

LIBRARY ADVISORY BOARD

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Sussex County Library Advisory Board (LAB) Meeting Minutes

Wednesday, August 24, 2016

10am – Noon

Sussex County Administration West Complex: 2nd Floor Conference Room

Call to Order & Adoption of Wednesday, August 24, 2016 Agenda. Called to order at 10:06a by outgoing President Emory West. Adopted with changes: add vote on 2 County library policies, Confidentiality and Local Author's Works. Motion: R. Hardiman; 2nd: H. Elliott

Approve Wednesday, May 18, 2016 and Wednesday, July 20, 2016 Minutes. Approved with changes: add Theo Loppotto, Mary Schwanky, Katie McDonough to those in attendance. Motion: H. Elliott; 2nd: R. Hardiman

Sussex County Libraries

Discuss:

- LAB officers. Emory West nomination of Rosemary Hardiman as President, Rebecca Calio as Vice-President. Unanimous acceptance of nominations and placement as officers. Motion: Mary Schwanky; 2nd Rosemary Hardiman.
- LAB meeting schedules. No changes.
- FY 2017 Budget surprises. Rumbings beginning again about lessening our Realty Transfer Tax funding.
- Stepping Stones learning program: completion update. The staff at 15 of our 16 libraries have successfully completed Year One of the program.
- Sussex County Staff Development Day - Thursday, September 22nd. Staff will be officially certified.
- Delmar, Selbyville, Millsboro building projects. Delmar – USDA funding in place. They can finally move forward! Selbyville wants to build a \$6-8 mil/library. Presenting to Council. Millsboro is requesting needs assessment funds.
- The LAB approved the Confidentiality and Local Author's Works policies simultaneously. Motion: R. Hardiman; 2nd M. Schwanky

The Council on Libraries discussion moved above DDL/Steering

DDL/Steering/DE Libraries

Discuss:

- Library Services + Technology Act (LSTA – the Federal law which allocates library funding to the states through the IMLS) 2013-2017 Report + 2018 – 2022 Plan.

Proposals for using Bill Wilson of Himmel + Wilson again. Not yet decided. A key piece for Sussex is that DE is 50th of 51 nationally for staffing.

- Statewide Professional Development Team. Little progress made in any area.

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Share:

- Library Standards allocations. The Route 9 Library will require \$1 mil/year in operating funds.
- Initial library construction discussion. See above.
- Rules of decorum at Council meetings. Vote to include names and other identifying information in Minutes/remarks.

Next meeting date: September 21, 2016 in the Sussex County Administration West Complex. September meeting – Staff Development Day, September 21, 2016 at DelTech. October meeting cancelled due to scheduling conflicts.

Adjourn. Motion: Mary Schwanky 2nd: H. Elliott

In accordance with 29 Del. C. §10004(e)(2), this Agenda was posted on August 10, 2016 at 2:00pm and at least seven (7) days in advance of the meeting.

This Agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting. Agenda items listed may be considered out of sequence.