

# DELAWARE COASTAL AIRPORT ADVISORY COMMITTEE

## Meeting Minutes

March 22, 2017

### Opening:

The regular meeting of the Delaware Coastal Airport Advisory Committee was called to order at approximately 6:03 p.m. on March 22, 2017, at the Sussex County Emergency Operations Center, by Garrett Dernoga, Chairman.

### Advisory Committee Members Present:

Rob Arlett, County Council	Todd Lawson, County Administrator	Rick Garner
Hans Medlarz, County Engineer	Garrett Dernoga	Gus Croll
Larry Kelley	Jeff Reed	Richard Wilson

Jim Hickin, Delaware Coastal Airport, non-member

**Advisory Committee Members Absent:** Mark Ryan

### 1. Approval of Agenda

A Motion was made by Rick Garner, seconded by Rob Arlett, to approve the agenda as distributed. The agenda was unanimously approved by consent.

### 2. Approval of Minutes

A Motion was made by Rick Garner, seconded by Rob Arlett, to approve the minutes of the January 25, 2017 meeting. The minutes were unanimously approved by consent.

### 3. Wildlife Management Update

Jim reported that we are getting into the goose nesting season and we have a permit to take care of the nests. He also has applied for a Deer permit from DNREC as well. The latest deer count is still at seven.

### 4. Airport Update

A. Jim Hickin discussed updates on the following projects:

- 1- Instrument Approaches, Aeronautical Survey project; Taxiway D grant project; and Airfield Electrical upgrades status.
- 2- Jeff Reed asked about King Farm purchase and how it would be beneficial to the Airport. Todd Lawson explained that the 74 acre purchase was to spur economic development with new tenants. Jeff asked if the purchase was to tie in with the Arrow Safety Road. Todd said the purchase of the land was not related to the Park Avenue project. Hans clarified that the Park Avenue project is a Truck Route Enhancement Project.

Jeff Reed also asked about the VOR approach to Runway 4 being revisited. Jim said the FAA is not looking at re-establishing the VOR approach that he is aware of. After some discussion on approaches, Jim offered to make a formal request to FAA to reestablish the VOR RWY 4 approach.

#### 3- Hangars:

- A. Georgetown Air Services is in the process of constructing a new hangar. Garrett is expecting walls and roof to be done this week.
- B. New Aviation Avenue T-Hangars: The project will be delayed for a couple months. The building will be delivered middle of May. Jim stated the Council approved the hangar

rents to be \$390.00 per month for the units except the end unit, which will be \$440 per month. The T-Hangar will contain 9 units. The 6 tenants in the current hangars will be given their choice of a new unit based on seniority and then make offers based on our T-Hangar waiting list.

- 4- Drainage: The engineering department is cleaning out pipes and using cameras to view the conditions. There will also be manhole repair work occurring which will result in runway closures at various times.
- 5- Runway Pavement Condition/Weight Bearing Capacity Results: All About Pavements performed professional services to determine the pavement strength of the Airport Runways. Jim informed the committee of the test results and how it is computed.

## **5. Hangar Use Policy**

Jim informed the committee that July 1, 2017, the FAA's hangar use policy goes into effect. This policy addresses storage of nonoperational and inactive aircraft. Jim asked for recommendations from the committee regarding the definition of an operational aircraft. FAA does not want the hangars to be used indefinitely for the storage of non-operational aircraft. He also asked for a recommendation on how long an aircraft should have to obtain an airworthiness certificate. Rob Arlett made a motion, seconded by Gus Croll, to use the FAA's recommendations, and to read as follows: "An aircraft is considered "operational" if within the previous 12 month term of the lease agreement:

- (1) it is flown, at least once, while in an airworthy condition. The phrase "airworthy condition" is to be construed consistently with the requirements of the Federal Aviation Regulations, or
- (2) it was approved for return to service by the holder of a valid FAA issued Mechanic Certificate; or
- (3) it had an inspection for the issuance of an airworthiness certificate in accordance with 14 C.F.R. Part 21."

The motion was approved by the committee, with Jeff Reed voting no.

## **6. Wings & Wheels**

Larry Kelley reminded the committee that Wings & Wheels is held the first Saturday of October. This year the event is October 7<sup>th</sup>. Larry discussed Aviation Education Day events and scheduled entertainment for Friday evening.

7. **Public Comments-** Margot Kia suggested advertising six weeks in advance for the Aviation Education Day for Wings & Wheels and to contact the schools. Larry Kelley responded the schools are already on the contact list. She also suggested contacting Hoy En, a Spanish speaking newspaper to help with outreach.

Gus Croll commented on seeing Larry's plane on MSN's webpage.

8. **Next Meeting Date** - The next meeting will be held on Wednesday, May 17, 2017 at 6 p.m. at the Emergency Operations Center, Georgetown, Delaware.

A motion to adjourn was made by Rob Arlett, seconded by Rick Garner. The meeting adjourned at 7:20 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Delaware Coastal Airport