

## LIBRARY ADVISORY BOARD

HARRIET ELLIOTT  
JOHN MONAHAN  
MARY SCHWANKY  
DIANA YOUNG



# Sussex County

DELAWARE  
[sussexcountyde.gov](http://sussexcountyde.gov)

(302) 855-7890 T  
(302) 855-7895 F

### Sussex County Library Advisory Board (LAB) Meeting MINUTES

Wednesday, February 21, 2019

10:00a – Noon

West Complex 2<sup>ND</sup> Floor Conference Room

Call to Order & Adoption of Wednesday, February 20, 2019 Agenda. **REVISED.** By Diana Young at 10:03a.

Approve Wednesday, November 7, 2018 and Wednesday, December 19, 2018 Minutes. Motion by Mary Schwanky; 2<sup>nd</sup> by John Monahan.

#### Sussex County Libraries

- Frankford Library update. Annie/Kathy meeting with Board on Tues, 2/26/19. Have requested monthly financials for FY 2019 through January 2019.
- Council District libraries: how best to connect. Share Board Meeting Minutes? Visit the libraries? Along with sharing COL+ notes via email, Consortium page updates - info old and/or missing (e.g.: Circulation Meeting notes are not there).
- Updated Trustee Manual. Kay Wheatley + Tom Wontorek (Reho), Marilyn Tietzen condensed down to 15 pages. Strives to hold Board members accountable and establish standards that can be used to update State of DE and Sussex County codes. (Reference 11/14/18 Independent Library Group Minutes.)
- Updated DE/Sussex County Code re: library boards and memberships. [Sussex-Independents@listserv.lib.de.us](mailto:Sussex-Independents@listserv.lib.de.us) Alison Miller (Reho) maintaining it
- Sussex County Library System: FY 2020 budget discussion. Independent libraries met as group at System Meeting 2/14. Preparing a single presentation. PowerPoint centered on how they serve the 3 pillars of the One Ask – Health Ready, School Ready, Employment Ready. Emphasizing this is NOT an "us vs. them" discussion.
- March LAB Meeting agenda. The entire meeting is focused on the group budget request presentation by the Independent libraries. Todd Lawson, Gina Jennings and Kathy Roth will also be in attendance.

#### DDL/Steering/DE Libraries/COL

- Delaware Library Association's Legislative Day, Tuesday, January 15, 2019. General consensus is that the meetings were more successful than in the last few years. John Monahan represented New Castle County libraries too!
- The "One Ask." What are we already doing? Shout it from the rooftops.

- Library Standards spreadsheet. DDL and Dept. of State must support Governor's budget.
- Creation of new service area for Rt. 9 library. Diana Brown feels sure NCC will make up funding loss to NC Public each year.
- Steering representation from Sussex. The inclusion of 2 representatives from the Independent libraries yet to be voted on but is accepted...and welcomed.
- Online/telephone library card renewals. Telephone has been in place for a few months. DDL staff working with Sirsi to get kinks out of online renewals. Shooting for start date of March 1, 2019. NOTE: online card registration is underway also. Start date of October 1, 2019. Still controversial but making headway. Only for **non-fee-based** cards.

Next meeting date: March 20, 2019 at 10:00am in the Large Conference Room at the Sussex County Administration West Complex.

Adjourn. Motion by John Monahan ; 2<sup>nd</sup> by Diana Young.