

# DELAWARE COASTAL AIRPORT ADVISORY COMMITTEE

Meeting Minutes  
September 27, 2017

## Opening:

The regular meeting of the Delaware Coastal Airport Advisory Committee was called to order at approximately 6:00 p.m. on September 27, 2017, at the Sussex County Emergency Operations Center, by Garrett Dernoga, Chairman.

## Advisory Committee Members Present:

Todd Lawson, County Administrator	Bill Pfaff, Economic Development	Garrett Dernoga
Rick Garner	Gus Croll	Larry Kelley
Mark Ryan	Richard Wilson	Jeff Reed

Jim Hickin, Delaware Coastal Airport, non-member

**Advisory Committee Members Absent:** Rob Arlett, County Council    Hans Medlarz, County Engineer

## 1. Approval of Agenda

A Motion was made by Richard Wilson, seconded by Rick Garner, to approve the agenda as distributed. The agenda was unanimously approved by consent.

## 2. Approval of Minutes

A Motion was made by Gus Croll, seconded by Rick Garner, to approve the minutes of the May 17, 2017 meeting. The minutes were unanimously approved by consent.

At this time, Todd Lawson introduced Bill Pfaff, Director, Sussex County Economic Development, to the committee.

## 3. Wildlife Management Update

**Bird Strikes:** There have been three bird strikes in the last 6 months, which includes 2 Turkey Vultures, and 1 Starling.  
**Geese:** The goose nest and degradation plan has been successful this year.  
**Deer:** The deer permit from Delaware Fish & Wildlife is valid through 2017. Deer harvesting will be scheduled soon.

## 4. Airport Update

A. Jim Hickin discussed updates on the following projects:

- 1- Instrument Approaches: Jim informed the committee that FAA is working on a VOR/DME RWY 4 approach for publication May 24, 2018.
- 2- The Aeronautical Survey project was completed in June and obstructions were identified. All of the critical obstructions are on County property or have easy access for removal. The contract for tree removal was awarded to Strobert Tree Services for \$65,810.
- 3- Taxiway C project is scheduled to be done October 13<sup>th</sup> is about a week ahead of that scheduled date.
- 4- Taxiway D grant project is in design phase; and
- 5- Airfield Electrical project is still in progress.

- 6- New Aviation Avenue T-Hangars: The project is complete and full of tenants. Some minor changes had to be made to the entrance to each of the hangars that included installing diamond plated ramps which provide easier access for aircraft.
- 7- Larry Kelley asked if the County had ever considered putting in a grass runway. After some discussion with the committee, Larry will meet with Jim and look at areas around the airport where it may be able to put a grass runway.

**5. Wings & Wheels**

Larry Kelley informed the committee that there will be a birthday celebration Friday evening, October 6<sup>th</sup> for Dick Cole, who will be celebrating his 102<sup>nd</sup> Birthday. Wings & Wheels will be held Saturday, October 7<sup>th</sup>, with no rain date. Larry Kelley and Linda Price discussed the scheduled entertainment for Friday evening as well as logistics for Friday and Saturday planned activities.

**6. Public Comments**

Gerald Wingate commented on seeing on WBOC coverage of Delaware Coastal Airport. Jim commented it was the footage from a couple years ago.

Margot Kia suggested having a teenager on site at the airport in the evenings to assist with luggage handling for people who fly in after business hours. Garrett replied that he felt it was a safety hazard and referred the matter to Airport Management.

7. **Next Meeting Date** - The next meeting will be held on Wednesday, November 15, 2017 at 6 p.m. at the Emergency Operations Center, Georgetown, Delaware.

A motion to adjourn was made by Rick Garner, seconded by Gus Croll. The meeting adjourned at 6:45 P.M.

Minutes respectfully submitted by:

Susan Wise, Clerk IV- Delaware Coastal Airport