of Delaware – Sussex Family Branch</b>	<b>\$2,500.00</b>
	<b>Delaware Hospice</b>	<b>\$2,500.00</b>
	<b>Food Bank of Delaware</b>	<b>\$3,000.00</b>
	<b>Delaware Center for Homeless Veterans, Inc.</b>	<b>\$4,000.00</b>
	<b>Delaware Nature Society/Abbott’s Mill Nature Center</b>	<b>\$1,500.00</b>
	<b>Sussex Community Crisis Housing Services, Inc.</b>	<b>\$2,000.00</b>
	<b>Cancer Support Community Delaware</b>	<b>\$1,000.00</b>
	<b>Love INC of Mid Delmarva, Inc.</b>	<b>\$5,000.00</b>
	<b>Big Brothers Big Sisters of Delaware, Inc.</b>	<b>\$2,000.00</b>
	<b>Meals on Wheels of Lewes &amp; Rehoboth, Inc.</b>	<b>\$5,000.00</b>
	<b>New Hope Recreation and Development Center</b>	<b>\$ 800.00</b>
	<b>Boys &amp; Girls Clubs of Delaware</b>	<b>\$4,000.00</b>
	<b>Southern Delaware Therapeutic and Recreational Horseback Riding</b>	<b>\$2,500.00</b>
	<b>Church of God and Saints of Christ</b>	<b>\$3,000.00</b>
	<b>Everlasting Hope Ministries</b>	<b>\$4,000.00</b>
	<b>Delaware Guidance Services for Children &amp; Youth, Inc.</b>	<b>\$4,000.00</b>
	<b>Sussex RSVP Advisory Council</b>	<b>\$1,000.00</b>
	<b>The Jefferson Awards for Public Service</b>	<b>\$2,300.00</b>
	<b>New Coverdale Outreach Mission</b>	<b>\$3,500.00</b>
	<b>Clothing Our Kids</b>	<b>\$2,000.00</b>
	<b>Milford Senior Center, Inc.</b>	<b>\$5,000.00</b>
	<b>Indian River Senior Center, Inc.</b>	<b>\$5,000.00</b>
	<b>Cape Henlopen Senior Center</b>	<b>\$5,000.00</b>
	<b>The Way Home, Inc.</b>	<b>\$4,000.00</b>
	<b>La Red Health Center, Inc.</b>	<b>\$5,000.00</b>
	<b>Ronald McDonald House of Delaware</b>	<b>\$5,000.00</b>
	<b>Harry K Foundation</b>	<b>\$3,000.00</b>
	<b>Sussex Senior Transportation Cooperative</b>	<b>\$5,000.00</b>
	<b>Joseph Patrick Fabber Memorial Foundation</b>	<b>\$4,000.00</b>
	<b>La Esperanza Inc.</b>	<b>\$4,000.00</b>
	<b>Milton Historical Society</b>	<b>\$3,500.00</b>
	<b>Delaware Lions Foundation, Inc.</b>	<b>\$3,000.00</b>
	<b>Laurel Senior Center, Inc.</b>	<b>\$5,000.00</b>
	<b>Delaware Police Chiefs’ Council, Inc.</b>	<b>\$2,050.00</b>

<b>Human Service Grants Proposed (continued)</b>	<b><u>Delaware Crime Stopper</u></b>	<b><u>\$1,500.00</u></b>
	<b><u>Total</u></b>	<b><u>\$148,400.00</u></b>

Mrs. Jennings noted that \$150,000 was allocated for this program.

**M 194 15**  
**Approve Award of Human Service Grants**  
A Motion was made by Mrs. Deaver, seconded by Mr. Cole, that the Sussex County Council approves the recommendation of the Finance Director to award \$148,400.00 (Human Service Grants) to the recommended organizations.

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yeas; Mr. Cole, Yea; Mr. Arlett, Yea; Mr. Wilson, Yea; Mr. Vincent, Yea**

**Financial Report**  
Mrs. Jennings presented the Financial Report for the Quarter Ending March 31, 2015.

**Grant Request/ M 195 15 Councilmanic Grant**  
Mrs. Jennings presented a grant request for Council's consideration.

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, to give \$1,250.00 (\$1,000.00 from Mr. Wilson's Councilmanic Grant Account and \$250.00 from Mrs. Deaver's Councilmanic Grant Account) to Delmarva Clergy United in Social Action Foundation for The Griffin's Place.

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yeas; Mr. Cole, Yea; Mr. Arlett, Yea; Mr. Wilson, Yea; Mr. Vincent, Yea**

**Introduction of Proposed Ordinance**  
Mrs. Deaver introduced the Proposed Ordinance entitled "AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT AND A GR GENERAL RESIDENTIAL DISTRICT TO A CR-1 COMMERCIAL RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN CEDAR CREEK HUNDRED, SUSSEX COUNTY, CONTAINING 12,394 SQUARE FEET, MORE OR LESS" (Change of Zone No. 1775) filed on behalf of Charles R. Auman, Jr. (Tax Map I.D. No. 330-5.00-7.04 and 8.00) (911 Address: None Found) The Proposed Ordinance will be advertised for Public Hearing.

**Council Members' Comments**

Council Members' Comments  
Mr. Cole referenced the 5 acre issue mentioned in public comments on this date and he stated that the Council should look at this issue during the next update of the Land Use Plan. Mr. Cole stated that another issue to be

**Council  
Members'  
Comments  
(continued)**

considered during the next update of the Land Use Plan is subgroups within the commercial districts.

**Mrs. Deaver commented on drainage problems.**

**Mr. Arlett read a thank you card from the Delmar Public Library thanking Council members for attending the 75th anniversary celebration of the library.**

**Mr. Arlett commented on Sussex County Emergency Operation Center's 16th Annual 9-1-1 Awareness Day.**

**M 196 15  
Go Into  
Executive  
Session**

**At 11:43 a.m., a Motion was made by Mrs. Deaver, seconded by Mr. Wilson, to go into Executive Session to discuss matters relating to personnel, pending/potential litigation and land acquisition.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yeas; Mr. Cole, Yea;  
Mr. Arlett, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Executive  
Session**

**At 11:45 a.m., an Executive Session of the Sussex County Council was held in the Basement Caucus Room for the purpose of discussing matters relating to personnel, pending/potential litigation and land acquisition. The Executive Session concluded at 12:42 p.m.**

**M 197 15  
Reconvene  
Regular  
Session**

**At 12:44 p.m., a Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to come out of Executive Session and to reconvene the Regular Session.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yeas; Mr. Cole, Yea;  
Mr. Arlett, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Action**

**There was no action on Executive Session items.**

**M 198 15  
Adjourn**

**A Motion was made by Mr. Wilson, seconded by Mr. Cole, to adjourn at 12:44 p.m.**

**Respectfully submitted,**

**Robin A. Griffith  
Clerk of the Council**