

SUSSEX COUNTY AIRPORT ADVISORY COMMITTEE

Meeting Minutes
September 23, 2015

Opening:

The regular meeting of the Sussex County Airport Advisory Committee was called to order at approximately 6:06 p.m. on September 23, 2015, at Sussex County Emergency Operations Center, by Chairman, Gus Croll.

Advisory Committee Members Present:

Honorable Rob Arlett, County Council	Todd Lawson, County Administrator
Joe Wright, Acting County Engineer	Melody Booker-Wilkins, Economic Development
Gus Croll	Jeff Reed
Larry Kelley	Richard Wilson

Jim Hickin, Delaware Coastal Airport

Advisory Committee Members Absent:

Garrett Dernoga Rick Garner Mark Ryan

1. Approval of Agenda

A Motion was made by Jeff Reed, seconded by Richard Wilson, to approve the agenda as distributed. The agenda was unanimously approved by consent.

2. Approval of Minutes

A Motion was made by Richard Wilson, seconded by Jeff Reed, to approve the minutes of the June 24, 2015 meeting. The minutes were unanimously approved by consent.

3. Declarations of Correspondence

Rob Arlett commented that Councilman Wilson was not happy with the airport name change.

There were no other declarations.

4. Branding Initiative Update

Jim discussed the status of the forthcoming changes that will occur since the airport name change was approved. Changes will include signage, business cards, letterhead, as well as promotional items. Some of the new signage should be in place before the Wings and Wheels event on October 3rd. There were several questions and comments regarding the location of signs on the airport as well as outside the airport property.

Jim and Melody will be attending the National Business Aviation Association Convention in November and will be marketing the airport while there.

5. Wildlife Management

Jim reported no significant changes in activity since the last meeting.

6. Airport Update

Todd Lawson introduced Joe Wright, Acting County Engineer, to the committee. Joe is currently replacing Mike Izzo, who retired on September 15, 2015.

Jim Hickin discussed updates on the following projects:

- 1- Airport Project discussion included: Instrument Approaches; VOR RW 4 Approach; RW 4 concrete threshold repair project; Airfield Electrical Project;
- 2- County recently bought the former Legg-Hudson hangar with the plans to develop the property in the future. In the interim, the County will be putting out a RFP to lease the hangar for two years to a qualified bidder.

7. Wings & Wheels

Larry Kelley discussed the final planning event which included entertainment, guests and activities for Friday night (October 2nd) as well as Saturday's event (October 3rd). Parking passes will be delivered the week of Wings & Wheels. Linda Price also commented on some of the features of this year's event, including the overwhelming interest (265+ students) in Aviation Education Day to be held Friday, October 2nd.

8. New Business

None introduced.

9. Public Comments

Gerald Wingate asked if the Wings & Wheels committee would like for him to use his golf cart for transport of visitors during Wings and Wheels.

10. Next Meeting Date

The next meeting will be held on Wednesday, December 9, 2015 at 6 p.m. at the Emergency Operations Center, Georgetown, Delaware. A Motion was made by Richard Wilson, seconded by Rob Arlett to meet December 9th. The committee unanimously approved this motion.

A motion to adjourn was made by Todd Lawson, seconded by Jeff Reed. The meeting adjourned at 7:20 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Delaware Coastal Airport