

SUSSEX COUNTY COUNCIL - GEORGETOWN, DELAWARE, JUNE 9, 2015

A regularly scheduled meeting of the Sussex County Council was held on Tuesday, June 9, 2015, at 10:00 a.m., in the Council Chambers, Sussex County Administrative Office Building, Georgetown, Delaware, with the following present:

Michael H. Vincent	President
Samuel R. Wilson, Jr.	Vice President
George B. Cole	Councilman
Joan R. Deaver	Councilwoman
Robert B. Arlett	Councilman
Todd F. Lawson	County Administrator
Gina A. Jennings	Finance Director
J. Everett Moore, Jr.	County Attorney

The Invocation and Pledge of Allegiance were led by Mr. Vincent.

**Call to
Order**

Mr. Vincent called the meeting to order.

**M 218 15
Approve
Agenda**

A Motion was made by Mr. Wilson, seconded by Mr. Arlett, to approve the Agenda, as posted.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Minutes

The minutes of May 19, 2015 were approved by consent.

**Corre-
spondence**

Mr. Moore read the following correspondence:

**WEST SIDE NEW BEGINNINGS, WEST REHOBOTH CHILDREN AND
YOUTH PROGRAM, REHOBOTH, DELAWARE.**

RE: Letter in appreciation of grant.

**RONALD MCDONALD HOUSE OF DELAWARE, WILMINGTON,
DELAWARE.**

RE: Letter in appreciation of grant.

DELAWARE LIONS FOUNDATION, CAMDEN, DELAWARE.

RE: Letter in appreciation of grant.

READING ASSIST INSTITUTE, WILMINGTON, DELAWARE.

RE: Letter in appreciation of grant.

**Corre-
spondence
(continued)**

JOSEPH PATRICK FABBER MEMORIAL FOUNDATION, PROMOTING READING ENTHUSIASM IN PRE-SCHOOL (PREP), REHOBOTH BEACH, DELAWARE.

RE: Letter in appreciation of grant.

MILTON HISTORICAL SOCIETY, MILTON, DELAWARE.

RE: Letter in appreciation of grant.

**Public
Comments**

Public Comments

Dan Kramer commented on the County Council following State law and County Code and he commented on filing FOIA complaints.

Representatives of Delaware Technical & Community College were in attendance to present to the Sussex County Council a gift of appreciation for its support of the Starry Starry Night Gala event, a scholarship fundraiser. The Council was presented with a canvassed photograph of a DeHavilland Canada DH-82C Tiger Moth housed at the Delaware Aviation Museum at the Sussex County Airport near Georgetown. The photograph, taken by communications student Paulina Szczepanska, captures an image that is reminiscent of the 1940s World War II era, which coincided with the college's Starry, Starry Night 'Hollywood's Golden Age' theme.

**Tribute/
Habitat
for
Humanity**

The Council presented to Sussex County Habitat for Humanity a Proclamation commending the organization for the completion of 100 homes and proclaiming June 9, 2015 as a time for all Sussex Countians to celebrate Habitat's contribution to Sussex County and to affordable housing.

**Update on
EPA's Rule
to the
"Waters
of the
U.S."**

Mr. Lawson provided an update on the federal rule relating to the "Waters of the U.S.". The rule is officially known as the Definition of "Waters of the United States" (WOTUS) and comes under the authority of the Clean Water Act. The rule was written in conjunction with the Environmental Protection Agency (EPA) and the Army Corps of Engineers (Corps), and the first draft proposal was released in April 2014. Since then, the draft rule gained significant attention from both proponents and opponents alike. The National Association of Counties (NACo) was very much involved in the opposition of the proposal. In addition, in October 2014, the Delaware Association of Counties passed a resolution opposing the expansion of the Clean Water Act. Mr. Lawson advised that WOTUS is now a rule of law in the federal rulemaking process. With the final rule now released, the only recourse, if the Council opposes the rule, is to seek to have the rule repealed through an act of Congress. There is currently a bill, H.R. 1732 that would repeal the new rule. The bill has passed the House of Representatives and awaits Senate consideration. The Council directed Mr. Lawson to draft a Resolution in support of H.R. 1732 for consideration at the June 16th Council meeting.

**Administrator's
Report**

Mr. Lawson read the following information in his Administrator's Report:

1. Sussex County Emergency Operations Center – Re-accreditation

I am pleased to announce that the non-profit International Academies of Emergency Dispatch in May awarded the Sussex County 911 Center re-accreditation as an emergency medical dispatch “center of excellence.” The award, as the 65th Emergency Medical Dispatch Accredited Center in the world, is the fifth such award for the County since its initial accreditation in 2001.

Winning the award requires voluntary self-analysis and compliance with industry standards, including the Medical Priority Dispatch System, a protocol for assessing medical emergencies and dispatching the appropriate response. As part of the re-accreditation process, the center had to meet the IAED's “20 Points of Excellence,” which examines everything from questions dispatchers ask, and in what order, to continuing training and the center's design.

The center will be formally recognized for its accomplishments at the Navigator 2016 conference in Washington, D.C., and on the International Academies of Emergency Dispatch's website. Congratulations to Director Joe Thomas and the EOC staff and dispatchers for this significant accomplishment.

**Quarterly
Pension
Review**

Mrs. Jennings presented information on the County's pension performance and the Pension Committee's recommendation to invest the remaining Fiscal Year 2015 contribution. The draft minutes of the May 21, 2015 Pension Committee meeting and the Investment Performance Report as of March 31, 2015 were previously distributed to the Council.

Summary of the Pension Investment Analysis –

- Market value was \$73,290,810 as of March 31, 2015**
- Year-to-date gain of \$5.7 million, or 8.4 percent**
- Continued very strong performance when compared to approximately 230 public pension plans monitored by Peirce Park Group**

Summary of the OPEB Investment Analysis

- Market value was \$30,798,704 as of March 31, 2015**
- Year-to-date return of \$2.2 million, or 7.6 percent**
- The fund's performance ranked in the top quarter for the last year**

Mrs. Jennings reported that the remaining contribution for the pension fund is \$850,000. Due to the strong performance of the Pension Fund and to keep the asset allocation in line with the investment policy statement, (which is 60 percent equities, 39 percent bonds, and 1 percent

(continued) cash), the Committee's recommendation is to use the \$850,000 to purchase additional bonds in the fixed income portfolio.

M 219 15 A Motion was made by Mr. Cole, seconded by Mr. Wilson, that the
Deposit Sussex County Council deposit \$850,000 in the Sussex County fixed
to Fixed income portfolio.
Income

Portfolio/ Motion Adopted: 5 Yeas.

Pension

Plan

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

Quarterly Mrs. Jennings reported that the remaining contribution for the OPEB fund
Pension is \$675,000. Due to the performance and fees of the Target Small
Review Capitalization Fund, the Committee reviewed another small cap value
(continued) portfolio, the Vanguard Small Cap Value Index. Due to the lower fees of
.09 percent compared to .68 percent, the Committee recommended a switch
of small cap managers during this quarter. The Committee's
recommendation is as follows:

1. Liquidate the Target Small Capitalization Value fund with an approximate value of \$937,927
2. Invest the remaining contribution of \$675,000, plus the redeemed \$937,937, as follows, to keep consistent with the County's investment policy statement (which is 65 percent equities, 34 percent fixed income, and 1 percent cash):
 - a. \$170,000 in Vanguard Institutional Index
 - b. \$960,000 in Vanguard Small Cap Value Index
 - c. \$455,000 in the County's OPEB Fixed Income Portfolio
 - d. \$27,927 in cash

M 220 15 A Motion was made by Mrs. Deaver, seconded by Mr. Cole, that the Sussex
Pension County Council liquidate the Target Small Capitalization Value Fund and
Fund invest \$170,000 in the Vanguard Institutional Index, \$960,000 in the
Investment Vanguard Small Cap Value Index, and \$455,000 in the County's OPEB
Change Fixed Income Portfolio.

Motion Adopted: 5 Yeas.

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

Audit Mrs. Jennings reported that a Request for Proposal (RFP) was recently
RFP completed for audit services. The County's three year contract expired
with BDO. Proposals were received from the following five firms: Baker
Tilly; Barbacane, Thorton, and Company, LLP; PKS and Company, PA;
and Zelenkofske Axelrod, LLC. A summary of the bid evaluations and a

Audit RFP (continued) pricing analysis of each bidder was previously distributed. The bids were graded on experience and reputation, quality of audit firm, capacity to perform, credentials and experience, and price. Based upon an evaluation, it is recommended to select BDO, LLP to perform audit services for the next three fiscal years, with the option to extend the contract for a period of two additional years, one year at a time by mutual agreement.

M 221 15 Award Audit RFP A Motion was made by Mrs. Deaver, seconded by Mr. Cole, that the Sussex County Council contract with BDO, LLP to provide audit services for the next three years with the option to extend two additional years; the cost of the Fiscal Year 2015 Audit shall not exceed \$108,000.

Motion Adopted: 5 Yeas.

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

Draft Ordinance/ GOB for Concord Road Wastewater Expansion Mrs. Jennings presented a draft ordinance for introduction to authorize the issuance of \$850,000 of General Obligation Bonds of Sussex County for the cost of the design, construction, and equipping of the Concord Road Wastewater Expansion. A grant in the amount of \$449,000 is expected to be received for this project. The bonds are backed by the County's full faith and credit and are expected to be paid back over 40 years through revenues from the Concord Road Wastewater Expansion. This bond issuance is within the legal debt limit of the County. It is anticipated that the Bonds will be sold to Rural Utilities Services. The bonds will provide the funding for the boundaries of the area known as Concord Road Expansion, which was adopted by Sussex County Council on September 24, 2013. This funding is in line with what was presented when the boundaries were established for this expansion.

Introduction of Proposed Ordinance Mr. Vincent introduced the Proposed Ordinance entitled "AN ORDINANCE AUTHORIZING THE ISSUANCE OF UP TO \$850,000 OF GENERAL OBLIGATION BONDS OF SUSSEX COUNTY IN CONNECTION WITH THE CONSTRUCTION AND EQUIPPING OF THE CONCORD ROAD WASTEWATER EXPANSION AND AUTHORIZING ALL NECESSARY ACTIONS IN CONNECTION THEREWITH". The Proposed Ordinance will be advertised for Public Hearing.

Federal Payment in Lieu of Taxes Andrea Wall, Accounting Manager, reported that a check in the amount of \$38,898 has been received from the United States Department of the Interior, Fish and Wildlife Service, as a federal payment in lieu of taxes for the Prime Hook National Wildlife Refuge. This check represents payments under the Refuge Revenue Sharing Act covering Fiscal Year 2014. The amount is calculated by the U.S. Fish and Wildlife Service by prorating the total funds available for payment. The check is funded through revenues generated from the Prime Hook National Wildlife Refuge and from a

Federal Payment (continued) supplemental congressional appropriation. Sussex County may use these funds for any governmental purpose. The amount allocated to the County has been consistent the past four years. The recommendation is to allocate the funds in the same percentage as other County tax collections, as the County has done in the past.

M 222 15 Approve Distribution of the Refuge Revenue Sharing Fund/ Federal Payment in Lieu of Taxes A Motion was made by Mr. Arlett, seconded by Mr. Cole, that the Sussex County Council approves the recommended distribution of the Refuge Revenue Sharing Fund as follows: Milford School District - \$7,445.13; Cape School District - \$24,248.68; Sussex Technical School District - \$2,737.96; Sussex County - \$3,997.53; and Sussex County libraries - \$468.70.

Motion Adopted: 5 Yeas.

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

Fair Housing Update Brandy Nauman, Housing Coordinator & Fair Housing Compliance Officer, presented a six-month update on the progress of the County's fair housing settlement requirements for HUD and the Department of Justice:

U.S. Department of Justice Consent Decree

- Regarding an Affordable and Fair Housing Marketing Plan, the County has not yet received official approval from the Department of Justice; however, the County has continued to proceed as if it were approved: (1) participating in the PLUS Process through the Office of State Planning Coordination for housing projects in the County's jurisdiction; the County recommends the creation of diverse and mixed income communities and encourages developers to affirmatively market their housing units to diverse populations, and (2) Sussex County hosted the inaugural Sussex County Homebuyer Fair in September; the 2nd Annual Sussex County Homebuyer Fair is scheduled on September 26, 2015
- Regarding housing discrimination complaints, Brandy Nauman, Fair Housing Compliance Officer, receives and reviews complaints of housing discrimination against the County. In the last six months, the County has not received any complaints.
- The Fifth Semi-Annual Compliance Report on all fair housing activities and efforts will be submitted on June 19th to both HUD and the Department of Justice.
- Regarding Fair Housing Training, the Community Development and Housing Department works closely with the Human Resources Department to ensure that any new employees hired in a department that is affiliated with administration, housing, land use or zoning receives fair housing training within 30 days of their effective date of hire. Some delays have been encountered regarding the mandatory

**Fair
Housing
Update
(continued)**

fair housing training for staff, elected officials, board members and commission members. The third training should have taken place in late February or early March; however, the Department of Justice did not approve the trainer that was used for the last two years. Delays have been encountered while working with HUD to determine an appropriate training organization and the County is still attempting to coordinate with that organization to schedule a date. The training will most likely take place in late June or early July.

- The County created an affordable and fair housing webpage in June 2013. Compliance reports and notice of public hearings and meetings and other events are posted on the website. The webpage will continue to be updated regularly.

U.S. Department of Housing & Urban Development Voluntary Compliance Agreement

Mrs. Nauman reported that, regarding the U.S. Department of Housing & Urban Development Voluntary Compliance Agreement which was established in November 2012, HUD has issued two responses to the County's submitted activities and progress on the requirements. The County has been trying, since December 2014, to meet with HUD; after months of failed scheduling attempts, a scheduled meeting (the week of June 1, 2015) was abruptly cancelled. The County continues to work through the requirements.

- The County is required to review and evaluate the 1998, 2003 and 2011 Analysis of Impediments to fair housing and develop a plan to address those impediments. HUD included comments to the County's plan in their most recent letter in November 2014. The County requested additional information from HUD to address some of their comments; no additional clarity or guidance has been received. The County continues to implement several proposed activities including to expand access to County programs and services for individuals with limited English proficiency. The County has contracted with a language interpretation service in February. County staff with public interaction have quick reference guides to allow for a quick call to an interpreter in the event a LEP individual walks in or calls for service. The service is available 24/7, 365 days a year and gives the County access to over 140 languages.
- The County was asked to review a recent statewide study assessing housing needs for people with disabilities in Delaware to determine what, if any, actions Sussex County could take to further promote housing opportunities for individuals with disabilities. Sussex County provides funds for emergency housing repairs and a significant amount of that funding goes to helping individuals install ramps, walk-in showers, grab bars and lifts. The County hopes to start tracking the work already being done and reporting that to the State to indicate how much the County is doing for individuals with disabilities in Sussex County. The County plans to engage with partners like the

**Fair
Housing
Update
(continued)**

Delaware Financial Literacy Institute, NCALL and First State to determine how the County can expand existing financial literacy curriculum in Sussex County to focus on individuals with disabilities. Another option to consider would be to offer financial support to existing resources in Sussex County, i.e. the Money Follows the Person Program and the Delaware Aging and Disability Resource Center.

- **Regarding the Strong Communities Initiative and the RFP status, the County is required to perform an internal evaluation of ten rural communities in the County. The evaluation would determine the prioritized secondary infrastructure and community service needs of each individual community. Mrs. Nauman stated that there are four additional communities that they work with that should be included, so there are a total of 14 that they plan to evaluate. Once the data is evaluated, the County will have a basis from which to prioritize investments and requests for federal funding. Through the CDBG program, the County applied for a grant to assist with the data collection part of the study and \$50,000 was awarded in Fiscal Year 2013 funding. Sussex County was awarded \$50,000 for the study. A Request for Proposals was issued for the data collection in February 2014; five proposals were received. The Review Panel determined that all of the proposals exceeded Sussex County's predetermined budget for the study. Recently, the County updated the document and requested bids from 7 qualified consultant organizations; bids were due June 5th and two very qualified proposals were received and the bids are within budget. The Review Panel will meet to select the organization and be under contract by June 30th. A significant amount of the data collection has been collected internally by staff and interns; data collection is to be completed this summer (2015). The data will be handed over to the consultant.**

**Henlopen
Pumping
Station
Electrical
Cable
Replace-
ment
Project**

Julie Cooper, Project Engineer, and Rodney Marvel, Assistant Director of Environmental Services (SCRWF), presented the bid results for the Henlopen Pumping Stations Electrical Cable Replacement. One bid was received and was priced higher than the Engineer's estimate. The Engineering Department recommends rejecting this bid and rebidding the project after taking steps to enlarge the bidding pool. Also, the project scope includes some complicated subsurface electrical work and the Department believes the project can be made more attractive by taking steps to reduce the risk to the bidders.

**M 223 15
Reject Bid
and Rebid/
Henlopen
Pumping
Station
Project**

A Motion was made by Mr. Wilson, seconded by Mrs. Deaver, based upon the recommendation of the Engineering Department, that the bid for Contract 14-12, Henlopen Pumping Stations Electrical Cable Replacement, be rejected and that the contract be re-bid with efforts being taken to increase the bidding pool.

Motion Adopted: 5 Yeas.

- M 223 15**
(continued)
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea
- Grant Requests**
- Mrs. Jennings presented grant requests for the Council's consideration.
- M 224 15**
Council-
manic
Grant
- A Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to grant \$1,000.00 from Mr. Wilson's Councilmanic Grant Account to the Town of Greenwood for the Police Department's National Night Out Event.
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea
- M 225 15**
Council-
manic
Grant
- A Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to give \$1,750.00 (\$1,500.00 from Mr. Wilson's Councilmanic Grant Account and \$250.00 from Mrs. Deaver's Councilmanic Grant Account) to Georgetown Playground & Park for metal benches.
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea
- M 226 15**
Council-
manic
Grant
- A Motion was made by Mr. Wilson, seconded by Mr. Cole, to give \$1,000.00 from Mr. Wilson's Councilmanic Grant Account to Georgetown Little League Baseball for field improvements.
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea
- M 227 15**
Council-
manic
Grant
- A Motion was made by Mr. Wilson, seconded by Mr. Cole, to give \$2,500.00 from Mr. Wilson's Councilmanic Grant Account to the Georgetown Historical Society for project costs.
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

M 228 15 Councilmanic Grant **A Motion was made Mr. Wilson, seconded by Mrs. Deaver, to give \$500.00 from Mr. Vincent's Councilmanic Grant Account to the Town of Blades for the Police Department's National Night Out event.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

M 229 15 Councilmanic Grant **A Motion was made by Mrs. Deaver, seconded by Mr. Cole, to give \$750.00 from Mrs. Deaver's Councilmanic Grant Account to the Lewes Historical Society for operating expenses.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

M 230 15 Councilmanic Grant **A Motion was made by Mr. Cole, seconded by Mrs. Deaver, to give \$500.00 (\$250.00 each from Mr. Cole's and Mrs. Deaver's Councilmanic Grant Accounts) to Coastal Concerts for program costs.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Introduction of Proposed Ordinances **Mrs. Deaver introduced the Proposed Ordinance entitled "AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT TO A CR-1 COMMERCIAL RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN BROADKILL HUNDRED, SUSSEX COUNTY, CONTAINING 0.74 ACRE, MORE OR LESS" (Change of Zone No. 1778) filed on behalf of John Floyd Lingo (Tax Map I.D. No. 235-30.00-68.00) (911 Address: None Available).**

Mrs. Deaver introduced the Proposed Ordinance entitled "AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT TO A CR-1 COMMERCIAL RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN CEDAR CREEK HUNDRED, SUSSEX COUNTY, CONTAINING 3.033 ACRES, MORE OR LESS" (Change of Zone No. 1779) filed on behalf of Thomas K. Munce and Judy L. Munce.

The Proposed Ordinances will be advertised for Public Hearing.

**Council
Members'
Comments**

Council Members' Comments

Mrs. Deaver questioned the Council's Vision for Eastern Sussex County and the County as a whole.

Mr. Arlett commented on DelDOT, infrastructure in Sussex County, and the Transportation Trust Fund.

**M 231 15
Recess**

At 11:14 a.m., a Motion was made by Mr. Wilson, seconded by Mr. Cole, to recess until 12:00 Noon.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 232 15
Reconvene**

At 12:07 p.m., a Motion was made by Mrs. Deaver, seconded by Mr. Arlett, to reconvene.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Workshop/
Drainage**

At 12:07 p.m., a Workshop was held to discuss drainage guidelines. The Workshop was held in the Conference Room at the County's West Complex on Route 113 in Georgetown. Persons in attendance included Sussex County Council members, County staff, Sussex Conservation District (District) Board Members and District staff, and members of the Drainage Workgroup Committee members appointed by the District. Discussion matters included technical drainage and grading guidelines; submittal standards; design standards; bulk grading plans; and lot grading certification requirements. A PowerPoint presentation was given and included references to swales, swale maintenance, irrigation issues, and impervious surface issues. No action was taken during the Workshop and the Workshop concluded at 1:15 p.m.

**M 233 15
Adjourn**

A Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to adjourn at 1:15 p.m.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Arlett, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Respectfully submitted,

**Robin A. Griffith
Clerk of the Council**

{An audio recording of this meeting is available on the County's website.}