

LIBRARY ADVISORY BOARD

STEPHEN SCHWARTZ
KATHY GREEN
CANDACE VESSELLA
SANDY WINTERBOTTOM



Sussex County

DELAWARE
sussexcountype.gov

(302) 855-7890 T
(302) 855-7895 F

Sussex County Library Advisory Board (LAB) Meeting Minutes

Thursday January 11, 2024

10a -11:30a

West Complex Meeting Room Virtual participation is available.

Email Rachel Lynch at rachel.lynch@sussexcountype.gov for login information.

Attendees: Kathy Green (KG), Candace Vessella (CV), Sandy Winterbottom (SW), Rachel Lynch, Lisa Petrecca, Karen Johnson. Kelly Kline

Virtual: Jerry Keiser, Bonnie Elliott, Gail Bruce, Lauren McCauley

Call to Order & Adoption of the Thursday, January 11, 2024, Agenda. 10:03am

Motion: CV Seconded: SW

Approval of Wednesday, November 15, 2023.

Motion: CV Seconded: KG

Announcements:

- Children's Book Festival
 - Directors reach out to Friends groups to provide donations for the festival, if not done already. (Thanks to those who did)
 - Hope Directors support and encourage their Youth Services staff to participate and attend
 - Please share social media posts as often as possible (especially in March). Flyers will be sent to the libraries. Make sure to post and distribute

Sussex County Libraries

- Independent Resources, Inc with Marsha
 - Synopsis of their offerings. Brochures earlier by Rachel.
 - Intern program may be of interest – you can reach her at mnowotny@iri-de.org.
 - Marsha requests if you received COVID test kits from IR, email you received them.
- Looking for volunteers (at least 1 library from each of the 3 corridors) to present at the next LAB meeting (March 20th).
 - Contact Rachel Lynch if interested.
 - Using FY24 numbers, share breakdown of funds
 - where the funds came from, how they were used, what you still need,
 - Suggestions on LAB sharing awareness to council. Knowledge of needs would be huge beneficial.
 - Ideas for sustainable funding



DDL/Steering/DE Libraries/COL

- State contract and 2nd state standards check
 - Many libraries have not received their signed state contract or 2nd check.
 - Checks are being sent out (Rehoboth and Seaford have received theirs)
 - Annie is checking on the status of the contracts. DDL has an Administrative Specialist, they're orientating. (Another just resigned)

Next meeting date: Wednesday, January 11, 2023, at 10:00am joint West Complex 1st Floor meeting room in conjunction with Steering Meeting. Virtual participation is available.

Adjourn at 11:57am

Motion: CV Seconded: KG