

# DELAWARE COASTAL AIRPORT ADVISORY COMMITTEE

Meeting Minutes  
April 11, 2018

## Opening:

The regular meeting of the Delaware Coastal Airport Advisory Committee was called to order at approximately 6:04 p.m. on April 11, 2018, at the Sussex County Emergency Operations Center, by Chairman, Garrett Dernoga.

## Advisory Committee Members Present:

Todd Lawson, County Administrator	Gus Croll	Garrett Dernoga	Rick Garner
Jeff Reed	Mark Ryan		

Jim Hickin, Delaware Coastal Airport, non-member

## Advisory Committee Members Absent:

Honorable Rob Arlett, County Council	Hans Medlarz, County Engineer	Ray Hopkins
Bill Pfaff, Economic Development	Larry Kelley	

### 1. Approval of Agenda

A Motion was made by Todd Lawson, and seconded by Rick Garner, to approve the agenda as amended and distributed. The agenda was unanimously approved by consent.

### 2. Approval of Minutes

A Motion was made by Rick Garner, seconded by Todd Lawson, to approve the minutes of the January 24, 2018 meeting. The minutes were unanimously approved by consent.

### 3. Wildlife Management Update

Jim reported that it is goose nesting season and as of today, he has had no luck finding nests or eggs. There also doesn't seem to be any change in the deer population that we are aware of.

### 4. Airport Update

A. Jim Hickin discussed updates on the following projects:

- 1- Garrett informed the committee that the FBO has the capability to accept international flights. Garrett expressed appreciation to Bob Shinholt, ALOFT, for his help with the process. Aviation and general public announcements will be forthcoming.
- 2- Instrument approaches: VOR/DME RWY 4 still in progress. The publication date is scheduled for September 13, 2018.
- 3- Obstruction Removal: Still working on obstruction removals, including tree removal.
- 4- Clearance Delivery Radio Frequency: There have been ongoing issues with the frequency between GED and DAFB. After a meeting, and some additional trouble shooting, it seems the frequency is working and the NOTAM has been canceled.

- 5- Taxiway C: Project will start May 14, 2018 and is expected to be a thirty day project.
- 6- Taxiway D (parallel to RW 10-28): Should be out to bid by the end of April. The project is expected to begin in the Fall 2018 or in Spring 2019.
- 7- Drainage Project: Drainage repairs are in process in the area of Nanticoke Avenue. There are also some sinkholes near the Truck Driving School that needs to be repaired. Also, the taxiway safety area by DSP Aviation will be paved due to washout problems.
- 8- Electrical projects: Ongoing lighting project involving installation of wiring and conduit. No additional runway closures are expected as the work continues.
- 9- Security Concerns: Garrett initiated discussion concerning the idea of a key pad lock being installed at a gate near the Terminal Building as an additional security measure as well as security cameras being located on ramp, and tie down area. Jim stated that the County IT department is working on plans for placement of cameras.

**6. Policy Review Discussion**

Rick Garner, a member of the subcommittee, reviewed the policy document changes with the committee. There were no major changes. Jim will review and coordinate his suggested changes and distribute all the desired changes to the committee prior to the next meeting.

**7. Public Comments-** There were no public comments.

**8. Next Meeting Date -** The next meeting will be held on Wednesday, June 27, 2018 at 6 p.m. at the Emergency Operations Center, Georgetown, Delaware.

A motion to adjourn was made by Todd Lawson, seconded by Rick Garner. The meeting adjourned at 6:36 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Delaware Coastal Airport