

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
November 15, 2023**

There were 31 members/guests in attendance.

Chip Stevenson	Sussex County, LEPC
Kelly Kruger	Sussex County, Secretary
Dave Irwin	New Castle County LEPC
Mark Dolan	DNREC-ARP
Fred Haas	SCEMS
Tony Susi	Red Cross
Glenn Marshall	Sussex County EMS
Brandon Olenik	Kent County LEPC
Chris Mitchell	NRG
Jim Atkins	Bay Health
Kristin Deno	Trinity Logistics
Bryan Walton	Delmarva Two Way
Wayne Vogel	DPH
Anthony Zarello	PAM Rehab
Anuj Kumar	DNREC
Kenneth Cenci	DNREC-ARP
Omar Jackson	ICP Group
Alberto Martinez	Mountaire Farms
Donna Smith	Wicomico County-LEPC
Matt Munday	Wicomico County-LEPC
Mindy Anthony	DNREC
Paul Becker	Perdue
Michael Kaupa	Mountaire Farms
Bill Davis	DNREC
Sand Hoffman	Chesapeake
Nicholas Butler	DNREC
R.L. Hughes	Beebe Hospital
Rebecca Voshell	DPH
Marty McIsaac	Beebe Hospital
Andy Jones	Dentsply
John Russell	Red Cross

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the September 14, 2023, meeting was approved.

The meeting attendance list was compiled by Chairman Stevenson.

REPORTS-

-DNREC-EPCRA- Bill Davis-

EPCRA Reporting Program LEPC Report – November 2023

RY2022 Reporting Status

Below are the Tier II Reports for 2022 (that were due March 1, 2023) that have been submitted through the online *Tier II Manager*[™] System. The numbers presented below are approximate as facilities have determined their own LEPC designation, and these determinations have not been verified by each LEPC. LEPCs can access and view the reports through the T2M system.

Table-1. RY2022 Submitted EPCRA 312 (Tier II) Reports
(LEPC designation reported by Facility)

Current 11/02/2023 RY 2022	Last Meeting 9/05/2023 RY2022	1 Year Ago 11/02/2022 RY2021	Note that status of facilities may change
2656	2653	2631	State Total
969	969	939	Sussex
533	533	534	Kent
1007	1004	1010	New Castle
147	147	148	Wilmington

Data via T2M Advanced Report

Table-2. Active Facilities in the T2M Database

Current 11/2/2023	Facilities 302 EHS>TPQ	
2685	284	State Total
979	59	Sussex
534	49	Kent

1018	151	New Castle
154	25	Wilmington

Data via T2M *Facilities* tab

Note that new facilities added since 1/1/23 may not have been subject to RY22 Tier II Reporting, while some facilities that reported for 2022 may have been deactivated, and there remains other facilities whose status is unknown (see Table 5). Therefore, caution is advised when comparing Table 1 vs. Table 2.

Table-3. Fee Payments

2023 Calendar Year Total Receipts	Note that a facility may have more than one invoice due to <i>revisions</i> that affect fees.
1876	Number of facilities that pay fees
95 government 85 non-profit	Fee Exempt Facilities
\$487,373	Fees Paid

Data via T2M *Advanced Report*

Table-4. Changes Since Last LEPC Meeting

New Facilities	302 Submittals	311 Submittals	312 Updates	312 Revisions	312 Annuals Due 3/1/23	
6	0	10	18	5	3	State Total
0	0	0	6	0	0	Sussex
1	0	2	3	0	0	Kent
4	0	8	6	5	3	New Castle
1	0	0	3	0	0	Wilmington

¹ *New Facilities* are those that have been created within *TierIIManager*TM and may not have submitted a 312-Annual report yet; therefore, the number of *New Facilities* will not match the number of reports.

Table-5. Missing Facility Status

On March 2nd, 2023, there were 127 facilities in the *TierIIManager*TM database that had not reported for 2022 (due 3/1). DNREC was able to contact and resolve most of these missing reports. The list of 20 facilities below remain unresolved and was forwarded to the LEPCs on May 18th so that LEPCs can determine if they are still in operation, and if so, find new contact information.

FID	Company/Facility	Location	LEPC	Status
505	dba Uncle Willies	Blades	Sussex	
561	Mills Bros	Milford	Sussex	deactivated
1019	Highs Dairy	Store #105	Sussex	
404	Shore Star 2238	Millsboro	Sussex	
2690	DEC/Bruce Henry	Georgetown	Sussex	reported
1352	Mil-Del Corp	Milford	Sussex	
3628	Royal Pigments	Seaford	Sussex	pending opening
2987	Save-A-Lot	Milford	Kent	deactivated
345	Fordham&Dominion Brewing	Dover	Kent	
560	Mills Bros	Milford	Kent	
984	South Little Creek Fuel	Dover	Kent	
2745	Shops of Mt. Pleasant	Middletown	New Castle	Deactivated – <threshold
2186	Save-A-Lot	Claymont	New Castle	
2357	Save-A-Lot	New Castle	New Castle	
2170	Tesla	New Castle	New Castle	Contact made
969	MeadowWood Health	New Castle	New Castle	
2190	Goodman Distribution	Newark	New Castle	
639	Campbells Flight	New Castle	New Castle	
1973	Newark County Club	Newark	New Castle	
2408	Barclay Bank / Dryrock	Wilmington	Wilmington	Confirmed in operation
2409	Barclay Bank / Juniper	Wilmington	Wilmington	Confirmed in operation
2365	Save-A-Lot	Wilmington	Wilmington	deactivated
2188	Save-A-Lot	Wilmington	Wilmington	deactivated
654	Chiquita	Wilmington	Wilmington	Confirmed in operation
949	Edgemoor Materials	Wilmington	Wilmington	Confirmed in operation

This list does not include government facilities or those facilities with known contacts, which DNREC continues to pursue.

-DEMA UPDATES- Steven Phillips

SERC Report

- The FY23 SERC Annual Report was approved by the SERC and has been sent to the Governor. This Report and the last ten years of SERC Annual Reports are on the SERC website.
- The LEPC Emergency Response Plans and NCC LEPC's budget modification request was approved by the SERC. The Planning and Training Committee will continue to work with the LEPCs to update their plans.

- Virtually attended the National SERC meeting on October 18 held in conjunction with the mid-year NASTTPO Workshop. Several interesting points were shared by Arkansas and Georgia relating to their SERC and LEPC operations. Heavy emphasis placed on the 2023 HazMat Roundtable Report, DAFN inclusiveness, and public outreach.
- The next Planning & Training Committee meeting is on November 16. The following meeting is February 15, 2024.
- The next Quarterly SERC meeting is on December 13. The following meeting is on March 13, 2024.

HMEP Report

- Currently in Year 2 of the HMEP three-year grant period. \$179,752.00 Total Grant Amount for Year 2. Year 2 began on October 1 and will run until September 29, 2024. Year 3 will begin on October 1, 2024.
- For Year 1, there was \$36,315.55 left remaining.
- HMEP Subgrantee Quarterly Reports will be requested on January 1 with a return date of January 15.

DEMA Report

- The next REP drill is scheduled for December 20.
- A FEMA evaluated REP Exercise will take place on May 21, 2024. Details and expectations will be shared with program stakeholders.
- A morning REP siren test occurred on October 3. The next siren test will occur on January 2, 2023.
- A Potassium Iodide (KI) distribution event was held on October 5 at the Townsend Fire Company. Participation from NCC OEM, DPH, Townsend Fire Company, State Pharmacist, Pharmacy Students, Translation Services, and DEMA. 313 households / businesses received tablets. That is an increase from April which was 235.
- FEMA evaluated a Medical Services exercise on October 18. Participants included NCC Paramedics, Port Penn Fire Company, and Christiana Hospital, among others. This evaluated the ability of the responders to assess a radiologically contaminated patient in the field, transport the patient to a hospital, hand-off to hospital staff, and treatment/decon at the hospital. FEMA shared a preliminary satisfactory rating, but their final report is still pending.

SCEMS-Fred Haas-
Some International Training

DECON Trailer Updates-
No Updates

Kent County LEPC-Brandon Olenik-

Brandon Olenik reported that the Kent County LEPC Meeting was held on 11/14/23 with an overview by Mark Dolan from DNREC-ARP on the Accidental Release Prevention program in Delaware.

New Castle County LEPC-Dave Irwin-

Dave Irwin reported that the New Castle County LEPC meeting was held on 11/13/2023. Mr. Irwin also provided an overview on the HazMat Training Workshop that will be held on 5/10/24-5/11/24.

Wilmington LEPC- Willie Patrick-

No Report

Mark Dolan-DNREC

No report

Wayne Vogel-DPH-

DPH Briefing LEPC Meeting – November 2023

- Steven Blessing has been appointed as the Director Division of Public. I have been appointed as his proxy on the SERC.
- The 10th annual public Health Emergency Preparedness (PHEP) symposium was held on October 31, 2023, in Dover. Approximately 150 persons attended this year's PHEP symposium. Guest speakers at the symposium included:
 - Danielle Swallow, CC-P, Coastal Hazards Specialist, Delaware Sea Grant presented on *Perspective on the Intersection of Climate Change, Public Health, and Disaster Preparedness; and*
 - Dyanne Simpson, DO, DFAPA, Chief of Psychiatry, Delaware Division of Substance Abuse and Mental Health presented on *Stress Management in Disasters and Emergencies*
- DPH sponsored a Chemical Emergency Medical Surge Workshop on November 8, 2023, in Dover. The workshop was designed to bring together state, local, and healthcare professionals to learn about and discuss how Delaware would respond to a mass casualty incident involving a chemical spill or release.
- DPH participated in a DENG training exercise on October 20 at the Smyrna Readiness Center. The exercise involved the Community Reception Center

(CRC) training and the complete setup of the CRC in the event of a radiological general emergency at the Salem or Hope Creek Nuclear Generating Stations.

Sussex County LEPC-Chip Stevenson-

- Attended the New Castle County LEPC meeting on September 18th and November 13th**
- Attended the Kent County LEPC meeting on November 14th**
- Conducted a facility visit at the SharpGas site in Georgetown with the DNREC-ARP group on September 20th**
- Participated in the Sea Witch TTX on September 21st**
- Participated in the Sussex County 911 Day on October 20th**
- Attended the IAEM Conference in Long Beach, CA from November 4th-November 9th**

PRESENTATIONS-

None

NEXT MEETING- Thursday, January 14, 2024, at 10 A.M.-Sussex County Emergency Operations Center, 21911 Rudder Lane, Georgetown, DE.