

ORDINANCE NO. 2915

AN ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2023 TO INCORPORATE NEW FEES AND EXPENSES FOR THE KITCHEN INCUBATOR PROJECT

WHEREAS, on June 21, 2022, the Sussex County Council adopted the Annual Operating Budget for Fiscal Year 2023; and

WHEREAS, the Sussex County the Kitchen Incubator Project anticipates being operation before year end; and

WHEREAS, to establish new fees and to reflect revenues and expenditures for anticipated operations for the incubator operations, the Sussex County Council desires to amend the Anticipated General Fund Revenues, the Anticipated General Fund Expenditures and the fee section in the Annual Operating Budget Ordinance for the Fiscal Year Ending June 30, 2023 as more fully set forth herein.

NOW, THEREFORE, THE COUNTY OF SUSSEX HEREBY ORDAINS:

Section 1. The “Anticipated General Fund Revenues” for the Fiscal Year Ending June 30, 2023 set forth in the Annual Operating Budget Ordinance for the Fiscal Year 2023 is hereby amended by deleting the language in brackets and adding the language in bold and underlined as follows:

THE COUNTY OF SUSSEX HEREBY ORDAINS:

Section 1. The Statement of Anticipated General Fund Revenues for the Fiscal Year Ending June 30, 2023 is as follows:

	Amount Year Ending June 30, 2023
Revenues:	
<u>Taxes</u>	
Real Property - County	\$ 15,944,000
Real Property - Library	1,868,000
Realty Transfer	32,800,000
Fire Service	1,860,000
Lodging Tax	1,000,000
Penalties and Interest	150,000
<u>Intergovernmental</u>	
Federal Grants	
Emergency Operations	200,000
Housing and Urban Development	2,403,000
Library	9,000

	Amount Year Ending June 30, 2023
Payments in Lieu of Taxes	6,100
State Grants	
Economic Development	150,000
Local Emergency Planning Commission	72,000
Library	350,000
Other	100,000
Paramedic	5,200,000
<u>Charges for Services</u>	
Constitutional Office Fees	
Marriage Bureau	175,000
Recorder of Deeds	5,488,000
Recorder of Deeds - Maintenance	60,000
Recorder of Deeds - Town Realty Transfer Tax	135,000
Register of Wills	1,300,000
Sheriff	750,000
General Government Fees	
Building Permits & Zoning Fees	2,630,000
9-1-1 System Fee	559,630
Manufactured Home Placement Fee	150,000
Building Inspection Fees	1,960,000
Airport Operations/Economic Development [670,000]	<u>691,000</u>
Miscellaneous Fees	62,000
Private Road Review & Inspection Fees	2,200,000
<u>Miscellaneous Revenue</u>	
Fines and Forfeits	50,000
Investment Income	1,000,000
Miscellaneous Revenues	227,200
<u>Other Financing Sources</u>	
Interfund Transfers In	47,000
Appropriated Reserve	<u>6,059,900</u>
Total Revenues	<u>\$ 85,656,830</u>

[85,635,830]

Section 2. The “Anticipated General Fund Appropriations and Expenditures” for the Fiscal Year Ending June 30, 2023 is hereby amended by deleting the language in brackets and adding the language in bold and underlined as follows:

Expenditures	Amount Year Ending June 30, 2023
General Government	
County Council	737,463
Administration	618,822
Legal	550,000
Finance	2,587,040
Assessment	5,847,200
Building Code	1,487,313
GIS	1,056,527
Human Resources & General Employment	1,025,649
Records Management	333,607
Facilities Management	2,413,626
Information Technology	2,509,600
Planning and Zoning	
Planning and Zoning	1,787,548
Constable	1,539,346
Paramedics	21,187,553
Emergency Preparedness	5,606,655
Engineering	2,234,269
Library	
Administration	891,913
Operations	2,682,816
Economic Development	
Economic Development	[553,460] <u>574,460</u>
Safety and Security	490,666
Airport and Business Park	1,013,341
Community Development	2,965,945
Grant-in-aid	22,085,609
Constitutional Offices	
Marriage Bureau	280,471
Recorder of Deeds	1,001,135
Register of Wills	690,456
Sheriff	742,300
Other Financing Uses	
Transfers Out	115,500
Reserve for Contingencies	600,000
Total Expenditures	[85,635,830] <u>\$ 85,656,830</u>

Section 4. The “New Sources of Revenue ” for the Fiscal Year Ending June 30, 2023 set forth in the Annual Operating Budget Ordinance for the Fiscal Year 2023 is hereby amended by adding the language in bold and underlined as follows:

New Sources of Revenue

- 14.) **Kitchen Incubator - application fee \$100 to use facility**
- 15.) **Kitchen Incubator - security deposit \$300 to use facility**
- 16.) **Kitchen Incubator - monthly facility charge to use kitchen \$300, includes up to 15 hours, any additional hours used will be at \$24 per hour**
- 17.) **Kitchen Incubator - \$35 per hour with a minimum of three hours for non-monthly subscribers**
- 18.) **Kitchen Incubator – dry storage fee \$75 per month**
- 19.) **Kitchen Incubator – small refrigeration area \$45 per month**
- 20.) **Kitchen Incubator – large refrigeration area \$75 per month per shelf**

Section 5. This Ordinance shall become effective immediately upon its adoption.

SYNOPSIS

This ordinance amends the Annual Operating Budget for Fiscal Year 2023 to incorporate new fees and associated expenses for the Kitchen Incubator project.

All new language is in bold and underlined. All deleted language is in brackets.

I DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF ORDINANCE NO. 2915 ADOPTED BY THE SUSSEX COUNTY COUNCIL ON THE 28TH DAY OF March 2023.

TRACY N. TORBERT
CLERK OF THE COUNCIL