



SUSSEX COUNTY COUNCIL

AGENDAS & MINUTES

SUSSEX COUNTY COUNCIL - GEORGETOWN, DELAWARE, OCTOBER 26, 2010

Call to Order A regularly scheduled meeting of the Sussex County Council was held on Tuesday, October 26, 2010, at 10:00 a.m., in the Council Chambers, Sussex County Administrative Office Building, Georgetown, Delaware, with the following present:

Vance Phillips	President
Michael H. Vincent	Vice President
George B. Cole	Councilman
Joan R. Deaver	Councilwoman
Samuel R. Wilson, Jr.	Councilman
David Baker	County Administrator
Susan M. Webb	Finance Director
Hal Godwin	Deputy Administrator
Everett Moore	County Attorney

The Invocation and Pledge of Allegiance were led by Mr. Phillips.

Mr. Phillips called the meeting to order.

M 571 10 Amend and Approve Agenda A Motion was made by Mr. Wilson, seconded by Mr. Vincent, to amend the Agenda by deleting "Personnel" and "Land Acquisition" under "Executive Session"; and to approve the Agenda, as amended.

Motion Adopted by Voice Vote.

Minutes The minutes of October 12, 2010 were approved by consent.

Correspondence Mr. Moore read the following correspondence:

LEONA SMITH, SUSSEX COUNTY EMPLOYEE.

RE: Letter complimenting the Personnel Department on Health Awareness Week.

SUSAN WISE, SUSSEX COUNTY EMPLOYEE.

RE: Letter complimenting the Personnel Department on Health Awareness

Week.

KEVIN GILMORE, EXECUTIVE DIRECTOR OF SUSSEX COUNTY HABITAT FOR HUMANITY.

RE: Letter thanking the Council for the opportunity to provide an update on recent and future activities.

**Proposed
Schedule**

The Council considered the Proposed 2011 Holiday Schedule and County Council Schedule.

**M 572 10
Adopt
2011
Holiday
Schedule
and
County
Council
Schedule**

A Motion was made by Mr. Cole, seconded by Mr. Wilson, to Adopt the 2011 Holiday Schedule and County Council schedule, as follows:

<u>Holiday</u>	<u>State Observance</u>	<u>County Observance</u>
New Year's Day	December 31, 2010 (Friday)	December 31, 2010 (Friday)
Martin Luther King, Jr.'s Birthday	January 17 (Monday)	January 17 (Monday)
Presidents Day	-----	February 21 (Monday)
Good Friday	April 22 (Friday)	April 22 (Friday)
Memorial Day	May 30 (Monday)	May 30 (Monday)
Independence Day	July 4 (Monday)	July 4 (Monday)
Labor Day	September 5 (Monday)	September 5 (Monday)
Columbus Day	-----	October 10 (Monday)
Veterans Day	November 11 (Friday)	November 11 (Friday)
Thanksgiving Day	November 24 (Thursday)	November 24 (Thursday)
Day After Thanksgiving	November 25 (Friday)	November 25 (Friday)
Christmas	----- December 26 (Monday)	December 23 (Friday) December 26 (Monday)

County Council Schedule

March 1	Winter Holiday
March 8	NACo Conference
April 26	Easter Holiday
May 31	Memorial Day Holiday
July 5	Summer Holiday
July 12	Summer Holiday
August 30	Summer Holiday
September 6	Summer Holiday
November 22	Thanksgiving Holiday
December 20	Christmas Holiday
December 27	Winter Holiday

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Wilson, Yea;
Mr. Cole, Yea; Mr. Vincent, Yea;
Mr. Phillips, Yea**

Emergency

Joseph Thomas, Director of Emergency Operations, provided an update

Operations Center Update regarding dispatching from the Emergency Operations Center. During the period from October 19 until October 27, six Kent County dispatchers have been taking Kent County 911 calls at the Sussex County Emergency Operations Center. They are receiving calls at the Sussex County Emergency Operations Center on a temporary basis while their software and hardware are upgraded. Mr. Thomas reported that Kent County's software update will bring them up to the same level as Sussex County's.

Emergency Operations Center (continued) This software update allows back-up for the centers in all three counties and in the event of a catastrophic event, one center could transfer its operations to another center. Mr. Thomas noted that Sussex County's first back-up is the Seaford 911 Center due to its close proximity.

Manu-factured Housing Tax Plan Update Mr. Baker reported that County staff met with representatives of the school districts in Sussex County to discuss ideas to improve tax collection efforts for specific classes of manufactured homes. Katrina Mears, Collections Manager, presented the proposal that was previously presented to the school districts. The goal of the meeting with the school districts was to define the current situation; present a standard proposal for resolution; discuss a specific scope of authority for the County; obtain the school districts' agreement; and implement the process.

Ms. Mears reported that manufactured homes in parks and 'on the lands of others' represent the biggest challenge in collecting past due property taxes; that sales of mobile homes are not as stringently managed as land sales; and that many of these homes have accumulated back taxes over a number of years.

Ms. Mears presented the proposal for resolution: grant the County the authority to act on the resolution of uncollectable property tax for manufactured homes in parks and manufactured homes on the lands of others within a specific and documented scope.; resolution options would be handled on a case-by-case basis according to the procedure. Ms. Mears reviewed the proposed scope of authority: allow the County government the authority to make decisions regarding the resolution of outstanding taxes when one or more of the following situations occur:

1. Manufactured home is abandoned in park or on the lands of others.
2. Manufactured home can be re-sold to a new owner with partial waiver of penalty due or complete waiver of penalty due.
3. Manufactured home is in such a state of disrepair (and meets item 1 condition) that demolition is the only option.

Ms. Mears reviewed proposed future efforts:

- Park owners are concerned with removing old, uninhabitable homes,

demolishing them or remarketing them in an effort to attract new tenants.

- The County is working with park managers to review homes that may meet these conditions and to brainstorm ideas on how to prevent future problems. Some parks now require a copy of the title before a lease can be granted.
- The County is exploring the possibility of possible State legislation that would require park owners to obtain a copy of paid property tax at each lease renewal.

**Manu-
factured
Housing
Tax
Plan
Update
(continued)**

- County staff is diligently reviewing tax records and past due properties to ensure unpaid taxes do not reach this stage in the future.

Ms. Mears reported that the school districts were asked to sign a Letter of Agreement indicating a district's approval for the County to move forward. To date, two school districts have responded. It was noted that many of the districts have not responded yet due to the fact that their boards have not yet met to consider and vote on the proposal.

Mr. Moore made a suggestion for potential legislation – to explore the possibility of working with the Division of Motor Vehicles so that any time a title is transferred on a mobile home, that they require evidence that the County taxes are paid.

**Adminis-
trator's
Report**

Mr. Baker read the following information in his Administrator's Report:

1. **Airport Advisory Committee**

The Sussex County Airport Advisory Committee will be meeting on Wednesday, October 27, 2010, at 7:00 p.m. at the Sussex County Emergency Operations Center in Georgetown. Attached is a copy of the agenda for the upcoming meeting.

2. **Sussex County Prescription Drug Discount Card Program**

Attached is a report for the Sussex County Prescription Drug Discount Card Program including activity through September 2010. As per this report, users of the discount card received discounts totaling \$19,974 during September; 337 prescribed drugs were issued through this program during the month. The card is available at the County Administrative Office Building and various other locations for anyone to use.

3. **Sussex County Election Year Scholarship Contest**

Sussex County reminds students and parents of the Election Year Scholarship Contest. The contest is open to any student, kindergarten through 12th grade, who is from the County and

attending school. Each participant is asked to predict the outcome of elections here in Sussex County and across Delaware. The student with the most correct guesses will win a \$200 scholarship, while five runners-up will each win a \$100 scholarship.

For more information or to enter, visit www.sussexcountype.gov/election. All entries must be received by 7:00 a.m. Tuesday, November 2.

**Adminis-
trator's
Report
(continued)**

4. Holidays – Election Week

As in prior years, Sussex County offices will be closed on Election Day, November 2, 2010, as well as Return Day, Thursday, November 4. County offices will be open on November 1, November 3, and November 5 from 8:30 a.m. to 4:30 p.m. The Sussex County Council will not meet on November 2, 2010. The next regularly scheduled meeting of the Sussex County Council will be on Tuesday, November 9, at 10:00 a.m.

[Attachments to the Administrator's Report are not attachments to the minutes.]

**Human
Service
Grants
Proposal**

Mrs. Webb presented the following list of proposed Human Service Grants for Fiscal Year 2011:

Alzheimer's Association	\$ 500.00
American Diabetes Association	\$ 500.00
The Arc of Delaware	\$1,000.00
Big Brothers/Big Sisters of Delaware, Inc.	\$1,000.00
Booker Street Church of God	\$ 500.00
Bridgeville Community Action	\$1,000.00
Cape Henlopen Food Basket	\$ 500.00
Calvary Café and Community Clothes Closet	\$ 500.00
CASA San Francisco	\$1,000.00
CHEER Home Services	\$2,500.00
CHEER Centers	
A. Georgetown	\$5,000.00
B. Greenwood	\$5,000.00
C. Harbour Lights (Lewes)	\$5,000.00

Human Service Grants Proposal (continued)	D. Milton FKA: Slaughter Neck	\$5,000.00
	E. Roxana	\$5,000.00
	F. Coastal Leisure Center	\$5,000.00
	G. Long Neck (Pelican Cove)	\$5,000.00
	Church of God and Saints of Christ	\$ 900.00
	Coverdale Crossroads Community Council, Inc.	\$ 500.00
	Dagsboro Boys & Girls Club	\$1,500.00
	Dagsboro Church of God	\$1,000.00
	Delaware Adolescent Program, Inc.	\$1,000.00
	Delaware Community Reinvestment Action Council, Inc.	\$ 500.00
	Delaware Crime Stoppers	\$ 500.00
	Delaware Ecumenical Council on Children & Families	\$ 500.00
	Delaware Foundation Reaching Citizens with Cognitive Disabilities	\$2,500.00
	Delaware Guidance Services	\$2,000.00
	Delaware Housing Coalition	\$2,000.00
	Delaware Lions Foundation	\$ 500.00
	Delaware Nature Society	\$1,000.00
	Delaware Police Chiefs' Council	\$2,500.00
	Delmarva Clergy United in Social Action, Inc.	\$1,000.00
	Easter Seal Rehabilitation Center	\$1,000.00
	El Centro Cultural, Inc.	\$1,000.00
	Everlasting Hope Ministries	\$1,000.00
	Families, Individuals and Communities Conference (Families in Crisis)	\$ 500.00
	Food Bank of Delaware	\$ 500.00
	Georgetown Boys & Girls Club	\$1,500.00
	Good Samaritan Aid Organization	\$1,000.00

Human Service Grants Proposal (continued)	Junior Achievement	\$1,000.00
	Kent-Sussex Industries, Inc.	\$1,000.00
	Kiwanis Foundation of Rehoboth Beach, DE, Inc.	\$1,000.00
	La Esperanza	\$1,500.00
	La Red Health Center	\$ 500.00
	Laurel Boys & Girls Club	\$1,500.00
	Laurel Community Foundation	\$1,000.00
	Laurel Lions Club	\$1,000.00
	Lewes Historical Society	\$1,000.00
	Lower Delaware Autism Foundation	\$1,000.00
	Meals on Wheels of Lewes & Rehoboth, Inc.	\$6,000.00
	Milton Historical Society	\$1,000.00
	Mt. Zion Church	\$ 500.00
	National Multiple Sclerosis Society	\$1,000.00
	New Hope Recreation & Development Center	\$ 500.00
	Oak Orchard/Riverdale Boys & Girls Club	\$1,500.00
	Open Arms Soup Kitchen	\$ 500.00
	People's Place II, Inc.	\$2,000.00
	Polly Branch Civic Association	\$1,000.00
	Read-Aloud Delaware	\$1,000.00
	Rehoboth Beach Boys & Girls Club	\$1,500.00
	The Ronald McDonald House of Delaware	\$1,000.00
	The Salvation Army	\$1,000.00
	Seaford Historical Society, Inc.	\$1,000.00
	Shechinah Empowerment Center	\$ 500.00

	Sussex County Senior Centers	
	A. Bridgeville	\$5,000.00
	B. Cape Henlopen	\$5,000.00
	C. Indian River	\$5,000.00
	D. Laurel	\$5,000.00
	E. Lewes	\$5,000.00
	F. Milford	\$5,000.00
	G. Nanticoke	\$5,000.00
Human Service Grants Proposal (continued)	Sussex Community Crisis Housing Services, Inc.	\$2,000.00
	Sussex County Habitat for Humanity	\$1,000.00
	Sussex County Retired and Senior Volunteer Program Advisory Committee	\$ 500.00
	Sussex Family YMCA	\$1,000.00
	Sussex Pregnancy Care Center	\$1,000.00
	Unite Sussex	\$ 500.00
	United Way of Delaware	\$2,000.00
	The Way Home Program	\$1,000.00
	The Wellness Community	\$ 500.00
	West Side New Beginnings, Inc.	\$ 500.00
	Western Sussex Boys and Girls Club	\$1,500.00
	Total	<u>\$145,400.00</u>

Mrs. Webb reported that, for this Fiscal Year, requests exceeded the budgeted amount of \$143,520 by \$1,880; to compensate for the shortage, Mrs. Webb recommended a budget transfer from County Council Grants.

M 573 10 Authorize Human Service Grants for Fiscal Year 2011	A Motion was made by Mr. Vincent, seconded by Mr. Cole, that the Sussex County Council authorizes the payment of Human Service Grants (for Fiscal Year 2011) as detailed in spreadsheets provided to the Council.
	Motion Adopted: 5 Yeas.
	Vote by Roll Call: Mrs. Deaver, Yea; Mr. Wilson, Yea; Mr. Cole, Yea; Mr. Vincent, Yea; Mr. Phillips, Yea

Loan Resolutions for Sewer Projects	Mrs. Webb presented proposed Loan Resolutions for the Inland Bays Regional Wastewater Treatment Facility (\$10,475,000) and the South Coastal Regional Wastewater Facilities Pump Station No. 30 and Force Main (\$6,400,000). Mrs. Webb explained that, on June 8, 2010, the Council approved a Resolution to allocate Recovery Zone Economic Development Bonds in the amount of \$16.6 million to be used on these County projects. One of the requirements was to close the bond issues by December 31, 2010 in order to receive the credit; when a debt service payment is made, the County will receive 45 percent back on the interest amount for these bonds as part of the Stimulus Package. The bonds will be funded by Rural Development. Mrs. Webb noted that ordinances to authorize the debt have already been approved for these projects; however, Rural Development also requires the approval of Loan Resolutions.
Loan Resolutions (continued)	
M 574 10 Adopt Loan Resolution/ Inland Bays Regional Wastewater Treatment Plant	A Motion was made by Mr. Wilson, seconded by Mr. Vincent, to adopt the Loan Resolution entitled “A RESOLUTION OF THE SUSSEX COUNTY COUNCIL AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS SEWER FACILITY (INLAND BAYS REGIONAL WASTEWATER TREATMENT PLANT) TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE” (in the principal amount of \$10,475,000). Motion Adopted: 5 Yeas. Vote by Roll Call: Mrs. Deaver, Yea; Mr. Wilson, Yea; Mr. Cole, Yea; Mr. Vincent, Yea; Mr. Phillips, Yea
M 575 10 Adopt Loan Resolution/ South Coastal Regional Wastewater Facility	A Motion was made by Mrs. Deaver, seconded by Mr. Cole, to adopt the Loan Resolution entitled “A RESOLUTION OF THE SUSSEX COUNTY COUNCIL AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS SEWER FACILITY (SOUTH COASTAL REGIONAL WASTEWATER FACILITY PUMP STATION NO. 30 AND FORCE MAIN) TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE” (in the principal amount of \$6,400,000). Motion Adopted: 5 Yeas. Vote by Roll Call: Mrs. Deaver, Yea; Mr. Wilson, Yea; Mr. Cole, Yea; Mr. Vincent, Yea; Mr. Phillips, Yea
Wastewater	Mr. Godwin presented a Wastewater Agreement for the Council’s

Agreement consideration.

M 576 10
Authorize
Execution
of
Wastewater
Agreement/
Bay Forest
Club
M 576 10
(continued)

A Motion was made by Mrs. Deaver, seconded by Mr. Vincent, based upon the recommendation of the Sussex County Engineering Department, for Sussex County Project No. 81-04, Agreement No. 918-1, that the Sussex County Council execute a Construction Administration and Construction Inspection Agreement between Sussex County Council and Bay Forest, LLC, c/o Natelli Communities, for wastewater facilities to be constructed in Bay Forest Club, Phase 2.1, Area “1”, located in the Millville Expansion of the Bethany Beach Sanitary Sewer District.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Wilson, Yea;
Mr. Cole, Yea; Mr. Vincent, Yea;
Mr. Phillips, Yea**

Proposed
Lease
Renewal/
Paramedic
Station
106

Bob Stuart, Director of EMS, presented a proposal to renew the Lease Agreement with Mid Sussex Rescue Squad, Inc. Mr. Stuart noted that this is an annual lease for Paramedic Station 106 in Long Neck. For the past several years, the County has been leasing space from Mid Sussex Rescue Squad, Inc. and within the past six months, the paramedics have moved to a different, larger area within the building. This move precipitated some necessary changes and Mr. Stuart provided an overview of those changes.

M 577 10
Approve
Revised
Lease
Agreement
for
Paramedic
Station
106

A Motion was made by Mr. Vincent, seconded by Mrs. Deaver, that the Sussex County Council approves a revised Lease Agreement for Paramedic Station 106 between Sussex County Council and Mid Sussex Rescue Squad, Inc. for a period of one year, from November 1, 2010 through October 31, 2011, as per the terms and conditions of the Lease and Memorandum of Agreement.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Wilson, Yea;
Mr. Cole, Yea; Mr. Vincent, Yea;
Mr. Phillips, Yea**

Sussex
County
Airport/
Rehabilitate
Crosswind
Runway
10-28
Project

Michael Izzo, County Engineer, presented information on the close-out of Sussex County Airport 10-28 Project (Rehabilitate Crosswind Runway, 10-28, Phase IV). The General Contractor for this project was Dixie Construction; a Notice to Proceed was issued in August 2007. Tilcon, Inc. was the paving subcontractor. Mr. Izzo reported that one of the requirements of the project was that the contractor had to put down a test strip of pavement prior to commencing with the full pavement on the runway. Tilcon put down seven test strips and none of the test strips received approval; thereafter, the weather conditions changed and did not permit further paving in the Fall of 2008 and a Stop Work Order was issued. In May 2009, the contract was restarted. In the interim, Tilcon had gone into bankruptcy and the company was bought out by American

Infrastructure. The test strip process was performed again by American Infrastructure and by August 2009, all of the pavement had been put down and the runway was opened.

Mr. Izzo explained that Delta Airport Consultants, the Construction Administrator for the project, performed inspection services. Mr. Izzo proposed a final Contract Amendment in the amount of \$39,995.00 resulting from the time overrun of the extra work.

**M 578 10
Authorize
Contract
Actions
with
Dixie Con-
struction
for
Sussex
County
Airport/
Rehabilitate
Crosswind
Runway
10-28
Project**

A Motion was made by Mr. Cole, seconded by Mr. Wilson, based upon the recommendation of the Aviation Consultants, Delta Airport Consultants, Inc., and the County Engineering Department, that the following Contract actions for Sussex County Project No. 05-02, Rehabilitate Crosswind Runway 10-28, Phase IV, with Dixie Construction Co., Inc. occur: (1) Final Acceptance be granted effective October 7, 2010; (2) any held Contract retainage be released to the Contractor; (3) the Final Balancing Change Order be approved in the credit amount of \$185,462.24, which decreases the final Contract total to \$4,039,527.66; and (4) the Contract time is increased by 31 days to provide a new total of 301 calendar days. All of the above is subject to the approval of DelDOT and/or the Federal Aviation Administration.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Wilson, Yea;
Mr. Cole, Yea; Mr. Vincent, Yea;
Mr. Phillips, Yea**

**M 579 10
Approve
Contract
Amend-
ment/
Delta
Airport
Consultants/
Rehabilitate
Crosswind
Runway
10-28
Project**

A Motion was made by Mr. Wilson, seconded by Mrs. Deaver, based upon the recommendation of the Sussex County Engineering Department, that the Sussex County Council approves Amendment No. 24 to the Engineering Agreement between Sussex County and Delta Airport Consultants, Inc. to Rehabilitate Crosswind Runway 10-28 for the Sussex County Airport, which increases the original contract amount by \$39,995.00, pending approval from DelDOT and/or the Federal Aviation Administration.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Wilson, Yea;
Mr. Cole, Yea; Mr. Vincent, Yea;
Mr. Phillips, Yea**

**Request
to Post
Notices/
South
Bethany
SSD/**

John Ashman, Director of Utility Planning, presented a request to prepare and post public hearing notices to consider the expansion of the South Bethany Sanitary Sewer District to include a parcel of land on Muddy Neck Road owned by Charles Rector (Rector Annexation). The parcel is contiguous to the existing sewer district boundary and contains a single family home with a failing septic system. The owner of the parcel will be

Rector Annexation responsible for system connection charges in the amount of \$4,515.00 per EDU based on current rates.

M 580 10 Authorize Posting of Notices/ Rector Annexation/ SBSSD A Motion was made by Mrs. Deaver, seconded by Mr. Vincent, that the Sussex County Council authorizes the Engineering Department to prepare and post notices for the extension of the South Bethany Sanitary Sewer District boundary to include Parcel No. 1-34-17.00-11.01 (Rector Annexation), as presented.

M 580 10 (continued) Motion Adopted: 5 Yeas.
Vote by Roll Call: Mrs. Deaver, Yea; Mr. Wilson, Yea;
Mr. Cole, Yea; Mr. Vincent, Yea;
Mr. Phillips, Yea

Request to Post Notices/ West Rehoboth Expansion/ Herola Annexation Rob Davis, Utility Planning Division, presented a request to prepare and post public hearing notices to consider the annexation of 3 parcels of land to the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District (Herola Family, LLC Annexation). The area is located along the south side of Route 24 and consists of approximately 5.94 acres; the area includes a service road. One office building is proposed on each of two parcels; and a restaurant is proposed on the third parcel. The Sussex County Council approved a Conditional Use for the project on January 16, 2007.

M 581 10 Authorize Posting of Notices/ West Rehoboth Expansion/ Herola Annexation A Motion was made by Mr. Cole, seconded by Mr. Vincent, that the Sussex County Council authorizes the Engineering Department to prepare and post notices for the extension of the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District to include three parcels of land and a portion of a future road (Herola Family, LLC Annexation), as presented.

Motion Adopted: 5 Yeas.
Vote by Roll Call: Mrs. Deaver, Yea; Mr. Wilson, Yea;
Mr. Cole, Yea; Mr. Vincent, Yea;
Mr. Phillips, Yea

Requests Mrs. Webb presented grant requests for the Council's consideration.

M 582 10 Community Grant A Motion was made by Mrs. Deaver, seconded by Mr. Cole, to give \$1,000.00 from Mrs. Deaver's Community Grant Account to the Town of Ellendale for reimbursement of water system project expenses.

Motion Adopted: 5 Yeas.

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Wilson, Yea;
Mr. Cole, Yea; Mr. Vincent, Yea;
Mr. Phillips, Yea

M 583 10 Community A Motion was made by Mr. Wilson, seconded by Mr. Vincent, to give \$500.00 (\$100.00 from each Community Grant Account) to the Mason

Grant **Dixon Woodworkers for their annual toy making project.**

Motion Adopted: **5 Yeas.**

Vote by Roll Call: **Mrs. Deaver, Yea; Mr. Wilson, Yea;
Mr. Cole, Yea; Mr. Vincent, Yea;
Mr. Phillips, Yea**

M 584 10 **A Motion was made by Mr. Wilson, seconded by Mr. Vincent, to give**
Community **\$500.00 (\$250.00 each from Mr. Phillips' and Mr. Wilson's Community**
Grant **Grant Accounts) to the Sussex Central Football Boosters for expenses.**

Motion Adopted: **5 Yeas.**

Vote by Roll Call: **Mrs. Deaver, Yea; Mr. Wilson, Yea;
Mr. Cole, Yea; Mr. Vincent, Yea;
Mr. Phillips, Yea**

M 585 10 **A Motion was made by Mr. Vincent, seconded by Mr. Cole, to give \$500.00**
Community **from Mr. Phillips' Community Grant Account to Millsboro Housing for**
Grant **Progress for their Adopt A Family/Child Drive.**

Motion Adopted: **5 Yeas.**

Vote by Roll Call: **Mrs. Deaver, Yea; Mr. Wilson, Yea;
Mr. Cole, Yea; Mr. Vincent, Yea;
Mr. Phillips, Yea**

M 586 10 **A Motion was made by Mr. Wilson, seconded by Mr. Vincent, to recess the**
Recess **Regular Session and to go into Executive Session for the purpose of**
discussing issues relating to pending/potential litigation. Motion Adopted
by Voice Vote.

It was noted that someone was in attendance to address the Council under
Additional Business.

M 587 10 **A Motion was made by Mr. Cole, seconded by Mr. Wilson, to reconvene the**
Reconvene **Regular Session to allow for Additional Business. Motion Adopted by Voice**
Vote.

Additional **Bunnie Williams and Linda Peters were in attendance to thank Councilman**
Business **Vincent and Councilman Phillips for their support of the Western Sussex**
Farmers Market.

M 588 10 **At 11:08 a.m., a Motion was made by Mr. Vincent, seconded by Mr. Cole, to**
Go Into **recess the Regular Session and to go into Executive Session for the purpose**
Executive **of discussing issues relating to pending/potential litigation. Motion Adopted**

Session **by Voice Vote.**

Executive Session **At 11:10 a.m., an Executive Session of the Sussex County Council was held in the office of the County Administrator for the purpose of discussing issues relating to pending/potential litigation. The Executive Session concluded at 11:25 a.m.**

M 589 10 Reconvene **At 11:27 a.m., a Motion was made by Mr. Wilson, seconded by Mr. Cole, to come out of Executive Session and to reconvene the Regular Session. Motion Adopted by Voice Vote.**

Action **No action was necessary on Executive Session items.**

M 590 10 Adjourn **A Motion was made by Mr. Wilson, seconded by Mr. Cole, to adjourn at 11:30 a.m. Motion Adopted by Voice Vote.**

Respectfully submitted,

**Robin A. Griffith
Clerk of the Council**