

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
SEPTEMBER 8, 2022**

There were 32 members/guests in attendance.

Steve Phillips	DEMA
Chip Stevenson	Sussex County, LEPC
Kelly Kruger	Sussex County, Secretary
Bill Davis	DNREC
Paul Becker	Perdue
Mike Kaupa	Mountaire
Omar Jackson	Gardner Gibson
Mark Dolan	DNREC-ARP
Andrew Jones	DENTSPLY
Dave Baldinger	Chesapeake
Heather Hudson	DNREC
Glenn Marshall	SCEMS
Fred Haas	SCEMS
Keith Bennett	SCEMS
Tony Milbut	Dogfish Head
Frank Cruice	Perdue
James Brown	Perdue
Vanessa DeLarosa	DEMA
Christie Snyder	Allen's Hatchery
Kristin Deno	Trinity Logistics
Anuj Kumar	DNREC
Wayne Vogel	DPH
Katera Moore	DNREC
Brandon Olenik	Kent County LEPC
Lisa Dunaway	DHS
Chris Evans	Ensinger
Ron Verosko	Sussex County
Todd Wardwell	USCG
Ken Cenci	DNREC-ARP
David Keith	Ensinger
Nicholas Butler	DNREC-EPCRA
Lisa Danner	Tetra Tech

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the May 12, 2022, meeting was approved.

The meeting attendance list was compiled by Chairman Stevenson.

REPORTS-

DNREC-EPCRA- Bill Davis-

EPCRA Reporting Program LEPC Report – September 2022

1. Major Software Update – ARP/TierII Reporting System Enhancements to allow Accidental Release Prevention (Risk Management Plan) report submission and fee payment have been applied online. Users will notice new, additional options when registering for an account. Users who access only the EPCRA portions of the software should notice minimal changes after logging on.

2. ARP Workshops

Virtual workshops for the ARP software enhancement are being held in September.

3. New DNREC Staff

Nicholas Butler

Nicholas Butler has joined DNREC as an Environmental Scientist II in the Prevention & Preparedness Branch / EPCRA Reporting Program, reporting to Anuj Kumar. Nicholas earned his BS degree from Salisbury University in 2018 and is earning his MS degree in Geography & Spatial Sciences from the University of Delaware. His email address is Nicholas.Butler@delaware.gov, and he is located in Dover at Enterprise.

Katera Moore

Katera Moore is a critical geographer who uses an environmental justice lens to examine how sociopolitical structures contribute to disparities that impact everyday life. She has a PhD in Earth and Environmental Sciences with a

specialization in Geography from the Graduate Center of the City University of New York.

Katera is a practitioner-researcher and has extensive experience engaging communities around public health, food insecurity, and urban education. She currently serves as the Ombudsman for the Delaware Department of Natural Resources and Environmental Control Division of Waste and Hazardous Substances. Katera is a University of Pennsylvania alum with a Bachelors in Urban Studies and a Masters in Environmental Studies. She reports to Mindy Anthony and her email is Katera.Moore@delaware.gov.

4. RY2021 Reporting Status

Tier II Reports for 2021 (due March 1, 2022) are submitted through the online *Tier II Manager™* System. Note, the numbers presented below are approximate as facilities have determined their own LEPC designation, and these determinations have not been verified by each LEPC. The LEPCs can access and view the reports through the system.

Table-1. EPCRA 312 (Tier II) Reports

Current 9/02/2022 RY 2021	2 months ago 7/05/2022 RY2021	1 Year Ago 9/7/2021 RY2020	
2619	2610	2537	State Total
935	933	920	Sussex
531	530	518	Kent
1005	986	943	New Castle
148	161	156	Wilmington

5. Missing Facilities

These are facilities who have previously reported but have not submitted a 2021 Tier II. If a LEPC determines that a facility is closed or is not subject to reporting, it will be deactivated in the database by DNREC. If, however, a LEPC confirms that a delinquent facility remains in operation, current contact information should be provided to DNREC.

Table-2. Missing Tier II Reports / Unknown Facility Status

Remaining 9/02/2022	Initial List 5/2/22	Change Since Last Meeting	End of 2021	
35	48	11	49	State Total
20	21	1	12	Sussex
5	5	NA	5	Kent
6	14	8	26	New Castle
4	8	2	6	Wilmington

-DEMA UPDATES- Steven Phillips

SERC Report

- Tetra Tech is on the final leg of the Statewide HazMat Flow Study. Lisa Danner from Tetra Tech will be presenting the results later in this meeting. Once completed, the final report will be transmitted to LEPCs, EM Organizations, and others to support their planning efforts.
- SERC Annual Report will be presented at the September 14 SERC Meeting, thank you to all LEPCs, SERC Committees, and SERC membership for supporting the process.
 - Planning & Training Committee meets on November 17. ○ Reminder for LEPCs, LEPC Emergency Response Plans will be due for review by the SERC in the latter half of 2023. Traditionally accomplished by the Planning and Training Committee leading up to the September Quarterly SERC Meeting.
- Next Quarterly SERC meeting is on September 14. Following meeting on December 14.

HMEP Report

- On Year 3 of the HMEP Grant. Subgrantees, please work to complete Year 3 projects, if projects cannot be completed, please reach out so we can work with you on developing new projects or moving the funds to other subgrantees. Year 3 will close out at the end of September 2022.
- HMEP Application for the upcoming FY 23-25 grant years was submitted, waiting to hear back from PHMSA.

DEMA Report

- DEMA supported NCC at the 2022 BMW Championship at the Wilmington Country Club from August 18 to 21. Thank you to Dave Carpenter with NCC OEM for allowing us to support and gain experience.

SCEMS-Fred Haas-

No Incidents

DECON Trailer Updates-

No Updates

Kent County LEPC-Brandon Olenik-

No Report

New Castle County LEPC-Dave Irwin-

No Report

Wilmington LEPC- Willie Patrick-

No Report

Red Cross-Tony Susi-

Looking somewhere to place a Red Cross vehicle.

Wayne Vogel-DPH-

Reported on the status of the Monkey Pox virus.

Sussex County LEPC-Chip Stevenson-

- Attended the SERC Planning & Training Committee meeting on August 18th
- Attended the Hazmat Workshop Planning Committee meeting on August 24th
- Visited the Sherman Oils facility in Seaford with DNREC-ARP on August 30th
- Completed and submitted the Sussex LEPC section of the SERC Annual report

PRESENTATIONS-

Lisa Danner from Tetra Tech provided a presentation on the progress of the Statewide Hazardous Commodity Flow Study.

NEXT MEETING- THURSDAY, NOVEMBER 9,2022, 2PM AT THE DELAWARE STATE FIRE SCHOOL-SUSSEX COUNTY