

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
July 9, 2026**

There were 28 members/guests in attendance.

Charles Stevenson	Sussex County LEPC-Chairman
Kelly Kruger	Sussex County Public Safety
Mike Kaupa	Mountaire
Jim Smith	Delmarva Power
Bill Davis	DNREC-EPCRA
Steven Phillips	DEMA
Mark Dolan	DNREC-ARP
Sarah Karper	DNREC-ARP
David Irwin	NCC LEPC
Tony Susi	Red Cross
Bryan Walton	Delmarva Two Way
Wayne Vogel	DPH
Joe Gawarzewski	EPA
Tim Cooper	Sussex County Public Safety-EM
Glenn Marshall	SCEMS
Chad Maris	SCEMS
Mindy Anthony	DNREC
Jeff Dean	Tri-Gas & Oil
Nicholas Butler	DNREC-EPCRA
Anuj Kumar	DNREC
Jim Woznicki	Delmarva Power
Ron Verosko	Sussex County
Bob Shinholt	Aloft AeroArchitects
Danielle Breitreitz	Dentsply Sirona
Todd Wardwell	USCG
Christopher Ramos	CISA
Patrick Carrube	ICP Group
Andrew Jones	Dentsply Sirona

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of May 14, 2026, meeting were approved.

Chairman Stevenson compiled the meeting attendance list.

REPORTS-DNREC-EPCRA-Bill Davis

Department of Natural Resources and Environmental Control (DNREC)

Emergency Planning and Community Right-to-Know Act (EPCRA) Reporting Program

Local Emergency Planning Committee (LEPC) Report – July 2026

1. Reporting Year (RY) 2025 Reporting Summary

Delaware facilities submit their EPCRA Section 312 reports (also known as Annual Tier II reports) using the *Tier II Manager*™ (T2M) database. For Reporting Year (RY) 2025, facilities submitted 2796 Tier II reports by the March 1st, 2026, reporting deadline, accounting for over 97% of active facilities. Currently the program has received 2859 Tier II reports, representing over 99% of expected reporting facilities. Including late fees, the program has received over \$487,000 this year from fee-paying facilities.

Tables 1-3 summarize key reporting metrics such as submitted annual Tier II reports, active facilities in the database, and other notable EPCRA updates since the last LEPC meeting. Active facilities missing their current annual report is summarized in Table 4. All tables below contain reporting data based on a facility's LEPC designation, which is self-identified along with their County, Fire Department, and 911 address in the system. These determinations should be verified by each LEPC, who can access facility info in the database at any time.

Table 1 - RY 2025 Submitted EPCRA 312 (Tier II) Reports

LEPC	1 Year Ago 7/1/2025 RY 2024	Last LEPC Meeting 5/4/2026 RY 2025	Current 7/1/2026 RY 2025	Annual Change in Submitted Reports
Wilmington LEPC	155	170	170	+15
New Castle LEPC	989	1052	1052	+63
Kent LEPC	533	549	551	+18
Sussex LEPC	1020	1086	1086	+66
State Total	2697	2857	2859	+162

Notes:

- Data sourced from *T2M Advanced Report*. LEPC designations as reported by facilities.
- Facilities report Annual Hazardous Chemical Inventory under EPCRA 312 section.

Table 2 - Active Facilities in the T2M Database

LEPC	EPCRA 302 Facilities 7/1/2026	EPCRA 312 Facilities 7/1/2026
Wilmington LEPC	27	158
New Castle LEPC	180	1073
Kent LEPC	54	554
Sussex LEPC	66	1088
State Total	327	2873

Notes:

- Data sourced from T2M Facilities tab.
- For emergency planning purposes, facilities containing Extremely Hazardous Substances (EHS) above Threshold Planning Quantity (TPQ) are required to submit EPCRA 302 reports.
- Caution is advised when comparing Tables 1 & 2. New facilities added since 1/1/26 are not subject to reporting requirements for RY 25, while some facilities that reported for 2025 may have since been deactivated.

Table 3 - Other EPCRA Facility Updates Since Last LEPC Meeting (5/4/26 - 7/1/26)

LEPC	New Facilities	Section 302 Reports	Section 311 Reports	Section 312 Updates	Section 312 Revisions
Wilmington LEPC	0	0	1	0	0
New Castle LEPC	0	1	4	4	1
Kent LEPC	0	0	0	0	0
Sussex LEPC	1	1	0	2	0
State Total	1	2	5	6	1

Notes:

- New EPCRA Facilities are those that have been created within T2M and may not have submitted a 312-Annual report yet; the number of New Facilities will not match the number of reports.
- EPCRA Sections 311-312 require facilities to provide initial notification and report hazardous chemicals that are used/stored. For details on EPCRA Sections 302, 311, & 312 see [DNREC EPCRA Reporting Requirements](#)
- 312 Updates reflect new data introduced after Jan 1st, while 312 Revisions are corrections to old data.

2. Community Engagement & Other Program Updates

- DNREC published a [social media post](#) on June 15th promoting the Program's Community Right-to-Know efforts and the annual refresh of chemical data available for view on the Public Portal.
- The Program will be at the Delaware State Fair from July 23rd – August 1st in the DNREC Building.
- EPA published a final rule detailing [revisions to the hazard categories](#) for chemicals on EPCRA reports. These changes will take effect on reporting facilities starting in RY2027 (due Mar 1st, 2028).

3. Status of Missing Facility Reports

On July 1st, 2026, 17 facilities listed in the Tier II ManagerTM database have been identified as delinquent.

- 2 government / nonprofit facilities have been identified. DNREC will continue reaching out to them to resolve their reporting status.
- Verification is still required by the LEPCs for the 15 facilities listed below to determine their operational status and, if active, to obtain their current contact information.

Table 4 - List of Facilities with Missing Reports

	Company Name	FID	Facility Name / Site No	Location	Last Report Submitted	Status
New Castle LEPC						
1	YRC Inc. d/b/a YRC Freight	121	YRC Inc. d/b/a YRC Fr (184)	New Castle	2022	
2	Komal Associates	2750	Star Gas and Diesel	Wilmington	2022	
3	Moran Foods	2357	Save-A-Lot #294	New Castle	2021	
4	PHC MeadowWood	969	MeadowWood Behavior Health System	New Castle	2021	
5	Tesla Industries, Inc.	2170	Main Facility	New Castle	2021	
6	SimplexGrinnell	1980	SimplexGrinnell, 557	New Castle	2020	
7	Newark Country Club	1973	Maintenance Building	Newark	2015	
8	Goodman Distribution	2190	Newark # 284	Newark	2010	

Wilmington LEPC						
1	Chiquita Brands International	654	Chiquita Fresh, N.A.	Wilmington	2017	
Sussex LEPC						
1	Oak Orchard LLC	404	Shore Star 2238 Millsboro	Millsboro	2022	
2	National Concrete Products	1368	National Concrete Products	Greenwood	2012	
3	Nanticoke Health Services	1366	Lifecare at Lofland Pa	Seaford	2011	
Kent LEPC						
1	Diamond Motor Sp Inc	896	Diamond Motor Sport	Dover	2022	
2	Mills Bros Mkts In	560	Mills Bros Mkts #1	Milford	2016	
3	Gill & Deol LLC	984	South Little Creek Fuel	Dover	2008	

Note: This list does not include government & non-profit facilities or those facilities with known contact information.

DEMA UPDATES-Steven Phillips-

SERC Report

- Planning and Training met May 21; next meeting August 20.
- LEPC Oversight met May 11; next meeting August 10.
- SERC met June 10; next meeting December 9. SERC approved sponsoring the 20th HazMat Training Workshop and updating the LEPC Handbook.
- Finance and Budget will meet late summer/early autumn to finalize FY27 budget process updates.
- The FY26 Annual Report is in development; reports are due before August 1.
 - The Statewide HazMat Emergency Response Capability Assessment is underway; please share responder participation opportunities.

HMEP Report

- Year 1 of the three-year grant is underway. Delaware's allotment is \$209,752; \$30,926.16 spent or obligated as of 7/6/26.
- Year 3 extension projects continue, with \$103,621.02 available and \$3,000 spent as of 7/6/26.

DEMA Report

- USCG met on Delaware River/Bay marine firefighting coordination; more information will follow.
- DEMA supported heat wave, Independence Day/250th

Anniversary, and FIFA coordination with public, private, nonprofit, and federal partners.

SCEMS-Glenn Marshall/Chad Maris-

Chad Maris reported on two in- house trainings.

There were two Hazmat Incidents, as well as a technical rescue incident that the SCEMS HazMat Team responded.

Kent County LEPC-Brandon Olenik-

No Report

New Castle County LEPC-Mike Edwards-

No Report

Wilmington LEPC- Willie Patrick-

No Report

Wayne Vogel-DPH-

DPH LEPC Report – July 2026

Radiological Tabletop Exercise - The Office of Preparedness conducted a public health radiological incident tabletop exercise on May 20. This multi-agency event focused on public health, emergency management, and healthcare coordination during a radiological exposure device incident at a large community gathering. Participants discussed on-scene operations, medical, public messaging, and early recovery, including disaster registry planning and long-term health monitoring.

EMPS Preparations for Summer – In preparation for summer, EMSPS coordinated with partners on preparedness efforts by highlighting cooling stations during extreme heat, the potential impacts of major summer events such as the FIFA World Cup and the 250th anniversary of the United States, and public health preparedness guidance to support local planning, response readiness, and community safety.

Steve Blessing Retirement - Steven Blessing, Director of Delaware's Division of Public Health, has retired after 32 years of service. His leadership significantly supported Delaware's emergency response infrastructure, including the statewide trauma system, EMS modernization, and public health preparedness. His contributions and the lasting impact of his work on emergency planning and response are well recognized across Delaware. Dr. Tesha Quail, PhD, LPCMH, NCC, is serving as Interim Director of Delaware's Division of Public Health following his retirement.

Extreme Heat Event - During the July 3–6, 2026 extreme heat event, DPH and DHSS coordinated with DEMA, county partners, and local jurisdictions after an Extreme Heat Warning was issued for all three Delaware counties. Public messaging focused on staying hydrated, limiting outdoor activity, taking shade breaks, monitoring forecasts, and checking on people at higher risk, including older adults, young children, people with chronic health conditions, pregnant individuals, and residents without air conditioning. DPH supported the monitoring of cooling centers in all three counties to provide safe, air-conditioned places to cool down and hydrate. DPH also shared reminders to protect pets during extreme heat. Overall, the response reflected a coordinated statewide effort to reduce heat-related health impacts during the holiday-week heat event.

Red Cross-Toni Susi

Toni Susi provided a report on Red Cross members providing support at various Cooling Centers activated during recent heat wave. He also talked about how the Red Cross continues to monitor hurricane activity.

Emergency Management- Tim Cooper-

National Preparedness Month-Disaster Kit and Presentations

September 9,17, and 23, 2026 (see PR for more details)

Crisis Communications and JIC Plan

Reunification Plan

EM Advisory Committee

CERT Training Sept 18-20, 2026

Lewes Resilience Project

CERT Lewes

Business Resilience Training September 14, 2026, UD

Training:

Damage Assessment Class October 1, 2, 2026 Sussex County Public Safety

Complex

Exercise:

Functional CERT Spring 2027

Grants:

Hazard Mitigation and Flood Mitigation

Sussex County LEPC-Chip Stevenson-

-Attended the Wicomico County LEPC meeting on May 20th

-Attended the SERC Planning & Training Committee meeting on May 21st

-Attended the SERC Database Informational meeting on July 8th

-Attended the SERC meeting on June 10th

- Participated in the DE MedSurge & Response exercise on June 4th
- Participated in the Sussex County EOP TTX on June 9th
- Participated in the Freeman Arts Pavilion TTX on June 26th
- Attended the MD EMA Symposium in Ocean City, MD from May 26th-May 29th
- Participated in the Bethany Beach Fire Company Open House on June 6th

PRESENTATIONS-

Jim Smith from Delmarva Power provided a Delmarva Power Emergency Management Update Presentation.

NEXT MEETING- Thursday, September 10th at 10 A.M.-Sussex County Public Safety Complex in Georgetown.