

LIBRARY ADVISORY BOARD

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Sussex County Library Advisory Board (LAB) Meeting MINUTES

Wednesday, April 17, 2019

10:00a – Noon

West Complex Large Conference Room

Call to Order [Diana Young at 10:02a.](#)

Adoption of the Wednesday, April 17, 2019 REVISED Agenda. [Motion Diana Young; 2nd Mary Schwanky.](#)

Approve Wednesday, February 20, 2019 and Wednesday, March 20, 2019 Minutes. [Motion to accept both Diana Young; 2nd John Monahan.](#)

Sussex County Libraries

- [Announcement: Delmar Library is taking a serious stance for literacy, particularly with ESL.](#)
- [Laurel Library stepped up immediately following the tornado hit in their area. They offered hygiene stations, free coffee for 1st responders and free service for filing damage claims. Flier attached.](#)
- [Debrief re: Independent Library presentation to LAB. Copy of ppt. attached to March Minutes. Again, full agreement in group that presentation was clear, concise, and professional; it provided a solid case for the funding increase. Jean Gandek emphasized that in all 12 months of the year the libraries need to do “something each month” to showcase our work \(e.g.: citizen comments\).](#)
- [Discuss how best to connect with Council District libraries. Postponed until we have a full LAB membership.](#)
- [Share insights re: \(National\) Sussex County Library Week proclamation. This needs to go back to an annual event. New members of Council commented positively about libraries and the proclamation.](#)
- [Update re: Independent Library Trustee Manual. Voted upon + accepted by about half of the Independent libraries.](#)
- [Explore use of Independent Library Trustee Manual as guide for LAB manual. Mary Schwanky will work on an outline.](#)
- [Update re: District 1 LAB appointee. Council President, Mike Vincent has been contacted by Seaford Board President, Janet Messick, to suggest Dr. Stephen Schwartz as the District 1 representative. After review of his background and discussion with Mike, we agree that he is an excellent addition to our pool of expertise on the LAB.](#)
- [Discuss FY 2020 budget next steps. Awaiting feedback from Finance Director/COO, Gina Jennings, re: the proposed increase for the Independents.](#)

- Kathy suggested thought be given to recognizing the Friends at Council during Friends of the Library Week - October 20 -26, 2019 again.
- John shared information re: Lions Quest, a program focused on social emotional learning for K – 12 children. Susan Bunting came on board in support. John will also be meeting with the St. Anne’s Youth Program. The flier is attached.
- Plans for the first Sussex County Children’s Book Festival are firmed up. We are ready to go. We purchased full-page ads in the Cape Gazette and Coastal Point newspapers.

DDL/Steering/DE Libraries/COL

- Discuss creation of COL work group focused on independent/contract library expectations and the DE Code. [This committee request from the Council on Libraries will include contract or Independent library leaders. We asked Kelly Kline - Selbyville, Gail Bruce - Laurel, Alison Miller – Rehoboth. No date has been arranged for the first meeting at this point.](#)

Next meeting date: May 15, 2019 at 10:00am in the Large Conference Room at the Sussex County Administration West Complex.

Adjourn. [Motion John Monahan; 2nd Diana Young.](#)

In accordance with 29 Del. C. §10004(e)(2), this Agenda was posted on April 10, 2019 at 1:00pm and at least seven (7) days in advance of the meeting.

This Agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting. Agenda items listed may be considered out of sequence.