

# DELAWARE COASTAL AIRPORT ADVISORY COMMITTEE

Meeting Minutes  
February 23, 2022

## Opening:

The regular meeting of the Delaware Coastal Airport Advisory Committee was called to order at approximately 6:01 p.m. on February 23, 2022, at 21769 Aviation Avenue, Georgetown, Delaware by Delaware Coastal Airport Manager, Bob Bryant.

## Advisory Committee Members Present:

Doug Hudson, County Council    Todd Lawson, County Administrator    Mark Parker  
Garrett Dernoga    Rick Garner    Larry Kelley    Ezra Rickards    Scott Thomas

Bob Bryant, Airport Manager, Delaware Coastal Airport, non-member

**Advisory Committee Members Absent:**    Bill Pfaff, Economic Development    Ray Hopkins  
Jeff Reed    Mark Ryan

Bob opened the meeting by welcoming and introducing Ezra Rickards to the committee for 2022.

## 1. Approval of Agenda

A Motion was made by Garrett Dernoga, and seconded by Scott Thomas, to approve the agenda as distributed. The agenda was unanimously approved by consent.

## 2. Election of Officers

Nominations were taken for the position of Chairman for 2022. Scott Thomas nominated Garrett Dernoga and seconded by Rick Garner. Nominations were closed. Garrett was elected Chairman by acclamation. Garrett Dernoga, Chairman, asked for nominations for the position of Vice-Chairman. Larry Kelley nominated Rick Garner, seconded by Doug Hudson. Nominations were closed. Rick Garner was elected Vice-Chairman by acclamation.

## 3. Approval of Minutes

A Motion was made by Doug Hudson, seconded by Rick Garner, to approve the minutes of the November 17, 2021 meeting. The minutes were unanimously approved by consent.

## 4. Wildlife Management Update

Bob informed the committee that there are three deer on the airport property and have resources available to remove the deer. All permits are in place to legally disturb waterfowl/deer as well.

## 5. Airport Update

Bob Bryant provided updates as follows:

- 1- Master Plan: Bob discussed the status of the Master Plan and asked the committee to review the Working Paper #2 document, paying close attention to Chapter 3 (Environmental Issues) and Chapter 5 (Facility Requirements).

Bob informed the committee that FAA has agreed to accept that the Airport's critical aircraft operations exceeds 500 annual operations. This makes the runway extension project an AIP eligible project. The project will have to be incorporated into the FAA Capital Improvement Plan with the other projects currently planned.

Committee members who lease or own a hangar were asked to review the inventory section of the Working Paper to make sure the information for their specific hangar listed is correct, including dimensions, resources, etc.

The next steps in the Master plan were discussed. Bob informed the committee that we are still a year away from FAA reviewing the final document. Bob asked the committee members to send any comments/corrections to him within the next 2 weeks so that he can forward to the Consultant for review.

Garrett inquired as to the status of new T-Hangar construction. Bob is going to meet with County personnel regarding the plan to construct T-Hangars regarding the cost of construction.

- 2- RWY 10-28 Instrument Approaches: FAA has rejected/cancelled the request for 2 RNAV Approaches to RWY 10-28. The Airport doesn't meet FAA's requirements for several reasons, to enable an instrument approach to RWY 10-28. Senator Carper's office has been contacted to see if their aviation representative can assist in postponing the cancellation of VOR RWY 4 and RWY 22 IAP.
- 3- Extend General Aviation Apron: The GA Apron project is expected to begin mid/end of April 2022. Contracts have been signed and George & Lynch is the Contractor for the project. Completion is expected to be completed within 170 days. There will be some runway closures during the project.
- 4- Bipartisan Infrastructure Law- Airport Grant: This is a program that the airport is eligible for and will receive an annual amount of \$295,000 each year for the next five years. The grant will follow AIP eligible projects to include airport improvements; taxiway obstruction removal, and T-Hangar construction. Each yearly amount can be rolled over into the next year based on project selection. Bob will be working with County officials to determine what projects will occur with the grant funds. All projects will have to meet FAA design standards.

**6. Public Comments** - Bill Costello inquired about T-Hangars regarding rates and construction. Larry Kelley commented that consideration should be given to not installing bifold doors on new T-hangars but to consider slide doors as they have less issues than bifold doors. Mr. Costello also commented on a location in Sussex County that he feels would make a good location for a small airport if the County is interested. Garrett advised him that this type of matter isn't something the Airport Advisory Committee has jurisdiction over. He was advised to contact his Council person as an initial contact on this matter.

**7. Next Meeting Date** - The next meeting will be held on Wednesday, May 25, 2022, at 6 p.m. at 21769 Aviation Avenue (Aircraft Hangar), Georgetown, DE.

A motion to adjourn was made by Rick Garner, seconded by Mark Parker. The meeting adjourned at 6:40 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Delaware Coastal Airport