

# DELAWARE COASTAL AIRPORT ADVISORY COMMITTEE

Meeting Minutes  
May 17, 2017

## Opening:

The regular meeting of the Delaware Coastal Airport Advisory Committee was called to order at approximately 6:01 p.m. on May 17, 2017, at the Sussex County Emergency Operations Center, by Garrett Dernoga, Chairman.

## Advisory Committee Members Present:

Hans Medlarz, County Engineer  
Gus Croll

Garrett Dernoga  
Larry Kelley

Rick Garner  
Jeff Reed

Jim Hickin, Delaware Coastal Airport, non-member-Delegate for Todd Lawson

## Advisory Committee Members Absent:

Rob Arlett, County Council

Todd Lawson, County Administrator

Mark Ryan

Richard Wilson

## 1. Approval of Agenda

A Motion was made by Gus Croll, seconded by Jim Hickin, to approve the agenda as distributed. The agenda was unanimously approved by consent.

## 2. Approval of Minutes

A Motion was made by Hans Medlarz, seconded by Gus Croll, to approve the minutes of the March 22, 2017 meeting. The minutes were unanimously approved by consent.

## 3. Wildlife Management Update

Geese: The goose nest and depravation plan has been successful this year.

Deer: The deer permit from Delaware Fish & Wildlife has taken too long to receive therefore, the deer project will resume in the fall.

Other: A fox has been observed as well as blackbirds.

## 4. Airport Update

A. Jim Hickin discussed updates on the following projects:

1- Informed the Committee that Bill Pfaff, has been hired as the County's new Economic Development Director. Todd will make the official introduction at a future meeting.

2- Instrument Approaches: Jim made a formal request to reestablish VOR RWY 4 approach and it was declined; Aeronautical Survey project has been completed. The consultant is finishing up the project and we are expecting the final report by June 3rd; Taxiway D grant project; and Airfield Electrical project status including delivery of 2 new vaults by mid-June. Hans noted that the vault project is a multi-year project.

3- Hangars:

A. Georgetown Air Services new hangar construction will be complete this week.

B. New Aviation Avenue T-Hangars: The project is almost complete. The contractor is working on the electric. We are in the process of assigning units to tenants. Jim also noted the interior of the building wasn't laid out as he had expected which is resulting in some rate changes for 2 of the units.

C. Sussex Aero Maintenance Roof Replacement – The roof will be replaced this summer.

- 4- Drainage: The project will result in runway closures during various stages of the work. Garrett commented that closing the runways anytime from Memorial Day to Labor Day would be a major disruption of business and have financial impacts. It was suggested to move the work to the evening hours to minimize any disruption. Hans will talk to the project engineer.
- 5- Jim commented that he had attended the A.A.A.E. conference last week in California and gave an example of why it's important to enforce our Airport Minimum Standards.

**5. Wings & Wheels**

Larry Kelley reminded the committee that Wings & Wheels is held the first Saturday of October. This year the event is October 7<sup>th</sup>. Larry discussed scheduled entertainment for Friday evening.

**6. Public Comments-** Gerald Wingate commented about mechanics coming to the airport and suggested requiring \$1 million insurance policy.

**8. Next Meeting Date -** The next meeting will be held on Wednesday, September 27, 2017 at 6 p.m. at the Emergency Operations Center, Georgetown, Delaware.

A motion to adjourn was made by Hans Medlarz, seconded by Rick Garner. The meeting adjourned at 6:42 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Delaware Coastal Airport