SUSSEX COUNTY AIRPORT ADVISORY COMMITTEE

Meeting Minutes June 25, 2014

Opening:

The regular meeting of the Sussex County Airport Advisory Committee was called to order at approximately 6:04 p.m. on June 25, 2014, at Sussex County Emergency Operations Center, by Jeff Reed, Committee Member, due to the absence of the Chairman and Vice-Chairman.

Advisory Committee Members Present:

Honorable Sam Wilson, County Council Todd Lawson, Sussex County Administrator Joe Wright, Asst. County Engineer (Delegate for Mike Izzo)

Jeff Reed Mark Ryan Richard Wilson

Jim Hickin, Sussex County Airport (Non-member)

Advisory Committee Members Absent:

Mike Izzo, Sussex County Engineer Gus Croll Garrett Dernoga Rick Garner Larry Kelley

1. Approval of Agenda

A Motion was made by Sam Wilson, seconded by Richard Wilson, to approve the agenda as distributed. The agenda was unanimously approved by consent.

2. Approval of Minutes

A Motion was made by Richard Wilson, seconded by Sam Wilson, to approve the minutes of the April 23, 2014 meeting. The minutes were unanimously approved by consent.

3. Declaration of any letters, opinions or other guidance from outside the Advisory Committee presently or in the past

There were no declarations or letters presented.

4. Wings & Wheels Update

Public members, Linda Price and Mike South updated the committee on the Wings & Wheels event to be held in October. Linda stated that advertising has begun for the event. Linda also shared that they will have Aviation Education Day on Oct 3, 2014 in hopes to educate students interested in pursuing a career in aviation.

5. Wildlife Management Update

Jim reported that the geese are almost done nesting for this year and we were successful in getting rid of some of the nests. In regards to the deer, the county has taken steps to close up two holes in the fence which had openings for the deer to get through. There are still two other areas that need to be addressed.

6. Airport Update

Jim Hickin discussed updates on the following projects:

- 1- Industrial Park Projects- Street paving projects throughout the park are complete.
- 2- Airport Project discussion included- Runway 4-22 milling and paving project is complete; Runway restriping of 10-28 will go out to bid in August; Delta Airport Consultants property map update project; Apron Expansion project; MALS update; FAA Flight Check report.
- 3- L.R. Kimball was selected to assist in developing a marketing plan for the airport. A kick-off meeting will be held Thursday, June 26th.

7. Minimum Standards Discussion

A motion was made by Todd Lawson, and seconded by Sam Wilson, to review the Minimum Standards document on an "as needed" basis. The committee unanimously voted to approve this motion.

8. Public Comments

Gerald Wingate suggested the committee to cancel their meetings for July and August.

Mike South asked for approval from the committee to market the airport at road shows, etc. Mr. South will seek guidance from the county prior to this endeavor.

Margot Kia asked what the status was regarding the name change for the airport. Jim and Todd commented that it was part of the branding process. It would also need County Council approval.

9. Next Meeting Date

The next meeting will be held on Wednesday, September 24, 2014 at 6 p.m. at the Emergency Operations Center, Georgetown, Delaware. A Motion was made by Todd Lawson, seconded by Richard Wilson to do away with July and August meetings and to meet September 24, 2014. The committee unanimously approved this motion.

A motion to adjourn was made by Jeff Reed, seconded by Todd Lawson. The meeting adjourned at 6:47 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Sussex County Airport