

LIBRARY ADVISORY BOARD

KATHY GREEN
MARY SCHWANKY
STEPHEN SCHWARTZ
JAMES WESTHOFF
DIANA YOUNG



Sussex County

DELAWARE
sussexcountyde.gov

(302) 855-7890 T
(302) 855-7895 F

Sussex County Library Advisory Board (LAB) Meeting Minutes

Wednesday, July 21, 2021 at 9:30a.
West Complex 2nd Floor Conference Room

Attendees: Diana Young, John Monahan, Dr. Stephen Schwartz, Mary Schwanky, Kathy Graybeal, Rachel Lynch, Bonnie Elliott, Carol Fitzgerald, Katie McDonough **Virtually:** Alison Miller, Catharine Kramer, Gail Bruce, Matthew Shuck, Jessica Webb, Susan Upole

Meeting called to order by Diana Young, President

Motion to approve amended agenda by Diana Young, seconded by John Monahan

Motion to approve amended June 16, 2021 minutes by Steve Schwarz, seconded by Mary Schawnkly

Announcements: Kathy Graybeal's retirement and Rachel Lynch's appointment to County Librarian; John Monahan's end of term and Kathy Green to serve as his replacement.

Sussex County Libraries

- **Election of LAB Officers:** President: Dr. Stephen Schwartz (nominated by Mary Schwanky, seconded by Diana Young and John Monahan, all in favor, none opposed); Vice President: Mary Schwanky (nominated by Steve Schwartz, seconded by John Monahan, all in favor, none opposed)
- **Selection of Council on Libraries representative.** Rachel Lynch to replace Kathy Graybeal on Council on Libraries; Mary Schwanky to continue as representative/co-chair on Council on Libraries.
- **Sussex County approved FY 2022 budget.** Budget was approved July 22, 2021; no decreases, PLA expenses were approved.
- **State of DE Library Standards increase.** Libraries received an additional \$600,000 for Library Standards money. Increases shown throughout libraries with the exception of Delmar (closing of construction costs led to less expenditures, which led to less in this year's funding in the state's funding formula). Discussion of re-assessment impact, disparity in the county between corridors, EveryLibrary's upcoming training and library funding advocacy. Still collecting ideas for one-time funding of federal money.
- **Independent library funding.** Independent libraries originally agreed to use a hybrid of data (partially FY19 and partially FY20 numbers due to COVID closures), but because of inconsistencies with data collection and reporting, decided to go with same amounts as the previous year. Independent Libraries were able to receive funding additional to that determined by the formula. This marks the 1st year that Millsboro Library was at or above 2015 numbers (the county had determined when creating the formula, that no library would not go below that year's data).
- **Staff Development Day 2021.** Planning on having Staff Development Day (as it stands right now) October 1, 2021

DDL/Steering/DE Libraries/COL

- **Council on Libraries report:** Joint Legislative Oversight and Sunset Committee approached Council asking about vacant positions. The Governor has to appoint positions to over 2,500 committees, so this committee is officially investigating use/productivity of Council on Libraries. Documents have been completed and will be presented mid-August.
- **Public Library Steering Committee (PLSC) report.** Met for first time since February 2020. Will create a macro committee to include special libraries and academics in the consortium for decisions that affect the consortium as a whole. Effectiveness of PLSC is shown in the document of decisions made over the years.
- **FY22 Budget (State)** Kept databases with same amount, scholarship loan amount is low due to funding renewals first (as opposed to taking on new applicants). Library Standards Technology Act (LSTA) monies are not included in State Library budget. Additional funding is attributed to the Dolly Parton Imagination Library (DPIL). Outdoor Spaces were not approved because they did not qualify as construction. Build America Libraries Act is still around – contact your senator to support. Discussed briefly upcoming construction requests (Rehoboth and Selbyville) and Outdoor Spaces projects. Discussion of Wesley College Library's absorption into Delaware State University.
- **Other Discussions**
 - New DDL hires: Katy Goff, former Parker Library Director (Wesley College) has been hired by Delaware State University; Jaclyn Hale, former Dover librarian is now working for Delaware Division of Libraries (DDL) assisting Katie McDonough with construction; Marie Cunningham (DDL) replaced John Phillos as head of Delaware Library Access Services; Anne Hilyard Clark, former Head of Delaware Health and Social Services Library is new DDL hire, working with partnerships, outreach, Dolly Parton Imagination Library
 - Discussion of salaries and local business incentives, wage increases
 - Discussion of virtual and hybrid meeting attendance

Meeting adjourned Motion issued by Stephen Schwartz seconded by John Monahan.

Next meeting date: Wednesday, September 15, 2021 at 10:00am in the Large Conference Room at the Sussex County Administration West Complex. Virtual participation is available.

In accordance with 29 Del. C. §10004(e)(2), this Agenda was posted on July 13, 2021 at 3:00pm and at least seven (7) days in advance of the meeting.

This Agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting. Agenda items listed may be considered out of sequence.