

## **LIBRARY ADVISORY BOARD**

HARRIET ELLIOTT  
JOHN MONAHAN  
MARY SCHWANKY  
STEPHEN SCHWARTZ  
DIANA YOUNG



# Sussex County

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## **Sussex County Library Advisory Board (LAB) Meeting MINUTES**

**Wednesday, July 17, 2019**

**10:00a – Noon**

**West Complex Large Conference Room**

In attendance: Diana Young, John Monahan, Steve Schwartz, Kathy Graybeal, Rachel Lynch, Carol Fitzgerald, Katie McDonough.

Call to Order: Diana Young at 10:04am.

Adoption of the Wednesday, July 17, 2019 Agenda. Motion by Diana Young; 2<sup>nd</sup> by John Monahan.

Approve Wednesday, April 17, 2019, May 15, 2019, June 18, 2019 Minutes. All accepted and approved. Motion by John Monahan; 2<sup>nd</sup> by Steve Schwartz

**Announcement:** We are exploring the feasibility of membership for children in the Indian River and Laurel school districts in the Dolly Parton Imagination Library. Details about the program are at <https://imaginationlibrary.com/>.

### **Sussex County Libraries**

- Elect FY 2020 officers for the Library Advisory Board. Motion made by Steve Schwartz to reappoint Diana Young as President and John Monahan as Vice-President. 2<sup>nd</sup> by John Monahan. John Monahan motion for Mary Schwanky to continue as the LAB representative on the COL. 2<sup>nd</sup> by Steve Schwartz. Unanimous agreement on all 3 votes.
- Update RE: Sussex County FY 2020 budget. Steve Schwartz asked about capital improvements as a separate budget item. They are not part of general operating costs. Kathy will discuss same with Kay Wheatley for the Independent Library Group. A consideration for FY 2021 funding. Also discussed “relative wealth” of parts of the county vs. poverty across the county.
- Review funding model for Sussex County Library System. Attached.
- Update RE: the Independent Library Trustee Manual. Approved by 8 Boards, 2 under consideration, 1 refusal.
- Brainstorm ways to connect more directly as Board with Council District libraries (e.g.: monthly meetings in different parts of the county each month). Delmar Library for August meeting.

- Explore use of Independent Library Trustee Manual as guide for LAB manual. [Mary unable to attend.](#)

**DDL/Steering/DE Libraries/COL**

- Share any updates re: State of DE FY 2020 budget. [Library Standards allocation will be voted on at August COL meeting.](#)

Next meeting date: August 21, 2019 at 10:00am in the Large Conference Room at the Sussex County Administration West Complex.

Adjourn. [Motion by John Monahan. 2<sup>nd</sup> by Steve Schwartz.](#)

**In accordance with 29 Del. C. §10004(e)(2), this Agenda was posted on June 25, 2019 at 3:00pm and at least seven (7) days in advance of the meeting.**

**This Agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting. Agenda items listed may be considered out of sequence.**