

DELAWARE COASTAL AIRPORT ADVISORY COMMITTEE

Meeting Minutes
September 23, 2020

Opening:

The regular meeting of the Delaware Coastal Airport Advisory Committee was called to order at approximately 6:03 p.m. on September 23, 2020, at 21769 Aviation Avenue, Georgetown, Delaware, by Chairman, Garrett Dernoga.

Advisory Committee Members Present:

Todd Lawson, County Administrator	Hans Medlarz, County Engineer	Rick Garner
Bill Pfaff, Economic Development	Garrett Dernoga	Jeff Reed
Ray Hopkins	Larry Kelley	Mark Ryan
Scott Thomas		

Bob Bryant, Delaware Coastal Airport, non-member

Advisory Committee Members Absent:

Doug Hudson, County Council	Gus Croll
-----------------------------	-----------

1. Approval of Agenda

A Motion was made by Larry Kelley, and seconded by Jeff Reed, to approve the agenda as distributed. The agenda was unanimously approved by consent.

2. Approval of Minutes

A Motion was made by Rick Garner, seconded by Scott Thomas, to approve the minutes of the January 29, 2020 meeting. The minutes were unanimously approved by consent.

3. Introduction of New Airport Manager

Todd Lawson introduced Bob Bryant, as the new Airport Manager. Bob presented a PowerPoint of his work experience over the last 30 years.

Larry Kelley asked Bob if he could provide his vision to help airport grow businesses and general aviation at the airport. Bob agreed to put together a draft Airport strategic plan for the next airport next meeting.

4. Wildlife Management Update

Bob reported that a couple deer are on the airport and is working to resolve that issue. The deer permit issued through DNREC is current at this time.

The Migratory Bird Depredation permit is not current and is in the process of being updated.

5. Airport Update

Bob discussed updates on the following projects:

- 1- Instrument approaches: RWY 10-28 approaches have been identified and FAA has channeled the information to the Air Traffic Division.
- 2- The Airport Master Plan update: Draft #1 of the Masterplan is complete. This includes the history, inventory and forecast for aircraft activity for the next 20 years.
- 3- Expand GA Apron: A grant was received from FAA for approximately \$300,000 for the design of the project. We are still working with Delta Airport Consultants regarding the apron dimensions and load capacity.
- 4- Extend RWY 4-22: Bob met with DeIDOT last week. Phase 1 relocation of Park Avenue is expected to begin in Spring of 2021. Once that is done, the County can work with FAA and pursue the runway extension.
- 5- Bob informed the committee that if anyone wishes to continue to serve for next year to please let him know. Garrett commented usually if someone doesn't wish to continue to serve they would let Bob know.

6. Public Comments - There were no public comments.

7. Next Meeting Date – Garrett suggested a change to the meeting schedule by requesting the meeting months not be specific and that a meeting will be held at some point during each quarter to avoid a back to back monthly meeting. He also suggested that this meeting be considered the 4th quarter meeting for 2020. The committee agreed and set the next meeting date for January 27, 2021 at 6 pm. Due to Covid 19 restrictions, a location will be set in January 2021.

A motion to adjourn was made by Rick Garner, seconded by Han Medlarz. The meeting adjourned at approximately 7:05 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Delaware Coastal Airport