

DELAWARE COASTAL AIRPORT ADVISORY COMMITTEE

Meeting Minutes
January 24, 2024

Opening:

The regular meeting of the Delaware Coastal Airport Advisory Committee was called to order at approximately 6:03 p.m. on January 24, 2024, at 21911 Rudder Lane, Georgetown, Delaware by Airport Manager, Bob Bryant.

Advisory Committee Members Present:	Todd Lawson, County Admin.	Dustin Berlinger
Mark Parker, Asst. County Engineer	Rick Garner	Larry Kelley
Ezra Rickards	Mark Ryan	Scott Thomas
Bill Pfaff, Econ. Dev. Director	Ray Hopkins	Jeff Reed

Bob Bryant, Airport Manager, Delaware Coastal Airport, non-member

Advisory Committee Members Absent: Doug Hudson, County Council

1. Approval of Agenda:

A Motion was made by Bill Pfaff, and seconded by Ezra Rickards, to approve the agenda as distributed. The agenda was unanimously approved by consent.

2. Election of Officers:

Nominations were taken for the position of Chairman. Larry Kelley nominated Rick Garner and seconded by Ezra Rickards. Nominations were closed. Rick Garner was elected Chairman by acclamation. At this time, the Chairman opened the floor for nominations for the position of Vice-Chairman. Larry Kelley nominated Ezra Rickards, seconded by Jeff Reed. Nominations were closed. Ezra Rickards was elected Vice-Chairman by acclamation.

3. Approval of Minutes:

A Motion was made by Ezra Rickards seconded by Mark Parker, to approve the minutes of the September 27, 2023 meeting. The minutes were unanimously approved by consent.

4. Wildlife Management Update:

Bob informed the committee there is not much wildlife at the airport but a few migratory birds when he does the runway inspections. He is using pyrotechnics to deter the birds. He also reported there have been 3 deer spotted and we have resources in place to remove the deer.

5. Airport Update:

Bob Bryant provided airport updates as follows:

- (1) New 9 Unit T-Hangar Project: We obtained the certificate of occupancy 2 weeks ago for the units and several of the new tenants have taken possession of their units. There were 2 change orders that caused a delay in the completion of the project. The State Fire Marshal stated a 6" metal curb seal

was required to prevent fuel spills from seeping out. There was a curbing issue to be addressed that was not a component of FulFab so the County had to have sitework performed on concrete restoration.

- (2) Airport Master Plan Update: We received conditional approval from the FAA to help pay 90% of costs. The FAA approved the airport layout plan that had 13 conditions to be met and Bob provided everyone with a copy of the letter. There is a 20-year forecast of project infrastructure for improvements. The taxiway is the priority per FAA.

6. Public Comments:

- (1) Brian White inquired as to why Turf Operations was removed from the agenda. Bob stated the item is off the agenda but not out of mind. The current priority is the completion of the Master Plan with the deadline approaching. Several comments were made on this topic.
- (2) Austin Gray with DelDOT was present and stating they were hosting the Aviation Summit at DelTech in Dover and had additional information regarding upcoming items.

7. Next Meeting Date: The next meeting will be held on Wednesday, April 24, 2024, at 6 p.m. at 21911 Rudder Lane (EOC), Georgetown, DE.

A motion to adjourn was made by Ezra Rickards, seconded by Bill Pfaff. The meeting adjourned at 7:15 P.M.

Minutes respectfully submitted by:

Patty Bodenweiser - Delaware Coastal Airport