

# SUSSEX COUNTY AIRPORT ADVISORY COMMITTEE

Meeting Minutes  
March 23, 2016

## **Opening:**

The regular meeting of the Sussex County Airport Advisory Committee was called to order at approximately 6:04 p.m. on March 23, 2016, at the Sussex County Emergency Operations Center, by Delaware Coastal Airport Manager, Jim Hickin.

## **Advisory Committee Members Present:**

Todd Lawson, County Administrator	Hans Medlarz, County Engineer	Gus Croll
Garrett Dernoga	Rick Garner	Larry Kelley
Mark Ryan	Richard Wilson	Jeff Reed

Jim Hickin, Delaware Coastal Airport, non-member

## **Advisory Committee Members Absent:**

Honorable Rob Arlett, County Council      Melody Booker-Wilkins, Economic Development

### **1. Approval of Agenda**

A Motion was made by Garrett Dernoga, seconded by Gus Croll, to approve the agenda as distributed. The agenda was unanimously approved by consent.

Jim Hickin introduced Hans Medlarz, County Engineer, to the committee.

### **2. Election of Officers**

Nominations were taken for the position of Chairman. A motion was made by Garrett Dernoga to nominate Gus Croll. The motion was seconded by Jeff Reed. At this time nominations were closed. Gus Croll was elected Chairman by acclamation.

At this time the meeting was turned over to Chairman, Gus Croll.

Nominations were taken for the position of Vice-Chairman. Richard Wilson nominated Rick Garner. The motion was seconded by Jeff Reed. At this time nominations were closed. Rick Garner was elected Vice Chairman by acclamation.

### **3. Approval of Minutes**

A Motion was made by Rick Garner, seconded by Garrett Dernoga, to approve the minutes of the December 9, 2015 meeting. The minutes were unanimously approved by consent.

### **4. Wildlife Management Update**

Jim reported he observed two deer inside the fence area this week.  
The Goose Nest Depredation permit has been renewed for the season.

A wildlife trapper, hired by the County, secured two skunks and five cats.

## 5. **Airport Update**

A. Jim Hickin discussed updates on the following projects:

- 1- Delaware Coastal Airport name change regarding Approach procedures; ASOS; Google map addressing issues; Flight Planning software; Flight Aware; and Signage to be located at Sussex Academy, additional signage for the terminal building.
- 2- Airport Project discussion included updates on: Instrument Approaches; VOR RW 4 Approach; Airfield Electrical Project; Upcoming paving project; Taxiway B bid rejection and rebid effort. The MALS threshold lights are repaired now.
- 3- Requests for Proposals went out for the former Legg-Hudson hangar the county recently purchased. The new tenant is King Energy who has an aerial advertising business.
- 4- The Aviation Avenue T-Hangars sustained damage from a storm over the winter causing displacement of two tenants' aircraft until repairs can be performed. At this time Hans Medlarz detailed the repair work that needs to be done.
- 5- Garrett inquired about the hangar leased by Bellanca. Larry Kelley stated he is leasing the hangar as the aircraft had been donated to him. It will eventually be displayed in the museum.

## 6. **New Business**

- a. Larry Kelley discussed the future Wings & Wheels event that will be held Sat., October 1<sup>st</sup>. The aviation education day will be held on Fri., Sep 30<sup>th</sup>. Dick Cole is planning on attending this year. Any groups that are looking for volunteer work are encouraged to contact Larry or Rick if they can assist with setting up or taking down of the displays, etc., the day of the event.
- b. Airport Committee Bylaws Review: Jim went over the proposed Bylaw changes. A motion was made by Larry Kelley and Seconded by Garrett Dernoga, to forward the airport bylaw amended changes to Sussex County Council for approval. The motion was unanimously approved by consent by the committee.

7. **Public Comments-** There were no public comments.

8. **Next Meeting Date -** The next meeting will be held on Wednesday, April 27, 2016 at 6 p.m. at the Emergency Operations Center, Georgetown, Delaware.

A motion to adjourn was made by Garrett Dernoga, seconded by Richard Wilson. The meeting adjourned at 6:45 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Delaware Coastal Airport