

ORDINANCE NO. 2503

**AN ORDINANCE ESTABLISHING THE ANNUAL OPERATING BUDGET FOR
FISCAL YEAR 2018**

THE COUNTY OF SUSSEX HEREBY ORDAINS:

Section 1. The Statement of Anticipated General Fund Revenues for the Fiscal Year Ending June 30, 2018 is as follows:

<u>Revenues:</u>	<u>Amount Year Ending June 30, 2018</u>
<u>Taxes</u>	
Real Property – County	\$ 13,705,238
Real Property – Library	1,606,806
Realty Transfer	20,100,000
Fire Service	1,200,000
Penalties and Interest	140,000
<u>Intergovernmental</u>	
Federal Grants	
Emergency Operations	155,000
Housing and Urban Development	1,884,500
Payments in Lieu of Taxes	5,700
State Grants	
Paramedic	4,050,356
Local Emergency Planning Commission	69,000
Library	341,000
Department of Health	110,000
<u>Charges for Services</u>	
Constitutional Office Fees	
Marriage Bureau	168,000
Recorder of Deeds	3,500,000
Recorder of Deeds - Maintenance	35,000
Recorder of Deeds - Town Realty Transfer Tax	34,000
Register of Wills	1,000,000
Sheriff	2,000,000

	<u>Amount Year</u> <u>Ending</u> <u>June 30, 2018</u>
General Government Fees	
Building Permits & Zoning Fees	1,880,000
9-1-1 System Fee	559,630
Manufactured Home Placement Fee	124,000
Building Inspection Fees	1,340,000
Airport Operations/Economic Development	511,400
Miscellaneous Fees	66,700
Private Road Review & Inspection Fees	960,000
<u>Miscellaneous Revenue</u>	
Fines and Forfeits	31,000
Investment Income	668,000
Miscellaneous Revenues	232,010
<u>Other Financing Sources</u>	
Interfund Transfers In	70,000
Appropriated Reserve	12,179,000
<u>Total Revenues</u>	<u>\$ 68,726,340</u>

Section 2. The Statement of Anticipated General Fund Appropriations and Expenditures for the Fiscal Year Ending June 30, 2018 is as follows:

<u>Expenditures</u>	<u>Amount Year</u> <u>Ending</u> <u>June 30, 2018</u>
<u>General Government</u>	
County Council	\$ 674,207
Administration	462,488
Legal	500,000
Finance	1,991,195
Assessment	1,867,267
Building Code	865,071
Mapping and Addressing	877,819
Human Resources	671,771
General Employment	358,027
Records Management	240,618
Building and Grounds	2,005,090
Information Technology	1,559,984
Constable	1,179,900

Amount Year
Ending
June 30, 2018

Expenditures (continued)

<u>Planning and Zoning</u>	1,822,497
<u>Paramedics</u>	15,473,109
<u>Emergency Preparedness</u>	
Administration	615,169
Emergency Operations	2,386,012
Communications	344,789
Local Emergency Planning Committee	81,776
<u>Engineering</u>	
Engineering Administration	1,115,752
Public Works	856,921
<u>Library</u>	
Administration	759,406
Operations	2,376,514
<u>Economic Development</u>	
Economic Development	163,507
Safety and Security	522,026
Airport and Industrial Park	825,556
<u>Community Development</u>	2,246,403
<u>Grant-in-aid</u>	11,584,574
<u>Constitutional Offices</u>	
Marriage Bureau	226,667
Recorder of Deeds	1,187,226
Register of Wills	586,653
Sheriff	612,846
<u>Other Financing Uses</u>	
Transfers Out	85,500
Additional Pension Contribution	10,000,000
Reserve for Contingencies	1,600,000
<u>Total Expenditures</u>	<u>\$ 68,726,340</u>

Section 3. The Tax Rate, Fireman's Enhancement Funding Program, Cluster Fees and miscellaneous fee increases from fiscal year 2017 for the Fiscal Year Ending June 30, 2018 is as follows:

- (a) County Property Tax Rate \$.4450 per \$100.00 of taxable assessed valuation.
- (b) Firemen's Enhancement Funding Program – Building Permit surcharge of one-quarter of one percent (.25%) of construction values.
- (c) Cluster Fee for density bonus.
 - 1.) The Town Centers and Developing Areas around Greenwood, Bridgeville, Seaford, Blades, Laurel and Delmar - \$15,000 per unit in excess of two dwelling units per acre.
 - 2.) For the Town Centers and Developing Areas around Milford, Milton, Ellendale, Georgetown, Millsboro, Dagsboro, Frankford and Selbyville - \$15,000 per unit in excess of two dwelling units per acre.
 - 3.) For the Environmentally Sensitive Developing Area - \$20,000 per unit in excess of two dwelling units per acre.
- (d) Miscellaneous Fee Increases or Decreases
 - 1.) Plan Review Fees for Chapter 99 Road projects flat rate of \$2,500 plus \$42 per unit which includes two reviews for submitted plans, additional reviews in excess of these two reviews will be charged as follows: third plan review fee will be 60% of the original plan review fee, fourth plan review fee will be a fee of 50% of the original plan review fee, and the fifth plan review fee will be a fee of 40% of the original plan review fee.
 - 2.) Plan Review Fees for Chapter 110 Sewer Projects flat rate of \$2,000 plus \$20 per unit which includes two reviews for submitted plans, additional reviews in excess of these two reviews will be charged as follows: third plan review fee will be 60% of the original plan review fee, fourth plan review fee will be a fee of 50% of the original plan review fee, and the fifth plan review fee will be a fee of 40% of the original plan review fee. (Note revised fees include cost to review complete project including pump stations and forcemains)
 - 3.) Plan Review Fees for Chapter 110 Water Projects flat rate of \$1,500 plus \$10 per unit which includes two reviews for submitted plans, additional reviews in excess of these two reviews will be charged as follows: third plan review fee will be 60% of the original plan review fee, fourth plan review fee will be a fee of 50% of the original plan review fee, and the fifth plan review fee will be a fee of 40% of the original plan review fee.
 - 4.) Bulk water usage fee for purchase of 5,001 gallons or more will increase to \$4.00 per 1,000 gallons.
 - 5.) Wastewater holding tank discharge permit will decrease to \$100.00
 - 6.) Emergency water Turn Off Fee will change to After Hours Turn On or Off Fee of \$300.00.
 - 7.) Industrial Wastewater Discharge Permit for all permit categories will be \$500.00.
 - 8.) Industrial Wastewater Discharge Annual Monitor and Inspection Fee for all permit categories will be \$250.00.

Section 4. The Statement of Anticipated Capital Project Fund Revenues and Expenditures for the Fiscal Year Ending June 30, 2018 is as follows:

<u>Revenues and Other Financing Sources</u>	<u>Amount Year Ending June 30, 2018</u>
Appropriated Reserves	\$ 8,571,250
Federal Grant	436,500
Interfund Transfer (RTT)	4,000,000
Investment Income	20,000
State Grant	414,250
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<u>Total Revenues and Other Financing Sources</u>	<u>\$ 13,442,000</u>
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<u>Expenditures:</u>	<u>Amount Year Ending June 30, 2018</u>
Administrative	
Building and Building Improvements	\$ 1,737,000
Information Technology Upgrades	1,140,000
Land Acquisition/Improvements	2,000,000
Airport and Industrial Park	
Stormwater Improvements	200,000
Electrical Upgrades	500,000
Land Acquisition	540,000
Building Improvements	45,000
Aeronautical Obstruction	120,000
RW 10-28 Parallel Taxiway	485,000
Industrial Park Improvements	3,650,000
Pavement Improvements	1,525,000
Engineering	
Landfill Property Acquisition	150,000
Public Safety	
Mobile Command Unit	400,000
Stations	950,000
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<u>Total Capital Improvement Expenditures</u>	<u>\$ 13,442,000</u>
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Section 5. The Statement of Anticipated Enterprise Fund Revenues and Expenses for the Fiscal Year Ending June 30, 2018 is as follows:

<u>Revenues and Other Financing Sources</u>	<u>Amount Year Ending June 30, 2018</u>
Operating Revenues	
Service Charges	\$ 21,362,782
Holding Tank Fees	272,000
Licenses, Permit, and Review Fees	761,700
Miscellaneous Fees	242,192
Non-Operating Revenues	
Assessment Charges	8,660,940
Capitalized Ord. 38 Fees	1,600,000
Connection Fees	2,035,174
Investment Results	469,373
Miscellaneous Revenues	150,000
Other Financing Sources	
Transfers	85,500
Available Funds	461,858
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<u>Total Revenues and Other Financing Sources</u>	<u>\$ 36,101,519</u>
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<u>Expenses:</u>	<u>Amount Year Ending June 30, 2018</u>
Administrative Costs	\$6,971,111
Operations and Maintenance Costs	12,494,567
Capital Expenditures	5,517,201
Debt Service	11,118,640
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<u>Total Expenses and Debt Service</u>	<u>\$36,101,519</u>
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Section 6. Unappropriated or unobligated General Fund expenditures requiring a transfer from the General Fund Undesignated Fund Balance require approval by not less than four-fifths of the members of Sussex County Council concurring.

Section 7. The County Pay Plan and Salary Structure for Fiscal Year Ending June 30, 2018 shall be adopted by with this Ordinance.

Grade	Minimum	Midpoint	Maximum
1	\$20,394	\$25,493	\$30,591
2	\$21,414	\$26,767	\$32,121
3	\$22,484	\$28,105	\$33,727
4	\$23,609	\$29,511	\$35,413
5	\$24,789	\$30,986	\$37,184
6	\$26,028	\$32,536	\$39,043
7	\$27,330	\$34,162	\$40,995
8	\$28,696	\$35,871	\$43,045
9	\$30,131	\$37,664	\$45,197
10	\$31,638	\$39,547	\$47,457
11	\$33,220	\$41,525	\$49,830
12	\$34,881	\$43,601	\$52,321
13	\$36,625	\$45,781	\$54,937
14	\$38,456	\$48,070	\$57,684
15	\$40,379	\$50,473	\$60,568
16	\$42,398	\$52,997	\$63,596
17	\$44,518	\$55,647	\$66,776
18	\$46,743	\$58,429	\$70,115
19	\$49,081	\$61,351	\$73,621
20	\$51,535	\$64,418	\$77,302
21	\$54,111	\$67,639	\$81,167
22	\$56,817	\$71,021	\$85,225
23	\$59,658	\$74,572	\$89,487
24	\$62,641	\$78,301	\$93,961
25	\$65,773	\$82,216	\$98,659
26	\$69,061	\$86,327	\$103,592
27	\$72,514	\$90,643	\$108,772
28	\$76,140	\$95,175	\$114,210
29	\$79,947	\$99,934	\$119,921
30	\$83,944	\$104,931	\$125,917
31	\$88,142	\$110,177	\$132,213
32	\$92,549	\$115,686	\$138,823
33	\$97,176	\$121,470	\$145,764
34	\$102,035	\$127,544	\$153,053

Section 8. The County has invested \$10 million of Appropriated Reserves from Realty Transfer Tax funds with a goal to earn five percent per year. The fire companies are to receive a grant for the annual investment income from this investment up to four percent per year; these fire service grants are to be awarded annually based on recommendations from the Fire Resource Committee, but at the discretion of the Sussex County Council. Sussex County will receive the first one percent of the investment income earned. The fire service would receive investment income of up to four percent after Sussex County receives one percent. A four-fifths vote of the County Council is required to use principal for any other purpose. If there is a loss from the investments, then the principal balance must be restored before any additional grants are made from investment income in the future to the County or fire service. Sussex County is to receive the investment income over five percent per year. These grants to the fire service will be awarded annually, based on the previous calendar year's annual investment results.

Section 9. This Ordinance shall become effective on July 1, 2017.

I DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF ORDINANCE NO. 2503 ADOPTED BY THE SUSSEX COUNTY COUNCIL ON THE 13TH DAY OF JUNE 2017.

ROBIN A. GRIFFITH
CLERK OF THE COUNCIL