

DELAWARE COASTAL AIRPORT ADVISORY COMMITTEE

Meeting Minutes
May 22, 2019

Opening:

The regular meeting of the Delaware Coastal Airport Advisory Committee was called to order at approximately 6:00 p.m. on May 22, 2019, at the Sussex County Emergency Operations Center, by Chairman, Garrett Dernoga.

Advisory Committee Members Present:

Doug Hudson, County Council	Todd Lawson, County Administrator	Rick Garner
Bill Pfaff, Economic Development	Gus Croll	Garrett Dernoga
Jeff Reed	Mark Ryan	Scott Thomas

Jim Hickin, Delaware Coastal Airport, non-member

Advisory Committee Members Absent:

Hans Medlarz, County Engineer Ray Hopkins Larry Kelley

1. Approval of Agenda

A Motion was made by Bill Pfaff, and seconded by Rick Garner, to approve the agenda as distributed. The agenda was unanimously approved by consent.

2. Approval of Minutes

A Motion was made by Rick Garner, seconded by Scott Thomas, to approve the minutes of the March 27, 2019 meeting. The minutes were unanimously approved by consent.

3. Wildlife Management Update

Jim reported that the deer population seems to be under control at this time. The goose nest/egg season is coming to an end with triple the amount of eggs removed this year over last year. Other wildlife we are dealing with are groundhogs and beavers, which are being addressed.

4. Airport Update

Jim discussed updates on the following projects:

- 1- Instrument approaches: Nothing new to report. There are 2 on order for RW 10-28 for May of next year.
- 2- Taxiway D (parallel to RW 10-28): Work is underway and is expected to last through November. In a couple weeks the drainage part of the project will begin. There will be name changes for a couple taxiways to match what is on ALP.

- 3- Rick Garner stated the Taxiway A lighting project is underway. The lights will be converted to LED lights and will add lighting on both sides of the taxiway. There will be runway closures required on the north end of RWY 22 which will be coordinated with ALOFT and Georgetown Air Services.
- 4- ASOS Relocation: The weather reporting equipment will be moved from the old terminal building to the new terminal building. The County's electrical team have been performing work in preparation for the move. The FAA has not scheduled the ASOS move yet.
- 5- Business Park: Baltimore Avenue extension project has begun and is on schedule. The road connection is expected in July.
- 6- FAA conducted the Land Use Inspection of the Airport on May 8, 2019. The inspector complimented the Airport on the policy documents that were adopted by the committee. We are expecting the final report in the near future.
- 7- The Airport Master Plan will be updated. Consultant selection occurred. McFarland Johnson was selected to perform the work. There will be a stakeholders committee selected as part of the project. As part of the project, two items will include updating the obstruction study from 2016 and to implement a pavement management plan.
- 8- There will be a Balloon Festival at the airport on September 14th & 15th hosted by Sussex Academy. The event and parking will be held on the Business Park side of the Airport. There will be parking fees implemented. More information on balloon rides can be obtained at www.balloonsoversussex.com. No runway closures are expected.
- 9- The business park sign that is blank upon exiting will have writing installed on it. The writing will read "Thank you for visiting" and will have the business park logo at the bottom.
- 10- RWY 10-28: Jim had a company power wash the numbers but it seemed to dissolve the numbers as they were cleaning it. On June 3rd & 4th a company will be here to power wash and repaint the numbers.
- 11- On Tuesday, May 21st, Sussex County Council approved a project to allow demolition of the old terminal building and construction of a new 20,000 sq. ft. hangar by a tenant. The RFP for the project has been posted and bids are due by June 28th. Jim discussed the components of the scoring system to select a tenant.
- 12- There is storm drain work being performed by ALOFT and Nanticoke Avenue.
- 13- Todd Lawson added that the FY 2020 budget was presented to Sussex County Council on Tuesday. He noted that \$13 million of improvements were included for the airport.

Todd also informed the committee that there is a Park Avenue public workshop to be held Tuesday, May 28th at DelDOT, South District office, in Georgetown from 4pm -7pm.

5. Flight School Discussion

Garrett deferred the discussion to Jim since he had made inquiries regarding a flight school. Jim explained the inquiries he made did not have space availability for use of a classroom. After some

discussion, the committee suggested Jim reach out to DelTech College to see if there is availability for classroom space and interest in partnering with the County for a flight school.

6. **Public Comments** - There were no public comments.
7. **Next Meeting Date** - The next meeting will be held on Wednesday, September 25, 2019 at 6 p.m. at the Emergency Operations Center, Georgetown, Delaware.

A motion to adjourn was made by Bill Pfaff, seconded by Rick Garner. The meeting adjourned at 6:33 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Delaware Coastal Airport