

RUTH ANN BEIDEMAN, CHAIRPERSON
SALLY BEAUMONT
JAMIE MAGEE
JANICE MOSELEY
PENNY ORNDORFF
SCOTT PHILLIPS



LARRY SAVAGE
FRANCINE SHOCKLEY
ANNA SHORT
FRAN SMITH
HELEN SMITH

Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County

Conference Planning Subcommittee Meeting

August 19, 2015

A meeting of the Conference Planning Subcommittee of the Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County was held on Wednesday, August 19, 2015, at the CHEER Community Center, 20520 Sand Hill Road, Georgetown, Delaware. The following members of the Advisory Committee were present:

Sally Beaumont
Ruth Ann Beideman
Jamie Magee

Scott Phillips
Francine Shockley
Helen Smith

Other attendees included:

Ken Bock
Anthony DelFranco
Randy Nelson

Glenn Rolfe
Amber Woodland

Call to Order

Sally Beaumont, Subcommittee Chair, called the meeting to order at 10:30 a.m.

Approval of Agenda

A Motion was made by Jamie Magee, seconded by Scott Phillips, to approve the Agenda as presented. Motion Adopted by Voice Vote.

Planning for Annual Conference

- Sally Beaumont will forward information that can be sent out to Advisory Committee members.
- Changes to the flyer:
 - A. The second header line will be divided into two lines.

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- B. The name of the person bringing the keynote address is Scott Bogren, and his name will be listed before Community Transportation Association of America.
 - C. Lunch will be changed to 12:00 noon to 12:45 p.m.
 - D. “Ice Breaker – Who Are You?” will be added from 12:45 - 1:00 p.m.
 - E. Name of DART representative is still needed.
 - F. Sally Beaumont will obtain name of UBER representative.
- Names of persons on the panel that Randy Nelson is moderating need to be emailed to him.
 - Ken Bock will obtain name of CTAA representative on the panel he is moderating.
 - A table needs to be reserved for speakers near the front.
 - Two tables need to be reserved for the Advisory Committee.
 - Amber Woodland is testing the link on the program page to Eventbrite.
 - Recommendation was made to advertise that conference registration is available at local senior/CHEER centers.
 - Sally Beaumont will attend meeting of CHEER center directors in Georgetown to discuss registration and the conference.
 - It was suggested that an email address be set up that could be used to contact Advisory Committee members regarding the conference (such as LIVE Conference@gmail.com).
 - Also suggested that the Committee request a cell phone/number from the County Council which could be used for anyone who would like to call in to the conference.
 - Anthony DelFranco will send the press release to Scott Phillips, the Committee’s liaison to Chip Guy, and will also handle radio press releases.
 - Glenn Rolfe will send the story he is writing about the conference to Scott Phillips, the Committee’s liaison to Chip Guy.
 - Door prizes will be from vendors only.
 - Linda Rogers will assist with stuffing the folders.

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Next Meeting

The next meeting of the Conference Planning Subcommittee will be held on Monday, September 21, 2015, at 11:45 a.m. at the Sussex County Administrative Offices West Complex, 22219 North DuPont Boulevard, Georgetown, Delaware.

Adjourn

A Motion was made by Scott Phillips, seconded by Jamie Magee, to adjourn at 1:15 p.m.
Motion Adopted by Voice Vote.

Respectfully submitted,

Ruth Ann Beideman
Acting Secretary