

DELAWARE COASTAL AIRPORT ADVISORY COMMITTEE

Meeting Minutes
May 25, 2022

Opening:

The regular meeting of the Delaware Coastal Airport Advisory Committee was called to order at approximately 6:01 p.m. on May 25, 2022, at 21769 Aviation Avenue, Georgetown, Delaware by Chairman, Garrett Dernoga.

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| Advisory Committee Members Present: | Doug Hudson, County Council | Garrett Dernoga |
| Todd Lawson, County Administrator | Bill Pfaff, Econ. Dev. Director | Rick Garner |
| Larry Kelley | Jeff Reed | Mark Ryan |
| | | Scott Thomas |

Bob Bryant, Airport Manager, Delaware Coastal Airport, non-member

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| Advisory Committee Members Absent: | Mark Parker, Asst. Dir., Eng. Dept | Ray Hopkins |
| Ezra Rickards | | |

1. Approval of Agenda

A Motion was made by Todd Lawson, and seconded by Doug Hudson, to approve the agenda as distributed. The agenda was unanimously approved by consent.

2. Approval of Minutes

A Motion was made by Rick Garner, seconded by Scott Thomas, to approve the minutes of the February 23, 2022, meeting. The minutes were unanimously approved by consent.

3. Wildlife Management Update

Bob informed the committee that with the Spring/Summer season, geese are showing a greater presence on the airport. Bob uses noise crackers in an attempt to help keep them away.

There are still three deer on the airport and we have resources available to remove the deer which will be addressed.

4. Airport Update

Bob Bryant provided airport updates as follows:

- 1- GA Apron Expansion: The Notice to Proceed has been received and the GA Apron project will begin on Tuesday, May 31, 2022. Bob will send out an updated project schedule to airport users. The project is expected to take a total of 166 days, with 71 days being actual construction of the new ramp/apron. The project will require two closures. The first closure affects Taxiway A, (north of DelTech hangar to fuel farm), and is estimated to occur the first two weeks of July. The second closure other will occur approximately 14 days after the initial closure and will affect a portion of Taxiway A/Taxiway B for 16 days.

- 2- Airport Master Plan Update: Portions of the master plan are complete. The consultant is now working on the Airport Layout Plan for the next 20 years, as well as having three alternatives to those desired improvements. The approval of the Master Plan by FAA is still 12-18 months away.

Rick Garner asked about PAPI's on RWY 4 regarding the NOTAM that has been issued. Bob commented that adjustments have been made but we now have to wait for the FAA Flight check to be rescheduled due to the sequence of the third light not working properly. The FAA issued the NOTAM and they have to be the one to cancel it. We are also waiting for the flight check for the new lighting for RWY 10/28.

Garrett also asked if the Clearance Delivery is working. Bob replied that he believes it is but will confirm. It was a problem on Dover's end, not ours.

Garrett suggested that since we are losing the grass parking for aircraft for the duration of the GA Apron Expansion project, that a NOTAM be issued stating that parking may not be available for pilots upon arrival and to call ahead for availability. Bob commented that he would take a look at some options for parking.

5. Public Comments -

Larry Kelley brought up the discussion regarding the proposed location and construction for the T-Hangars that are expected to be constructed in 2023. He presented an alternative location as well as modification for the doors that he believes would reduce cost of construction. Bob explained that the 2007 Master Plan shows the planned locations for 4 T-Hangar building units in the already designated areas. Construction for the units were discussed, including the number of units, cost of the units and the expected rent amount. Jeff Reed suggested this be discussed later due to differences in the opinion of the design.

Larry Kelley, along with some attendees from the public, stated that they would like the County to consider allowing a turf runway at Delaware Coastal Airport. John Chirtea, public member asked the committee to consider adding a grass landing area and provided reasons in favor of the turf runway.

Bob explained the FAA circular regarding the turf area, as well as the issues with the mentioned locations. He will take a look at possible locations and work with FAA to get their guidance on this matter. Bill Pfaff asked if a cost analysis has been done and the maintenance/upkeep costs for a turf runway.

- 6. Next Meeting Date -** The next meeting will be held on Wednesday, September 21, 2022, at 6 p.m. at 21769 Aviation Avenue (Aircraft Hangar), Georgetown, DE.

A motion to adjourn was made by Bill Pfaff, seconded by Rick Garner. The meeting adjourned at 7:02 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Delaware Coastal Airport