

## MINUTES OF THE SPECIAL MEETING OF JULY 16, 1998

A special meeting of the Sussex County Planning and Zoning Commission was held Thursday evening, July 16, 1998, at 7:00 p.m., in the County Council Chambers, Sussex County Administrative Building, Georgetown, Delaware, with the following present:

Mr. Allen - Chairman, Mr. Hastings, Mr. Lynch, Mr. Phillips, Mr. Schrader - Assistant County Attorney, and Mr. Lank - Director.

Mr. Allen announced that the purpose of the meeting was to discuss proposed rules and procedures of the Commission.

Mr. Lank provided a copy of Title 29 of the Delaware Code, Chapter 58, which relates to Laws regulating the conduct of officers and employees of the State.

Mr. Allen asked Mr. Schrader to review the proposed rules and procedures with the Commission.

The Commission discussed the rules and procedures with Mr. Schrader and Mr. Lank. During the discussion, revisions were suggested and discussed, and there was a consensus of the Commission that revisions should be made to Rule 1 item 1.1; that additions should be made to item 1.3; that item 1.5 should be deleted; that the meeting time should be changed in Rule 2 item 2.2; that Rule 4 item 4.2 should be amended; that Rule 5 items 5.3 and 5.4 should be amended; that additions should be made to Rule 5 item 5.5; that Rule 6 items 6.1 and 6.2 should be amended; that additions should be made to Rule 6 by adding item 6.3 permitting roll call votes "if necessary"; that Rule 8 item 8.1 i. Be amended; that Rule 13 item 13.1 be amended; that Rule 14 item 14.2 be amended; and that Rule 15 be amended to reference a waiver in fees, conduct at hearings, and failure of an applicant or agent to appear.

Mr. Schrader advised the Commission that an amended version of the rules and procedures shall be prepared and forwarded to the Commission staff for distribution to the Commission members.

Motion by Mr. Lynch, seconded by Mr. Hastings, and carried unanimously to adjourn.

Meeting adjourned at 8:48 p.m.