

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
NOVEMBER 9, 2022**

There were twenty-two members/guests in attendance.

Steve Phillips	DEMA
Chip Stevenson	Sussex County, LEPC
Bill Davis	DNREC
Paul Becker	Perdue
Mark Dolan	DNREC-ARP
Frank Cruice	Perdue
Wayne Vogel	DPH
Katera Moore	DNREC
Ron Verosko	Sussex County
Todd Wardwell	USCG
Ken Cenci	DNREC-ARP
Nicholas Butler	DNREC-EPCRA
Milt Warren	Delmarva Two Way
Bryan Walton	Delmarva Two Way
Scott Bossert	DBRC
John Thielemann	Sharp
Tony Susi	Red Cross
Rick Hoppes	Chesapeake
Dave Irwin	Chairman, New Castle County LEPC
Georgina Harris-Sharper	DEMA
Wayne Lalicon	PHMSA
Anthony Paratore	Miller Environmental

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the September 8, 2022, meeting were approved.

Chairman Stevenson compiled the meeting attendance list.

REPORTS-

DNREC-EPCRA- Bill Davis-

EPCRA Reporting Program LEPC Report – November 2022

[RY2021 Reporting Status](#)

Tier II Reports for 2021 (due March 1, 2022) are submitted through the online *Tier II Manager™* System. Note, the numbers presented below are approximate as facilities have determined their own LEPC designation, and these determinations have not been verified by each LEPC. The LEPCs can access and view the reports through the system.

Table-1. RY2021 Submitted EPCRA 312 (Tier II) Reports

Current 11/02/2022 RY 2021	2 months ago 9/02/2022 RY2021	1 Year Ago 11/02/2021 RY2020	
2631	2619	2563	State Total
939	935	922	Sussex
534	531	522	Kent
1010	1005	963	New Castle
148	148	156	Wilmington

Data via T2M *Advanced Reports*

Missing Facilities

These are facilities who have previously reported but have not submitted a 2021 Tier II. If a LEPC determines that a facility is closed or is not subject to reporting, it will be deactivated in the database by DNREC. If, however, a LEPC confirms that a delinquent facility remains in operation, current contact information should be provided to DNREC.

Table-2. Missing Tier II Reports / Unknown Facility Status

Remaining 11/02/2022	Initial List 5/2/22	Change Since Last Meeting	End of 2021	
38	48	0	49	State Total
20	21	0	12	Sussex
5	5	0	5	Kent
8	14	0	26	New Castle
5	8	0	6	Wilmington

[Recent Reports & New Facilities](#)

Table-3. Changes Since Last LEPC Meeting

302 Submittals	311 Submittals	312 Revisions	312 Updates (optional)	New Facilities ¹	
1	4	9	25	8	State Total
0	3	1	10	3	Sussex
1	1	0	7	1	Kent
0	0	8	7	4	New Castle
0	0	0	1	0	Wilmington

¹ *New Facilities* are those that have been created within TierIIManager™, and may not have submitted a 312-Annual report yet; therefore, the number of *New Facilities* will not match the number of reports.

[Other News](#)

- Chemical Safety Board Release Reporting - new guidance published in August

[Incident Reporting Rule Submission Information and Data - Incident Reporting Rule | CSB](#)

-DEMA UPDATES- Steven Phillips

SERC Report

- Tetra Tech has completed the Statewide HazMat Flow Study. The final drafts were shared with the Project Management Team for review and Tetra Tech revised the document as needed. The final report will be a topic item at the November 17 P&T Committee Meeting.
- Planning & Training Committee meets on November 17.
- Next Quarterly SERC meeting is on December 14.

HMEP Report

- The grant award has been received by DEMA. The subgrantee documents are with the DAG for review and we are waiting on the grant to go through state clearinghouse. Once those tasks are accomplished the subgrantee paperwork will be distributed for signature. Thank you for your patience.

DEMA Report

- DEMA deployed four staff members to Florida to support the Hurricane Ida response.
- Morning REP Siren test occurred on October 4. All sirens sounded, no issues.
- Medical Services exercise was held on October 12 with NCC OEM, NCC Paramedics, Odessa Fire Company, and Wilmington Hospital. MS-1 exercises evaluate the response, transport, and decon of patients contaminated with radiation. No major findings from FEMA.
 - Potassium Iodide (KI) distribution was held at Volunteer Hose Company of Middletown on October 13 with NCC OEM, DPH, pharmacists, and DEMA. 9,849 doses issued to about 746 households. Up from the April 6 distribution of 1,131 doses to ninety-eight households.
- Stephanie Swisher is the new Planner in the Recovery Section. • Vanessa Cullen has transferred from the REP Program to the Terrorism Preparedness Section.
- Georgina Harris-Sharper is the new Management Analyst in the REP Program. • William Schaefer is the new Accountant in the Finance Section.
- Karim Beatty is the new Management Analyst in the Recovery Sec

SCEMS-Glenn Marshall/Fred Haas-

No report

Kent County LEPC-Brandon Olenik-

No report

New Castle County LEPC-Dave Irwin-

The next New Castle County LEPC meeting is scheduled on Monday, November 14th at 2:30 pm at the Delaware State Fire School-New Castle Division.

The HazMat Training Workshop program has been set up. More info to follow.

Wilmington LEPC- Willie Patrick-

No report

Wayne Vogel-DPH-

DPH Briefing LEPC Meeting – November 2022

- Steven Blessing, who has served as Interim Deputy Director for the Division of Public Health since July, has been named Deputy Division Director.
- Dr. Rick Hong continues as the Acting Director of the Division of Public Health.
- State Health Operations Center (SHOC) remains at Level 2 for COVID-19

- State Health Operations Center (SHOC) remains activated at Level 1 (Enhanced Awareness) for MonkeyPox.
- The 2022 Public Health Preparedness Symposium & Pandemic Response Improvement Workshop was held in Dover on November 2.

DPH will be holding a Hazardous Material Incident Response Annex (HMIRA) Workshop on February 8. The HMIRA is specific to DPH roles and responsibilities. The purpose of the DPH HMIRA is to support DEMA, DNREC and SERT with a coordinated and comprehensive DPH response to protect the public from the harmful impacts associated with a hazardous material.

Sussex County LEPC-Chip Stevenson-

- Attended the New Castle County LEPC meeting on September 12th.
- Attended the Kent County LEPC meeting on September 13th.
- Attended the SERC meeting pm September 14th.
- Attended the HazMat Workshop Planning Committee meeting on October 6th.
- Attended the USCG Sector Delaware Bay Area Committee meeting on October 19th.
- Attended the LEPC Oversight Committee meeting on October 25th.
- Participated in the DEMA Statewide Terrorism TTX on September 15th.
- Assisted in coordination of Sector Delaware Bay Area Committee meeting.
- Coordinated emergency response information at warehouse fire in Seaford on October 12th.
- Coordinated emergency response information at propane leak in Blades on October 23rd.

PRESENTATIONS-

Chairman Stevenson coordinated a discussion on the new proposed reporting guidance from the Chemical Safety Board.

Next Meeting-Thursday, January 12, 2023, 10am at the Delaware State Fire School-Sussex County Division