

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
September 14,2023**

There were 21 members/guests in attendance.

Charles Stevenson, IV	Sussex County LEPC
Kelly Kruger	Sussex County, EOC
Steven Phillips	DEMA
Chris Evans	Penn Fiber
Wayne Vogel	DPH
David Irwin	New Castle County, LEPC
Mark Dolan	DNREC-ARP
Nicholas Butler	DNREC-EPCRA
Bill Davis	DNREC-EPCRA
Bob Shinholt	ALOFT AeroArchitects
John Thielemann	Sharp Energy
Danielle Breitzkreitz	Dentsply Sirona
Jackson Omar	ICP Group
Mindy Anthony	DNREC
Anuj Kumar	DNREC
Jason Madden	MEG
Michael Kaupa	Mountaire Farms
Wayne Lalicon	US DOT/PHMSA
Paul Becker	Perdue
Brandon Olenik	Kent County LEPC
Tony Susi	Red Cross

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the July 11, 2023, meeting was approved.

Chairman Stevenson compiled the meeting attendance list.

REPORTS-

-DNREC-EPCRA- Bill Davis-

EPCRA Reporting Program LEPC Report – September 2023

RY2022 Reporting Status

Below are the Tier II Reports for 2022 (that were due March 1, 2023) that have been submitted through the online *Tier II Manager*[™] System. The numbers presented below are approximate as facilities have determined their own LEPC designation, and these determinations have not been verified by each LEPC. LEPCs can access and view the reports through the T2M system.

Table-1. RY2022 Submitted EPCRA 312 (Tier II) Reports
(LEPC designation reported by Facility)

Current 9/05/2023 RY 2022	Last Meeting 7/05/2023 RY2022	1 Year Ago 9/02/2022 RY2021	Note that status of facilities may change
2653	2650	2619	State Total
969	966	935	Sussex
533	533	531	Kent
1004	1004	1005	New Castle
147	147	148	Wilmington

Data via T2M *Advanced Report*

Table-2. Active Facilities in the T2M Database

Current 9/5/2023	Facilities 302 EHS>TPQ	
2687	286	State Total
979	59	Sussex
534	51	Kent
1018	151	New Castle
156	25	Wilmington

Data via T2M *Facilities tab*

Note that new facilities added since 1/1/23 may not have been subject to RY22 Tier II Reporting, while some facilities that reported for 2022 may have been deactivated, and there remains other facilities whose status is unknown (see Table 5). Therefore, caution is advised when comparing Table 1 vs. Table 2.

Table-3. Fee Payments

2023 Calendar Year Total Receipts	Note that a facility may have more than one invoice due to <i>revisions</i> that affect fees.
1873	Number of facilities that pay fees
695 government 85 non-profit	Fee Exempt Facilities
\$485,766	Fees Paid

Data via T2M Advanced Report

Table-4. Changes Since Last LEPC Meeting

New Facili ties¹	302 Submit tals	311 Submit tals	312 Updat es	312 Revisi ons	312 Annual s Due 3/ 1/ 23	
3	0	11	4	1	3	State Total
0	0	0	1	0	3	Sussex
0	0	0	0	0	0	Kent
3	0	11	2	1	0	New Castle
0	0	0	1	0	0	Wilmington

¹ **New Facilities** are those that have been created within *TierIIManager™* and may not have submitted a 312-Annual report yet; therefore, the number of **New Facilities** will not match the number of reports.

Table-5. Missing Facility Status

On March 2nd, 2023, there were 127 facilities in the TierIIManager™ database that had not reported for 2022 (due 3/1). DNREC was able to contact and resolve most of these missing reports. The list of 20 facilities below remain unresolved, and was forwarded to the LEPCs on May 18th so that LEPCs can determine if they are still in operation, and if so, find new contact information.

FID	Company/Facility	Location	LEPC	Status
505	dba Uncle Willies	Blades	Sussex	
561	Mills Bros	Milford	Sussex	deactivated

1019	Highs Dairy	Store #105	Sussex	
404	Shore Star 2238	Millsboro	Sussex	
2690	DEC/Bruce Henry	Georgetown	Sussex	reported
1352	Mil-Del Corp	Milford	Sussex	
3628	Royal Pigments	Seaford	Sussex	pending opening
2987	Save-A-Lot	Milford	Kent	deactivated
345	Fordham&Dominion Brewing	Dover	Kent	
560	Mills Bros	Milford	Kent	
984	South Little Creek Fuel	Dover	Kent	
2745	Shops of Mt. Pleasant	Middletown	New Castle	
2186	Save-A-Lot	Claymont	New Castle	
2357	Save-A-Lot	New Castle	New Castle	
2170	Tesla	New Castle	New Castle	pending report
969	MeadowWood Health	New Castle	New Castle	
2190	Goodman Distribution	Newark	New Castle	
639	Campbells Flight	New Castle	New Castle	
1973	Newark County Club	Newark	New Castle	
2408	Barclay Bank / Dryrock	Wilmington	Wilmington	
2409	Barclay Bank / Juniper	Wilmington	Wilmington	
2365	Save-A-Lot	Wilmington	Wilmington	
2188	Save-A-Lot	Wilmington	Wilmington	
654	Chiquita	Wilmington	Wilmington	
949	Edgemoor Materials	Wilmington	Wilmington	

This list does not include government facilities or those facilities with known contacts, which DNREC continues to pursue.

-DEMA UPDATES- Steven Phillips

SCEMS-Glenn Marshall/Fred Haas-

-No report

DECON Trailer Updates-

-No Updates

Kent County LEPC-Brandon Olenik-

-The Kent County LEPC meeting was held on Tuesday September 12, 2023.

New Castle County LEPC-Dave Irwin-

The New Castle County LEPC meeting will be held on Monday, September 18, 2023. Chairman Irwin reported on the first planning meeting for the 2024 HazMat Training Workshop.

Wilmington LEPC- Willie Patrick

- No Report

Mark Dolan-DNREC

Mr. Dolan reported on continuing ARP program inspections at propane sites.

Wayne Vogel-DPH-

DPH Briefing LEPC Meeting – September 2023

- **Steven Blessing has been named Interim Director Division of Public Health and Dr. Robert Rosenbaum has been named Interim Medical Director. Britany Huss has accepted the position of State EMS Director in the Emergency Medical Services and Preparedness Section (EMSPS).**
- **The Public Health Emergency Preparedness (PHEP) symposium is being planned for October 31, 2023. This will be the 10th anniversary (PHEP) symposium.**
- **A Chemical Emergency Medical Surge Workshop is being planned for November 8, 2023. Representatives from each LEPC will be participating.**

Red Cross-Tony Susi-

MR. Susi reported on Red Cross preparations for the hurricane season.

Sussex County LEPC-Chip Stevenson-

- Attended the SERC Information & Technology Committee meeting on August 1st.
- Attended the SERC Planning & Training Committee meeting on August 24th.
- Attended the Kent County LEPC meeting on September 12th.
- Attended the State Emergency Response Commission meeting on September 13th.
- Attended virtually the CISA Chemical Security Summit from August 29th-August 31st.
- Participated in the Sea Witch TTX FPM on August 29th.
- Prepared the Sussex County LEPC section of the SERC Annual Report.

-PRESENTATIONS-

None

**NEXT MEETING- Wednesday, November 15, 2023, 10 A.M.-Sussex County
Emergency Operations Center, 21911 Rudder Lane, Georgetown, DE.**