

## LIBRARY ADVISORY BOARD

HARRIET ELLIOTT  
JOHN MONAHAN  
MARY SCHWANKY  
STEPHEN SCHWARTZ  
DIANA YOUNG



# Sussex County

DELAWARE  
sussexcountyde.gov

(302) 855-7890 T  
(302) 855-7895 F

## Sussex County Library Advisory Board (LAB) Meeting MINUTES

Wednesday, July 15, 2020  
9:30a – 11:00

### VIA A ZOOM MEETING: REGISTRATION REQUIRED

Please send email request to Kathy Graybeal at [kgraybeal@sussexcountyde.gov](mailto:kgraybeal@sussexcountyde.gov) for login.

Call to Order By Diana Young at 9:33a.

Adoption of the Wednesday, July 15, 2020 Agenda. – **REVISED** Motion: Diana Young; 2<sup>nd</sup> Mary Schwanky.

Approve Wednesday, June 17, 2020 Minutes. **RECORDINGS AVAILABLE UPON REQUEST.**

### ANNOUNCEMENTS

- **Census Week:** July 19 – July 25, 2020 has been declared as Census Week. Each library has materials to hand out, posters to hang and blurbs to post on social media outlets.
- **DE DOE reopening plan:** Guidelines were published providing school districts with a format within which to make their own reopening plans.
- **LAB letter re: access to technology in Sussex County:** Mary Schwanky asked for the support of her fellow Board members to go on record with the Sussex County Council and DE Legislature expressing their concerns about the access inequities around the internet, technology hardware and software across the county. Diana Young agreed to help craft the statement. The statement will address access to technology as part of the national infrastructure for success; and, how the lack of access is impacting Sussex countians. They hope to have a draft ready for discussion at the August 19, 2020 meeting.
- **Sussex County Council:** the Council voted unanimously to accept the FY 2021 Independent Library Grant Agreement.

Election of LAB officers: Nomination of Diana Young for Chair by John Monahan; 2<sup>nd</sup> Steve Schwartz. Nomination of John Monahan as Vice Chair by Diana Young; 2<sup>nd</sup> by Steve Schwartz. Mary Schwanky volunteers to remain the Council on Libraries Representative. Steve Schwartz made the motion to accept all 3 nominations; 2<sup>nd</sup> by Mary Schwanky. Yeas to accept: 4; Nays: 0.

UPDATE: COVID-19 update re: library steps to reopening.

- Sussex - curbside service; soft openings; wireless printing; virtual program developments. Bridgeville, Seaford, Frankford and Millsboro libraries are now open with varied and limited hours. Laurel Library will begin printing, copying, faxing, shredding and limited notary service on July 15, 2020. Steve commented that Seaford had circulated 300 items and sponsored 196 tests. Per Jerry Keiser, Director, the testing will move from the lab to the Allen Room to ensure safe distancing for larger participation.
- Statewide – curbside and other services; summer reading data; LibGuides. Curbside is going strong and has been successful statewide! New Castle County libraries, Wilmington and the contract libraries remain closed. Some staff are refusing to return to work, even during the closures. Closures remain for Smyrna, Dover and Harrington. Kent County Library is open and providing limited service. The COVID-19 LibGuide is a fantastic resource!
- Virtual programs continue to explode, particularly those with physical activity.
- Libraries created “Grab-and-Go” kits for children. The response has been amazing!

UPDATE: FY 2021 approved budgets.

- Sussex County. The Independent Library budget increased by over \$50,000. The Independent Library Group voted to use the allocation formula from FY 2020 for FY 2021. The County libraries budgets decreased by 6%.
- State of DE. FY 2021 budget is flat but includes the \$252,100 increase from FY 2020. Rehoboth and Selbyville received the full request for their library construction.

Next meeting date: Wednesday, August 19, 2020 at 9:30am via Zoom until further notice.

**In accordance with 29 Del. C. §10004(e)(2), this Agenda was posted on Wednesday, July 8, 2020 at 4:00pm. and at least seven (7) days in advance of the meeting.**

**This Agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting. Agenda items listed may be considered out of sequence.**