

LIBRARY ADVISORY BOARD

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**Sussex County Library Advisory Board (LAB) Meeting
Minutes
Wednesday, November 16, 2016
10am – Noon
Georgetown Public Library: Delaware Room on 2nd floor**

Call to Order & Adoption of Wednesday, November 16, 2016 Agenda. **Motion: R. Hardiman; Second: H. Elliott.**

In attendance: LAB members – R. Hardiman, H. Elliott, R. Calio; County Librarian – K. Graybeal; Council on Libraries representative – John Monahan; Carol Fitzgerald, Theo Loppatto

Approve Wednesday, August 24, 2016 Minutes. **Motion: H. Elliott; Second: R. Hardiman.**

MEETING WILL BEGIN WITH COUNCIL ON LIBRARIES AND MOVE THROUGH REMAINDER OF AGENDA AS TIME PERMITS.

Sussex County Libraries

Discuss:

- Delmar, Selbyville, Millsboro building project updates.
Delmar: bids are out again; Selbyville: Kathy met with the Board to explain why they did not receive construction monies in FY 2018 budget submissions; Millsboro will use Becker-Morgan for their needs assessment if awarded the funds in FY 2018.
- Sussex County library staffing updates.
The Sussex County Department of Libraries (SCDOL) has a new accountant – Annette Isham; Bridgeville has hired a staffer to focus exclusively on adult literacy.
- Sussex County Staff Development Day report – December agenda.

DDL/Steering/DE Libraries

Discuss:

- Statewide Professional Development Team + Master Plan consultants.
The Department of State is “finding” the funds to pay for the consultants in this FY!
RFPs have gone out.

COL

Discuss:

- Meeting notes from Thursday, November 3, 2016 – John Monahan:
Hard-copies of the Meeting Notes were shared (and are attached). He drew attention to the stakeholders meeting for the Every Student Succeeds Act: 11/21/16 in Cape School District; 11/29/16 in Seaford School District.

Office of Budget Management FY 2018 Budget Hearings from Tuesday, November 15, 2016. Conversation focused on Governor's Budget Hearing on Tuesday, November 15, 2016. Kathy Graybeal represented Council and DE libraries. See attached remarks. Secretary of State, Jeff Bullock, made the case for keeping statewide library tech infrastructure in place in his own remarks. Large turnout of library supporters! Theo suggested getting veterans and similar service populations to submit letters of support; she also shared the action guide she and Kay Bowes, the DE State Friends, created to assist with advocacy for libraries: "Making Our Voices Heard."

- Next steps for FY 2018 budget cycle:
 - Link our discussion to Governor-elect Carney's "thing."
 - Pull various supporters/stakeholders together to schedule/assign various actions
 - Per Carol F., contact Bob Stickels? He is a big library + Carney supporter.
 - Who is on the Association of Counties?

Next meeting date: December 21, 2016 in the Sussex County Administration West Complex.

Adjourn. Motion: H. Elliott; Second: R. Hardiman.

In accordance with 29 Del. C. §10004(e)(2), this Agenda was posted on November 9, 2016 at 11:00 am and at least seven (7) days in advance of the meeting.

This Agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting. Agenda items listed may be considered out of sequence.